

KENDALL COUNTY FOREST PRESERVE DISTRICT

MEETING AGENDA

TUESDAY, JANUARY 4, 2022

6:00 PM

KENDALL COUNTY OFFICE BUILDING - ROOMS 209 & 210

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments

***CONSENT AGENDA**

- VII. Approval of Minutes
 - Kendall County Forest Preserve District Commission Meeting of December 7, 2021
 - Kendall County Forest Preserve District Committee of the Whole Meeting of December 14, 2021
- VIII. *Approval of Claims in the Amount of \$68,216.98
- IX. *MOTION: Approval of FY22 Fees and Charges for Camps; Afternoon Adventures; Family and Public Programs

OLD BUSINESS

No items posted for consideration

NEW BUSINESS

- X. *MOTION: Approval of the Issuance of a District Procurement Card to Antoinette White, Grounds and Natural Resources Division Supervisor with a Single-Purchase Limit of \$1,000, and Monthly Combined Purchase Limit of \$5,000
- XI. *MOTION: Approval of District Procurement Card Limit Changes for Stefanie Wiencke, Education and Special Projects Manager to Increase the Single-Purchase Limit to \$500, and Monthly Combined Purchase Limit to \$1,000
- XII. *MOTION: Approval of a Proposal from Kendall Plumbing and Heating, Inc. of Yorkville, Illinois for the Replacement of the Ellis House Furnace and Air Conditioner in the Amount of \$7,347.20
- XIII. *MOTION: Approval of a Proposal from Kendall Excavating of Yorkville, Illinois of for the Excavation and Repair/Replacement of a +/- 20' Section of Sewer Line at Hoover Forest Preserve in the Amount of \$9,284.00
- XIV. Public Comments
- XV. Executive Session
- XVI. Other Items of Business
- XVII. Adjournment

() Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.2.b.v.a)*

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
DECEMBER 7, 2021**

I. Call to Order

President Gilmour called the meeting to order at 6:07 pm in the Kendall County Office Building - Second Floor Board Rooms 209 and 210.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance at the start of the County Board meeting.

III. Invocation

An invocation was offered by Commissioner Gengler at the start of the County Board meeting.

IV. Roll Call

X	Cesich	X	Gryder
X	DeBolt	X	Kellogg
X	Flowers	X	Koukol
X	Gengler	X	Rodriguez
X	Gilmour		Vickers

Roll call: Commissioners Cesich, DeBolt, Flowers, Gengler, Gryder, Kellogg, Koukol, Rodriguez, and Gilmour were all present.

V. Approval of Agenda

Commissioner Cesich made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

CONSENT AGENDA

VII. Approval of Minutes

- Kendall County Forest Preserve District Committee of the Whole Meeting of November 9, 2021
- Kendall County Forest Preserve District Commission Meeting of November 16, 2021

VIII. Approval of Claims in the Amount of \$381,372.08

Commissioner Cesich made a motion to approve the Consent Agenda as presented. Seconded by Commissioner Gryder.

Motion: Commissioner Cesich					
Second: Commissioner Gryder					
Roll call: Consent Agenda					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers		
Motion unanimously approved.					

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

IX. ORDINANCE #12-21-001: Approval of the Purchase of Approximately 10.0869± Acres of Property Known as “Jaross and Parish Reservation Woods Parcels” from The Conservation Foundation, Naperville, Illinois for an Amount Not-to-Exceed \$15,400 per Surveyed Acre, Representing a Total Extended Land Value and Cost of \$155,338.26 which Sum Represents 20% of the \$141,216.60 Certified Fair Market Value of the Property, with \$31,067.65 Representing 20% of the Extended Land Value of \$155,338.26 to be Donated to the Kendall County Forest Preserve District by the Conservation Foundation, Plus Closing Costs Including a Project Fee Payment to The Conservation Foundation for an Amount Not-to-Exceed \$6,103.29

Commissioner Flowers made a motion to approve Ordinance #12-21-001 for the purchase of approximately 10.08969± acres of property known as “Jaross and Parish Reservation Woods Parcels” from The Conservation Foundation, Naperville, Illinois for an Amount Not-to-Exceed \$15,400 per surveyed acre, representing a total extended land value and cost of \$155,338.26 which sum represents 20% of the \$141,216.60 certified fair market value of property, with \$31,067.65 representing 20% of the Extended land value of \$155,338,26 to be donated to the Kendall County Forest Preserve District by the Conservation Foundation, plus closing costs including a project fee payment to The Conservation Foundation for an amount Not-to-Exceed \$6,103.29. Seconded by Commissioner DeBolt.

