

**COUNTY OF KENDALL, ILLINOIS
SPECIAL COMMITTEE OF THE WHOLE/
FINANCE COMMITTEE
Thursday, November 10, 2021 at 4:00 PM
Special Meeting Minutes**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:00p.m. by County Board Vice Chair Matt Kellogg, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Board Member	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Here		
Elizabeth Flowers		4:23p.m.	
Scott Gengler	Here		
Judy Gilmour	Here		
Scott Gryder	ABSENT		
Matt Kellogg	Yes		4:45p.m.
Dan Koukol	Here		
Ruben Rodriguez	Here		
Robyn Vickers	Here		

Others Present: PBZ Senior Planner Matt Asselmeier, Deputy County Administrator Latreese Caldwell, Health Department Assistant Executive Director Steve Curatti, Chief Deputy County Coroner Levi Gotte, Financial Analyst Jennifer Karales, County Administrator Scott Koeppel, County Coroner Jacquie Purcell, Health Department Environmental Health Director, Aaron Rybski

APPROVAL OF AGENDA – Motion by Member Cesich, second by Member Gengler. **With eight members present voting aye, the motion carried by a vote of 8-0.**

APPROVAL OF CLAIMS – Motion by Member Cesich, second by Member DeBolt.

Board Member	Vote
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Judy Gilmour	Yes
Matt Kellogg	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Robyn Vickers	Yes

With eight members present voting aye, the claims were approved by a vote of 8-0.

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS

Facilities Management: Member DeBolt updated the committee on the following:

1. Crowder Roofing did remediation and seal-coating on the Annex Building at a cost of approximately \$3000. Originally, \$7000 was budgeted for this project.
2. All records from the Hart house were moved to the Courthouse, and the Hart House was demolished, and landscaping was installed in October. The property is now ready for future County expansion plans.
3. The former funeral home on Madison Street owned by the County was demolished and all debris removed. Final plans for the area have not been finalized.

Technology: Mr. Koeppel reported that Technology has completed the process of implementing two factor authentication with all County email accounts, and said Technology personnel are available to provide assistance as needed to County employees.

ITEMS OF BUSINESS

From the Finance Committee: Ms. Caldwell provided information on the Resolution that will be approved by the County Board for the levies, and reviewed the Levy calculation and requests. Mr. Kellogg reported that Department Heads and Elected Officials are consulted

Member Vickers reported that the Health Department briefed the Health & Environment Committee that TB cases are on the rise in Kendall County. Ms. Vickers asked if anyone had contacted the Health Department about additional funding. Ms. Caldwell stated that the \$15,000 was requested by the Health Department. **Ms. Caldwell will research to see if there is a cap on the TB levy, and report back to the committee at the next meeting.**

Member Koukol made a motion to forward the following levy recommendations to the December 7, 2021 County Board meeting for approval, second by Member Gengler.

- *Approve County Health Fund Levy 2021 payable 2022 in an amount not to exceed \$1,454,000*
- *Approve Veteran's Assistance Commission Fund Levy 2021 payable 2022 in an amount not to exceed \$350,961*
- *Approve Tuberculosis Fund Levy 2021 payable 2022 in an amount not to exceed \$15,000*
- *Approve Liability Insurance Fund Levy 2021 payable 2022 in an amount not to exceed \$1,305,300*

- *Approve Social Security Fund Levy 2021 payable 2022 in an amount not to exceed \$1,400,000*
- *Approve Illinois Municipal Retirement Fund Levy 2021 payable 2022 in an amount not to exceed \$2,150,000*
- *Approve County Bridge Fund Levy 2021 payable 2022 in an amount not to exceed \$500,000*
- *Approve County Highway Fund Levy 2021 payable 2022 in an amount not to exceed \$1,500,000*
- *Approve Extension Education Fund Levy 2021 payable 2022 in an amount not to exceed \$187,487*
- *Approve Senior Citizen Social Services Fund Levy 2021 payable 2022 in an amount not to exceed \$400,000*
- *Approve 708 Mental Health Fund Levy 2021 payable 2022 in an amount not to exceed \$947,000*
- *Approve General Fund Levy 2021 payable 2022 in an amount not to exceed \$12,513,825*

With nine members in attendance voting aye, the motion carried.

Member Kellogg reviewed the proposed Change log changes with the committee, and highlighted some of the increases and decreases, ARPA funding, capital requests, updated account coding and transparency, health care cost accounting, and discussions on future self-funded insurance.

