



KENDALL COUNTY
ANIMAL CONTROL

**Kendall County Office Building
111 W. Fox Street; Room 210; Yorkville IL**

Monday, November 22, 2021 at 2:00p.m.

MEETING A G E N D A

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Brian DeBolt, Elizabeth Flowers, Scott Gengler, Ruben Rodriguez
- 3. Approval of Agenda**
- 4. Approval of Minutes from September 29, 2021**
- 5. Monthly Reports**
 - Census Log
 - Bite Report
 - Operations Report
 - Accounting Report
- 6. Committee Business**
- 7. Public Comment**
- 8. Executive Session**
- 9. Action Items for County Board**
- 10. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Department at 630-553-4171, a minimum of 24-hours prior to the meeting time



MEETING MINUTES FOR WEDNESDAY, SEPTMEBER 29, 2021

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:30 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	PRESENT		
Brian DeBolt	YES		
Elizabeth Flowers	PRESENT		
Scott Gengler	YES		
Ruben Rodriguez	HERE		

With 5 members present, a quorum was established to conduct committee business.

Others present: Kelly Prestegaard, Animal Control Director, Brianna Falk, Assistant, Scott Koeppel, County Administrator

Approval of Agenda – Motion made by Member DeBolt, second by Member Rodriguez to approve the agenda. **With 5 members in agreement, the motion carried by a vote of 5 -0.**

Approval of Minutes – Motion made by Member Gengler to approve the minutes from August 25, 2021, second by Member Flowers. **With 5 members in agreement, the minutes were approved by a 5-0 vote.**

Monthly Reports

- **Census Log** – Director Prestegaard reviewed the Census Log with the committee, and reported 1 dog available for adoption and 1 cat. **Written Report Provided**
- **Bite Report** – Director Prestegaard reviewed the Bite Report with the committee stating there were a total of 7 bites in the month of August. **Written Report provided.**
- **Operations Report** – Director Prestegaard informed the committee that volunteer training was provided for 3 individuals. When the bigger projects at the kennel are scheduled such as deep cleaning and power washing Undersheriff Bobby Richardson will have the inmates volunteer to help out.
- **Upcoming Events and Media:**
 - Rural King Customer Appreciation Day –October 2nd – 3rd

Director Prestegaard introduced Brianna Falk to the committee. Brianna started her new position as Assistant on August 6, 2021.

- **Accounting Report** – Mr. Koepfel reviewed the department financials, the revenue predictions and actuals for current FY21. He reported by year end expenses will be under and revenue will be in line to meet the fund balance. **Written report provided.**

Animal Control is solely self-funded by rabies tags sold. By increasing that fund balance there is opportunity for more projects. Mr. Koepfel signed the purchase agreement to start the boiler project for this fiscal year. Artlip and Sons, Inc., HVAC Contractor will be doing the work.

The committee discussed the completion of the Animal Control building project. The new HVAC system has greatly improved the air quality. All members agreed that the facility looks more professional and welcoming. Mr. Koepfel discussed other outdoor project ideas for the facility. Director Prestegaard gave examples about holding fund raising events and donations that could help with expenses for these projects.

Committee Business –

- *FY 2022 Budget Discussion* - Chair Cesich asked if anyone on the committee had issues or concerns with the FY 2022 budget that was presented at the Committee of the Whole Meeting on Thursday, September 28th. The committee discussed the budget.

Public Comment – None

Executive Session – Not needed

Action Items for the County Board – None

Adjournment – Member Flowers made a motion to adjourn the meeting, second by Member DeBolt. **With five members present in agreement, the meeting was adjourned at 9:21 a.m.**

Respectfully Submitted,

Sandy Washkowiak
Temporary Administrative Assistant



Kennel Comparisons Statistics

"Intake Comparisons"

11/1/20 to 11/18/20

11/1/21 to 11/18/21

Dogs				
Strays	10	11	↑	10.0 %
Owner Surrenders	0	2	↑	200.0 %
Total Dogs Received:	10	13	↑	30.0 %
Cats				
Strays	7	8	↑	14.3 %
Total Cats Received:	7	8	↑	14.3 %
Total Intakes:	17	21	↑	23.5 %

"Outcome Comparisons"

11/1/20 to 11/18/20

11/1/21 to 11/18/21

Dogs				
Adoption	1	3	↑	200.0 %
Euthanasia	0	2	↑	200.0 %
Return to Owner	5	11	↑	120.0 %
Total Dogs Dispositioned:	6	16	↑	166.7 %
Cats				
Adoption	2	3	↑	50.0 %
Euthanasia	0	1	↑	100.0 %
Return to Owner	1	0	↓	100.0 %
Transfer to Rescue	1	1	↓	- %
Total Cats Dispositioned:	4	5	↑	25.0 %
Total Outcomes:	10	21	↑	110.0 %