Motion: Commissioner Cesich					
Second: Commissioner Flowers					
Roll call: Ordinance #12-21-001 – Reservation Woods Parcels Acquisition					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers		
Motion unanimously approved.					

X. MOTION: Approval of a Project Implementation Agreement with City Forest Credits (CFC), Seattle, Washington a Nonprofit Corporation, Including the Project Design Document, Project Implementation Agreement, Attestations, and Monitoring Protocol Necessary to Establish and Maintain a 25-Year Carbon Credit Reforested Cropland Area at Fox River Bluffs Forest Preserve

Commissioner Gengler made a motion to approve a project implementation agreement with City Forest Credits (CFC), Seattle, Washington a nonprofit corporation, including the project design document, project implementation agreement, attestations, and monitoring protocol necessary to establish and maintain a 25-year carbon credit reforested cropland area at Fox River Bluffs Forest Preserve. Seconded by Commissioner Cesich.

Motion: Commissioner Gengler

Second: Commissioner Cesich

Roll call: CFC Project Implementation Agreement

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers		

Motion unanimously approved.

XI. MOTION: Approval of a Carbon Credit Purchase Agreement with Regen Network Development, Inc. of Wilmington, Delaware for the Sale of 506.16 Tons CO2 Equivalence (tCO2e) from the District’s CFC Fox River Bluffs Planting Project Registry at \$34.00 per Ton and Total Sale Proceeds of \$17,209.44

Commissioner Cesich made a motion to approve a carbon credit purchase agreement with Regen Network Development, Inc. of Wilmington, Delaware for the Sale of 506.16 tons CO2 equivalence (tCO2e) from the District’s CFC Fox River Bluffs Planting Project Registry at \$34.00 per ton and total sale proceeds of \$17,209.44. Seconded by Commissioner Koukol.

Motion: Commissioner Cesich

Second: Commissioner Koukol

Roll call: Carbon Credit Purchase Agreement

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers		

Motion unanimously approved.

XII. MOTION: Approval of a Proposal from Automotive Specialties, Inc. of Yorkville Illinois for the Replacement of the 2009 F250 Pickup Truck Bed in the Amount of \$4,604.85

Commissioner DeBolt made a motion to approve a proposal from Automotive Specialties, Inc. of Yorkville, Illinois for the replacement of the 2009 F250 Pickup Truck Bed in the Amount of \$4,604.85. Seconded by Commissioner Cesich.

Motion: Commissioner DeBolt

Second: Commissioner Cesich

Roll call: Automotive Specialties, Inc. Proposal - \$4,604.85 Bed Replacement

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers		

Motion unanimously approved.

XIII. Public Comments

None.

XIV. Executive Session

None.

XV. Other Items of Business

- The Morton Arboretum Chicago Region Trees Initiative – 2021 Urban Forestry Public Natural Areas Award

Director Guritz presented information on the recent Natural Areas Award through The Morton Arboretum’s Chicago Region Trees Initiative.

XVI. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Flowers. Aye, all. Opposed, none. Meeting adjourned at 6:26 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES
DECEMBER 14, 2021**

I. Call to Order

President Gilmour called the meeting to order in the Kendall County Office Building – Kendall County Board Rooms 209 and 210 at 4:30 pm.

II. Roll Call

X	Cesich		Gryder
X	DeBolt	X	Kellogg
	Flowers	X	Koukol
X	Gengler	X	Rodriguez
X	Gilmour		Vickers

Roll call: Commissioners Cesich, DeBolt, Gengler, Kellogg, Koukol, Rodriguez, and Gilmour were all present.

III. Approval of Agenda

Commissioner Koukol made a motion to approve the Committee of the Whole meeting agenda as presented. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

IV. Public Comment

No public comments were offered from citizens in attendance.

V. Executive Director’s Report

Director Guritz presented highlights from the Executive Director’s report.

VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending November 30, 2021

Director Guritz presented an overview of the preliminary Financial Statements and Cost Center reports for the period ending November 30, 2021. The District is on track for generating a surplus for FY21.

VII. Motion to Forward Claims to Commission

The Committee of the Whole reviewed the claims list. Commissioner Cesich made a motion to forward claims to Commission. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

OLD BUSINESS

None.

NEW BUSINESS

VIII. WFI Mitigation, Inc. Wetland Mitigation and Stream Corridor Enhancement Projects Proposal Overview (Linden Graber and Mike Thompson)

Linder Graber, WFI Mitigation, Inc., presented a project proposal overview to Committee of the Whole for discussion. Direction was received to develop a full proposal and contract for Committee of the Whole review, including a future site development plan for Baker Woods Forest Preserve.

IX. Kluber Architects – Pickerill-Pigott Estate House Conversation Project Overview, Schedule and Architectural Plan Review Meeting Outcomes

Chris Hansen, Kluber Architects, presented a Pickerill-Pigott Estate House conversation project overview to Committee of the Whole for discussion. Kluber Architects is working to complete final drawings and bid specifications for the project. The Committee of the Whole discussed the project scope.

X. MOTION: Approval of a Motion to Forward the Pickerill Estate House Conversation Project Bid Specifications to the State’s Attorney’s Office for Legal Review (Architect Chris Hansen)

Commissioner Cesich made a motion to forward the Kluber Architects – Pickerill-Pigott Estate House conversion project bid specifications to the State’s Attorney’s Office for legal review. Seconded by Commissioner DeBolt. Aye, all. Opposed, none

XI. 2022 Summer Camp and Public Program Fees and Charges

Commissioner Cesich made a motion to forward the 2022 Summer Camp and Public Program Fees and Charges to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

XII. Other Items of Business

- Land Acquisition Project Updates: (1) Millbrook North Parcel Trade Proposal; (2) PIN # 05-09-176-007

Director Guritz provided updates on the Millbrook North Parcel Trade proposal (Wormley). Based on the Midwest Realty Consultants report (Heap), the Fox River frontage 25+/- acres, and other wooded non-tillable acres were valued at \$4,800 per acre, and does not support the requested revaluation of \$12,675 per acre. Parcel trade negotiations were subsequently suspended.

The Committee of the Whole discussed owner interest (Jim Hughes) in selling the parcel to the District for \$14,000 to \$15,800 per acre. No direction was received to complete a parcel fair market valuation study.

- Hoover Forest Preserve – Meadowhawk Lodge Sewer Line Clearing and Inspection Results

Director Guritz reported on the need to secure proposals for repair/replacement of a 20' section of sewer line.

- Special Use Permit Approval: Al Birdwell – New Year's Day Hike – Hoover FP – Eagle's Nest Shelter

Commissioner Kellogg made a motion to approve the Special Use Permit for Al Birdwell for a New Year's Day hike at Hoover Forest Preserve, Eagle's Nest Shelter. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

- Meeting Cancellation Notice: December 21, 2021

XIII. Public Comments

No public in attendance offered public comment.

XIV. Executive Session

None.

XV. Summary of Action Items

Director Guritz provided a summary of action items.

XVI. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

Meeting adjourned at 5:45 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

Claims Listing

12/15/2021 12:01:22 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount	
Ellis Grounds	51	SYNCB/AMAZON	16NR-DNK9-GFYF	Ellis Grounds-Shop Vac filter	19001162 68580	Grounds and Maintenance	\$27.98	
	51	SYNCB/AMAZON	16NR-DNK9-K6XF	FY21 Ellis Grounds-Vacuum cleaner bags	19001162 68580	Grounds and Maintenance	\$19.23	
	51	SYNCB/AMAZON	1Y7Q-RPQP-6YVR	FY21 Ellis Grounds-Metal Signs, paper towels,	19001162 68580	Grounds and Maintenance	\$101.64	
	1323	MENARDS	25504	FY21 Ellis Battery for Tractor	19001162 68580	Grounds and Maintenance	\$179.00	
	1323	MENARDS	25601	FY21 Ellis Battery Recycling Deposit, cat food	19001162 68580	Grounds and Maintenance	\$137.98	
						Sub-Total	\$465.83	
					Ellis Grounds	Total	\$465.83	
	Ellis House	51	SYNCB/AMAZON	1C41-NC31-RHJ4	FY21 Ellis Office Supplies	19001160 62000	Office Supplies	\$35.16
							Sub-Total	\$35.16
		541	FIRST NATIONAL BANK OF OMAHA	3583121521	FY21 \$166.61, FY22 342.00 Guritz Credit Card	19001160 62270	Utilities	\$166.61
						Sub-Total	\$166.61	
51		SYNCB/AMAZON	1L1K-76QR-V6VR	FY21 Ellis House-Mouse Traps	19001160 68580	Grounds and Maintenance	\$37.98	

Ellis House	124	BARRETT'S ECOWATER	0010381121521	FY21 Ellis Water Service	19001160	68580	Grounds and Maintenance	\$25.00
	1323	MENARDS	29553	FY21 Ellis House Supplies	19001160	68580	Grounds and Maintenance	\$93.34
	1323	MENARDS	29750	FY21 Ellis House Supplies	19001160	68580	Grounds and Maintenance	\$159.65
	1323	MENARDS	30300	FY21 Ellis House Supplies	19001160	68580	Grounds and Maintenance	\$81.90
							Sub-Total	\$397.87
					Ellis House		Total	\$599.64
	1060	JOHN DEERE FINANCIAL	41567121521	FY21 Ellis Animal Care-Shavings and Batteries	19001164	63000	Animal Care & Supplies	\$76.87
							Sub-Total	\$76.87
	529	EQUINE VETERINARY PRACTICE LLC	225683-65 90 91 93	FY21 Keeper, Missy, Beau, Dante, Casper care	19001164	63020	Vet & Farrier	\$474.00
							Sub-Total	\$474.00
					Ellis Riding Lessons		Total	\$550.87
	3131	GROOT INC	8023355	Groot Refuse Services	19001168	63070	Refuse Pickup	\$99.58
							Sub-Total	\$99.58
					Ellis Weddings		Total	\$99.58
	51	SYNCB/AMAZON	1MH3-HRV9-XTRV	Office Supplies	190011	62000	Office Supplies	\$52.83
	51	SYNCB/AMAZON	1WYH-3FT4-HT11	FY21 Grounds Office Supplies-Ink Cartridge	190011	62000	Office Supplies	\$29.99

Forest Preserve Director	1304	MARCO TECHNOLOGIES, LLC	459647160F	Monthly Copier	190011 62000	Office Supplies	\$141.35
						Sub-Total	\$224.17
	3370	CITY FOREST CREDITS	150	Fox River Bluffs Credits	190011 62150	Contractual Services	\$3,220.40
						Sub-Total	\$3,220.40
	2047	COMED	09270071631215 21	FY21 ComEd Richard Young	190011 63510	Electric	\$24.46
	2047	COMED	11231661021215 21	FY21 ComEd Jay Woods	190011 63510	Electric	\$24.38
	2047	COMED	55147100051215 21	FY21 ComEd Harris Arena	190011 63510	Electric	\$30.77
	2047	COMED	55147110021215 21	FY21 ComEd Harris	190011 63510	Electric	\$130.21
						Sub-Total	\$209.82
	143	BIG BEN BUILDERS	BB121521	FY21 Ellis Door Repair	190711 66500	Miscellaneous Expense	\$550.50
199	BUSTED KNUCKLES LANDSCAPING	3416	Tree work at Hoover	190711 66500	Miscellaneous Expense	\$12,000.00	
1605	RIEMENSCHNEIDER ELECTRIC	12819	FY21 Ellis electrical work	190711 66500	Miscellaneous Expense	\$1,460.17	
2062	VORTEX	6510	FY21 Metering Equipment and Labor	190711 66500	Miscellaneous Expense	\$1,062.36	
					Sub-Total	\$15,073.03	
1007	ILLINOIS COUNTIES RISK MANAGEMENT TRUST	R210006692122 01JAN22	25/6 Payment Plan	190011 68000	Liability Insurance Premiums	\$23,190.00	
					Sub-Total	\$23,190.00	

