

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, January 13, 2022

Call to Order – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:19p.m

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Here		
Scott Gengler	Here		
Scott Gryder	Here		
Matt Kellogg	Yes		

Others Present – Latreese Caldwell, Jennifer Karales, Scott Koepfel

Approval of Agenda - Member Cesich made a motion to approve the agenda, second by Member DeBolt. **With five members present voting aye, the motion carried.**

Approval of Claims – Member DeBolt made a motion to forward the claims to the County Board for approval, second by Member Cesich. **With five members present voting aye, the motion carried.**

Items of Business

- *Approval of Credit Card for Kelly Prestegaard/Animal Control with a limit of \$5000* – Mr. Koepfel stated that the Director of Animal Control has always had a department credit card, and that this was simply to replace the one from the previous Director. Member Gryder made a motion to approve the item, second by Member Cesich. **With five members in agreement, the motion carried.**

- *Discussion and Approval of ARPA Non-Profit Grant Appeal* – Mr. Koepfel stated that the Oswego Chamber of Commerce failed to complete a completed Non-Profit Grant application stating she did not receive needed information from the county (via email) by the close of the Non-Profit Grant deadline. **The committee was in agreement that Admin staff should reach out to Angie Hibben and assist her in completing the application. Once completed, the application will go through the normal review process and then forwarded to the County Board for final approval.**

- *Review Senior Levy Process and Timeline* – Latreese Caldwell reviewed the timeline with the committee. **There was agreement by the committee that letters and applications to former applicants should be sent by the end of January, with an expected return date of March 4, 2022, a review by the committee of March 10, 2022, and Senior Levy Resolution to the County Board for approval as early as April 5, 2022.**

- *Discussion and Approval of IL Department of Revenue Reciprocal Tax Agreement* – Latreese Caldwell explained the agreement, and stated that only eight people within the County will have access to the confidential data and information.

Member Gengler made a motion to approve the agreement, second by Member DeBolt. **With five members present voting aye, the motion carried.**

Discussion and Approval of Kendall Area Transit Grant Audits – Latreese Caldwell stated that all FY21 transit audits were required to be completed by December 31, 2021, which included the Kendall Area Transit IL Downstate Operating Assistance (DOAP) Grant, Section 5311 Grant, and Coronavirus Aid, Relief, and Economic Security Act (CARES) Grant.

Ms. Caldwell reviewed the audit summary, and the expenditures and revenues of each grant with the committee. Member DeBolt made a motion to forward to the County Board for approval, second by Member Cesich. **With five members present voting aye, the motion carried by a vote of 5-0.**

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims*
- *Approval of Credit Card for Kelly Prestegaard/Animal Control with a limit of \$5000*
- *Approval of IL Department of Revenue Reciprocal Tax Agreement*
- *Approval of Kendall Area Transit Grant Audits*
 - *IL Downstate Operating Assistance (DOAP) Grant*
 - *Section 5311 Grant*
 - *Coronavirus Aid, Relief, and Economic Security Act (CARES) Grant*

Items for Committee of the Whole Meeting - None

Executive Session – None

Adjournment – Member Gengler made a motion to adjourn the Budget and Finance Committee meeting, Member Cesich seconded the motion. **With five members present voting aye, the meeting was adjourned at 4:17p.m. by a vote of 5-0.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Clerk