- *Discussion and Approval of an Ordinance Approving the Kendall County Fiscal Year 2021-22 Budget and Appropriations - **Item moved to the November 29, 2021 County Board meeting***
- *Discussion and Approval of an Ordinance Approving a Budget Amendment for the Kendall County Fiscal Year 2020-21 Annual Budget and Appropriations – **Item moved to the November 29, 2021 County Board meeting***

Vice Chair Kellogg left the meeting at 4:45p.m. Member Rodriguez made a motion to nominate Member Gengler to serve as the Meeting Chair in the absence of the County Board Chair and Vice Chair, second by Member DeBolt. With eight members present voting aye, the motion carried.

From the PBZ Department:

- *Discussion of Petition 21–26 a Request from Robert Bright on Behalf of the Madison Trust and Castle Bank N A and JoAnn Bright-Theis for Major Amendments to the*

Special Use Permit for a Banquet Facility Granted by Ordinance 2019-23 by Dividing the Building Allowed to be a Banquet Facility into Separate Event Spaces, Setting the Maximum Capacities of the Event Spaces, Setting the Days of and Hours of Operation for the Event Spaces, Amending the Landscaping Plan, and Removing the Requirement that the Barn Doors be Closed by 7:00 p.m. at Events with Music at 10978 Crimmin Road, Newark (PINs: 04-29-300-010, 04-29-300-012, 04-30-400-007, 04-30-400-012, 04-30-400-013, 04-30-400-018, 04-30-400-019, 04-31-200-013, 04-31-200-014, 04-32-100-006, and 04-32-100-008) in Fox Township – Mr. Asselmeier reported that as requested, the owners have installed a new septic system, that has been inspected by the Health Department. The owners have also made additions to the landscaping in an effort to block some of the noise/music from the venue to the neighborhood. Mr. Asselmeier stated that the owners are making attempts to comply with the requirements for their special use amendment requests.

Member DeBolt made a motion to forward the item for approval to the November 16, 2021 County Board meeting, second by Member Rodriguez. Member Gengler called for a Roll Call Vote:

Board Member	Vote
Amy Cesich	Yes
Brian DeBolt	Yes
Elizabeth Flowers	No
Scott Gengler	Yes
Judy Gilmour	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Robyn Vickers	Yes

With Members Cesich, DeBolt, Gengler, Gilmour, Koukol, Rodriguez, and Vickers voting aye, and Member Flowers voting nay, the motion carried by a vote of 7-1.

From the Technology Department:

- *Discussion and Approval of Contract with LIT Communities for Rural County Broadband Study not to exceed \$126,023 –* Mr. Koepfel briefed the committee on the contract proposal with LIT Communities.

Member Cesich made a motion to forward the item to the County Board for approval, second by Member Flowers. **With eight members present voting aye, the motion carried.**

From the Health Department:

Discussion and Approval of the Food Protection Ordinance – Environmental Health Department Director Aaron Rybski reviewed the proposed changes to the ordinance with the committee. Member Cesich made a motion to forward the item

to the November 16, 2021 County Board meeting consent agenda for approval, second by Member Flowers. **With eight members present voting aye, the motion carried.**

Discussion and Approval of the Public Health Nuisance Ordinance - Aaron Rybski reviewed the proposed changes to the ordinance with the committee. Member Cesich made a motion to forward the item to the November 16, 2021 County Board meeting consent agenda for approval, second by Member Koukol. **With eight members present voting aye, the motion carried.**

Discussion and Approval of the Onsite Wastewater Treatment System Ordinance - Aaron Rybski reviewed the proposed changes to the ordinance with the committee. Member Gilmour made a motion to forward the item to the November 16, 2021 County Board meeting consent agenda for approval, second by Member Vickers. **With eight members present voting aye, the motion carried.**

OLD BUSINESS – None

PUBLIC COMMENT - None

QUESTIONS FROM THE MEDIA – Jim Wyman, WSPY News

CHAIRMAN’S REPORT – No Report

EXECUTIVE SESSION – Not needed

BOARD ACTION ITEMS FOR NOVEMBER 16, 2021:

- *Approval of Claims*
- *Approval of the American Rescue Plan Act Funds Non-Profit Grants*
- *Approval of the Food Protection Ordinance*
- *Approval of the Public Health Nuisance Ordinance*
- *Approval of the Onsite Wastewater Treatment System Ordinance*

ADJOURNMENT – Member Koukol made a motion to adjourn the meeting, second by Member Rodriguez. **With eight members present voting aye, the meeting adjourned at 6:09p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary