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**KENDALL COUNTY  
HISTORIC PRESERVATION COMMISSION**  
111 West Fox Street • Rooms 209 and 210 • Yorkville, IL • 60560  
(630) 553-4141 Fax (630) 553-4179

**AGENDA**

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January 18, 2022 – 6:00 p.m.

CALL TO ORDER

ROLL CALL: Eric Bernacki (Secretary), Elizabeth Flowers (Vice-Chair), Kristine Heiman, Marty Shanahan, and Jeff Wehrli (Chair)

APPROVAL OF AGENDA:

APPROVAL OF MINUTES: Approval of Minutes of December 20, 2021 Meeting (Pages 2-4)

CHAIRMAN’S REPORT:

PUBLIC COMMENT:

NEW BUSINESS:

1. None

OLD BUSINESS:

1. Discussion of February 16, 2022, Meeting with Historic Preservation Organizations
  - a. Approval of Agenda for the Meeting (Page 5)
  - b. Discussion of Other Meeting Logistics
2. Discussion of Historic Preservation Awards (Page 6)
3. Discussion of Historic Survey Project/Certified Local Government Grant (Pages 7-8)
4. Discussion of Cemeteries (Pages 9-10)

CORRESPONDENCE:

1. None

PUBLIC COMMENT:

ADJOURNMENT:

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time.

**KENDALL COUNTY**  
**Historic Preservation Commission**  
*Kendall County Office Building*  
*County Board Room (Rooms 209 and 210)*  
*111 W. Fox Street, Yorkville, Illinois*

**6:00 p.m.**

**December 20, 2021-Unofficial Until Approved**

**CALL TO ORDER**

Chairman Jeff Wehrli called the meeting to order at 6:01 p.m.

**ROLL CALL**

Present: Eric Bernacki (Secretary), Elizabeth Flowers (Vice-Chairwoman), Kristine Heiman, Marty Shanahan, and Jeff Wehrli (Chairman)

Absent: None

Also Present: Matt Asselmeier (Senior Planner)

**APPROVAL OF AGENDA**

Member Flowers made a motion, seconded by Member Heiman, to approve the agenda as presented. With a voice vote of five (5) ayes, the motion carried.

**APPROVAL OF MINUTES**

Member Flowers made a motion, seconded by Member Shanahan, to approve the minutes from the November 15, 2021, meeting. With a voice vote of five (5) ayes, the motion carried.

**CHAIRMAN'S REPORT**

Chairman Wehrli apologized for not reviewing the packet prior to the meeting.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

***Approval of Certified Local Government Annual Report***

Commissioners reviewed the draft Annual Report.

Mr. Asselmeier reported that the State was not requiring proof of courses or trainings.

Commissioners had no concerns to report in relation to question 25.

Commissioners requested that "for structure survey of two townships" be added to question 26 regarding successes.

The State does not require official action by the County Board.

Without objection, the Commission approved the Annual Report with the addition to question 26 and no concerns related to question 25.

***Discussion of a Contract Between Kendall County and Wiss, Janney, Elstner Associates, Inc. Regarding the Historic Structure Survey in Kendall and Bristol Townships***

Commissioners reviewed the draft contract.

After review by the Commission, the proposal will be forwarded to the Planning, Building and Zoning Committee for referral to the State's Attorney's Office.

Member Bernacki expressed concerns that the exclusion of Helmar was not referenced.

Member Shanahan noted that the court of competent jurisdiction should be Kendall County courts.

Commissioners reiterated several times that the maximum cost of the project should be Forty-Two Thousand, Five Hundred Dollars (\$42,500). Volunteer hours would not be quantified and Staff's salary would not go towards the match.

Commissioners requested to know the number of volunteers needed for the project. Mr. Asselmeier will contact Ken Itle for an answer.

Mr. Asselmeier was unsure when the State's Attorney's Office would review the contract. The earliest the proposal would be sent to the State's Attorney was after the January Planning, Building and Zoning Committee meeting.

Discussion occurred about using the group meeting in February as a way to recruit volunteers.

Member Bernacki asked how many binders would be produced and the cost of those documents. Mr. Asselmeier will ask Ken Itle about the costs and number of these items.

No permits would be required to complete this project.

Mr. Asselmeier will check if the CD-Roms would be compatible with GIS.

Without objection, the consensus of the Commission was to forward the contract to the State's Attorney's Office.

