

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

OCTOBER 28, 2021

I. Call to Order

Chairman Gengler called the meeting to order at 4:07 pm in the Kendall County Office Building, Rooms 209 and 210.

Commissioner Gilmour made a motion to appoint Commissioner DeBolt to the Finance Committee for the meeting. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

II. Roll Call

	Cesich		Gryder
X	DeBolt		Kellogg
	Flowers		Koukol
X	Gengler		Rodriguez
X	Gilmour	X	Vickers

Commissioners DeBolt, Gengler, and Gilmour were all present.

Commissioner Vickers entered the meeting at 4:20 pm.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner Gilmour made a motion to forward claims to Commission. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

VI. Review of Financial Statements through September 30, 2021

Director Guritz presented an overview on the financial statements through September 30, 2021. The District is on track with meeting budget objectives for the year.

Commissioner Vickers entered the meeting at 4:20 pm.

VII. Innovative Underground Proposals for Sewer and Culvert Clean Outs and Inspections

Commissioner DeBolt made a motion to forward the quotes from Innovative Underground for sewer and culvert clean outs and inspections at Hoover and Baker Woods (Ellis Equestrian Center) Forest Preserves to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VIII. Xylem, Inc. Proposal for Lift Station Control Panel and Pump Repairs

Director Guritz reported there was no quote given by Xylem, Inc. A report was reviewed by the Committee for repairs and parts replacements needed to the lagoon wastewater monitoring device installed by Vortex of Sugar Grove.

Commissioner DeBolt made a motion to forward the quote from Vortex for repair of the wastewater monitoring equipment to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

IX. Hoover Residence – Review of Furnace and Air Conditioner Replacement Quotes

The Finance Committee reviewed the three quotes received, and provided direction to District staff to receive fourth quote from Summers Heating and Cooling of Yorkville, and to present the final low-quote provider to Commission for approval. Director Guritz reported that he would attempt to receive the quote, but if unable, would present the low quote extended for Commission approval to address the cracked heat exchanger.

X. Fox River Bluffs Carbon Credits Project – City Forest Application and McPherson Law Letter of Engagement Discussion and Recommendations

Director Guritz presented the update on the SAO-reviewed letter of engagement with McPherson Law and City Forest Credits application.

Commissioner Gengler made a motion to forward the letter of engagement and Fox River Bluffs Carbon Credits Project – City Forest Application to Commission for approval. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

XI. FY20-21 and FY21-22 Final Budget Reviews and Recommendations

a) FY21 Budget – Updated FY21 Budget Amendment

b) FY22 Preliminary Operating Fund and Capital Fund Budgets and Salary Schedule – Final Recommendations

c) Ordinance #11-21-001 – KCFPD Levy Ordinance

d) Ordinance #11-21-002 – FY22 Combined Budget and Appropriations Ordinance

Commissioner Gengler made a motion to forward the FY20-21 and FY21-22 amended budget, combined budget and levy ordinances, and FY22 salary spreadsheet and recommendations to the Committee of the Whole for review. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

XII. Other Items of Business

a) IMPG/ICRMT Insurance Renewal Quotes

b) KCFPD Vehicle Replacement Summary of Quotes and Directions

c) Status of Grant Award Agreements (2018 IDNR-RTP)

d) ICECF Grant-Funded Proposal – Pizzo and Associates Spot-Spraying Proposal

e) Status of Land Acquisition Projects

Commissioner Gilmour made a motion to forward the IMPG/ICRMT Insurance renewal quote to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

Commissioner Vickers made a motion to forward the Pizzo and Associates Spot-Spraying proposal to Commission for approval. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

XIII. Public Comments

No public comments were offered from citizens in attendance.

XIV. Executive Session

None.

XV. Adjournment

Commissioner Vickers made a motion to adjourn. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

Meeting adjourned at 5:06 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District