



**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
KENDALL COUNTY OFFICE BUILDING
2nd Floor Board Room; 111 W. Fox Street; Yorkville
Thursday, February 10, 2022 at 4:00PM
MEETING AGENDA**

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call:** Scott Gryder, Matt Kellogg, Amy Cesich, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Judy Gilmour, Dan Koukol, Ruben Rodriguez, Robyn Vickers
3. **Approval of Agenda**
4. **Approval of November 10, 2021 and December 30, 2021 Meeting Minutes**
5. **Department Head and Elected Official Reports**
6. **Northern Illinois Food Bank** – *Hester Bury, Director of Corporate and Foundation Giving*
7. **CASA Kendall County Update** – *Jennifer Gilbert, Director*
8. **Old Business**
9. **New Business**
 - *Review of Updated American Rescue Plan Act Small Business Grant Agreement*
 - *Review of American Rescue Plan Act Small Business Grant Program Applications*
 - *Discussion of American Rescue Plan Act Small Business Grant Program*
10. **Public Comment**
11. **Questions from the Media**
12. **Chairman’s Report**
13. **Review Board Action Items**
14. **Executive Session**
15. **Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630- 553-4171, a minimum of 24-hours prior to the meeting time

**COUNTY OF KENDALL, ILLINOIS
SPECIAL COMMITTEE OF THE WHOLE/
FINANCE COMMITTEE
Thursday, November 10, 2021 at 4:00 PM
Special Meeting Minutes**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:00p.m. by County Board Vice Chair Matt Kellogg, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Board Member	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Here		
Elizabeth Flowers		4:23p.m.	
Scott Gengler	Here		
Judy Gilmour	Here		
Scott Gryder	ABSENT		
Matt Kellogg	Yes		4:45p.m.
Dan Koukol	Here		
Ruben Rodriguez	Here		
Robyn Vickers	Here		

Others Present: PBZ Senior Planner Matt Asselmeier, Deputy County Administrator Latreese Caldwell, Health Department Assistant Executive Director Steve Curatti, Chief Deputy County Coroner Levi Gotte, Financial Analyst Jennifer Karales, County Administrator Scott Koeppel, County Coroner Jacquie Purcell, Health Department Environmental Health Director, Aaron Rybski

APPROVAL OF AGENDA – Motion by Member Cesich, second by Member Gengler. **With eight members present voting aye, the motion carried by a vote of 8-0.**

APPROVAL OF CLAIMS – Motion by Member Cesich, second by Member DeBolt.

Board Member	Vote
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Judy Gilmour	Yes
Matt Kellogg	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Robyn Vickers	Yes

With eight members present voting aye, the claims were approved by a vote of 8-0.

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS

Facilities Management: Member DeBolt updated the committee on the following:

1. Crowder Roofing did remediation and seal-coating on the Annex Building at a cost of approximately \$3000. Originally, \$7000 was budgeted for this project.
2. All records from the Hart house were moved to the Courthouse, and the Hart House was demolished, and landscaping was installed in October. The property is now ready for future County expansion plans.
3. The former funeral home on Madison Street owned by the County was demolished and all debris removed. Final plans for the area have not been finalized.

Technology: Mr. Koeppel reported that Technology has completed the process of implementing two factor authentication with all County email accounts, and said Technology personnel are available to provide assistance as needed to County employees.

ITEMS OF BUSINESS

From the Finance Committee: Ms. Caldwell provided information on the Resolution that will be approved by the County Board for the levies, and reviewed the Levy calculation and requests. Mr. Kellogg reported that Department Heads and Elected Officials are consulted

Member Vickers reported that the Health Department briefed the Health & Environment Committee that TB cases are on the rise in Kendall County. Ms. Vickers asked if anyone had contacted the Health Department about additional funding. Ms. Caldwell stated that the \$15,000 was requested by the Health Department. **Ms. Caldwell will research to see if there is a cap on the TB levy, and report back to the committee at the next meeting.**

Member Koukol made a motion to forward the following levy recommendations to the December 7, 2021 County Board meeting for approval, second by Member Gengler.

- *Approve County Health Fund Levy 2021 payable 2022 in an amount not to exceed \$1,454,000*
- *Approve Veteran's Assistance Commission Fund Levy 2021 payable 2022 in an amount not to exceed \$350,961*
- *Approve Tuberculosis Fund Levy 2021 payable 2022 in an amount not to exceed \$15,000*
- *Approve Liability Insurance Fund Levy 2021 payable 2022 in an amount not to exceed \$1,305,300*

- *Approve Social Security Fund Levy 2021 payable 2022 in an amount not to exceed \$1,400,000*
- *Approve Illinois Municipal Retirement Fund Levy 2021 payable 2022 in an amount not to exceed \$2,150,000*
- *Approve County Bridge Fund Levy 2021 payable 2022 in an amount not to exceed \$500,000*
- *Approve County Highway Fund Levy 2021 payable 2022 in an amount not to exceed \$1,500,000*
- *Approve Extension Education Fund Levy 2021 payable 2022 in an amount not to exceed \$187,487*
- *Approve Senior Citizen Social Services Fund Levy 2021 payable 2022 in an amount not to exceed \$400,000*
- *Approve 708 Mental Health Fund Levy 2021 payable 2022 in an amount not to exceed \$947,000*
- *Approve General Fund Levy 2021 payable 2022 in an amount not to exceed \$12,513,825*

With nine members in attendance voting aye, the motion carried.

Member Kellogg reviewed the proposed Change log changes with the committee, and highlighted some of the increases and decreases, ARPA funding, capital requests, updated account coding and transparency, health care cost accounting, and discussions on future self-funded insurance.

- *Discussion and Approval of an Ordinance Approving the Kendall County Fiscal Year 2021-22 Budget and Appropriations - **Item moved to the November 29, 2021 County Board meeting***
- *Discussion and Approval of an Ordinance Approving a Budget Amendment for the Kendall County Fiscal Year 2020-21 Annual Budget and Appropriations – **Item moved to the November 29, 2021 County Board meeting***

Vice Chair Kellogg left the meeting at 4:45p.m. Member Rodriguez made a motion to nominate Member Gengler to serve as the Meeting Chair in the absence of the County Board Chair and Vice Chair, second by Member DeBolt. With eight members present voting aye, the motion carried.

From the PBZ Department:

- *Discussion of Petition 21–26 a Request from Robert Bright on Behalf of the Madison Trust and Castle Bank N A and JoAnn Bright-Theis for Major Amendments to the*

Special Use Permit for a Banquet Facility Granted by Ordinance 2019-23 by Dividing the Building Allowed to be a Banquet Facility into Separate Event Spaces, Setting the Maximum Capacities of the Event Spaces, Setting the Days of and Hours of Operation for the Event Spaces, Amending the Landscaping Plan, and Removing the Requirement that the Barn Doors be Closed by 7:00 p.m. at Events with Music at 10978 Crimmin Road, Newark (PINs: 04-29-300-010, 04-29-300-012, 04-30-400-007, 04-30-400-012, 04-30-400-013, 04-30-400-018, 04-30-400-019, 04-31-200-013, 04-31-200-014, 04-32-100-006, and 04-32-100-008) in Fox Township – Mr. Asselmeier reported that as requested, the owners have installed a new septic system, that has been inspected by the Health Department. The owners have also made additions to the landscaping in an effort to block some of the noise/music from the venue to the neighborhood. Mr. Asselmeier stated that the owners are making attempts to comply with the requirements for their special use amendment requests.

Member DeBolt made a motion to forward the item for approval to the November 16, 2021 County Board meeting, second by Member Rodriguez. Member Gengler called for a Roll Call Vote:

Board Member	Vote
Amy Cesich	Yes
Brian DeBolt	Yes
Elizabeth Flowers	No
Scott Gengler	Yes
Judy Gilmour	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Robyn Vickers	Yes

With Members Cesich, DeBolt, Gengler, Gilmour, Koukol, Rodriguez, and Vickers voting aye, and Member Flowers voting nay, the motion carried by a vote of 7-1.

From the Technology Department:

- *Discussion and Approval of Contract with LIT Communities for Rural County Broadband Study not to exceed \$126,023 –* Mr. Koepfel briefed the committee on the contract proposal with LIT Communities.

Member Cesich made a motion to forward the item to the County Board for approval, second by Member Flowers. **With eight members present voting aye, the motion carried.**

From the Health Department:

Discussion and Approval of the Food Protection Ordinance – Environmental Health Department Director Aaron Rybski reviewed the proposed changes to the ordinance with the committee. Member Cesich made a motion to forward the item

to the November 16, 2021 County Board meeting consent agenda for approval, second by Member Flowers. **With eight members present voting aye, the motion carried.**

Discussion and Approval of the Public Health Nuisance Ordinance - Aaron Rybski reviewed the proposed changes to the ordinance with the committee. Member Cesich made a motion to forward the item to the November 16, 2021 County Board meeting consent agenda for approval, second by Member Koukol. **With eight members present voting aye, the motion carried.**

Discussion and Approval of the Onsite Wastewater Treatment System Ordinance - Aaron Rybski reviewed the proposed changes to the ordinance with the committee. Member Gilmour made a motion to forward the item to the November 16, 2021 County Board meeting consent agenda for approval, second by Member Vickers. **With eight members present voting aye, the motion carried.**

OLD BUSINESS – None

PUBLIC COMMENT - None

QUESTIONS FROM THE MEDIA – Jim Wyman, WSPY News

CHAIRMAN’S REPORT – No Report

EXECUTIVE SESSION – Not needed

BOARD ACTION ITEMS FOR NOVEMBER 16, 2021:

- *Approval of Claims*
- *Approval of the American Rescue Plan Act Funds Non-Profit Grants*
- *Approval of the Food Protection Ordinance*
- *Approval of the Public Health Nuisance Ordinance*
- *Approval of the Onsite Wastewater Treatment System Ordinance*

ADJOURNMENT – Member Koukol made a motion to adjourn the meeting, second by Member Rodriguez. **With eight members present voting aye, the meeting adjourned at 6:09p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

**COUNTY OF KENDALL, ILLINOIS
SPECIAL COMMITTEE OF THE WHOLE
Thursday, December 30, 2021 at 4:00 PM
Special Meeting Minutes**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:15p.m. by County Board Chair Scott Gryder.

ROLL CALL

Board Member	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Yes		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Scott Gryder	Here		
Matt Kellogg	Present		
Dan Koukol	Here		
Ruben Rodriguez	Here		
Robyn Vickers	ABSENT		

Others Present: Financial Analyst Jennifer Karales, County Administrator Scott Koepfel

APPROVAL OF AGENDA – Motion by Member DeBolt, second by Member Cesich. **With nine members present voting aye, the motion carried by a vote of 9-0.**

APPROVAL OF CLAIMS – Motion by Member Cesich, second by Member Flowers. Discussion of the Circuit Clerk’s request for a 49 gun safe (4’W x 2’ Deep x 5.5 H) for storage of firearms, illegal drugs, and other evidence that is presented in open court that has to be kept until all appeals have been exhausted. After 25 years, the Circuit Clerk will request to dispose of such evidence through the State.

Board Member	Vote
Brian DeBolt	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Judy Gilmour	Yes
Scott Gryder	Yes
Matt Kellogg	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Amy Cesich	Yes

With nine members present voting aye, the claims were approved by a vote of 9-0.

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS – None

OLD BUSINESS – None

ITEMS OF BUSINESS

- *Discussion of the Kendall County American Rescue Plan Act Small Business Grant Program* – Member Koukol stated that this has a limit of \$25,000 and that tax is setup similarly to the Non-Profit portal, and stated that the local Chambers will be contacted with the information and asked to share with small businesses. Mr. Koeppel explained the policy, the program, the requirements, the process for review, approval process, and the timeline. Funds can be used for salaries, rent, supplies, etc. and must be spent within the next six months. Admin staff anticipates a larger response for this category group, and has planned a more precise process to expedite the review by Admin staff, legal review, Board approval and disbursement of the funds to the small business. There was consensus by the Board to add review by Zoning staff as well.

Mr. Koeppel stated that the Board plans to conduct a second round opportunity for non-profit organization application, and also for Small Businesses that may have been missed, once the current business program is completed. **This item will go to the January 4, 2022 County Board meeting for approval**

- *Discussion of Kendall County Voting Precincts* – County Clerk Debbie Gillette stated that there were a lot of changes with redistricting, boundary lines, law changes in the County precincts, and that we are now allowed to have 1200 registered voters in a precinct (800 previously). Voter Registration staff reviewed all 87 precincts and were able to reduce that to 78 precincts, following statute guidelines (Congressional, Legislative County Board, Village, City limits), and then sent the new data to GIS for mapping and legal descriptions. The deadline for approval is January 14, 2022. Natalie Hisaw reviewed the changes for each Township. **This item will go to the January 4, 2022 County Board meeting for approval.**

PUBLIC COMMENT - None

QUESTIONS FROM THE MEDIA – None

CHAIRMAN’S REPORT – No Report

EXECUTIVE SESSION – Not needed

BOARD ACTION ITEMS FOR JANUARY 4, 2021:

- *Approval of Claims*
- *Approval of the Kendall County Small Business Grant Program Funded by the American Rescue Plan Act with a Maximum Grant of \$25,000 per Small Business and a Total not to exceed \$1,000,000*
- *Approval of new Kendall County Voting Precincts*

ADJOURNMENT – Member Flowers made a motion to adjourn the meeting, second by Member Koukol. **With nine members present voting aye, the meeting adjourned at 5:12p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, January 13, 2022 at 4:00 PM
Meeting Minutes

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:00p.m. by County Board Chair Scott Gryder.

ROLL CALL

Board Member	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Here		
Elizabeth Flowers		4:17p.m.	
Scott Gengler	Here		
Judy Gilmour	Here		
Scott Gryder	Present		
Matt Kellogg	Present		
Dan Koukol	Here		
Ruben Rodriguez	Here		
Robyn Vickers	Here		

Others Present: Deputy County Administrator Latreese Caldwell, Financial Analyst Jennifer Karales, County Administrator Scott Koepfel, and Assistant State’s Attorney Jim Webb

APPROVAL OF AGENDA – Motion by Member DeBolt, second by Member Koukol. **With nine members present voting aye, the motion carried by a vote of 9-0.**

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS – Mr. Koepfel informed the committee of the Facilities Management Request for Qualifications for a Professional Design & Engineering Needs Assessment for the County. Mr. Koepfel asked that this item be included on the January 18, 2022 County Board meeting agenda.

INTRODUCTION OF HOPE FOOD PANTRY & OUTREACH MINISTRY – Felicia Holmes and Ayodele Hayes-Tubbs, Co-Directors of the HOPE pantry and outreach ministry in Plano, Illinois, briefed the committee on their mission, purpose and goals, stating their main goal is to “sow the seed of hope” to every woman, man, boy, and girl. Ms. Holmes stated that HOPE will seize every opportunity to remind local families that there is always HOPE! Ms. Holmes said that first, they focus on reducing food insecurity and empowering families of Plano, Yorkville, and Sandwich. Secondly, they are committed to providing families the resources they need to increase self-sufficiency. Finally, HOPE wants to teach basic home economics to families by showing them how to grow their own produce, bake, sew, and cut coupons to save their family money, all the while promoting balanced nutritional meals and self-sufficiency. Any family or individual in need is welcome to shop from the pantry and participate in the outreach program. Ms. Hayes-Tubbs stated that HOPE will do what is necessary to share available products they receive from local grocers and other organizations with the community. HOPE is a new business and welcomes sponsorships and donations from individuals, businesses and local organizations.

Volunteers are always needed! Additional information about the food pantry and outreach program is available on their website at: www.hopepantrynfp.org or by calling 630-273-2537.

VETERANS ASSISTANCE COMMISSION UPDATE – Superintendent Chad Lockman reported that the Veterans Assistance Commission staff continues to assist, represent, and advocate on behalf of veterans, their widows or widowers, and their families in obtaining earned Department of Veterans Affairs benefits.

Mr. Lockman reported that 1.5 million dollars (new monies) has been brought into Kendall County by Veterans Disability compensation, Veterans pensions, Widow's pensions, and low income pensions. Lockman said the 2022 levy is unchanged for this year, and accounts for a \$60 per tax dollar levy to the VAC.

Mr. Lockman reported that 2021 was a rough year, and that over 100 veterans lost their lives due to the Covid virus at the LaSalle Veterans Home. The IL Association of County Veterans Assistance Commissions penned a letter to Governor on January 1, 2021 asking for the resignation or dismissal of the Director of the Illinois Veterans Affairs, and the Director resigned the a few days later.

Mr. Lockman stated that the annual Golf for Vets fundraiser in May was a huge success, with over 136 golfers, and sponsorships were through the roof. They raised over \$22,000 and made \$5000 donations to the Plano, Yorkville and Oswego American Legion posts, and 4 scholarships to very deserving kids.

The Middle East Conflicts Wall of Honor came to Oswego, and was a huge success for young and old veterans. It was a great event that allowed veterans and civilians the opportunity to better understand the conflict, to recognize the fallen, as well as the survivors, and to allow veterans an opportunity to find support and understanding from their local communities, and to find peace from the issues they face.

VAC replaced their aging 12 passenger bus with a new smaller handicapped vehicle. The bus was donated to the Yorkville Legion for funeral details and other community events.

Mr. Lockman praised Deputy Superintendent Karylin Cleavenger on the work she has done since joining VACKC. Ms. Cleavenger specializes in Medicare education, and was appointed to a seat on the National Association of County Veterans Commission Service Officers, and will be presenting classes on Medicare at the National Convention in June 2022.

Mr. Lockman stated that the 2022 VAC Memorial Scholarship applications are now available, and they hope to increase the number of recipients and the amounts.

Golf for Vets will now be known as the Herschel Lukenbill Memorial Golf for Vets event. Lukenbill was a valued advocate for veterans in Kendall County, and will be a tremendous loss to the VAC and Kendall County.

OLD BUSINESS – None

ITEMS OF BUSINESS

- *Discussion of Petition 21-46 a Request from Greg Dady on behalf of DTG Investments, LLC and Robert A. Baish on Behalf of Baish Excavating, Inc. for Major Amendments to a Special Use Permit for a Landscaping Business Granted by Ordinance 2007-10 by Changing the Number of Employees Reporting to the Property, Amending the Site Plan, and Removing the Restrictions Forbidding the Parking and Storing of Vehicles, Equipment, and Landscaping Materials Outdoors at 3485 Route 126 (PIN: 06-09-400-005) in Na-Au-Say Township – Member Gengler reviewed the proposed amendments to the petition which has passed through ZPAC, RPC, ZBA, PBZ Committee as well as the Village of Oswego, Village of Plainfield, the Oswego Fire District, and Na-Au Say Township.*

Mr. Asselmeier reviewed the proposed condition changes with the committee, which included the decrease in the number of employees, the amended Site plan, removing restrictions forbidding the parking and storing of vehicles, equipment and landscaping materials outdoors. PBZ staff recommended approval with conditions. Petitioner was agreeable to the conditions proposed by the advisory boards, Oswego Fire Protection District and staff.

Member Gengler made a motion to forward the item to the County Board for approval, second by Member DeBolt. Member Koukol asked for a Roll Call vote.

Board Member	Status
Brian DeBolt	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Judy Gilmour	Yes
Scott Gryder	Yes
Matt Kellogg	Yes
Dan Koukol	Abstain
Ruben Rodriguez	Yes
Robyn Vickers	Aye
Amy Cesich	Yes

With Member Koukol abstaining, and the other nine members voting aye, the motion carried by a vote of 9-0-1.

- *Discussion of a contract between Kendall County and Wiss, Janney, Elstner Associates, Inc. regarding the Historic Survey in Kendall and Bristol Townships; Committee of the Whole could refer the Proposal to the State’s Attorney’s Office – Pending approval of the grant for the survey, Member Kellogg made a motion to forward the contract to the State’s Attorney’s Office for legal review, second by Member Flowers. **With ten members present voting aye, the motion carried by a vote of 10-0.***
- *Discussion of Future Land Uses along Route 47 in Kendall and Lisbon Townships – Update on recent meetings with the Mayor of Morris and Kendall and Lisbon Township*

leadership. **There was consensus by the committee to send this item to the Comprehensive Land Plan and Ordinance Committee for review and discussion.**

PUBLIC COMMENT - None

QUESTIONS FROM THE MEDIA – None

CHAIRMAN’S REPORT – No Report

EXECUTIVE SESSION – Not needed

BOARD ACTION ITEMS FOR JANUARY 18, 2022:

- *Discussion of Petition 21-46 a Request from Greg Dady on Behalf of DTG Investments, LLC and Robert A. Baish on Behalf of Baish Excavating, Inc. for Major Amendments to a Special Use Permit for a Landscaping Business Granted by Ordinance 2007-10 by Changing the Number of Employees Reporting to the Property, Amending the Site Plan, and Removing the Restrictions Forbidding the Parking and Storing of Vehicles, Equipment, and Landscaping Materials Outdoors at 3485 Route 126 (PIN: 06-09-400-005) in Na-Au-Say Township*

ADJOURNMENT – Member DeBolt made a motion to adjourn the meeting, second by Member Cesich. **With ten members present voting aye, the meeting adjourned at 4:55p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

Kendall County ARPA Grant Agreement Updates

COW Meeting 2/10/2022

Grantee's Obligations:

Previous Wording:

“By signing this Agreement, Grantee affirms that, at least since 2019, it has continuously possessed any required licenses for its type of business and been legally authorized to conduct business in Illinois and in Kendall County.”

Updated Wording:

“At all times through the term of the grant agreement, the business possesses any required licenses for its type of business and is legally authorized to conduct business in Illinois and in Kendall County.”

Conflict of Interest:

Previous Wording:

“The County and the Grantee both affirm no Kendall County officer or elected official has a direct or indirect pecuniary interest in Grantee or this Agreement.”

Updated Wording:

“In order to ensure compliance with the Public Officer Prohibited Activities Act (50 ILCS 105/3) and 2 CFR 200.318(c), no Kendall County elected or appointed office-holder may have a direct or indirect financial interest in the business and no Kendall County employee, officer, or agent may participate in the selection, award, or administration of a grant if they have a real or apparent conflict of interest.”

Policy and Procedures:

Previous Wording:

- 1.3.1 From 2019 through the term of the grant agreement, business remains in good standing with State of Illinois and/or County Clerk's Office
- 1.3.7 In order to ensure compliance with the Public Officer Prohibited Activities Act (50 ILCS 105/3), no Kendall County elected or appointed office-holder may have a direct or indirect financial interest in the business.

Updated Wording:

1.3.1 At all times through the term of the grant agreement, the business possesses any required licenses for its type of business and is legally authorized to conduct business in Illinois and in Kendall County

1.3.7 In order to ensure compliance with the Public Officer Prohibited Activities Act (50 ILCS 105/3) and 2 CFR 200.318(c), no Kendall County elected or appointed office-holder may have a direct or indirect financial interest in the business and no Kendall County employee, officer, or agent may participate in the selection, award, or administration of a grant if they have a real or apparent conflict of interest

Kendall County ARPA Grant Small Business
Committee of the Whole Report
2/10/2022

Date Portal Opened 1/5/2022
 Date Hit \$1 Million 1/12/2022 * 44 Applications*

	<i>Status</i>	<i>Count</i>	<i>Amount</i>	
Business Applications Summited		312	4,365,343	
Step 1: Application Round	Declined	17	-	
	In Progress	156	1,272,000	** estimate
	Staff Review	94	2,075,052	
		<u>267</u>	<u>3,347,052</u>	
Step 2: Staff Review Approval <i>First Million</i>	On Hold	0	-	
	Past Staff	0	-	
	Committee Review	21	451,198	
	Approved	24	567,093	
		<u>45</u>	<u>1,018,291</u>	

Committee Review 2/10/2022

	Business	Amount Requested
1	Trinity Electrical Service	\$ 25,000.00
2	Brew Avenue Events	25,000
3	Best One TKD Corporation	25,000
4	Scott Eyecare LTD	25,000
5	Drive Home Safe	25,000
6	Cornish Chiropractic	25,000
7	Monkey Megastore	25,000
8	Prism Mechanical	25,000
9	Aquaduct Plumbing	25,000
10	Reinert Structures Inc.	16,000
11	Blue Heron Estates	12,771
12	MWK Construction	25,000
13	Willman & Groesch	25,000
14	Treasure Bread	25,000
15	Master Uniform Manufacturing Corp	25,000
16	Emporium Merch	25,000
17	Oswego Family Restaurant	10,700
18	Cleaning by Dawn	4,425
19	Altitude Oswego LLC	25,000
20	Dr. Liza Marie G Saviano, DPM, Ltd.	17,502
21	58 E School House LLC	14,800

\$ 451,198.25 Total Requested

Kendall County Running Total Small Business Applications

Date Approved	Name of Small Business	Amount Requested
1/13/22 & 1/18/22	Pilot Services	25,000.00
1/13/22 & 1/18/22	Auto & Truck Pro Shop	25,000.00
1/13/22 & 1/18/22	Direct Signs Systems	25,000.00
1/13/22 & 1/18/22	ANK Hospitality	25,000.00
1/13/22 & 1/18/22	Silver Dollar	25,000.00
1/13/22 & 1/18/22	Sterchi Chiropractic	25,000.00
1/13/22 & 1/18/22	All American Male	25,000.00
1/13/22 & 1/18/22	Schoppee Design	25,000.00
1/13/22 & 1/18/22	Quick Signs	23,500.00
1/28/22 & 2/1/22	A Royal Paint	25,000.00
1/28/22 & 2/1/22	Baker Dental Care	25,000.00
1/28/22 & 2/1/22	Chetak Inc.	25,000.00
1/28/22 & 2/1/22	Consultax	22,560.00
1/28/22 & 2/1/22	Ginger and Soul	11,833.00
1/28/22 & 2/1/22	LA TAN	25,000.00
1/28/22 & 2/1/22	Melissa Jean	9,200.00
1/28/22 & 2/1/22	Oswego Brewing	25,000.00
1/28/22 & 2/1/22	RMT Properties	25,000.00
1/28/22 & 2/1/22	Rosatis Yorkville	25,000.00
1/28/22 & 2/1/22	Spirit Cheerleading	25,000.00
1/28/22 & 2/1/22	Tap House Grill	25,000.00
1/28/22 & 2/1/22	The Wash House	25,000.00
1/28/22 & 2/1/22	Top Shelf Cleaning	25,000.00
1/28/22 & 2/1/22	Watson Visual	25,000.00
567,093.00		

Business: Trinity Electrical Services, Inc

Contact

Philip Solecki
165 Kirkland Circle, Suite 2
Oswego , Illinois, 60543
603-554-1492
Open Date: 6/22/2011

Classified as an essential business? Yes
Locations outside the County? No
Industry: Electrical Services

Application Date:
Created: 1/5/2022
Last Submitted: 10/1/2022

Our website: <http://www.Tesyes.com> and our social media: Facebook / Blog Postings

Our business's purpose is We are a locally, family owned electrical contracting company. We provide electrical services for new construction (both residential and commercial) installations. We also proved daily electrical service work for our residential and commercial customers. We offer 24 hour emergency electrical services. and we provide Residential, commercial and industrial electrical services.(Including new construction and remodeling as well as basements, additions and pole buildings) We offer bucket truck services for street lighting and parking lot lighting. We are solar certified company and offer 24 hour service work 6 days a week,

	Employees prior to March 21, 2020	Did you furlough any employees during the pandemic?	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	3	2	3	
Part-time	0	0	0	
Total	3	2	3	

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	7am-5pm	7am-5pm
Tuesday	7am-5pm	7am-5pm
Wednesday	7am-5pm	7am-5pm
Thursday	7am-5pm	7am-5pm
Friday	7am-5pm	7am-5pm
Saturday	7am-1pm	7am-3pm
Sunday	0-1	0-1

My business has not received any other grants for federal or state relief and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: The way we enter peoples homes or work places as well as job sites in general. Implication of the daily use of PPE and sanitation procedures. Daily temperature checks and daily employee medical

Business's experience during the Covid Pandemic:

We lost (2) key staff members due to Covid 19 - fear and lost production. We had to implement new daily procures including sanitizing our work place, office, shop and company vehicle's daily. We had to purchase and supply PPE daily for our staff.

