

Facilities Management Committee Meeting

12/6/2021 at 4:00 PM

*** 111 W. Fox St. ***

*** CB Room 210 ***

- - - -Agenda Topics - - - -

Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the Nov. 2021 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

Old Business/Projects – Updates

- 1) Metronet HPBX Punch List
- 2) Voter Office Changes & Preparation for 2 Elections in 2022
- 3) County Seal on 111 W. Fox St. Facades
- 4) Annex Repairs
 - a. Roof
- 5) John St. and adjoining areas inlet/drain repairs discussion
- 6) CASA Lease Update
- 7) Review of 2021 Completed projects
- 8) Additional drainage mitigation work at 107 W. Madison

New Business/Projects

- 1) Chair Report
 - a) KCFM facility review & cost estimates
 - b) Needs review of County Clerk's offices
 - c) Anticipated 2022 projects
 - d) Coroner Office Space Needs Discussion
- 2) New lease for Workforce Development at the Health & Human Services facility
 - a) Reduction of Space requested
 - Approve sending reduced space lease to County Board for approval
- 3) Annual Generator PM & Load bank testing

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
 - a. Reported vs. Completed, b. Work orders reported by building current month.
 - b. Work orders by work type current month.

Executive Session

We have two items for discussion.

Other Business

Public Comment

Questions from the Press

Adjournment

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.