

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

March 19, 2019

I. Call to Order

Commissioner Prochaska called the meeting to order at 11:29 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cesich	X	Hendrix
	Flowers	X	Kellogg
	Giles	X	Prochaska
	Gilmour	X	Purcell
X	Gryder	X	Vickers

Commissioners Cesich, Gryder, Hendrix, Kellogg, Purcell, Vickers, and Prochaska were all present.

V. Approval of Agenda

Commissioner Kellogg made a motion to approve the Commission meeting agenda with the amendment to item VII of claims not-to-exceed being corrected to \$20,468.28 and the addition of an ordinance in item XVII. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

VI. Public Comment

There were no citizens to be heard.

VII. Approval of Claims for an Amount Not-to-Exceed \$20,468.28

Commissioner Hendrix made a motion to approve claims not-to-exceed \$20,468.28. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: Claims Not-to-Exceed \$20,468.28

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meeting of February 19, 2019**
 - **Kendall County Forest Preserve District Finance Committee Meeting of February 28, 2019**
- Commissioner Purcell made a motion to approve the Commissions meeting minutes of February 19, 2019; and the Finance Committee meeting minutes of February 28, 2019. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

OLD BUSINESS

No agenda items posted for consideration.

NEW BUSINESS

- IX. MOTION: Approval from Kluber Architects + Engineers of Batavia, Illinois for Completion of a Construction Cost Estimate Study for Public Access and Life Safety Building Improvements of the Pickerill Estate House for a Cost Not-to-Exceed \$8,875.00 plus Reimbursable Expense Not-to-Exceed \$200.00**

Commissioner Purcell made a motion to approve the farm license agreement #19-03-001 with Kyle Connell of Morris, Illinois for the Production of Hay at Baker Woods Forest Preserve. Seconded by Commissioner Gryder.

Motion: Commissioner Purcell

Second: Commissioner Gryder

Roll call: Kluber Architects + Engineers

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

X. MOTION: Approval of the Submission of an Appropriations Request Form to U.S. Representative Lauren Underwood – 14th District Requesting a Federal Budget Appropriation of \$400,000 for Public Access, ADA, and Life Safety Improvements of the Pickerill Estate House at Pickerill-Pigott Forest Preserve

Commissioner Purcell made a motion to approve the submission of an Appropriations Request Form to U.S. Representative Lauren Underwood – 14th District Requesting a Federal budget appropriation of \$400,000 for public access, ADA, and life safety improvements of the Pickerill Estate House at Pickerill-Pigott Forest Preserve. Seconded by Commissioner Gryder.

Motion: Commissioner Purcell					
Second: Commissioner Gryder					
Roll call: Appropriations Request Form					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour	X		Purcell
X		Gryder	X		Vickers
Motion unanimously approved.					

XI. MOTION: Approval of the Mack & Associates, P.C. FY 18 Audit Report for the Kendall County Forest Preserve District

Commissioner Kellogg made a motion to approve the Mack & Associates, P.C. FY 18 Audit Report for the Kendall County Forest Preserve District. Seconded by Commissioner Hendrix.

Commissions remarked the audit will be reflected in the following Finance Committee meeting.

Motion: Commissioner Kellogg
Second: Commissioner Hendrix

Roll call: FY 18 Audit

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XII. MOTION: Approval of the Calculated Com Ed Grant of Easement Costs in the Amount of \$40,060.00 Payable to the Kendall County Forest Preserve District to Support Completion of Electrical Service Line and Railway Crossing Improvements at Hoover Forest Preserve

Commissioner Hendrix made a motion to approve the calculated ComEd Grand Easement costs in the amount of \$40,060.00 payable to the Kendall County Forest Preserve District to support completion of electrical service line and railway crossing improvements at Hoover Forest Preserve. Seconded by Commissioner Purcell.

Motion: Commissioner Hendrix
Second: Commissioner Purcell

Roll call: ComEd Grant Easement

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XIII. MOTION: Approval of Calculated OmniTRAX Grant of Easement Costs in the Amount of \$1,937.00 Payable to the Kendall County Forest Preserve District to Support Completion of Electrical Service Line and Railway Crossing Safety Improvements at Hoover Forest Preserve

Commissioner Hendrix made a motion to approve the calculated OmniTRAX Grant Easement costs in the amount of \$1,937.00 payable to the Kendall County Forest Preserve District to support completion of electrical service line and railway crossing safety improvements at Hoover Forest Preserve. Seconded by Commissioner Purcell.

Motion: Commissioner Hendrix

Second: Commissioner Purcell

Roll call: OmniTRAX Grant Easement

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XIV. MOTION: Approval of the OmniTRAX & Affiliates Vendor Profile and Purchase Order Terms and Conditions Agreement Pursuant to the Payment of the Calculated Grant of Easement Fees and Charges to the Kendall County Forest Preserve District

Commissioner Hendrix made a motion to approve the OmniTRAX & Affiliates vendor profile and purchase order terms and conditions agreement pursuant to the payment of the calculated grant of easement fees and charges to the Kendall County Forest Preserve District. Seconded by Commissioner Gryder.

Director Guritz remarked that the recommendation is to withdraw.

Commissioner Hendrix with the motion to approve.

Commissioner Gryder with the second.

XV. MOTION: Approval of the Revised Kendall County Forest Preserve District Application for Employment and Background Check Release Forms

Commissioner Purcell made a motion to approve the revised Kendall County Forest Preserve District application for employment and background check release forms. Seconded by Commissioner Hendrix.

Motion: Commissioner Purcell

Second: Commissioner Hendrix

Roll call: Application for Employment Forms

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XVI. MOTION: Approval of a Bill of Sale for the Purchase of a Draft Cross Horse (Gelding) from Lucy Rosario of Forrest, Illinois in the Amount of \$1,400.00 for Payment Following a 30-day Trial Period

Commissioner Hendrix made a motion to approve the bill of sale for the purchase of a draft cross horse (Gelding) from Lucy Rosario of Forrest, Illinois in the Amount of \$1,400.00 for payment following a 30-day trial period. Seconded by Commissioner Purcell.

Motion: Commissioner Hendrix

Second: Commissioner Purcell

Roll call: Bill of Sale for Ellis Lesson Horse

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XVII. MOTION: Approval of the Donation of the Ellis Lesson Horse “Kash” to the University of Illinois College of Veterinary Medicine

Commissioner Gryder made a motion to approve the donation of the Ellis Lesson Horse “Kash” to the University of Illinois College of Veterinary Medicine. Seconded by Commissioner Purcell.

Motion: Commissioner Gryder

Second: Commissioner Purcell

Roll call: Donation of Ellis Lesson Horse

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour			Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XVIII. MOTION: Approval of a Grant Agreement with the Illinois Clean Energy Community Foundation Providing \$11,000.00 in Grant Funds to Support a K-12 Pollinator Education and Prairie Habitat Enhancement Project at Hoover Forest Preserve, with a Required District Match of \$1,111.00 by Ordinance #19-03-002

Commissioner Kellogg made a motion to approve the grand agreement with the Illinois Clean Energy Community Foundation Providing \$11,000.00 in grand funds to support a K-12 Pollinator Education and Prairie Habitat Enhancement Project at Hoover Forest Preserve, with a required District match of \$1,111.00 by ordinance #19-03-002. Seconded by Commissioner Hendrix.

Motion: Commissioner Kellogg

Second: Commissioner Hendrix

Roll call: Grant Agreement with Illinois Clean Energy Community Foundation

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour			Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XIX. MOTION: Approval of a Request from the Kendall County Dog Therapy Club to Waive the District's \$50 Shelter Use Fee to Host a Small-Group Event at Harris Forest Preserve – Shelter 1 on Saturday, March 23, 2019 from 12:00 to 1:30 PM

Commissioner Kellogg made a motion to approve the request from Kendall County Dog Therapy Club to Waive the District's \$50 shelter use fee to host a small-group event at Harris Forest Preserve – Shelter 1 on Saturday, March 23, 2019 from 12:00 to 1:30 pm. Seconded by Commissioner Gryder.

Motion: Commissioner Kellogg					
Second: Commissioner Gryder					
Roll call: KC Dog Therapy Club Waive of Fees					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
		Gilmour			Purcell
X		Gryder	X		Vickers
Motion unanimously approved.					

XX. Executive Session

There was no need for Executive Session.

XXI. Other Items of Business

No other items of business.

XXII. Public Comments

There were no public comments offered.

XXIII. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Hendrix. Aye, all. Opposed, none. Meeting adjourned at 11:45 am.

Respectfully submitted,

David Guritz

Director, Kendall County Forest Preserve District