

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

JANUARY 11, 2021

I. Call to Order

President Gilmour called the meeting to order in the Kendall County Office Building – Kendall County Board Rooms 209 and 210 at 4:31 pm.

II. Roll Call

X	Cesich	X	Gryder
X	DeBolt	X	Kellogg
X	Flowers	X	Koukol
X	Gengler (entered at 4:33 pm)	X	Rodriguez
X	Gilmour	X	Vickers

Roll call: Commissioners Cesich, DeBolt, Flowers, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour were all present.

Commissioner Gengler entered the meeting at 4:33 pm.

III. Approval of Agenda

Commissioner Koukol made a motion to approve the Committee of the Whole meeting agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IV. Public Comment

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz presented highlights from the Executive Director's report.

VI. Operating Committee Meeting Outcomes

Operating Committee Chair Flowers presented outcomes from the Operating Committee meeting.

VII. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending December 31, 2021

Director Guritz presented an overview of the preliminary Financial Statements and Cost Center reports for the period ending December 31, 2021.

VIII. Motion to Forward Claims to Commission

Commissioner Gryder made a motion to forward claims to Commission. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

OLD BUSINESS

None

NEW BUSINESS

- IX. Pickerill-Pigott Estate House Conversion Project Overview, Schedule and Architectural Plan Review Meeting Outcomes and Discussion**
- a. Pickerill Estate House Conversion Project – Approach to Competitive Bidding of Trades**
 - b. Competitive Bidding Contractual Approach – General Contractor v/s Construction Project Manager**
 - c. AdHoc Committee Versus Finance Committee Construction Project Contingencies**

The Committee of the Whole discussed the Pickerill-Pigott Estate House Conversion Project, reaching consensus on the following:

1. The project will be competitively bid with contract awarded to the lowest qualified general contractor.
2. The Finance Committee will serve to review and approve project contingency change orders, with approval thresholds to be discussed at the Finance Committee meeting.

- X. MOTION: Pickerill House Renovation and Authorization to Display Blueprints and Renovation Project Drawings for this Renovation Project on the District's Website**

Commissioner Gryder made a motion to forward the Pickerill House renovation and authorization to display blueprints and renovation project drawings for this renovation project on the District's website to Commission for approval. Seconded by Commissioner DeBolt. The Committee of the Whole reviewed the current plan set on the meeting monitors. Director Guritz reported that the plan set would be uploaded and published as part of the Committee of the Whole meeting packets. Aye, all. Opposed, none.

- XI. Discussion: Demolition of Encroaching Structures – Aux Sable Springs Park**

Director Guritz provided cost updates on the timeline and the demolition of the encroaching structures at Aux Sable Springs Park. Director Guritz presented costs and timeframes for the demolition project. Direction was received from the Committee of the Whole to move forward with demolition activities.

XII. Other Items of Business

- Progressive Energy Group Proposal
- Qualified Assignment and Release Agreement – MetLife Assignment Company, Inc.
- Upland Design – 2018 RTP Grant Contract Updates
- Millington Forest Preserve – Brighter Daze Farm Reciprocal Access Agreement Updates
- Maramech Forest Preserve – Property Damage Claim and Quote

The Qualified Assignment and Release Agreement was not discussed.

Commissioner Flowers made a motion to forward the Dynegy Energy proposal to supply electricity to the District to Commission for approval. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

XIII. Public Comments

No public comments were offered from citizens in attendance.

XIV. Executive Session

None.

XV. Summary of Action Items

Director Guritz provided a summary of action items.

XVI. Adjournment

Commissioner Vickers made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

Meeting adjourned at 6:32 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District