



**Kendall County Office Building
111 W. Fox Street; Room 210; Yorkville IL**

Wednesday, January 26, 2022 at 8:30a.m.

MEETING A G E N D A

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Brian DeBolt, Elizabeth Flowers, Scott Gengler, Ruben Rodriguez
- 3. Approval of Agenda**
- 4. Approval of Minutes from November 22, 2021**
- 5. Monthly Reports**
 - Census Log
 - Bite Report
 - Operations Report
 - Accounting Report
- 6. Committee Business**
 - Update and Discussion of Sound Baffles for the Kennels – Dan Polvere, Facilities Management
 - Discussion and Approval of a Valentine’s Day Adoption Event with Reduced Adoption Fees
- 7. Public Comment**
- 8. Executive Session**
- 9. Action Items for County Board**
- 10. Adjournment**



MEETING MINUTES FOR Monday, November 22, 2021

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 2:00p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Yes		
Elizabeth Flowers	Absent		
Scott Gengler		2:06p.m.	
Ruben Rodriguez	Here		

With 4 members present, a quorum was established to conduct committee business.

Others present: Kelly Prestegaard, Animal Control Director, Scott Koeppel, County Administrator, and Animal Control Administrator Dr. Gary Schlapp

Approval of Agenda – Motion made by Member Rodriguez, second by Member DeBolt to approve the agenda. **With 4 members in agreement, the motion carried by a vote of 4-0.**

Approval of Minutes – Motion made by Member DeBolt to approve the minutes from September 29, 2021, second by Member Rodriguez. **With 4 members in agreement, the minutes were approved by a 4-0 vote.**

Monthly Reports

- **Census Log** – Director Prestegaard reviewed the Census Log with the committee, and reported 6 dogs and 11 cats currently in the facility. **Written Report Provided**
- **Bite Report** – Director Prestegaard reviewed the Bite Report with the committee stating there were a total of 13 bites in the month of October. **Written Report provided.**
- **Operations Report** – Director Prestegaard reported that they lost one kennel technician to a full-time, and hired a part-time replacement. They also hired a part-time Office Manager that began work on November 22, 2021. Prestegaard stated that Deja hit the ground running, caught on quickly, and jumped right in an assisted where she could.

Prestegaard stated that they have reinstated the inmate work crew in the facility on Wednesday mornings, and said that it has worked well in the first four weeks. The work crew performs all types of cleaning of the facility and surrounding grounds areas. When the bigger projects at the kennel are scheduled such as deep cleaning and power washing the inmates will assist with those projects.

- **Accounting Report** – Mr. Koepfel reviewed the department financials, the revenue predictions and actuals for current FY21. Koepfel reported that revenues at nearly 100 percent, and operating expenses are at 80 percent. **Written report provided.**

Mr. Koepfel also asked the committee to approve an Animal Control Credit Card issued to Director Prestegaard with a limit of \$5,000. **There was consensus for Mr. Koepfel to take the issue to the Finance Committee for approval.**

Committee Business - None

Public Comment – None

Executive Session – Member DeBolt made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2, second by Member Rodriguez.

Roll Call: Member Cesich – yes, Member DeBolt- yes, Member Rodriguez – yes, Member Gengler - yes. **With four members present voting aye, the committee entered into Executive Session at 2:50p.m.**

The committee reconvened into Open Session at 2:54p.m.

Action Items for the County Board – None

Adjournment – Member DeBolt made a motion to adjourn the meeting, second by Member Gengler. **With four members present in agreement, the meeting was adjourned at 3:01p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and
Recording Secretary



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/19 to 12/22/19

1/1/21 to 12/22/21

Dogs				
Strays	191	173	↓	9.4 %
Owner Surrenders	26	37	↑	42.3 %
Legal	1	1	↑	- %
Total Dogs Received:	218	211	↓	3.2 %
Cats				
Strays	56	51	↓	8.9 %
Total Cats Received:	56	51	↓	8.9 %
Total Intakes:	274	262	↓	4.4 %

"Outcome Comparisons"

1/1/19 to 12/22/19

1/1/21 to 12/22/21

Dogs				
Adoption	46	39	↓	15.2 %
Euthanasia	10	9	↓	10.0 %
Return to Owner	139	137	↓	1.4 %
Transfer to Rescue	16	14	↓	12.5 %
Total Dogs Dispositioned:	211	199	↓	5.7 %
Cats				
Adoption	28	33	↑	17.9 %
Euthanasia	5	5	↓	- %
Return to Owner	8	7	↓	12.5 %
Transfer to Rescue	8	6	↓	25.0 %
Total Cats Dispositioned:	49	51	↑	4.1 %
Total Outcomes:	260	250	↓	3.8 %

Animals in the Shelter on 12/22/2021

	CAT	DOG	Total
	2	14	16



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/20 to 12/22/20

1/1/21 to 12/22/21

Dogs				
Strays	144	173	↑	20.1 %
Owner Surrenders	24	37	↑	54.2 %
Legal	3	1	↓	66.7 %
Total Dogs Received:	171	211	↑	23.4 %
Cats				
Strays	42	51	↑	21.4 %
Total Cats Received:	42	51	↑	21.4 %
Total Intakes:	213	262	↑	23.0 %

"Outcome Comparisons"

1/1/20 to 12/22/20

1/1/21 to 12/22/21

Dogs				
Adoption	40	39	↓	2.5 %
Euthanasia	5	9	↑	80.0 %
Return to Owner	97	137	↑	41.2 %
Transfer to Rescue	35	14	↓	60.0 %
Total Dogs Dispositioned:	177	199	↑	12.4 %
Cats				
Adoption	27	33	↑	22.2 %
Euthanasia	1	5	↑	400.0 %
Return to Owner	6	7	↑	16.7 %
Transfer to Rescue	10	6	↓	40.0 %
Total Cats Dispositioned:	44	51	↑	15.9 %
Total Outcomes:	221	250	↑	13.1 %

Animals in the Shelter on 12/22/2021

	CAT	DOG	Total
	2	14	16



Kennel Comparisons Statistics

"Intake Comparisons"

11/1/20 to 11/30/20

11/1/21 to 11/30/21

Dogs				
Strays	12	21	↑	75.0 %
Owner Surrenders	2	4	↑	100.0 %
Total Dogs Received:	14	25	↑	78.6 %
Cats				
Strays	7	10	↑	42.9 %
Total Cats Received:	7	10	↑	42.9 %
Total Intakes:	21	35	↑	66.7 %

"Outcome Comparisons"

11/1/20 to 11/30/20

11/1/21 to 11/30/21

Dogs				
Adoption	2	4	↑	100.0 %
Euthanasia	0	3	↑	300.0 %
Return to Owner	7	17	↑	142.9 %
Transfer to Rescue	1	0	↓	100.0 %
Total Dogs Dispositioned:	10	24	↑	140.0 %
Cats				
Adoption	6	6	↓	- %
Euthanasia	0	1	↑	100.0 %
Return to Owner	1	0	↓	100.0 %
Transfer to Rescue	2	1	↓	50.0 %
Total Cats Dispositioned:	9	8	↓	11.1 %
Total Outcomes:	19	32	↑	68.4 %

Animals in the Shelter on 12/22/2021

	CAT	DOG	Total
	2	14	16



Kennel Comparisons Statistics

"Intake Comparisons"

12/1/20 to 12/22/20

12/1/21 to 12/22/21

Dogs				
Strays	8	8	↑	- %
Owner Surrenders	1	4	↑	300.0 %
Legal	1	0	↓	100.0 %
Total Dogs Received:	10	12	↑	20.0 %
Cats				
Strays	2	1	↓	50.0 %
Total Cats Received:	2	1	↓	50.0 %
Total Intakes:	12	13	↑	8.3 %

"Outcome Comparisons"

12/1/20 to 12/22/20

12/1/21 to 12/22/21

Dogs				
Adoption	3	2	↓	33.3 %
Euthanasia	1	0	↓	100.0 %
Return to Owner	7	6	↓	14.3 %
Transfer to Rescue	5	0	↓	100.0 %
Total Dogs Dispositioned:	16	8	↓	50.0 %
Cats				
Adoption	4	5	↑	25.0 %
Return to Owner	0	1	↑	100.0 %
Transfer to Rescue	0	2	↑	200.0 %
Total Cats Dispositioned:	4	8	↑	100.0 %
Total Outcomes:	20	16	↓	20.0 %

Animals in the Shelter on 12/22/2021

	CAT	DOG	Total
	2	14	16



Total Number of Registrations Issued
Between 01/01/21 and 12/30/21

	CAT	DOG	OTHER	TOTAL
TOTAL	2760	10830	1	13591
RABIES TAG 1 YR ALTERED	102	371	0	473
RABIES TAG 1 YR ALTERED VET	1774	4816	0	6590
RABIES TAG 1 YR UNALTERED	14	145	0	159
RABIES TAG 1 YR UNALTERED VET	286	2288	1	2575
RABIES TAG 3 YR ALTERED	67	322	0	389
RABIES TAG 3 YR ALTERED VET	509	2605	0	3114
RABIES TAG 3 YR UNALTERED	2	35	0	37
RABIES TAG 3 YR UNALTERED VET	6	248	0	254

Kendall County Animal Control

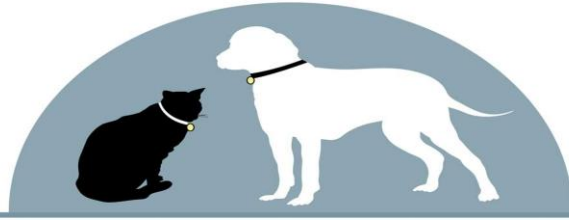
802 John Street
Yorkville IL 60560



Bites between 11/1/2021 and 11/30/2021

<u>bitedate</u>	<u>petname</u>	<u>breed</u>	<u>vaccination</u>	<u>sex</u>		<u>Multiple Bites</u>
11/10/2021	SOSA	AMER BULLDOG	UTD	UNALTERED	OWNER	NO
11/20/2021	GHOST	GERM SHEPHERD	UTD	UNALTERED	OWNER	NO
11/24/2021	KACY	DOMESTIC SH	UTD	ALTERED	OWNER	NO
11/25/2021	UNKNOWN	DOMESTIC LH	NOT UTD	UNALTERED	VICTIM	NO
11/27/2021	BOLT	WELSH CORGI PEM	UTD	ALTERED	OWNER	NO
11/28/2021	CHEWKEY	AM PIT BULL TER	UTD	ALTERED	VICTIM	NO
11/29/2021	HUEY	BEAGLE / MIX	UTD	ALTERED	VICTIM	NO
11/30/2021	APRIL	GERM SHEPHERD	UTD	UNALTERED	VICTIM	NO

Breed	Total	
CAT	DOMESTIC LH	1
	DOMESTIC SH	1
	Total	2
DOG	AM PIT BULL TER	1
	AMER BULLDOG	1
	BEAGLE / MIX	1
	GERM SHEPHERD	2
	WELSH CORGI PEM	1
	Total	6
Total	8	



KENDALL COUNTY
ANIMAL CONTROL

Financial Statements FY22
December 2021

KENDALL COUNTY ANIMAL CONTROL FUND #1301
Statement of Revenues And Expenditures
12/31/2021

	CURRENT YEAR				PRIOR YEAR	VARIANCE
	FY22 Budget	December Actual	FY22 YTD	YTD Percent of Budget	FY21 YTD	FY22 YTD v. FY21 YTD
REVENUE						
Fines & Fees	\$ 20,000	\$ 2,315	\$ 2,315	11.6%	\$ 4,249	\$ (1,934)
Miscellaneous	300	79	79	26.3%	-	79
Donations	5,000	30	30	0.6%	215	(185)
Rabies Tags Sold	300,000	9,645	9,645	3.2%	23,085	(13,440)
Intact Registration Fee	13,000	975	975	7.5%	2,270	(1,295)
Transfer In from State Pet Fund						
Total Revenue	\$ 338,300	\$ 13,044	\$ 13,044	3.9%	\$ 29,819	\$ (16,775)
EXPENDITURE						
Salary - Other	\$ 84,872	\$ 5,056	\$ 5,056	6.0%	\$ 4,781	\$ 275
Salary - Administrator	6,500	500	500	7.7%	500	-
Salary - Animal Control Warden	60,000	4,615	4,615	7.7%	3,941	674
Salary - Assistant Warden	37,440	2,880	2,880	7.7%	2,823	57
Overtime	1,500	-	-			-
Office Supplies	1,500	301	301	20.1%	160	141
Postage	1,600	-			-	-
Training	2,000				-	-
Telephone & Pager	1,200	70	70	5.8%	-	70
Equipment	3,500	187	187	5.3%	-	187
Vehicle Maintenance	1,600				-	-
Gasoline/Fuel/Oil	600	28	28	4.7%	51	(23)
Uniforms	750	336	336	44.8%		336
Observation/Disposal	500					-
Microchips	1,000					-
Volunteers/Public Relations	1,000				-	-
Neuter/Spay Fees						-
Rabies Tags	2,500	2,313	2,313	92.5%	2,261	52
Transportation, Board & Care	12,000	59	59	0.5%	299	(240)
Kennel Improvements					-	-
Capital Expenditures						-
Total Operating Expenditure	\$ 220,062	\$ 16,345	\$ 16,345	7.4%	\$ 14,815	1,530
TRANSFERS OUT						
Transfer to General Fund	\$ 51,923	\$ 780	\$ 780	1.5%	\$ 1,363	\$ (583)
Transfer to IMRF Fund	16,000	1,116	1,116	7.0%	1,074	42
Transfer to SS Fund	13,000	992	992	7.6%	921	71
Transfer to Building Fund	35,050		-			
Total Transfers Out	\$ 115,973	\$ 2,889	\$ 2,888	2.5%	\$ 3,358	\$ (470)
Total Expenditure & Transfers Out	\$ 336,035	\$ 19,234	\$ 19,233	5.7%	\$ 18,173	\$ 1,060
Total Revenue Over/(Under) Expenditure	\$ 2,265	\$ (6,190)	\$ (6,189)	-273.3%	\$ 11,646	\$ (17,835)

**KENDALL COUNTY ANIMAL CONTROL FUND #1301
FUND (CASH) BALANCE
FY 2021**

MONTH	FY22 Monthly REVENUE OVER/(UNDER) EXPENSES	FY22 FUND (CASH) BALANCE	FY21 Monthly REVENUE OVER/(UNDER) EXPENSES	FY21 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 159,477		\$ 138,754
December-21	\$ (6,190)	153,287	\$ 11,646	150,400
January-22		153,287	6,310	156,710
February-22		153,287	23,019	179,729
March-22		153,287	3,030	182,759
April-22		153,287	5,710	188,469
May-22		153,287	4,986	193,455
June-22		153,287	10,169	203,624
July-22		153,287	(3,409)	200,215
August-22		153,287	27,395	227,610
September-22		153,287	6,756	234,365
October-22		153,287	1,963	236,328
November-22		153,287	(76,851)	159,477
Fund (Cash)	\$ (6,190)		\$ 20,723	
YTD Fund Balance		\$ 153,287		\$ 159,477

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
12/31/2021

Animal Medical Care Fund #1302

	FY22 Budget	December Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 19,829				FY13 \$250 FY14 21,935 FY15 33,497
Revenue					FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132
Donations & Receipts	10	-	-	0.0%	FY20 18,939
Total Revenue	10	-	-	0.0%	FY21 18,939 FY22 \$ -
Expenditure					
Animal Medical Care Expenses	3,000	-	-	0.0%	
Heartworm Testing	500	-	-	0.0%	
FeLuk/FIV Testing	750	-	-	0.0%	
Total Expenditure	4,250	-	-	0.0%	
Ending Balance	\$ 15,589	\$ -	\$ -		

County Animal Population Control Fund #1309

	FY22 Budget	December Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 152,943				FY11 46,246 FY12 60,939 FY13 64,358
Revenue					FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508
Fees	12,000	1,390	1,390	11.6%	FY18 108,859
Total Revenue	12,000	1,390	1,390	11.6%	FY19 117,265 FY20 115,665 FY21 113,702 FY22 (416)
Expenditure					
Spay/Neuter Fees - Targeted Dogs/Cats	15,000	622	622	4.1%	
Spay/Neuter Fees - Adopted Dogs/Cats	5,000	1,184	1,184	23.7%	
Total Expenditure	20,000	1,806	1,806	9.0%	
Ending Balance	\$ 144,943	\$ (416)	\$ (416)		

Animal Control Capital Fund #1400

	FY22 Budget	December Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 52,030				FY11 87,769 FY13 46,762
Expenditure					FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293
Expense - Building Improvements	10,000	-	-		FY19 113,553
Capital Expenditure	2,500	-	-	0.0%	FY20 3,551 FY21 3,255 FY22 \$ -
Total Expenditure	12,500	-	-	0.0%	
Transfers In					
Transfers In - from Animal Control Fund	35,050	-	-		
Total Transfers In	35,050	-	-		
Ending Balance	\$ 74,580	\$ -	\$ -		