

COUNTY OF KENDALL, ILLINOIS
SPECIAL EVENT NOTIFICATION FORM



CONTACT INFORMATION

Please type or print clearly

Name of Organization/Group/Individual _____

Address _____

City/State/Zip _____

Phone (_____) _____

EVENT INFORMATION

Event _____

Event Date(s) _____ Time (Start) _____ am/pm (End) _____ am/pm

Type of Activity/Event _____

Estimated Number of Participants _____ Estimated Attendance at the Event _____

Description/Purpose of Event _____

Event Location/Address: _____

City, State, Zip: _____

Primary Contact Phone Day of Event (_____) _____

Email Address _____

Secondary Contact Phone Day of Event (_____) _____

Please submit this form to the Kendall County Administrative Services Office at
KCAdmin@KendallCountyIL.gov - a **MINIMUM OF 30 DAYS IN ADVANCE** of an event, or a
MINIMUM OF 60 DAYS IN ADVANCE for film production when possible.

Admin Department: <i>Notification sent to Sheriff's Ofc, Highway, Environmental Health, and Zoning on:</i>	
<i>Date:</i> _____	<i>Staff Name:</i> _____

KENDALL COUNTY NOISE ORDINANCE 13-18

Please be advised that Kendall County has enacted and will enforce Kendall County Noise Ordinance 13-18. All event participants will comply with all local, county, state and federal rules and regulations relating, but not limited to noise ordinance standards. **View the Kendall County Noise ordinance, at the following link:**

<https://www.kendallcountyil.gov/home/showpublisheddocument/8890/637214413280070000>

ADDITIONAL PERMITS/AUTHORIZATION

Event Coordinator shall obtain all additional permits/authorizations from all local or State government (including municipalities or townships), which may be required.

BIKING EVENTS: As defined in the Illinois Compiled Statutes, bicyclists are permitted, not intended users of the roadway. By acceptance of this Notice of Event, Kendall County in no way encourages, condones, or accepts responsibility for the action of the participants. Kendall County is not an active participant in this event and will enforce provisions of the event only as they apply to Illinois Law. All Special Events involving bicyclists shall follow the laws as set forth in the latest edition of the Illinois Vehicle Code Rules of the Road, Chapter II, Article XV, BICYCLES.

Temporary directional signs shall not be installed more than 24 hours in advance of the event and shall be removed within 24 hours after conclusion of the event. No temporary directional signs may be attached to existing signs or traffic control devices, nor shall they in any way restrict the view or sight line of the traveling public.

Absolutely no paint shall be applied to any roadway pavement or other traffic control devices. Directional arrows consisting of chalk or spray chalk will be allowed provided no arrow exceeds 2 square feet and does not conflict with existing pavement markings or other traffic control devices.

ROAD ROUTES FOR EVENT

Attach a copy of the proposed route map(s) including all rest stop, assembly and disbanding areas