Forest Preserve Director	1665	SHAW MEDIA	10085118121521	Website Hosting	190011 68430	Marketing / Publicity	\$59.99
						Sub-Total	\$59.99
	541	FIRST NATIONAL BANK OF OMAHA	3583121521	FY21 \$166.61, FY22 342.00 Guritz Credit Card	190011 68440	Newsletter	\$342.00
						Sub-Total	\$342.00
	3356	BARCO PRODUCTS	SORCO68703	Tree Hugger Bench	190011 68500	Project Fund Expenses	\$2,338.85
						Sub-Total	\$2,338.85
					Forest Preserve Director	Total	\$44,658.26
Grounds and Natural Resources	90	ATLAS BOBCAT	710082	FY21 Bobcat repairs	19001183 62160	Equipment	\$5,806.04
	107	AUTOMOTIVE SPECIALTIES INC	25034	Dump truck work	19001183 62160	Equipment	\$1,368.35
	413	DEKANE EQUIPMENT CORP	IA81226	FY21 RTV Labor and parts	19001183 62160	Equipment	\$315.31
						Sub-Total	\$7,489.70
	1153	KENDALL CO HIGHWAY DEPT	KCHD121521	FY21 Gas and Diesel	19001183 62180	Gasoline / Fuel / Oil	\$630.30
						Sub-Total	\$630.30
	1655	SERVICE SANITATION, INC	50-493234121521	Portable Restroom Services	19001183 63070	Refuse Pickup	\$242.50
	3131	GROOT INC	8023355	Groot Refuse Services	19001183 63070	Refuse Pickup	\$401.03
						Sub-Total	\$643.53

51	SYNCB/AMAZON	1HW-NITP-DWNW	Grounds Equip-Safety Chaps	19001183 63110	Shop Supplies	\$47.88
					Sub-Total	\$47.88
1849	VERIZON	9893172104	FY21 Verizon-various staff cells	19001183 63540	Telephones	\$655.16
2225	AIR WANS WIRELESS BROADBAND	170975	Ellis Internet Service	19001183 63540	Telephones	\$74.95
					Sub-Total	\$730.11
				Grounds and Natural Resources	Total	\$9,541.52
Hoover						
1937	WIRE WIZARD OF ILLINOIS INC	357233	Wire Wizard-2 invoices-Hoover Center and MHL	19001171 62270	Utilities	\$285.00
					Sub-Total	\$285.00
3383	KYLE MINETT	21-00172	Kingfisher Sec Dep Return	19001171 63040	Security Deposit Refund	\$100.00
3389	RUSSELL MOORE	21-00239	Kingfisher Sec Dep Return	19001171 63040	Security Deposit Refund	\$100.00
					Sub-Total	\$200.00
2047	COMED	07560810171215 21	FY21 ComEd Hoover Bathroom	19001171 63100	Electric	\$421.45
2047	COMED	07936730151215 21	FY21 ComEd Hoover Multiple Meters	19001171 63100	Electric	\$1,046.60
2047	COMED	19380210811215 21	FY21 ComEd Hoover Residence	19001171 63100	Electric	\$147.67
					Sub-Total	\$1,615.72

Hoover	1323	MENARDS	30462	Grounds supplies	19001171 68580	Grounds and Maintenance	\$235.36
						Sub-Total	\$235.36
Pickerill - Pigott					Hoover	Total	\$2,336.08
	2047	COMED	5514228011215 21	FY21 ComEd Pickerill	19001184 63100	Electric	\$160.73
	2047	COMED	55142290271215 21	FY21 ComEd Pickerill Res	19001184 63100	Electric	\$14.39
						Sub-Total	\$175.12
					Pickerill - Pigott	Total	\$175.12
						Grand Total	\$58,426.90