Animals in the Shelter on 11/18/2021	CAT	DOG	Total
	10	6	16



Kennel Comparisons Statistics

"Intake Comparisons"

11/1/20 to 11/18/20

11/1/21 to 11/18/21

Dogs				
Strays	10	11	↑	10.0 %
Owner Surrenders	0	2	↑	200.0 %
Total Dogs Received:	10	13	↑	30.0 %
Cats				
Strays	7	8	↑	14.3 %
Total Cats Received:	7	8	↑	14.3 %
Total Intakes:	17	21	↑	23.5 %

"Outcome Comparisons"

11/1/20 to 11/18/20

11/1/21 to 11/18/21

Dogs				
Adoption	1	3	↑	200.0 %
Euthanasia	0	2	↑	200.0 %
Return to Owner	5	11	↑	120.0 %
Total Dogs Dispositioned:	6	16	↑	166.7 %
Cats				
Adoption	2	3	↑	50.0 %
Euthanasia	0	1	↑	100.0 %
Return to Owner	1	0	↓	100.0 %
Transfer to Rescue	1	1	↓	- %
Total Cats Dispositioned:	4	5	↑	25.0 %
Total Outcomes:	10	21	↑	110.0 %

Animals in the Shelter on 11/18/2021	CAT	DOG	Total
	10	6	16



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/19 to 11/18/19

1/1/21 to 11/18/21

Dogs				
Strays	176	155	↓	11.9 %
Owner Surrenders	24	31	↑	29.2 %
Legal	1	1	↑	- %
Total Dogs Received:	201	187	↓	7.0 %
Cats				
Strays	52	48	↓	7.7 %
Total Cats Received:	52	48	↓	7.7 %
Total Intakes:	253	235	↓	7.1 %

"Outcome Comparisons"

1/1/19 to 11/18/19

1/1/21 to 11/18/21

Dogs				
Adoption	39	36	↓	7.7 %
Euthanasia	7	7	↓	- %
Return to Owner	129	125	↓	3.1 %
Transfer to Rescue	14	15	↑	7.1 %
Total Dogs Dispositioned:	189	183	↓	3.2 %
Cats				
Adoption	23	25	↑	8.7 %
Euthanasia	4	5	↑	25.0 %
Return to Owner	8	6	↓	25.0 %
Transfer to Rescue	8	4	↓	50.0 %
Total Cats Dispositioned:	43	40	↓	7.0 %
Total Outcomes:	232	223	↓	3.9 %

Animals in the Shelter on 11/18/2021

	CAT	DOG	Total
	10	6	16



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/20 to 11/18/20

1/1/21 to 11/18/21

Dogs				
Strays	134	155	↑	15.7 %
Owner Surrenders	21	31	↑	47.6 %
Legal	2	1	↓	50.0 %
Total Dogs Received:	157	187	↑	19.1 %
Cats				
Strays	40	48	↑	20.0 %
Total Cats Received:	40	48	↑	20.0 %
Total Intakes:	197	235	↑	19.3 %

"Outcome Comparisons"

1/1/20 to 11/18/20

1/1/21 to 11/18/21

Dogs				
Adoption	36	36	↓	- %
Euthanasia	4	7	↑	75.0 %
Return to Owner	88	125	↑	42.0 %
Transfer to Rescue	29	15	↓	48.3 %
Total Dogs Dispositioned:	157	183	↑	16.6 %
Cats				
Adoption	19	25	↑	31.6 %
Euthanasia	1	5	↑	400.0 %
Return to Owner	6	6	↓	- %
Transfer to Rescue	9	4	↓	55.6 %
Total Cats Dispositioned:	35	40	↑	14.3 %
Total Outcomes:	192	223	↑	16.1 %

Animals in the Shelter on 11/18/2021

	CAT	DOG	Total
	10	6	16

Kendall County Animal Control

802 John Street
Yorkville IL 60560



Bites between 10/1/2021 and 10/31/2021

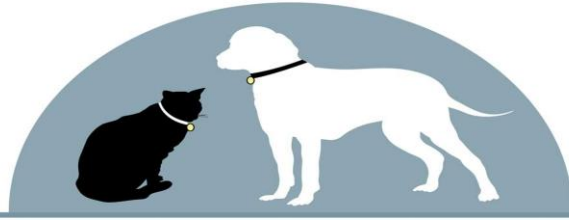
<u>bitedate</u>	<u>petname</u>	<u>breed</u>	<u>vaccination</u>	<u>sex</u>		<u>Multiple Bites</u>
10/02/2021	NOVA	PIT BULL	UTD	UNALTERED	VICTIM	NO
10/03/2021	BRUNO	BULLDOG	UTD	UNALTERED	OWNER	NO
10/04/2021	TANK	PIT BULL	UTD	ALTERED	VICTIM	NO
10/10/2021	STRAY	PIT BULL / MIX	NOT UTD	UNALTERED	VICTIM	NO
10/11/2021	LEIA	GOLDEN RETR / MIX	NOT UTD	ALTERED	OWNER	NO
10/12/2021	LEELOO	DOMESTIC SH	UTD	ALTERED	VICTIM	NO
10/13/2021	DEXTER	BULLDOG	NOT UTD	ALTERED	VICTIM	NO
10/14/2021	SNOOP	SHIH TZU	NOT UTD	ALTERED	VICTIM	NO
10/15/2021	TUCKER	LABRADOR RETR	NOT UTD	UNALTERED	OWNER	NO
10/22/2021	SADIE	PIT BULL / MIX	NOT UTD	UNALTERED	VICTIM	NO
10/25/2021	SMITTY	LABRADOR RETR / MIX	UTD	ALTERED	VICTIM	NO
10/27/2021	TULIP	CHIHUAHUA SH	UTD	ALTERED	VICTIM	NO
10/30/2021	JACK	BEAGLE / MIX	UTD	ALTERED	VICTIM	NO

Breed	Total
CAT	
DOMESTIC SH	1
Total	1
DOG	
BEAGLE / MIX	1
BULLDOG	2
CHIHUAHUA SH	1
GOLDEN RETR / MIX	1
LABRADOR RETR	1
LABRADOR RETR / MIX	1
PIT BULL	2
PIT BULL / MIX	2
SHIH TZU	1
Total	12
Total	13



Total Number of Registrations Issued Between 01/01/21 and 11/18/21

	CAT	DOG	OTHER	TOTAL
TOTAL	2298	9686	1	11985
RABIES TAG 1 YR ALTERED	90	335	0	425
RABIES TAG 1 YR ALTERED VET	1445	4127	0	5572
RABIES TAG 1 YR UNALTERED	9	122	0	131
RABIES TAG 1 YR UNALTERED VET	235	1952	1	2188
RABIES TAG 3 YR ALTERED	57	288	0	345
RABIES TAG 3 YR ALTERED VET	454	2587	0	3041
RABIES TAG 3 YR UNALTERED	2	28	0	30
RABIES TAG 3 YR UNALTERED VET	6	247	0	253



KENDALL COUNTY
ANIMAL CONTROL

Financial Statements FY21
October 2021

KENDALL COUNTY ANIMAL CONTROL FUND #1301
Statement of Revenues And Expenditures
10/31/2021

	CURRENT YEAR				PRIOR YEAR	VARIANCE
	FY21 Budget	October Actual	FY21 YTD	YTD Percent of Budget	FY20 YTD	FY21 YTD v. FY20 YTD
REVENUE						
Fines & Fees	\$ 20,000	\$ 3,052	\$ 29,620	148.1%	\$ 14,845	\$ 14,775
Miscellaneous	300	159	95	31.7%	(147)	242
Donations	5,000	60	1,670	33.4%	2,139	(469)
Rabies Tags Sold	262,500	18,286	249,712	95.1%	145,046	104,666
Intact Registration Fee	10,000	1,910	16,340	163.4%	9,590	6,750
Transfer In from State Pet Fund						
Total Revenue	\$ 297,800	\$ 23,467	\$ 297,436	99.9%	\$ 171,473	\$ 125,963
EXPENDITURE						
Salary - Other	\$ 80,808	\$ 8,771	\$ 73,923	91.5%	\$ 69,031	\$ 4,892
Salary - Administrator	6,500	750	6,000	92.3%	4,250	1,750
Salary - Animal Control Warden	51,223	6,923	36,736	71.7%	33,479	3,257
Salary - Assistant Warden	36,969	4,320	32,680	88.4%		32,680
Overtime	1,500	-	1,800	120.0%		
Office Supplies	1,500	-	1,705	113.7%	606	1,099
Postage	1,400	115	1,630	116.4%	536	1,093
Training	2,000	-	1,707	85.4%	55	1,652
Telephone & Pager	300	38	261	87.0%	33	228
Equipment	3,000	315	1,295	43.2%	149	1,146
Vehicle Maintenance	1,600	-	801	50.0%	396	405
Gasoline/Fuel/Oil	600	36	380	63.4%	262	118
Uniforms	750	-	590	78.7%	144	446
Observation/Disposal	500	-	-		150	(150)
Microchips	1,800	-	600	33.3%		600
Volunteers/Public Relations	1,000	-	830	83.1%	455	375
Neuter/Spay Fees		-	-		3,159	(3,159)
Rabies Tags	2,500	-	2,276	91.1%	-	2,276
Transportation, Board & Care	12,000	237	2,710	22.6%	5,490	(2,779)
Kennel Improvements		-	-		554	(554)
Capital Expenditures	1,200	-	211	17.6%		211
Total Operating Expenditure	\$ 207,150	\$ 21,504	\$ 166,137	80.2%	\$ 118,750	47,387
TRANSFERS OUT						
Transfer to General Fund	\$ 54,232	\$ -	\$ 12,161	22.4%	\$ 10,706	\$ 1,454
Transfer to IMRF Fund	16,000	-	11,514	72.0%	9,223	2,292
Transfer to SS Fund	13,000	-	10,209	78.5%	8,167	2,042
Transfer to Building Fund	35,050	-	-			
Total Transfers Out	\$ 118,282	\$ -	\$ 33,884	28.7%	\$ 28,096	\$ 5,788
Total Expenditure & Transfers Out	\$ 325,432	\$ 21,504	\$ 200,021	61.5%	\$ 146,846	\$ 53,175
Total Revenue Over/(Under) Expenditure	\$ (27,632)	\$ 1,963	\$ 97,415	-352.6%	\$ 24,627	\$ 72,788