## **OLD BUSINESS**

### ***Discussion of Historic Preservation Awards***

Commissioners reviewed the award application packet and press release.

Discussion occurred about nominating the old barn in Henneberry Woods. There were concerns about nominating a project that was not significantly completed.

The Yorkville Jail was suggested for possible award. Mr. Asselmeier will contact the owner of the Yorkville Jail.

Discussion occurred regarding nominating the Little White School Museum for an award for their building and as an organization.

### ***Discussion of 2022 Meeting with Historic Preservation Groups***

Commissioners reviewed the proposed agenda for the February 2022 meeting. The consensus of the Commission was to add Discussion of Volunteers for Structure Survey and Historic Preservation Awards after the Presentation on the Historic Structure Survey.

***Discussion of Historic Survey Project/Certified Local Government Grant***

There was no update on this project; the Commission was waiting on the State for information regarding grant award.

***Discussion of Cemeteries***

Commissioners reviewed the updated map and list of cemeteries with the information from the Kendall County Historical Society.

Member Bernacki walked around the Seward Mound Cemetery. He noted the various names of the cemetery. He noted that many headstones were knocked over. The local American Legion or VFW seemed to have some accounting of the cemetery.

Member Heiman discussed the Kendall County IL GenWeb website. Discussion occurred about purchasing information related to each cemetery. Mr. Asselmeier will research the cost and who owns the information. Chairman Wehrli suggested documenting the information, making the information available for the public, and honoring veterans.

Member Heiman asked what the Commission intended to do with the cemetery information.

Member Bernacki asked if the cemetery associations were still active. Discussion occurred regarding whether or not these organizations were completing the required tax information.

Member Heiman discussed oral histories of World War II veterans.

**CORRESPONDENCE**

***December 2021 Edition of The Bell Tower***

Commissioners reviewed the newsletter.

Chairman Wehrli suggested putting an article in The Bell Tower; Chairman Wehrli will ask if publishing an article was possible.

***December 6, 2021 Letter from the Edith Farnsworth House***

Commissioners reviewed the letter.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Member Flowers made a motion, seconded by Member Heiman, to adjourn. With a voice vote of five (5) ayes, the motion carried. The Historic Preservation Commission adjourned at 6:52 p.m.

Respectfully Submitted,  
Matthew H. Asselmeier, AICP, CFM  
Senior Planner



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**HISTORIC PRESERVATION COMMISSION  
HISTORIC PRESERVATION ORGANIZATION MEETING**

72 Polk Street • Little White School Museum  
• Oswego, IL • 60543

**AGENDA**

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February 16, 2022 – 6:00 p.m.

- I. Call to Order**
- II. KCHPC Roll Call and Introductions**  
*Eric Bernacki, Elizabeth Flowers (Vice-Chair), Kristine Heiman, Marty Shanahan, Jeff Wehrli (Chairman), and Non-KCHPC Attendees*
- III. Welcoming Remarks**  
*Jeff Wehrli, Kendall County Historic Preservation Commission Chairman*
- IV. Update from Illinois Historic Preservation Agency**  
*Jon Pressley*
- V. Presentation by Little White School Museum**
- VI. Presentation on Historic Structure Survey**  
*Ken Itle of Wiss, Janney, Elstner Associates, Inc.*
- VII. Discussion of Volunteers for Structure Survey**
- VIII. Discussion of Historic Preservation Awards**
- IX. Round Table Discussion**  
*What Activities Have Your Organizations Been Doing?  
Successes?  
Challenges?  
Strategies for Encouraging Historic Property Owners to Have Open Houses?  
Opportunities for Collaboration?*
- X. Discussion of Future Meeting(s)**
- XI. Other Business**
- XII. Public Comment**
- XIII. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time.



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**KENDALL COUNTY HISTORIC PRESERVATION COMMISSION**

111 West Fox Street • Room 204

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

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**FOR IMMEDIATE RELEASE:**

January 14, 2022

**FOR MORE INFORMATION CONTACT:**

Chairman Jeff Wehrli, (630) 553-4139

Kendall County Historic Preservation Commission Announces Historic  
Preservation Awards Application

The Kendall County Historic Preservation Commission invites applications for recognition of historic preservation in Kendall County. Awards will be given for structures that have undergone exterior or interior preservation, restoration, rehabilitation, adaptive reuse, landscape restoration or sympathetic additions. Awards will also be given to a person or group that exhibits dedication to the field of historic preservation or for a site that possesses importance to the history of Kendall County, State of Illinois, or the United States. The County Historic Preservation Commission reserves the right to grant multiple awards in the same category or zero awards within a category.

Applications may be found on the Kendall County website at:  
<https://www.co.kendall.il.us/departments/planning-building-zoning/historic-preservation>.

Completed applications are due by February 28, 2022 at 4:00 p.m. and can be submitted by mail to the Kendall County Historic Preservation Commission, 111 W. Fox Street, Yorkville, IL 60560 or by email at [masselmeier@co.kendall.il.us](mailto:masselmeier@co.kendall.il.us).

The Kendall County Historic Preservation Commission shall review applications at their April meeting and the awards will be distributed at a County Board meeting in May as part of Kendall County's celebration of Historic Preservation Month.

The Kendall County Historic Preservation Commission was established to influence comprehensive historic preservation planning within the County and to recognize, support and protect the quality of life enjoyed by the residents. The Historic Preservation Commission uses the technical standards issued by the Department of the Interior which produces reliable, understandable, and up-to-date information for decision-making related to the identification, evaluation, and protection/treatment of historic resources. The Historic Preservation Commission is composed of 5 volunteers appointed by the County Board Chairman with the approval of the County Board and normally meets the 3<sup>rd</sup> Monday of the month at 6:00 p.m. in the County Administration Building on Fox Street in Yorkville. Our meetings are open to the public and we invite anyone interested in Kendall County history to attend our meetings. More information can be found at <https://www.co.kendall.il.us/departments/planning-building-zoning/historic-preservation>.

## Matt Asselmeier

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**From:** Itle, Ken <kitle@wje.com>  
**Sent:** Wednesday, December 29, 2021 8:53 PM  
**To:** Matt Asselmeier  
**Cc:** Scott Koeppel; Scott Gengler; Jeff Wehrli  
**Subject:** RE: [External]RE: Survey Agreement

Hello Matt:

A few responses and clarifications, below.

-Ken

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**From:** Matt Asselmeier <masselmeier@co.kendall.il.us>  
**Sent:** Tuesday, December 28, 2021 2:26 PM  
**To:** Itle, Ken <kitle@wje.com>  
**Cc:** Scott Koeppel <skoeppel@co.kendall.il.us>; Scott Gengler <sgengler@co.kendall.il.us>; Jeff Wehrli <jwexcinc@gmail.com>  
**Subject:** RE: [External]RE: Survey Agreement

Ken:

The Kendall County Historic Preservation reviewed the proposed contract on December 20<sup>th</sup> and offered the following comments and questions:

1. The Commission wanted to make sure that the portion of Helmar located in Kendall Township would not be part of the survey. Correct, Helmar is not included. Based on my preliminary review, the Kendall Township portion of Helmar appears to consist of only a single house at 11951 Lisbon Road, which may be the parsonage for the church across the street. The vast majority of the Helmar community is in other townships. Let me know if the commission means to exclude something more than that.
2. In Section 4.2.4, the Commission favored the court of competent jurisdiction be the Kendall County courts. We will edit the AIA document to reflect this.
3. The Commission wanted to reiterate that the maximum cost of the project would be \$42,500. There was discussion about travel, printing, and other expenses and the Commission wanted to make sure those costs were incorporated into the \$42,500 figure and not extra costs. Correct, the \$42,500 fee includes all expenses; there are no separate reimbursables.
4. What is the minimum number of volunteers needed for this project? I recommend identifying at least 4 and up to 10 volunteers. We will need approximately twenty person-days of volunteer field survey time. With 4 volunteers, that would be about 5 days each person, which is probably the most that it is feasible for the average person to commit to. But with more than 10 volunteers, the training of new people becomes too complicated.
5. How many binders would be produced and what are the costs of these binders? I had assumed only electronic deliverables. We can print & spiral bind a limited number of copies of the report and survey forms in-house on regular paper. If needed, we can work with a print shop to produce a larger volume of printed copies, or to print the reports or survey forms on archival paper, but we would need to work out a cost for that. Let's talk about what you need in terms of printed copies, and I'll figure it out.
6. Would the information in the binders be compatible with GIS? I typically prepare the maps using QGIS software. The properties are mapped using a shapefile (.shp) and the database information is referenced using a comma-

separated Excel file (.csv). I believe these files are compatible with other GIS software. The survey database with photos is in Microsoft Access (.mdb)

The proposed contract will go to the Kendall County Planning, Building and Zoning Committee on January 10<sup>th</sup> with a request for referral to the State's Attorney's Office for legal review. This is our normal operating procedure for contracts. Let me know if there are any additional comments from legal, and we will finalize the AIA contract.