Claims Listing

12/29/2021 2:29:30 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	1323	MENARDS	31424	Menards Barn Supplies	19001161	68580	\$37.40
						Sub-Total	\$37.40
					Ellis Barn	Total	\$37.40
Ellis Grounds	1323	MENARDS	31066	Ellis Grounds Supplies	19001162	68580	\$75.04
						Sub-Total	\$75.04
					Ellis Grounds	Total	\$75.04
Ellis House	2047	COMED	936154801123121	ComEd Ellis House	19001160	62270	\$612.76
						Sub-Total	\$612.76
Ellis House	124	BARRETT'S ECOWATER	0010381123121	Water Service-Ellis	19001160	68580	\$25.00
						Sub-Total	\$25.00
Ellis House	1152	KENDALL PLUMBING & HEATING	21032872	Ellis Furnace Service	19001160	68580	\$414.00
						Sub-Total	\$439.00
					Ellis House	Total	\$1,051.76
Ellis Riding Lessons	51	SYNCB/AMAZON	1MG3-74GD-VW1W	Ellis Hprse Care-Joint Support Powder	19001164	63000	\$29.27
						Sub-Total	\$29.27

2057	MATTHEW CAVINESS	12021752	Trim and Shoes for Ellis Horses	19001164 63020	Vet & Farrier	\$320.00	
						Sub-Total	\$320.00
						Total	\$349.27
51	SYNCB/AMAZON	11YG-LK4P-RM14	Office Supplies, Camp Supplies	19001177 63030	Program Supplies	\$12.47	
						Sub-Total	\$12.47
						Total	\$12.47
Environmental Education Camps							
51	SYNCB/AMAZON	11YG-LK4P-RM14	Office Supplies, Camp Supplies	190011 62000	Office Supplies	\$14.22	
						Sub-Total	\$14.22
						Total	\$14.22
Environmental Education Camps							
3057	KENDALL COUNTY TECHNOLOGY	22-03	Online Exchange KCFPD	190011 62150	Contractual Services	\$936.00	
						Sub-Total	\$936.00
						Total	\$936.00
67	AMEREN ILLINOIS	27864440006123121	Millbrook S Electric	190011 63510	Electric	\$27.22	
						Sub-Total	\$27.22
						Total	\$27.22
2047	COMED	1123166102123121	ComEd Jay Woods	190011 63510	Electric	\$48.76	
						Sub-Total	\$48.76
						Total	\$48.76
2047	COMED	9361578000123121	ComEd Baker Woods	190011 63510	Electric	\$19.67	
						Sub-Total	\$19.67
						Total	\$19.67
Forest Preserve Director						\$95.65	
Forest Preserve Director						\$1,045.87	

Grounds and Natural Resources	107	AUTOMOTIVE SPECIALTIES INC	09Ford F 250 BedWork	09FORD F 250 Bed Work	19001183 62160	Equipment	\$4,604.85
	107	AUTOMOTIVE SPECIALTIES INC	09Ford F 250 Bumper	09 Ford F250 Bumper	19001183 62160	Equipment	\$286.74
						Sub-Total	\$4,891.59
	1452	NICOR	85662610121123	Nicor Millbrook South	19001183 63090	Natural Gas	\$144.01
	1452	NICOR	87946110001123	Nicor Harris	19001183 63090	Natural Gas	\$274.08
						Sub-Total	\$418.09
	1323	MENARDS	30803	Grounds Shop Supplies	19001183 63110	Shop Supplies	\$126.25
						Sub-Total	\$126.25
	1849	VERIZON	34203482112312	Cell Phones	19001183 63540	Telephones	\$653.72
						Sub-Total	\$653.72
					Grounds and Natural Resources	Total	\$6,089.65
Hoover	3394	JOE STEFFEN	21-00259	Kingfisher Sec Dep Return	19001171 63040	Security Deposit Refund	\$100.00
						Sub-Total	\$100.00
	1452	NICOR	22827083027123	Nicor Hoover Shop	19001171 63090	Natural Gas	\$63.45
	1452	NICOR	23336698297123	Nicor Rookery	19001171 63090	Natural Gas	\$180.73