**KENDALL COUNTY ANIMAL CONTROL FUND #1301
FUND (CASH) BALANCE
FY 2021**

MONTH	FY21 Monthly REVENUE OVER/(UNDER) EXPENSES	FY21 FUND (CASH) BALANCE	FY20 Monthly REVENUE OVER/(UNDER) EXPENSES	FY20 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 138,754		\$ 213,970
December-20	\$ 11,646	150,400	\$ (186)	213,784
January-21	6,310	156,710	19,256	233,040
February-21	23,019	179,729	(7,222)	225,818
March-21	3,030	182,759	491	226,309
April-21	5,710	188,469	(8,928)	217,381
May-21	4,986	193,455	(11,558)	205,823
June-21	10,169	203,624	21,516	227,339
July-21	(3,409)	200,215	14,327	241,666
August-21	27,395	227,610	14,984	256,650
September-21	6,756	234,365	16,135	272,786
October-21	1,963	236,328	8,334	281,120
November-21		236,328	(142,366)	138,754
Fund (Cash)	\$ 97,574		\$ (75,216)	
YTD Fund Balance		\$ 236,328		\$ 138,754

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
10/31/2021

Animal Medical Care Fund #1302

	FY21 Budget	October Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 18,939	\$ 18,939	\$ 18,939		FY13 \$250 FY14 21,935 FY15 33,497
Revenue					FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132 FY20 18,939
Donations & Receipts	10	-		0.0%	
Total Revenue	10	-	-	0.0%	FY21 18,050
Expenditure					
Animal Medical Care Expenses	3,000	-		0.0%	
Heartworm Testing	500	80	182	36.4%	
FeLuk/FIV Testing	750	343	707	94.3%	
Total Expenditure	4,250	423	889	20.9%	
Ending Balance	\$ 14,699	\$ 18,516	\$ 18,050		

County Animal Population Control Fund #1309

	FY21 Budget	October Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 115,665	\$ 115,665	\$ 115,665		FY11 \$46,246 FY12 60,939 FY13 64,358
Revenue					FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508 FY18 108,859 FY19 117,265 FY20 115,665
Fees	12,000	2,020	16,225	135.2%	
Total Revenue	12,000	2,020	16,225	135.2%	FY21 114,770
Expenditure					
Spay/Neuter Fees - Targeted Dogs/Cats	5,000	2,423	12,474	249.5%	
Spay/Neuter Fees - Adopted Dogs/Cats	5,000	140	4,646	92.9%	
Total Expenditure	10,000	2,563	17,119	171.2%	
Ending Balance	\$ 117,665	\$ 115,122	\$ 114,770		

Animal Control Capital Fund #1400

	FY21 Budget	October Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 3,551		\$ 3,551		FY11 \$87,769 FY12 41,062 FY13 46,762
Expenditure					FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293 FY19 113,553 FY20 3,551
Expense - Building Improvements	10,000				
Capital Expenditure	2,500		6,812	272.5%	
Total Expenditure	12,500	-	6,812	54.5%	FY21 (3,260)
Transfers In					
Transfers In - from Animal Control Fund	35,050				
Total Transfers In	35,050	-	-		
Ending Balance	\$ 26,101	\$ -	\$ (3,260)		