

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

July 16, 2019

I. Call to Order

President Gilmour called the meeting to order at 9:58 am in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cesich	X	Hendrix
X	Flowers	X	Kellogg
	Giles		Prochaska
X	Gilmour	X	Gengler
X	Gryder	X	Vickers

Commissioners Cesich, Flowers, Gilmour, Gryder, Hendrix, Kellogg, Gengler, and Vickers. were all present.

V. Approval of Agenda

Commissioner ___ made a motion to approve the Commission meeting agenda with items X, XI, and XIV removed. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

VI. Public Comment

There were no citizens that offered public comments.

VII. Approval of Claims for an Amount Not-to-Exceed \$22,208.50

Commissioner Hendrix made a motion to approve claims not-to-exceed \$22,208.50. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix

Second: Commissioner Flowers

Roll call: Claims Not-to-Exceed \$22,208.50

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
X		Flowers	X		Kellogg
		Giles			Prochaska
X		Gilmour	X		Gengler
X		Gryder	X		Vickers

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Finance Committee of June 27, 2019**
- **Kendall County Forest Preserve District Commission Meeting of July 2, 2019**

Commissioner Vickers made a motion to approve the Finance Committee meeting of June 27, 2019; and the Commissions meeting of July 2, 2019. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

IX. MOTION: Approval of a Revised Position Description for the Executive Director of the Kendall County Forest Preserve

Commissions discussed the revised position description for the Executive Director of the Kendall County Forest Preserve. A balanced budget with greater staff demands for increased preserve openings and time sensitive grant funded projects was discussed.

Commissioner Flowers made a motion to approve a revised position description for the Executive Director of the Kendall County Forest Preserve District. Seconded by Commissioner Hendrix.

Motion: Commissioner Flowers

Second: Commissioner Hendrix

Roll call: Position Description

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
	X	Cesich	X		Hendrix
X		Flowers		X	Kellogg
		Giles			Prochaska
X		Gilmour	X		Gengler
	X	Gryder	X		Vickers

Motion carries by a vote of 5:3.

- X. **MOTION: Approval of a 12% Annualized Salary Increase for David Guritz, Executive Director of the Kendall County Forest Preserve District from \$85,000.00 to \$95,200.00 Effective July 20, 2019**

Item removed from the agenda.

- XI. **MOTION: Approval of a Two-Year Lease Agreement between the Kendall County Forest Preserve District and David Guritz, Executive Director for Use of the Pickerill Estate House “Maid’s Room,” Adjoining Washroom, Laundry Room, Kitchen Area, Garage Stall, and Basement Storage Area as a Private Residence at Pickerill-Pigott Forest Preserve for an Initial Monthly Rent Payment of \$913.00, Subject to Change in Accordance with the Kendall Housing Authority Payment Standards Thereafter, Including Payment of a \$1,000.00 Rental Security Deposit**

Item removed from the agenda.

- XII. **MOTION: Approval of a Lesson Horse Donation Agreement with Karen Hemza of St. Anne, Illinois for the Donation of the Lesson Horse “Smudge” Following a 30-day Trial Period for Consideration of \$1.00 to be Paid-in-Hand**

Commissioner Flowers made a motion to approve the lesson horse donation agreement with Karen Hemza of St. Anne, Illinois for the donation of the lesson horse “Smudge” following a 30-day trial period for consideration of \$1.00 to be paid-in-hand. Seconded by Commissioner Hendrix.

Motion: Commissioner Flowers					
Second: Commissioner Hendrix					
Roll call: Lesson Horse “Smudge”					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
X		Flowers	X		Kellogg
		Giles			Prochaska
X		Gilmour	X		Gengler
X		Gryder	X		Vickers
Motion unanimously approved.					

- XIII. **MOTION: Approval of a Lesson Horse Donation Agreement with Marcella Sparks of Cluster Park, Illinois for the Donation of the Lesson Horse “Max” Following a 30-day Trial Period for Consideration of \$1.00 to be Paid-in-Hand**

Commissioner Hendrix made a motion to approve a lesson horse donation agreement with Marcella Sparks of Cluster Park, Illinois for the Donation of the lesson horse “Max” following a 30-day trial period for consideration of \$1.00 to be paid-in-hand. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
Roll call: Lesson Horse “Max”					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
X		Flowers	X		Kellogg
		Giles			Prochaska
X		Gilmour	X		Gengler
X		Gryder	X		Vickers
Motion unanimously approved.					

XIV. MOTION: Approval of the Revised Organizational Chart for the Kendall County Forest Preserve District, Including the Elimination of the Full Time Superintend Position; Elimination of the Part Time Rental Venues Coordinator Position; Elimination of the Part Time Environmental Education Coordinator Position, and Elimination of the Part Time Resident and Grounds Maintenance –Pickerill-Pigott Position

Item removed from the agenda.

XV. Executive Session

There was no need for executive session.

XVI. Other Items of Business

Director Guritz presented updates on A and B Exteriors work on the shelter at Subat Forest Preserve. There was a site inspection on the Freeman Forest Preserve.

XVII. Public Comments

Jim Wyman asked President Gilmour for the reasoning behind items being removed from the agenda.

President Gilmour remarked the full board is not present for a discussion.

XVIII. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 10:29 am.

Respectfully submitted,

David Guritz

Director, Kendall County Forest Preserve District