Hoover	1452	NICOR	24614203628123 121	Nicor Blazing Star	19001171 63090	Natural Gas	\$113.48
	1452	NICOR	28235299733123 121	Nicor Moonseed	19001171 63090	Natural Gas	\$108.14
	1452	NICOR	30831034894123 121	Nicor Kingfisher	19001171 63090	Natural Gas	\$118.85
	1452	NICOR	50980197128123 121	Nicor Meadowhawk Lodge	19001171 63090	Natural Gas	\$57.85
	1452	NICOR	72389374124123 121	Nicor Hoover Residence	19001171 63090	Natural Gas	\$80.30
	1452	NICOR	88551401149123 121	Nicor Hoover Maintenance	19001171 63090	Natural Gas	\$159.22
						Sub-Total	\$882.02
	1323	MENARDS	31455	Hoover Buildings & Grounds Supplies	19001171 63120	Building Maintenance	\$36.22
						Sub-Total	\$36.22
	1323	MENARDS	31455	Hoover Buildings & Grounds Supplies	19001171 68580	Grounds and Maintenance	\$111.28
						Sub-Total	\$111.28
					Hoover	Total	\$1,129.52
						Grand Total	\$9,790.98

Kendall County Forest Preserve District
FY 22 Fees and Charges
PROPOSED: 01/04/2021

<u>Description</u>	<u>Type</u>	<u>Security Deposit</u>	<u>Current Rates Schedule</u>	<u>Proposed Changes</u>
<i>Ellis Equestrian Center Camps</i>				
Parent and Tot Day Camp	Camp Program	NA	Resident: \$50 / Non-Resident: \$55	Resident: \$55 / Non-Resident: \$60
1-Day Pony Camp	Camp Program	NA	Resident: \$70 / Non-Resident: \$75	Resident: \$75 / Non-Resident: \$80
3-Day Pony Camp	Camp Program	NA	Resident: \$205 / Non-Resident: \$215	Resident: \$215/ Non-Resident: \$225
<i>Ellis Equestrian Center Birthdays Parties</i>				
Ellis Horse & Pony Birthday Parties	Public Program	\$100 at time of reservation applied to total cost	Resident: \$215 + \$21 for each child over 10 - Non-Resident: \$225 + \$22 for each child over 10	Resident: \$225 + \$22.50 for each child over 10 - Non-Resident \$235 + \$23.50 for each child over 10
<i>Ellis Equestrian Center - Other</i>				
Group Adventure Tours (1-Hour)	Public Program	50% of total cost	Resident: \$60 / Non-Resident: \$60 - Additional \$5 fee per person for groups over 10	Resident: \$75 - Additional \$12.50 fee per person for groups over 6
Cub Scout and Girl Scout Badge Programs	Public Program	\$100 at time of reservation applied to total cost	Resident: \$205 + \$21 for each child over 10 - Non-Resident: \$215 + \$21 for each child over 10	Resident: \$225 + \$22.50 for each child over 10 - Non-Resident \$235 + \$23.50 for each child over 10
Equestrian Center Field Trip Programs	School Program	50% of total cost	\$10 per student (Min: 10)	\$12 per student (Min: 10)
Hay Wagon Ride /Horseshoe Craft/Ellis Patch Options	Public Program	NA	\$3 per person	
Face Paint Option	Public Program	NA	\$2 per person	
<i>Environmental Education Camp Programs</i>				
Winter and Spring Break Camp	Camp Program	NA	\$80.00	\$90.00
1-Day Summer Camp	Camp Program	NA	N/A	\$40.00
Camp for Ages 4 through Kindergarten	Camp Program	NA	\$135.00	\$145.00
Camp for Grades 1 through 3	Camp Program	NA	\$190.00	\$200.00
Camp for Grades 4 through 6	Camp Program	NA	\$190.00	\$200.00
Camp for Grades 7 through 9	Camp Program	NA	\$190.00	\$200.00
NatureQuest	Camp Program	NA	\$200.00	\$200.00
Laws of Nature Family Exploration	Family Program	NA	N/A	\$220.00
Summer Family Adventure - Family Horse Adventure	Family Program	NA	Resident: \$60 / Non-Resident: \$60 - Additional \$5 fee per person for groups over 10	\$15 (group size 1-5) / \$25 (group size 6-10) Resident/NR: \$75 - Additional \$12.50 fee per person for groups over 6
Afterschool Enrichment (Various Titles/Age Groups)	After School Program	NA	N/A	\$70.00

All credit card payments are charged a 2.5% transaction fee.

To: KCFPD Board of Commissioners
From: David Guritz, Executive Director
RE: District Procurement Card Requests
Date: January 4, 2022

Under New Business, District staff recommends issuance of a new procurement card to Antoinette White, Grounds and Natural Resources Division Supervisor with a single purchase limit of \$1,000 and monthly combined purchase limit of \$5,000. These amounts are equivalent to the single purchase and monthly purchase limits assigned to the District's Executive Director.

District staff also recommends increasing the single purchase limit and combined purchase limits for Stefanie Wiencke, Environmental Education and Special Projects Manager to \$500 for single purchases and \$1,000 for combined monthly purchases. These amounts are equivalent to the single purchase and monthly purchase limits assigned to the former Environmental Education Manager and Assistant Director position.

Respectfully submitted,

David Guritz
Director

PROPOSAL

KENDALL PLUMBING & HEATING CO., INC.

3 Bonnie Lane - P.O. Box 269

Yorkville, IL. 60560

Phone: 630-553-7077 *** Fax: 630-553-7016

January 4, 2021

Kendall County Forest Preserve Ellis House

13986 McKanna Rd

Minooka, IL 60447

Phone: (630) 774-0692

Email: mvick@co.kendall.il.us

FURNACE AND A/C REPLACEMENT:

We will remove existing equipment and install the following:

1 - Ducane 95% 45K 3 Ton BTU UPFLOW/HORIZ Constant Torque Furnace
Model #95G1UH045BE12

1 - Ducane 2.5 Ton R410 air conditioning condenser
Model #4AC13L30P

1 - Ducane 2.5 Aluminum cased evaporator coil
Model #30BPCD

1 - 17.5" Return air base

1 - 30"x 30" x 2" filter rack

1 - Condenser pad

1 - Line set flush

Labor to install in a neat and workman like manner.

Total: \$7,347.20

NOTE: Down Payment of \$3,708 is required to order equipment

10-year parts warranty

Lifetime warranty on heat exchanger

Lemon Warranty: Replacement of equipment if heat exchanger or compressor fail within the first 5 years of installation.

1 Year service warranty by Kendall Plumbing & Heating Co., Inc.

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized

Signature _____

Note: Due to market conditions can only guarantee pricing increase after 30 days.

Acceptance of Proposal - I have the authority to order the above work and do so order as outlined above. It is agreed that the seller will retain title to any equipment or material furnished until final & complete payment is made, and if settlement is not made as agreed, the seller shall have the right to remove same and the seller will be held harmless for any damages resulting from the removal thereof.

Date of Acceptance: _____ Signature _____

Signature _____

Kendall Excavating
P.O. Box 544
Yorkville, IL 60560

Proposal

Date	Estimate #
12/23/2021	695

Proposal Submitted To:
Kendall County Forest Preserve 110 West Madison Street Yorkville, IL 60560

Job

Meadowhawk Lodge Sewer Line

Description	QTY	Cost	Total
Sewer investigation and repair lump sum (includes machine, labor, 8 inch pipe replacement, trench backfill, trucking, sidewalk removal) NOT INCLUDED: Sidewalk replacement, landscaping, any miscellaneous utility line repairs, water main, storm line, etc. No work is to be performed in permeable paver area, if the damage is beyond the landscape area, we will need to send a new proposal	1	9,284.00	9,284.00

Total	\$9,284.00
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Phone #	E-mail
630-774-9914	manager@kendallexcavating.com