Thanks,

Matthew H. Asselmeier, AICP, CFM  
Senior Planner  
Kendall County Planning, Building & Zoning  
111 West Fox Street  
Yorkville, IL 60560-1498  
PH: 630-553-4139  
Fax: 630-553-4179

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**From:** Itle, Ken [mailto:kitle@wje.com]  
**Sent:** Friday, December 10, 2021 10:44 AM  
**To:** Matt Asselmeier <masselmeier@co.kendall.il.us>  
**Cc:** Scott Koepfel <skoepfel@co.kendall.il.us>; Scott Gengler <sgengler@co.kendall.il.us>  
**Subject:** [External]RE: Survey Agreement

Hello Matt:

We would typically use an AIA-format contract for this type of work, with our proposal letter included as an attachment. Please see attached, for your review.

Let me know if questions, and have a good weekend,  
Ken

**Kenneth M. Itle**  
Associate Principal

**Wiss, Janney, Elstner Associates, Inc.**  
*Engineers | Architects | Materials Scientists*  
330 Pfingsten Road, Northbrook, Illinois 60062  
tel 847.272.7400 | direct 847.753.6465  
www.wje.com  
kitle@wje.com

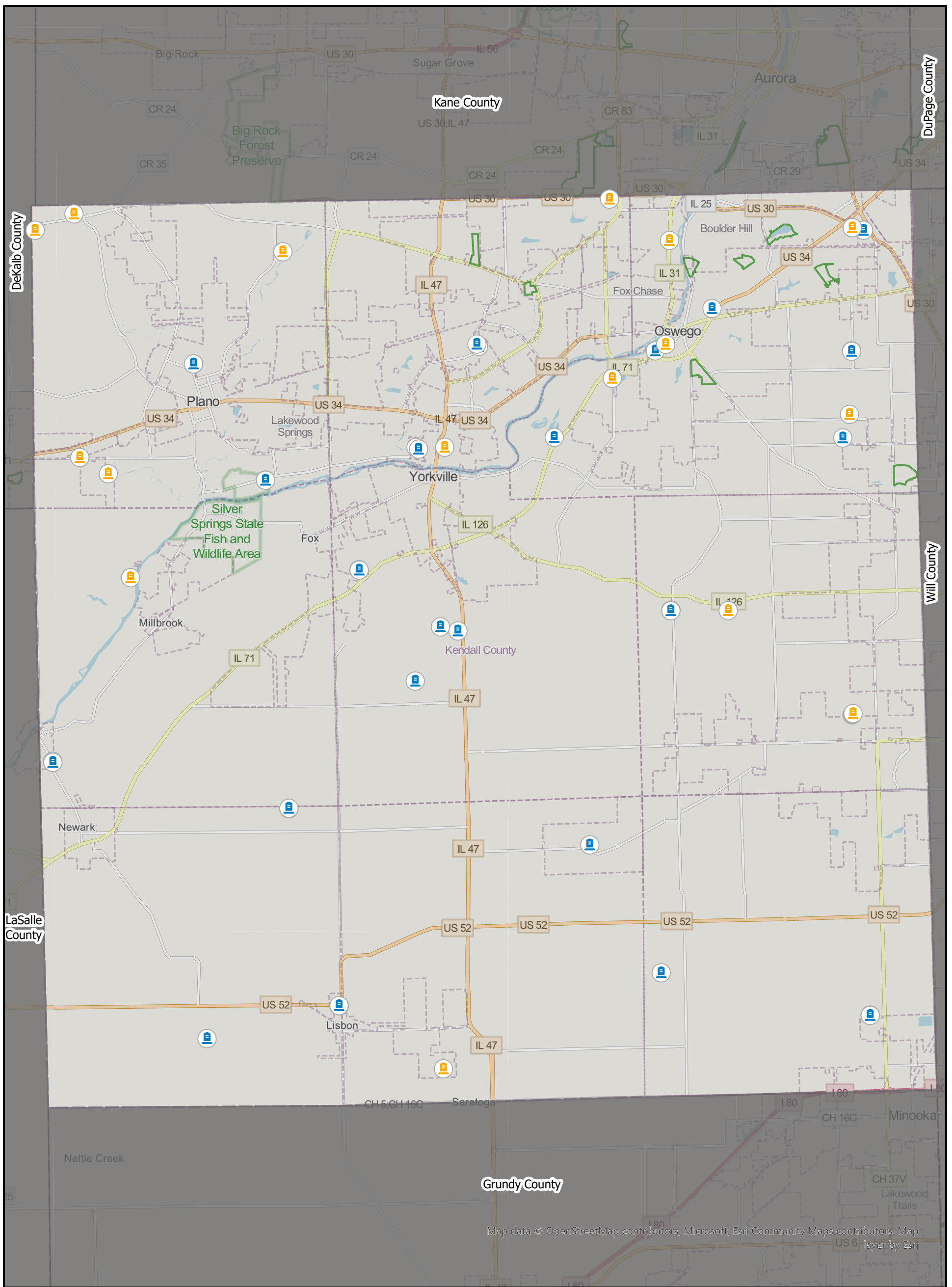
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**From:** Matt Asselmeier <masselmeier@co.kendall.il.us>  
**Sent:** Thursday, December 2, 2021 10:16 AM  
**To:** Itle, Ken <kitle@wje.com>  
**Cc:** Scott Koepfel <skoepfel@co.kendall.il.us>; Scott Gengler <sgengler@co.kendall.il.us>  
**Subject:** Survey Agreement

Ken:





pin	name	location	town	status	active	notes
02-26-300-006	Cowley Cemetery	SE SW Sec 26	Oswego	1.61 Re-Activat	Y	
02-24-401-003	Doud Cemetery	NW SE Sec 24	Oswego	0.58 Inact, Inat	N	
03-23-201-001	Evergreen Cemetery	NW NE Sec 23	Oswego	1.16 Inact, Inat	N	
03-01-351-001,03-02-400-005	Lincoln Memorial Cemetery	NE SE Sec 2 & NW SW Sec 1	Oswego	73.3 Active sinc	Y	
03-19-228-001	Oswego Cemetery	NW NE Sec 19	Oswego	6.75 Active	Y	
03-17-229-022	Pearce Cemetery	NW NE Sec 19	Oswego	2.2 Active	Y	
03-05-353-005	Wornley Cemetery	SW SW Sec 5	Oswego	0.75 Inact, Inat	N	
02-29-451-008	Elmwood Cemetery	SE SE Sec 29	Bristol	22.3 Active sinc	Y	
02-01-200-001	Keck Memorial Cemetery: 1841-1936	NW NE Sec 1	Bristol	1.13 Burials from	N	
02-16-476-003	Oak Grove Cemetery	SE SE Sec 16	Bristol	4.76 Active	Y	
02-16-476-005	St Patricks Cemetery	SE SE Sec 16	Bristol	2.28 Active, Not Y	N	
01-30-476-008	Hart Cemetery	SE SE Sec 30	Little Rock	0.11 Inact, Inat	N	
01-06-100-003	Hubbell Cemetery	SW NW Sec 6	Little rock	13.3 Despoiled	N	
01-06-200-002	Ortt Cemetery	NE NE Sec 6	Little Rock	11.4 Despoiled	N	
01-15-300-003,01-15-300-004,01-15-300-006,01-22-126-001,01-22-126-008	Plano Township Cemetery	SW SW Sec 15 & NW Sec 22	Little Rock	16.4 Active	Y	
06-18-200-003	Aux Sable Grove Cemetery	SE NE Sec 18	Na-Au-Say	4.55 Active	Y	
06-26-200-001	Bronk Cemetery	SE NW Sec 26	Na-Au-Say	1.5 Abandoned	N	
06-16-100-003	Sullivan Cemetery	W1/2 NE Sec 16	Na-Au-Say	45.3 Despoiled	N	
05-16-300-009	Cross Lutheran Cemetery	NE SW Sec 16	Kendall	16.4 Active	Y	
05-20-400-001	Immanuel Lutheran Cemetery	NW SE Sec 20	Kendall	2.25 Active	Y	
05-07-176-010	Pavillion Cemetery	NE NW Sec 7	Kendall	2.25 Active	Y	
04-30-335-013,04-31-126-001,04-31-126-002	Millington-Newark Cemetery	NE NW Sec 31	Fox	14.1 Active	Y	
04-08-200-008	Sacred Bluff Cemetery AKA Darrell Cemetery	SE NE Sec 8	Fox	1.47 Abandoned	N	
09-19-400-001	Plattville Lutheran Cemetery	NW SE Sec 19	Seward	3.33 Active	Y	
09-16-200-002	Seward Mound	SW NE Sec 26	Seward	3.37 Active	Y	
08-32-200-002	Munger Cemetery	E1/2 NW Sec 32	Libson	0.1 Abandoned	N	
08-02-176-001	Plattville Cemetery	SE SE Sec 2	Libson	5.11 Active	Y	
07-01-300-003,07-02-200-004	Helmar Lutheran Cemetery	NW NW Sec 1 & NE NE Sec 2	Big Grove	2.99 Active	Y	
07-27-300-002,07-27-300-004	West Libson Cemetery	NE SW Sec 27	Big Grove	6.17 Active	Y	
07-24-400-005,07-24-400-018,07-25-228-001	Libson Cemetery	SE SE Sec 24 & NE NE Sec 25	Big Grove	3.86 Active	Y	
03-26-300-003	Risen Lord Cemetery	SW Sec 26	Oswego	80.3 Active	Y	
01-35-251-001	Griswold Cemetery	SW NE Sec 35	Little Rock	1.09 Active	Y	
05-16-100-016	Cross Lutheran Cemetery	Unknown	Oswego	Active, Inat	Y	Approximate location - inactive before 1870
	Albert Hassel	SE NW Sec 26	Na-Au-Say	DE	N	Also known as Bronk. Also known as Bingham
	Bingham	SE NW Sec 26	Na-Au-Say	DE	N	Also known as Bronk. Also known as Albert Hassel.
	Bristol Burying Ground	SE SW Sec 28	Bristol	DE	N	This cemetery no longer exists. The gravestones were moved to Elmwood Cemetery in Yorkville.
	Collins Cemetery	SW NE Sec 26	Oswego	DE	N	
	Griswold Springs Cemetery	SW NE Sec 35	Little Rock	1.09 Active	Y	Also known as Griswold Cemetery.
	Hafenrichter Cemetery	SW SE Sec 14	Oswego	Active	Y	Also known as the Oswego Prairie Cemetery.
	Kohlman Cemetery	NE SW Sec 16	Kendall	Active	Y	Also known as Cross Lutheran Church Cemetery.
	Long Grove Cemetery	NE NW Sec 7	Fox	Active	Y	Also known as Pavillion Cemetery.
	Millford Graveyard	NE NW Sec 31	Fox	Active	Y	Also known as Millington-Newark Cemetery
	Minkler Road Cemetery	NW SE Sec 24	Oswego	Inactive	N	Also known as Doud Cemetery.
	NeAussy Cemetery	SE NE Sec 18	Na-Au-Say	Active	Y	Also known as Aux Sable Grove Cemetery
	North Libson Cemetery	NE NE Sec 25	Big Grove	3.86 Active	Y	Also known as Libson Cemetery
	North Prairie Cemetery	NW NW Sec 1	Big Grove	Active	Y	Also known as Helmar Lutheran Cemetery
	Plano Cemetery	NE NW Sec 22	Little Rock	16.4 Active	Y	Also known as Plano Township Cemetery.
	Sandy Bluff Cemetery	SE SE Sec 30	Little Rock	0.11 Inactive	N	Also known as Hart Cemetery.
	Sprints Cemetery	SW SW Sec 1	Little Rock	DE	N	Despoiled and abandoned.
	Howland Cemetery	SW NE Sec 32	Little Rock	DE	N	Despoiled and abandoned.
	Oswego Cemetery	SW SW Sec 17	Oswego	DE	N	Despoiled and abandoned.
	Chapman Cemetery	SW NE Sec 26	Seward	Active	Y	Also known as Seward Mound.
	Union Burying Ground	SE NE Sec 18	Na-Au-Say	Active	Y	Also known as NeAussy Cemetery. Also known as Aux Sable Grove Cemetery.



Map data © OpenStreetMap contributors, Microsoft, Esri Community Maps contributors, Map layer by Esri

**Active**

-  Yes
-  No

## Kendall County Cemeteries



**Kendall County GIS**  
 111 West Fox Street - Room 308  
 Yorkville, Illinois 60560  
 630.553.4212