

**COUNTY OF KENDALL, ILLINOIS
SPECIAL COMMITTEE OF THE WHOLE/
FINANCE COMMITTEE
Thursday, October 28, 2021 at 5:00 PM
Special Meeting Minutes**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 5:10p.m. by County Board Chair Scott R. Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Board Member	Status	Arrived	Left Meeting
Amy Cesich	Absent		
Brian DeBolt	Here		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Scott Gryder	Here		
Matt Kellogg	Yes		
Dan Koukol	Here		
Ruben Rodriguez	Absent		
Robyn Vickers	Here		

Others Present: Sheriff Dwight Baird, Deputy County Administrator Latreese Caldwell, Highway Maintenance Technician Tim Karales, Financial Analyst Jennifer Karales, County Administrator Scott Koepfel, Health Department Executive Director, Rae VanGundy

APPROVAL OF AGENDA – Motion by Member DeBolt, second by Member Vickers. **With eight members present voting aye, the motion carried by a vote of 8-0.**

APPROVAL OF CLAIMS – Motion by Member Gilmour, second by Member DeBolt.

ROLL CALL VOTE

Board Member	Vote
Scott Gryder	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Elizabeth Flowers	Yes
Scott Gengler	Yes
Judy Gilmour	Yes
Dan Koukol	Yes
Brian DeBolt	Yes

With eight members present voting yes, the motion carried by a vote of 8-0.

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS – None

NEW BUSINESS

- *Discussion of an On Call Stipend for Highway Department Personnel – Member Kellogg reported that the Highway Department has an on-call employee 24 hours/day 35 days per year for the traffic control signals. Highway Engineer Fran Klaas has asked for a stipend of \$2,500 be included in the Fiscal Year 22 Budget for Highway Maintenance Technician Tim Karales who is called out at off regular hours to repair signals throughout the County. Mr. Koeppel reported that funds would come from Highway fund and/or Transportation Sales Tax fund.*
- *Discussion and Approval of the American Rescue Plan Act Funds Non-Profit Grants – Mr. Koeppel said there are thirteen (13) grants in varying amounts with a total of \$159,854. This is the last round of non-profit grants. Jennifer Karales informed the committee of the list of Applicants, and their status. Member Kellogg stated that there might be another round of non-profit grants at this time. Mr. Koeppel stated there will be opportunities in Fiscal Year 22 for small businesses that didn't complete their application this year. There were 74 total applicants, with 27 applicants that either didn't qualify or didn't complete the application process.*
- *Discussion and Approval of the Kendall County Fiscal Year 2022 Tentative Budget – Mr. Koeppel reviewed the change log and the current status of the budget.*

Mr. Kellogg asked the Sheriff to discuss the new positions that he is requesting for the Sheriff's Office that were part of his original 2022 Fiscal Budget submission. New position requests included an Inspector General, Part Time Electronic Home Monitoring (EHM) Assistant Coordinator, and Administrative Assistant to Operations Command and Investigations.

Undersheriff Bobby Richardson reviewed the job descriptions, highlighting the importance of the position requests and the need in each area of the Sheriff's Office.

OLD BUSINESS – None

PUBLIC COMMENT - None

QUESTIONS FROM THE MEDIA – None

CHAIRMAN'S REPORT – No Report

EXECUTIVE SESSION – Not needed

REVIEW BOARD ACTION ITEMS

- *Approval of Claims*
- *Approval of On-Call Stipend for Highway Department Personnel*
- *Approval of the American Rescue Plan Act Funds Non-Profit Grants*

ADJOURNMENT – Member DeBolt made a motion to adjourn the meeting, second by Member Koukol. **With eight members present voting aye, the meeting adjourned at 6:52 p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary