

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

NOVEMBER 9, 2021

I. Call to Order

President Gilmour called the meeting to order in the Kendall County Office Building – Kendall County Board Rooms 209 and 210 at 4:30 pm.

II. Roll Call

X	Cesich	X	Gryder
X	DeBolt		Kellogg
X	Flowers (entered at 5:17 pm)	X	Koukol
X	Gengler	X	Rodriguez
X	Gilmour	X	Vickers

Roll call: Commissioners Cesich, DeBolt, Gengler, Gryder, Koukol, Rodriguez, Vickers, and Gilmour were all present.

Commissioner Flowers entered the meeting at 4:37 pm.

III. Approval of Agenda

Commissioner Koukol made a motion to approve the Committee of the Whole meeting agenda as presented. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

IV. Public Comment

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz presented highlights from the Executive Director's report.

VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending October 31, 2021

Director Guritz presented an overview of the preliminary Financial Statements and Cost Center reports for the period ending October 31, 2021.

VII. Motion to Forward Claims to Commission

Commissioner Cesich made a motion to forward claims to Commission. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

VIII. Wight and Company – Subat Forest Preserve Master Plan

Representatives from Wight and Company delivered a presentation on the development of the Subat Forest Preserve Master Plan. Commissioners provided feedback on factors that should be considered in the development of the Master Plan for the preserve. Commission emphasized the need to secure public feedback from preserve users and local residents as part of the master planning process, as well as connecting the Subat trail system to the new Eldamain Road pedestrian bridge crossing over the Fox River to Hoover Forest Preserve.

Commissioner Flowers entered the meeting at 4:37 pm.

OLD BUSINESS

IX. FY21 Proposed Budget Amendment – Review of Draft Ordinance #11-21-001

Commissioner Cesich made a motion to forward Ordinance #11-21-001 amending the District’s FY21 budget to Commission for approval. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

X. FY22 Proposed Budget and Salary Schedule

- Review of Proposed FY22 Levy Ordinance #11-21-002
- Review of Proposed Combined Budget and Appropriations Ordinance #11-21-003
- Review of Truth in Taxation and Operating Levy Public Notice

Commissioner DeBolt made a motion to forward the FY22 proposed salary schedule to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

Commissioner Cesich made a motion to forward the proposed FY22 Levy Ordinance #11-21-002 to Commission for approval. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Commissioner Gryder made a motion to forward the proposed FY22 combined budget and appropriations Ordinance #11-21-003 to Commission for approval. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

Commissioner Gengler made a motion to forward the Truth and Taxation and Operating Levy Public Notice to Commission for approval. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XI. Review of Upland Design, LTD Proposal for Design of Public Access Improvements at Fox River Bluffs

Commissioner Gengler made a motion to forward the Upland Design, LTD proposal for the design of public access improvements at Fox River Bluffs to the State’s Attorney Office for review. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

NEW BUSINESS

XII. CY 2022 Annual Meeting and Holiday Calendar

Commissioner Cesich made a motion to forward the CY22 annual meeting and holiday calendar to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

XIII. City Forest Credits – Project Design and Project Implementation Agreement and Attestations

Commissioner DeBolt made a motion to forward the City Forest Credits Project Implementation Agreement and attestations to the State’s Attorney’s Office for review. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

XIV. Draft Ordinance and Purchase Agreement – Reservation Woods Acquisition Project

Commissioner Gengler made a motion to forward the draft ordinance and purchase agreement of Reservation Woods to the State’s Attorney’s Office for review. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

XV. Other Items of Business

- None.

XVI. Public Comments

No public comments were offered from citizens in attendance.

XVII. Executive Session

None.

XVIII. Summary of Action Items

Director Guritz provided a summary of action items.

XIX. Adjournment

Commissioner Gengler made a motion to adjourn. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

Meeting adjourned at 6:14 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District