Grant Request

	Revenue	25% of Revenue
2019	\$ 708,382.00	\$ 177,095.50
2020	\$ 531,759.00	
Difference	\$ 176,623.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 15,000.00	Pay Staff Due to Covid
Benefits	\$ 4,000.00	Pay medical insurance cost
Mortgage/Rent	\$ -	N/A
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 2,000.00	Due to covid purchase sanitize equip spray
Barriers or Partitions	\$ 1,000.00	Add / contrsuvt a safty barrier at our
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ 1,000.00	Test Staff as needed
Physical Plant Changes	\$ 1,000.00	Plastic partitions at service door entrance
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ 1,000.00	Staff due to Covid anxiety / worries
Other	\$ -	N/A

Further detail on how funds will be used:

We will use the funds to safely service the citizens and businesses of Kendall County all while keeping our staff / facilities / vans / equipment sanitized and healthy. These tasks are all due to COVID to keep our staff, community & customers healthy / safe as well as reducing the spread of COVID.

Business: Brew Avenue Events INC

Contact

Alessandro Vazquez
184 Chapin Way
Oswego, Illinois, 60543
331-223-1202
Open Date: 4/4/2015

Classified as an essential business? No
Locations outside the County? No
Industry: Special Events

Application Date:
Created: 1/7/2022
Last Submitted: 12/1/2022

Our website: <http://www.brewavenueevents.com>

Our business's purpose is Brew Avenue Events is a full-service event management and production company that specializes in food truck festivals and craft beer festivals and we provide We offer festival planning, management and production services as well as consulting for special events.

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	1		1	
Part-time	0		0	
Total	1		1	

My business did cease to operate during the following dates: 3/21/2020 to 6/12/2021 because IL banned large gatherings so we were not able to produce any festivals.

	Hours prior to March 21, 2020	Hours as of application date
Monday	8-5pm	8-5pm
Tuesday	8-5pm	8-5pm
Wednesday	8-5pm	8-5pm
Thursday	8-5pm	8-5pm
Friday	8-5pm	8-5pm
Saturday	TBD (event based)	TBD (event based)
Sunday	TBD (event based)	TBD (event based)

My business has received the following: Paycheck Protection Program: \$20,000 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: Due to the pandemic, all "large gatherings" were prohibited, so we lost the opportunity to produce any of our festivals. As a company specializing in live events, this completely changed our ability to do

Business's experience during the Covid Pandemic:

Due to the pandemic, all "large gatherings" were prohibited, so we lost the opportunity to produce any of our festivals. As a company specializing in live events, we lost existing contracts as well as any consulting work we had.

Grant Request

	Revenue	25% of Revenue
2019	\$ 176,609.00	\$ 44,152.25
2020	\$ 27,080.00	
Difference	\$ 149,529.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

	Requested Funds	Explain Use of Funds
Payroll	\$ 23,000.00	Estimated 6 months payroll
Benefits	\$ -	N/A
Mortgage/Rent	\$ -	N/A
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 2,000.00	Additional cleaning supplies for 2022 events
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Funds will be used primarily for payroll. Covid drastically reduced our 2021 festivals so the funds will be utilized for payroll so that operations can continue preparing for 2022 events. We also will utilize some funds to purchase additional cleaning supplies for our 2022 events.

Business: Best One T.K.D.

Contact
IKLAE CHO
1012 Douglas Road, -
Oswego, Illinois, 60543
630-551-4000
Open Date: 12/20/2014

Classified as an essential business? Yes
Locations outside the County? No
Industry: Education support

Application Date:
Created: 1/6/2022
Last Submitted: 10/1/2022

Our website: <https://www.globalleaderstkd.com/> and our social media: -

Our business's purpose is My business support health and discipline people. and we provide We are providing Taekwondo program(Martial Arts).

	Employees prior to March 21, 2020	Did you furlough any employees during the pandemic?	Employees as of application date		Number of 1099 contract employees		
Full-time	2	1	1	2019	2	\$	50,760.00
Part-time	0	0	0	2020	2	\$	72,000.00
Total	2	1	1	Total			

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	4pm - 9pm	4:30pm - 8:00pm
Tuesday	4pm - 9pm	4:30pm - 8:00pm
Wednesday	4pm - 9pm	4:30pm - 8:00pm
Thursday	4pm - 9pm	4:30pm - 8:00pm
Friday	4pm - 9pm	4:30pm - 8:00pm
Saturday	0-1	0-1
Sunday	0-1	0-1

My business has received the following: Paycheck Protection Program: \$32,295,CARES Act: \$30,100 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: We had only in-person class but because of pandemic we needed to offer online class and in-person class both. So we had really difficult time.

Business's experience during the Covid Pandemic:

Especially my business has problem because of indoor activities also contact. So many people is hesitating to start or join.

Grant Request

	Revenue	25% of Revenue
2019	\$ 181,311.00	\$ 45,327.75
2020	\$ 111,630.00	
Difference	\$ 69,681.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 2,800.00	Payroll for current employee(IKLAE CHO)
Benefits	\$ -	N/A
Mortgage/Rent	\$ 21,000.00	Pay rent for 1012 Douglas Road, Oswego, IL 60543
Utilities	\$ 1,200.00	Electricity, Gas and Water Bill
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Due to Covid I had many problems with paying rent, utilities, payroll and so on. I will use that money for those categories what I couldn't pay well.

Business: Scott Eyecare, Ltd.

Contact
Chula Lerdvoratavee
Scott Eyecare, Ltd., , 2075 Wiesbrook Dr.,
Oswego, Illinois, 60543
630-844-0908
Open Date: 3/31/2007

Application Date:
Created: 1/8/2022
Last Submitted: 10/1/2022

Classified as an essential business? Yes
Locations outside the County? No

Industry: Eye Care

Our business's purpose is provide eyecare and eyeware to the community. We also volunteer our services to the Hased House for the homeless. and we provide Eye glasses; contact lenses; Low Vision devices; and Vision Rehabilitation.

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date		Number of 1099 contract employees	
Full-time	10		10	2019	1	\$ 68,900.00
Part-time	2		3	2020	1	\$ 68,900.00
Total	12		13	Total		

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	9-2	9-7
Tuesday	9-2	9-7
Wednesday	Closed	Closed
Thursday	9-2	9-6
Friday	9-2	9-6
Saturday	Closed	9-1
Sunday	Closed	Closed

My business has received the following: Paycheck Protection Program: 89,592.28,CARES Act: 63,693.38 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: Personel protective equipment; disinfect equipments and room ; schedule less patients.

Business's experience during the Covid Pandemic:

People were afraid to come, therefore less people sought out eye care and eye ware. Less staffing due to the fear of exposure.

Grant Request

	Revenue	25% of Revenue
2019	\$ 865,853.00	\$ 216,463.25
2020	\$ 795,253.00	
Difference	\$ 70,600.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds		Explain Use of Funds
Payroll	\$ 25,000.00	N/A
Benefits	\$ -	N/A
Mortgage/Rent	\$ -	N/A
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

To cover costs for employees payroll when they had to take time off due to covid quarantine. Also, our payroll costs have increased due to extra protocols and time it takes for extra safety measures to attend to our patients because of covid protocols.

Business: Drive Home Safe Driving School, LLC

Contact
 Dennis Harper
 1168 Douglas Road
 Oswego, Illinois, 60543
 630-551-4300
 Open Date: 5/1/2011

Classified as an essential business? No
 Locations outside the County? Yes
 Industry: Drivers Education

Application Date:
 Created: 1/6/2022
 Last Submitted: 12/1/2022

Our website: <https://www.drivehomesafe.net>

Our business's purpose is Teen and Adult Drivers Education and we provide Teen and Adult Drivers Education

	Employees prior to March 21, 2020	Did you furlough any employees during the pandemic?	Employees as of application date		Number of 1099 contract employees	
Full-time	1	1	2	2019	10	\$ 156,567.00
Part-time	10	10	9	2020	9	\$ 119,001.00
Total	11	11	11	Total		

My business did cease to operate during the following dates: 3/15/2020 to 6/1/2020 because SOS shut us down

	Hours prior to March 21, 2020	Hours as of application date
Monday	0:30 AM to 7:30 PM	1:00 AM to 7:30 PM
Tuesday	0:30 AM to 7:30 PM	1:00 AM to 7:30 PM
Wednesday	0:30 AM to 7:30 PM	1:00 AM to 7:30 PM
Thursday	10:30 to 7:30 PM	1:00 AM to 7:30 PM
Friday	0:30 AM to 4:00 PM	1:00 AM to 4:00 PM
Saturday	2:00 Pm to 4 PM	2:00 PM to 4:00 PM
Sunday	2:00 PM to 6:15 PM	2:00 PM to 6:15 PM

My business has received the following: Paycheck Protection Program: 39,200 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: We went from live in person classes to Zoom online classes. We were shut down from doing Behind the Wheel (BTW) lessons for 2 1/2 months.

Business's experience during the Covid Pandemic:

We could only drive with one student in the car for a year and a half. We sanitize and clean the car and classroom after each use. We all wear masks when working. We had to put plastic barriers up in and around the office and classroom.

Grant Request

	Revenue	25% of Revenue
2019	\$ 616,608.00	\$ 154,152.00
2020	\$ 574,835.00	
Difference	\$ 41,773.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 18,600.00	Payroll Est 6 months
Benefits	\$ -	N/A
Mortgage/Rent	\$ 5,000.00	Lease Pymts 6 mons at 1168 Douglas Road Oswego IL 60434
Utilities	\$ 1,300.00	Utilities such as Electric and NICOR Gas,
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 100.00	PPE, Sanitizing wipes, sanitizing spray
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	cleaning supplies

Further detail on how funds will be used:

Six months of Lease Payments, Payroll payments, PPEs and Sanitizing wipes, Sanitizing sprays, masks and rubber gloves. Utilities such as Electric Bills, NICOR Gas Bills, AT&T Telephone Bills, AT&T Internet Bills.

Business: Cornish Chiropractic

Contact

Lea A. Cornish

624 W Veterans Parkway, Suite A

Yorkville, Illinois, 60560

630-385-6200

Open Date: 2/5/2011

Classified as an essential business? Yes

Locations outside the County? No

Industry: Healthcare

Application Date:

Created: 1/6/2022

Last Submitted: 11/1/2022

Our website: <https://cornishchiropractic.com/> and our social media: <https://www.facebook.com/CornishChiropractic>

Our business's purpose is Chiropractic Clinic specializing in family and pediatric care. and we provide Chiropractic care.

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	5		3	
Part-time	0		1	
Total	5		4	

My business did cease to operate during the following dates: 11/29/2021 to 12/6/2021 because Dr. had COVID

	Hours prior to March 21, 2020	Hours as of application date
Monday	9:00-6:00	9:00-5:30
Tuesday	9:00-6:00	9:00-3:30
Wednesday	9:00-6:00	9:00-5:30
Thursday	CLOSED	CLOSED
Friday	9:00-6:00	9:00-3:30
Saturday	CLOSED	CLOSED
Sunday	CLOSED	CLOSED

My business has received the following: Paycheck Protection Program: 44533,Other, please specify:: 10000 City of Yorkville 12605.81 HHS Provider Relief Fund and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: Screening procedures, hands-free check-in created with new computers and check-in stations, patient area cleaning protocols, PPE, limiting the number of patients in the office at one time,

Business's experience during the Covid Pandemic:

Due to all of the extra precautions and cleaning protocols, we experience a hard cap on the number of patients we could see in any given period.

Grant Request

	Revenue	25% of Revenue
2019	\$ 500,721.00	\$ 125,180.25
2020	\$ 457,481.00	
Difference	\$ 43,240.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 10,000.00	Increase staff hours to pre-COVID levels.
Benefits	\$ -	N/A
Mortgage/Rent	\$ 15,000.00	Landlord: Veternas Way 2029, LLC Office Location: 624 W Veterans Pkway, Suite Yorkville, IL 60560
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

We hope to increase current staff hours during the year as well as hire another part-time staff member as things normalize. Our rent is our biggest fixed cost and we continued to pay our rent in full and on time since the beginning of the pandemic.

Business: Monkeys Megastores Inc

Contact
Timothy Dever
118 Kirkland Circle, Suite F
Oswego, Illinois, 60543
630-369-8513
Open Date: 1/6/2015

Classified as an essential business? No
Locations outside the County? No

Industry: Sales of Coin Operated Games

Application Date:
Created: 1/7/2022
Last Submitted: 1/14/2022

Our website: <https://www.monkeysarcades.com>

Our business's purpose is Sales and service of coin operated games such as arcade games, pinball machines, jukeboxes, etc and we provide Sales and service of coin operated games such as arcade games, pinball machines, jukeboxes, etc

	Employees prior to March 21, 2020	Did you furlough any employees during the pandemic?	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	3	3	2	
Part-time	0	0	0	
Total	3	3	2	

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	9-5	9-5
Tuesday	9-5	9-5
Wednesday	9-5	9-5
Thursday	9-5	9-5
Friday	9-5	9-5
Saturday	closed	closed
Sunday	closed	closed

My business has received the following: Paycheck Protection Program: 29642 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did not change how we did business during the pandemic.

Business's experience during the Covid Pandemic:

Our company sells games and service to industries which were closed due to the pandemic. Bars, restaurants and family entertainment centers are our core customers. Those businesses did not buy equipment while they were closed and are not buying as much new equipment until the uncertainty of the pandemic has improved. This has caused our sales to dramatically decrease over the past year and a half.

Grant Request

	Revenue	25% of Revenue
2019	\$ 656,431.00	\$ 164,107.75
2020	\$ 328,582.00	
Difference	\$ 327,849.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

Explain Use of Funds

Payroll	\$ 12,000.00	Payroll for two employees for five months
Benefits	\$ -	N/A
Mortgage/Rent	\$ 13,000.00	Rent for 118 and 110 Kirkland Circle locations
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

We will use the funds to help cover payroll and rent over the upcoming 5 month period.

Business: PRISM MECHANICAL CORPORATION

Contact
NONE
66 STONEHILL RD
OSWEGO, Illinois, 60543
630-554-6073
Open Date: 1/12/1994

Classified as an essential business? Yes
Locations outside the County? No
Industry: HVAC / Contractor

Application Date:
Created: 1/5/2022
Last Submitted: 11/1/2022

Our website: <https://www.prismmechanical.com>

Our business's purpose is To make a difference in the HVAC / Metal Fabrication Industry by giving the best service possible to our customers and employ good hard working people to help support their families. and we provide Heating Ventilation and Air Conditioning H.V.A.C. - Metal Fabrication

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	3		2	
Part-time	1		1	
Total	4		3	

My business did cease to operate during the following dates: 1/3/2020 to 31/12/2020 because Main Customer Fermi Lab Shut Down We kept employees with the PPP

	Hours prior to March 21, 2020	Hours as of application date
Monday	7:00-3:30	7:00-3:30
Tuesday	7:00-3:30	7:00-3:30
Wednesday	7:00-3:30	7:00-3:30
Thursday	7:00-3:30	7:00-3:30
Friday	7:00-3:30	7:00-3:30
Saturday		
Sunday		

My business has received the following: Paycheck Protection Program: \$86,000.00 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: We could not go on jobs due to COVID-19, Our Main Contract was Fermi Lab - We could not go out there so we had to change how we did work No Money was coming in as we could not go out to work.

Business's experience during the Covid Pandemic:

We could not go on Job Site to work as they were shut down. We had jobs to do but could not do them. We lived off the PPP Things are picking up but we are left with large debt. and less employees

Grant Request

	Revenue	25% of Revenue
2019	\$ 871,784.00	\$ 217,946.00
2020	\$ 485,983.00	
Difference	\$ 385,801.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

Explain Use of Funds

Payroll	\$ 18,000.00	Hire New Employees and Pay existing
Benefits	\$ -	N/A
Mortgage/Rent	\$ 6,000.00	Pay Rent at 66 Stonehill Rd. Oswego, IL 60543
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 1,000.00	Disinfectant and Masks and other cleaning supplies
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Funds will be used to hire Employees, Pay rent , Cleaning supplies, disinfectant, masks / shields, Gloves.

Business: Aquaduct Plumbing Services LLC

Contact
Jason Kapus
74 Stone Hill Rd, Unit C
Oswego, Illinois, 60543
630-504-9594
Open Date: 2/24/2015

Classified as an essential business? Yes
Locations outside the County? No
Industry: Plumbing residential and commercial services

Application Date:
Created: 1/5/2022
Last Submitted: 12/1/2022

Our website: <http://www.aquaductplumbingservices.com>

Our business's purpose is We provide plumbing repairs for commercial business and residential homes. and we provide A wide array of products that consists of all plumbing related matters that require repair and or replacement.

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	6		3	
Part-time	1		0	
Total	7		3	

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	24 hours	24 hours
Tuesday	24 hours	24 hours
Wednesday	24 hours	24 hours
Thursday	24 hours	24 hours
Friday	24 hours	24 hours
Saturday	24 hours	24 hours
Sunday	24 hours	24 hours

My business has received the following: Paycheck Protection Program: 35,100.00,CARES Act: 5000.00 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did not change how we did business during the pandemic.

Business's experience during the Covid Pandemic:

Our facility has taken a deep impact to Covid -19 due to needs for sanitizer, gloves and NPE masks that were not offered with any allocation or cost assistance by the state as an critical infrastructure essential service. Customers feared our presence in homes without proof of non-illness and in many cases refused and cancelled their request out of a pandemic fear, which was a huge blow to our growth. We have revamp and paid for a new website to reach our customers with COVID 19 protocols and measures we take. We have suffered financial losses due to Covid 19 as a result of business restaurant and facility shut downs due to related pandemic matters. Lack of sufficient work lead to a result in loss of retaining employees.

Grant Request

	Revenue	25% of Revenue
2019	\$ 640,883.00	\$ 160,220.75
2020	\$ 563,235.00	
Difference	\$ 77,648.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 15,750.00	Maintain Current Pay Rates and employees
Benefits	\$ -	N/A
Mortgage/Rent	\$ 6,000.00	Pay Landlord at 74 C Stone Hill Rd. Oswego, IL 60543
Utilities	\$ 2,500.00	Electric, Gas and Water, Phones and Internet Cable
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 250.00	PPE Mask, Gloves, Sanitizer
Barriers or Partitions	\$ 250.00	Facility cleaning equipment for maintaing cleanliness
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ 250.00	Purchase of Rapid PCR tests and scan thermometers for ensurance employee health is monitored.
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Due to Covid from loss of revenue. The funds from the grant will be applied and used for these purposes that are outlined and captioned above from Grant Request table above.

Business: Reinert Structures Inc.

Contact
 Ronald Reinert
 1208 Badger St
 Yorkville, Illinois, 60560
 630-553-7988
 Open Date: 1/5/1993

Classified as an essential business? No
 Locations outside the County? No
 Industry: Construction Home Improvements

Application Date:
 Created: 1/11/2022
 Last Submitted: 11/1/2022

Our business's purpose is Carpentry Contracting Home Improvement in the Kendall County Area. Residential under 3- Stories and kitchen and Bath remodels and we provide Home Improvement Interiors

	Employees prior to March 21, 2020	Did you furlough any employees during the pandemic?	Employees as of application date		Number of 1099 contract employees	
Full-time	3	0	3	2019	3	\$ 129,619.00
Part-time	0	0	0	2020	3	\$ 94,032.00
Total	3	0	3	Total		

My business did cease to operate during the following dates: 3/21/2020 to 23/6/2020 because Unable to work inside Home Owners Homes. Due to Stay at home orders.

	Hours prior to March 21, 2020	Hours as of application date
Monday	8am to 4 pm	8amto 4 pm
Tuesday	8 am 8am to 4 pn	8am to 4 pm
Wednesday	8am to 4 pm	8am to 4 pm
Thursday	8 am 8am to 4 pm	8am to 4 pm
Friday	8am to 4pm	8am to 4 pm
Saturday	off	off
Sunday	off	off

My business has received the following: Paycheck Protection Program: 36,679.00 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: We had to work at times when everyone was out of the house. Also using Air Filtration Systems and Cleaning on a daily Basis. Purchasing of PPG and everything that goes with it.

Business's experience during the Covid Pandemic:

We were not able to find work due to stay at home orders and increased apprehensiveness of Home owners not wanting to do home improvements inside there homes.

Grant Request

	Revenue	25% of Revenue
2019	\$ 804,256.00	\$ 201,064.00
2020	\$ 465,058.00	
Difference	\$ 339,198.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 16,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 6,000.00	Hire Part time employee to handle the cleaning and prep that goes into the
Benefits	\$ -	N/A
Mortgage/Rent	\$ 1,000.00	since the slow down in 2020 R/S not been able to catch up on building rent
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 2,500.00	Purchase enhanced air filtration system for 2 job Site that we work on at any one time.
Barriers or Partitions	\$ 6,500.00	Due to the interior Home Improvements in Homes, we would be able to completely partition off construction area's
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

All of the Funds Reinert Structures is asking for are expenses directly related and brought about by Covid -19. In order to continue in the business of home Improvement, these measures are now a necessary part of doing Home Improvement in homes that people are living in, while home Improvements are being done to their homes. Reinert Structures is now absorbing these costs on each job and has been since the start of Covid 19 with great expense. as show in the loss of Revenue from 2019 to 2020..

Business: Blue Heron Estate Sales

Contact
 Julie Renee Tortorella
 301 Illini Dr
 Yorkville, Illinois, 60560
 331-717-6797
 Open Date: 4/20/2017

Classified as an essential business? No
 Locations outside the County? No
 Industry: 5E+05

Application Date:
 Created: 1/5/2022
 Last Submitted: 1/23/2022

Our website: <https://www.yorkvillechamber.org/listing/blue-heron-estate-sales/> and our social media:
<https://www.facebook.com/profile.php?id=100054190368791>

Our business's purpose is To provide clients with a customized estate sale, moving sale, or lifestyle liquidation sale in the clients' home for the purpose of liquidating personal property. Offering economic and environmental solutions for clients during often difficult times such as death, divorce, or downsizing. Proceeds from the sale benefit the client with any current expenses they are incurring during this period while providing a valuable service that clears the way for them to move forward from their situation. Our service also serves the environment by reducing the need for discarded items going to the landfill. and we provide Personal property liquidation and home clean-out service. Additional services include final cleaning services for the home to be sold.

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date		Number of 1099 contract employees	
Full-time	1		1	2019	0	\$ -
Part-time	0		0	2020	2	\$ 1,019.00
Total	1		1	Total		

My business did cease to operate during the following dates: 3/21/2020 to 27/5/2020 because Non-essential business, stay at home ordered by Governor

	Hours prior to March 21, 2020	Hours as of application date
Monday	Varied	Varied
Tuesday	Varied	Varied
Wednesday	Varied	Varied
Thursday	Varied	Varied
Friday	Varied	Varied
Saturday	Varied	Vareid
Sunday	Varied	Varied

My business has not received any other grants for federal or state relief and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: Sales and contracts were canceled. Many clients had closing dates for the sale of their properties or needed to get them listed on the real estate market. Most of these clients were the surviving family members of deceased homeowners that were left to sell the home and empty it of all contents. An estate sale lends in being a valuable service to assist families in these situations. Traditionally, remaining items from a sale would then be donated or discarded as needed to completely empty the home of all contents. At the onset of the Pandemic donation centers closed and some areas severely limited the amount of refuse that would be accepted at the curb. Once able to reopen the in-home sales, limited occupancy and social distancing dramatically decreased attendance and spending at each sale were significantly lower. The overall lifestyle change the virus had on the general public made a continual negative impact on shopper attendance and overall purchasing of items. Pre-Covid, a sale resulted in eliminating 70-90% of the contents of the home. Post-Covid, it became a struggle to even sell 50% of the contents with large furniture pieces now being overlooked and remaining to be discarded.

Business's experience during the Covid Pandemic:

As a home-based business that operates from my client's homes, I am the only full-time employee and did not furlough myself during this time. Hours of operation varied depending on the task to be completed at each stage of the process. 2019 was a busy year and my business was growing at a rapid speed. I had plans to add employees and expand my services in 2020. Two new 1099 employees were added just before the stay-at-home order. All hopes of expansion were abruptly cut short. With no quick end in sight, employees were encouraged to find work elsewhere. The pandemic hit so fast, I had barely been able to begin to promote the addition of this service prior to being shut down. At the onset, all of my attention was spent on how to help my clients in this current environment. The obstacles came faster than solutions. Many times since I have considered reopening to full operations as before. Currently, the effectiveness of my service and the ability to achieve results for my clients remains seriously hampered by the fluctuations and continuous spread of the virus. For some of my elderly clients, I can continue to help with the clearing of personal property from the home but without any financial proceeds to the client. This also means added costs for these clients for refuse and adds to the already overflowing landfills.

Grant Request

	Revenue	25% of Revenue
2019	\$ 51,085.00	\$ 12,771.25
2020	\$ 7,956.00	
Difference	\$ 43,129.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$12,771.25

Total Grant Request: \$ 12,771.25

Requested Funds

	Requested Funds	Explain Use of Funds
Payroll	\$ 12,771.25	Pay employee
Benefits	\$ -	N/A
Mortgage/Rent	\$ -	N/A
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

As I continue to operate in a reduced and adapted capacity, these funds will be used for Capital Expenses to continue operation.

Business: MWK CONSTRUCTION, INC

Contact
MARCUS KYES
181 WOLF ST
YORKVILLE, Illinois, 60560
630-248-0918
Open Date: 1/26/2007

Classified as an essential business? Yes
Locations outside the County? No
Industry: CONSTRUCTION

Application Date:
Created: 1/6/2022
Last Submitted: 1/14/2022

Our business's purpose is RESIDENTIAL REMODELING AND CONSTRUCTION and we provide RESIDENTIAL REMODELING AND CONSTRUCTION

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date		Number of 1099 contract employees	
Full-time	2		2	2019	4	\$ 102,472.00
Part-time	1		1	2020	4	\$ 100,394.00
Total	3		3	Total		

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	7-5:30	7-5:30
Tuesday	7-5:30	7-5:30
Wednesday	7-5:30	7-5:30
Thursday	7-5:30	7-5:30
Friday	7-5:30	7-5:30
Saturday	7-5:30	7-5:30
Sunday	Closed	Closed

My business has received the following: Paycheck Protection Program: 53,466,CARES Act: 4,000 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: ADDITIONAL SAFETY PRECAUTIONS AND LESS OWNER OCCUPIED WORK

Business's experience during the Covid Pandemic:
REDUCTION OF OWNER OCCUPIED REMODELING AND CONSTRUCTION WORK

Grant Request

	Revenue	25% of Revenue
2019	\$ 871,541.00	\$ 217,885.25
2020	\$ 606,337.00	
Difference	\$ 265,204.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 20,000.00	EMPLOYEE PAY
Benefits	\$ -	N/A
Mortgage/Rent	\$ 5,000.00	RENT @ 181 WOLF ST, YORKVILLE, IL 60560
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

ASSIST IN KEEPING WORKERS AND CONTRACTORS EMPLOYED

Business: Willman & Groesch General Contractors

Contact

Frank R. Willman, Frank R. Willman
28 Laurel Ct.
Yorkville, Illinois, 60560
630-553-6535
Open Date: 1/1/1993

Application Date:
Created: 1/11/2022
Last Submitted: 1/18/2022

Classified as an essential business? Yes
Locations outside the County? No
Industry: Construction

Our business's purpose is Residential & Commercial Construction and we provide Build custom Homes & Commercial Buildings - custom design, electrical, concrete, masonry, framing, plumbing, HVAC

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	10		10	
Part-time	1		1	
Total	11		11	

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	7-5	7-5
Tuesday	7-5	7-5
Wednesday	7-5	7-5
Thursday	7-5	7-5
Friday	7-5	7-5
Saturday	7-5	7-5
Sunday	10-5	10-5

My business has received the following: Paycheck Protection Program: \$436,752.40 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: Jobs were harder to come by, material prices sky rocketed, had to lower our prices to keep jobs coming in.

Business's experience during the Covid Pandemic:

Customers didn't want to build new houses and commercial buildings came to a stand still. Did mostly small concrete patio's and home remodeling.

Grant Request

	Revenue	25% of Revenue
2019	\$ 2,922,579.00	\$ 730,644.75
2020	\$ 2,519,917.00	
Difference	\$ 402,662.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds		Explain Use of Funds
Payroll	\$ 25,000.00	N/A
Benefits	\$ -	N/A
Mortgage/Rent	\$ -	N/A
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Funds will be used for payroll to keep our employee's off of unemployment and working.

Business: TREASURE BREADS, INC.

Contact
GENEVA & RENA PEDERSEN Classified as an essential business? Yes
305 W MAIN STREET Locations outside the County? No
YORKVILLE, Illinois, 60560 Industry: FOOD
630-553-1158
Open Date: 1/1/2007

Application Date:
Created: 1/6/2022
Last Submitted: 11/1/2022

Our website: <http://www.treasurebreadsinc.com> and our social media: facebook.com/treasurebreads

Our business's purpose is Our purpose is to provide quality baked goods for our retail and wholesale distribution channels. We also provide our product as a profitable fundraising option for local youth organizations. and we provide Delicious Gourmet Sweet Breads - Wholesale, Retail, and Fundraising

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date		Number of 1099 contract employees	
Full-time	2		2	2019	3	\$ 29,926.85
Part-time	1		0	2020	3	\$ 31,288.44
Total	3		2	Total		

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	9-4	9-4
Tuesday	9-4	9-4
Wednesday	12-3	12-3
Thursday	9-4	9-4
Friday	12-3	12-3
Saturday	varied	varied
Sunday		

My business has received the following: Paycheck Protection Program: 6,200+6,800,Other, please specify:: 3,000 (SBA) + 16,500 (Downstate Stabalization Program) and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: In 2019, a large portion of our gross income was from hospital lobby sales and craft shows throughout Illinois. All of these were cancelled and few have been restored due to the ongoing pandemic.

Business's experience during the Covid Pandemic:

In focusing more on our wholesale vendors, we were able to pick up new business during the pandemic to mostly make up for some of what we lost in our retail settings. We did a lot more drop shipping during 2020 to keep up with social distancing practices. We did, unfortunately, lose our part time administrative assistant due to our more limited hours.

Grant Request

	Revenue	25% of Revenue
2019	\$ 190,865.00	\$ 47,716.25
2020	\$ 145,389.00	
Difference	\$ 45,476.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 22,600.00	This will cover 6 months of pay for the 2 full time employees.
Benefits	\$ -	N/A
Mortgage/Rent	\$ 2,400.00	Rent: 107 W Center St, Yorkville (Commercial Kitchen/Office Space)
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	0

Further detail on how funds will be used:

Since March 2020, our annual revenue has decreased by 25%. These funds will allow us to continue operating during the ongoing pandemic.

Business: Master Uniform

Contact

Karen L Olsen
2101 Albright Road
Oswego, Illinois, 60543
630-801-0210
Open Date: 1/1/1990

Classified as an essential business? Yes
Locations outside the County? No
Industry: Manufacturing

Application Date:
Created: 1/8/2022
Last Submitted: 11/1/2022

Our website: <http://master-uniform.com/>

Our business's purpose is Manufacturing Clothing and we provide Manufacturing, screen printing and Embroidery

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date		Number of 1099 contract employees	
Full-time	5		6	2019	7	\$ 99,158.24
Part-time	1		1	2020	7	\$ 80,121.71
Total	6		7	Total		

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	8am -4:30pm	8am -4:30pm
Tuesday	8am -4:30pm	8am -4:30pm
Wednesday	8am -4:30pm	8am -4:30pm
Thursday	8am -4:30pm	8am -4:30pm
Friday	8am -4:30pm	8am -4:30pm
Saturday		
Sunday		

My business has received the following: Paycheck Protection Program: 70715.05 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: Majority of our customers stopped ordering their usual amounts of items due to their closures. We became a mask manufacturer for other businesses

Business's experience during the Covid Pandemic:

Cost of goods have gone up and supply chain issues are still plaguing our industry. Many supply vendors have shortages and prices have increase drastically.

Grant Request

	Revenue	25% of Revenue
2019	\$ 660,064.00	\$ 165,016.00
2020	\$ 566,085.00	
Difference	\$ 93,979.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

	Requested Funds	Explain Use of Funds
Payroll	\$ 12,550.00	Pay employees
Benefits	\$ -	N/A
Mortgage/Rent	\$ 12,450.00	\$2075 monthly/6 months
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	n/a

Further detail on how funds will be used:

Use \$12550 for payroll and \$12450 for rent expenses for 6 months Pay Rent At 2101 Albright Rd, Oswego Il 60543

Business: Emporium Merch

Contact
Jennifer Baysinger
11 Fieldcrest Drive
Oswego, Illinois, 60543
615-414-5004
Open Date: 10/5/2019

Classified as an essential business? No
Locations outside the County? No
Industry: Promotional Products

Application Date:
Created: 1/6/2022
Last Submitted: 1/26/2022

Our website: <https://emporiummerch.com/>

Our business's purpose is We provide branded promotional products for every type of client from large corporate brands to new startups. We work with clients to develop a product line that is used for giveaways, online sales or merchandise that bands and artists sell on tour. and we provide All our products are custom and branded with clients logos. We specialize in customized items and have worked with over 300 clients over our 20 plus years in business. A few of the items we offer are custom apparel, packaging and accessories. Examples can be found on our website under products. (tshirts, hats, keychains, pens, usb drives, stickers, bobbleheads, bumper stickers, christmas ornaments, vintage viewfinders, sweatshirts, jackets)

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	1		1	
Part-time	0		0	
Total	1		1	

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	9am-6pm	9am-6pm
Tuesday	9am-6pm	9am-6pm
Wednesday	9am-6pm	9am-6pm
Thursday	9am-6pm	9am-6pm
Friday	9am-6pm	9am-6pm
Saturday	closed	closed
Sunday	closed	closed

My business has received the following: Paycheck Protection Program: \$19,134, CARES Act: \$1000.00 EIDL grant and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did not change how we did business during the pandemic.

Business's experience during the Covid Pandemic:

90% of my business comes from the music industry and touring artists and bands. Covid impacted me greatly as my clients were not able to perform live shows or tours which affected my ability to provide them with merchandise to sell. The venues they played were closed due to mandates and we are still struggling with all the different

Grant Request

	Revenue	25% of Revenue
2019	\$ 195,196.81	\$ 48,799.20
2020	\$ 51,873.03	
Difference	\$ 143,323.78	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds		Explain Use of Funds
Payroll	\$ 25,000.00	N/A
Benefits	\$ -	N/A
Mortgage/Rent	\$ -	N/A
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

I will use these funds exclusively for payroll. I have very little expenses to operate my business but I have a significant loss of income for both 2020 and 2021 and with the new variant, possibly into 2022.

Business: Oswego Family Restaurant

Contact
Nick Dassis
69 South Main Street
Oswego, Illinois, 60543
630-551-3132
Open Date: 5/9/1997

Classified as an essential business? Yes
Locations outside the County? No
Industry: food service

Application Date:
Created: 1/5/2022
Last Submitted: 1/0/1900

Our business's purpose is We are a small restaurant in downtown Oswego that serves breakfast, lunch, and daily specials. and we provide Dine-in, carry-out, and catering available for breakfast and lunch.

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	25		7	
Part-time	3		2	
Total	28		9	

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday	closed	closed
Tuesday	7-7	7-2
Wednesday	7-7	7-2
Thursday	7-7	7-2
Friday	7-7	7-2
Saturday	7-2	7-2
Sunday	7-2	7-2

My business has received the following: Other, please specify:: Business Interruption Grant 10,000 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: We had to limit our restaurant to carry-out only for the periods in which it was mandatory to eliminate indoor dining. When we were allowed indoor dining, we operated at 25% capacity with limited seating while maintaining social distance. We also experience short staffing and are not able to open for our usual dinners hours from 2pm-7pm.

Business's experience during the Covid Pandemic:

Carry-out only for periods of time, 25% limited indoor seating capacity, tables distanced 6 ft apart, short staffing which reduced hours of operation, and reduced menu options due to food shortages.

Grant Request

	Revenue	25% of Revenue
2019	\$ 501,739.00	\$ 125,434.75
2020	\$ 220,347.00	
Difference	\$ 281,392.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 10,700.00

Requested Funds		Explain Use of Funds
Payroll	\$ 5,000.00	promised raises for current employees
Benefits	\$ -	N/A
Mortgage/Rent	\$ 1,500.00	rent for Raven Lodge 303 on 71 South Main St., Oswego IL. 60543
Utilities	\$ -	0
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 4,000.00	disposable eating items, menus, and condiments
Barriers or Partitions	\$ 200.00	plexiglass safety barriers
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Due to lack of business, we would be giving funds to help give our employees the promised raise and to help pay for our rent.. We will also use the funds to help pay for plexiglass protective barriers in between each booth to offer our customer's a safer dining experience. Most importantly, we had switched our eating and drinking utensils to Styrofoam which has added to our cost, including cups, plastic-ware, and plates, as well as buying disposable condiments and paper throw-away menus.

Business: Cleaning by Dawn

Contact
Dawn Meier
507 West Dearborn Street
Plano, Illinois, 60545
630-669-3873
Open Date: 8/6/2004

Classified as an essential business? No
Locations outside the County? No
Industry: Services to Buildings and Dwellings

Application Date:
Created: 1/6/2022
Last Submitted: 1/0/1900

Our social media: Cleaning by Dawn (Facebook)

Our business's purpose is Residential and commercial cleaning for residential and commercial clients, I cleaned a machine shops offices in Somonauk before the pandemic, however they cancelled services and chose to clean internally using their employees. I have also done major clean ups after client have moved in or out of homes. I have cleaned for builders, doing new construction/rough clean up. I have done carpet cleaning, organizing of cabinets, assisted in packing when clients are moving, as well as pressure washing and cleaning outside of homes and decks. The main purpose of my business was to support myself as a single mom with two college age daughters, i sold my home and downsized and am barely able to keep my business running, so i attended real estate school online during the pandemic and became a broker with Kettley last year. This has enabled me to also clean for my client who is selling or purchasing a home under the name of Cleaning by Dawn, as long as my clients wanted to use my services. I opened my business in Yorkville in 2004 under the name Cleaning by Dawn. and we provide I make my all natural cleaning products so that no harsh chemicals are used. I made most of them with essential oils, and peroxide and distilled water, as well as vinegar based cleaners. I provided a very thorough and professional cleaning top to bottom for my clients. I also purchased containers, hangers, and storage solutions and helped in moving and organizing.

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	1		1	
Part-time	0		0	
Total	1		1	

My business did cease to operate during the following dates: 3/21/2020 to 30/3/2021 because clients chose not to have me in their homes or businesses during covid.

	Hours prior to March 21, 2020	Hours as of application date
Monday	9-9	8-5
Tuesday	9-9	off
Wednesday	9-9	8-5
Thursday	9-9	8-5
Friday	9-9	8-5
Saturday	9-5	8-5
Sunday	off	off

My business has received the following: Paycheck Protection Program: 5000.00 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: i could not clean remotely obviously. I decided the only other service i could offer people with homes was to assist them in purchasing or selling. I still offered to make cleaning products, however it just didnt pan out and wasnt cost effective.

Business's experience during the Covid Pandemic:

The pandemic literally shut a lot of doors for me. Many clients chose to work from home, and had children and did not want me coming in their home during the pandemic, as well as offices that either closed their doors or simply cleaned themselves. Several seniors that i provided laundry service, cleaning, organizing for were scared or immune compromised and could not have me in their homes. I had to go on unemployment for a few months from the two bar i also work at, I have consistantly worked 2 or three jobs my entire life. I attended real estate school at least that is some education and constant training i can used to utilize trying to generate business as well as help advertise how important my services are to keep homes and businesses clean and disinfected.

Grant Request

	Revenue	25% of Revenue
2019	\$ 17,755.00	\$ 4,438.75
2020	\$ 3,020.00	
Difference	\$ 14,735.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$4,438.75

Total Grant Request: \$ 4,425.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 2,500.00	self employ pay
Benefits	\$ -	N/A
Mortgage/Rent	\$ 1,500.00	Pay rent for home office at 507 w. Dearborn st. Plano, Il. 50454
Utilities	\$ 200.00	cell phone, internet
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 225.00	cleaning products and tools
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

This money would certainly help me continue to keep my business going, and purchase chemicals, supplies, as well as assist in the cost of sanitation items, like vacuums, mops, broom, etc. Cost of cell phone, and internet to do marketing and boost my business.

Business: Altitude Oswego LLC

Contact
Euan White
1600 Douglas Road, Centennial Plaza
Oswego, Illinois, 60543
331-717-9335
Open Date: 8/15/2018

Classified as an essential business? No
Locations outside the County? No
Industry: Active Leisure

Application Date:
Created: 1/10/2022
Last Submitted: 11/1/2022

Our business's purpose is Kids Entertainment and we provide Trampolines and other Leisure Events

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	1		1	
Part-time	47		40	
Total	48		41	

My business did cease to operate during the following dates: 3/21/2020 to 3/10/2021 because We followed the state mandate to close during the pandemic. We closed our doors for a full year.

	Hours prior to March 21, 2020	Hours as of application date
Monday	10-9	10-8
Tuesday	10-9	10-8
Wednesday	10-9	10-8
Thursday	10-9	10-8
Friday	10-10	10-8
Saturday	10-10	10-9
Sunday	10-8	11-8

My business has received the following: Paycheck Protection Program: \$150k across PPP1 &2 of which 50% is to be repaid, Other, please specify: Illinois Business Interruption Grant of \$145k and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: We were shuttered and had to stop doing business completely for a full year. When we did re-open we enforced mask wearing, we limited capacity to 50%, reduced our operating and incurred extra cleaning costs. While these measures were the right things to do for customer safety they all had a significant impact on the performance of the business beyond the time we were shuttered.

Business's experience during the Covid Pandemic:

In our first year of operating in the calendar year of 2019 we had total sales of \$1.75MM. We were then shuttered for 12 months from March 2020 where we had zero sales for that period. After re-opening in March 2021 our sales in 2021 were \$1.1M. This means we lost a full years revenue and after we opened, due to reduced demand our sales were only 60% of pre Covid levels. During the period of closure we continued to incur significant costs. We continued to pay our salaried employee, rent of \$34k per month (but for only 3 months which were abated during the entire shuttered period), interest on our bank loans of \$7k per month along with a number of other operating costs that we could not switch off. While we did receive help from the state and PPP, this only covered a fraction of our cost base and some of it still being paid back. On re-opening we put our customers safety first by enforcing mask wearing, limiting capacity and putting in place expensive cleaning protocols. This all created additional pressure on the business that was already hurting from the shuttered period. This was despite the fact that our local competitor opened while we were shuttered against the state guidance. The business continues to be impacted today as we continue to enforce mask wearing, follow strict cleaning protocols and operate under reduced hours.

Grant Request

	Revenue	25% of Revenue
2019	\$ 1,738,330.00	\$ 434,582.50
2020	\$ 573,591.00	
Difference	\$ 1,164,739.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 25,000.00

Requested Funds

		Explain Use of Funds
Payroll	\$ -	N/A
Benefits	\$ -	N/A
Mortgage/Rent	\$ 25,000.00	Pay Rent for location 1600 Douglas Road
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ -	N/A
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Pay Rent for location 1600 Douglas Road Oswego

Business: Dr. Liza Marie G Saviano, DPM, Ltd.

Contact

Liza Saviano
60 Main St.
Oswego, Illinois, 60543
630-554-1450
Open Date: 8/24/2004

Classified as an essential business? Yes
Locations outside the County? No
Industry: Medical

Application Date:
Created: 1/5/2022
Last Submitted: 12/1/2022

Our website: <https://drsaviano.com>

Our business's purpose is Podiatry and we provide Podiatry Services

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	1		1	
Part-time	1		1	
Total	2		2	

My business did not cease to operate at any point during the pandemic.

	Hours prior to March 21, 2020	Hours as of application date
Monday		
Tuesday	9am-2pm	
Wednesday		9am-2pm
Thursday	2 pm-7pm	
Friday		
Saturday		
Sunday		

My business has received the following: Paycheck Protection Program: 2082.00 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: Space out patients to longer wait times so that only 1 patient in the waiting room at a time. Increased use of PPE and sanitation products.

Business's experience during the Covid Pandemic:

22% decline in Revenue from 2019 due to lower patient load from fear or illness of Covid 19

Grant Request

	Revenue	25% of Revenue
2019	\$ 113,571.00	\$ 28,392.75
2020	\$ 96,069.00	
Difference	\$ 17,502.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$17,502.

Total Grant Request: \$ 17,502.00

Requested Funds

		Explain Use of Funds
Payroll	\$ 12,502.00	Employee Pay
Benefits	\$ -	N/A
Mortgage/Rent	\$ 2,800.00	Rent at 60 Main St., Oswego, IL 60453
Utilities	\$ 1,500.00	Gas/Electric/Phone/Internet
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 700.00	PPE/Additional Disinfectant
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Use these funds for Payroll, Rent, Utilities, and Cleaning Supplies

Business: 58 E Schoolhouse LLC

Contact

Ken Patel
58-64 E Schoolhouse Road
Yorkville, Illinois, 60560
630-553-0832
Open Date: 1/4/2013

Classified as an essential business? No
Locations outside the County? Yes
Industry: Beauty Salon

Application Date:
Created: 1/7/2022
Last Submitted: 10/1/2022

Our website: <http://www.latan.com>

Our business's purpose is Salon Services. Tanning Services and we provide Salon Services including tanning and sunless tanning. Skin care products

	Employees prior to March 21, 2020	I did not furlough any employees.	Employees as of application date	I do not employ any 1099 contract employees.
Full-time	1		1	
Part-time	4		4	
Total	5		5	

My business did cease to operate during the following dates: 3/20/2020 to 20/6/2020 because State Order

	Hours prior to March 21, 2020	Hours as of application date
Monday	9-9	9-9
Tuesday	9-9	9-9
Wednesday	9-9	9-9
Thursday	9-9	9-9
Friday	9-8	9-8
Saturday	9-5	9-5
Sunday	9-5	9-5

My business has received the following: Paycheck Protection Program: 12,000 and my business is not receiving funds for COVID Relief from another county, municipality, or other local government as of March 21, 2020.

We did change how we did business during the pandemic: More staff for cleaning/sanitation Decreased hours of operation from 6/20/2020 -2/1/2021

Business's experience during the Covid Pandemic:

We had to close for three months in 2020. Business suffered as less clients walking in. Expenses increased due to extra PPE, cleaning services.

Grant Request

	Revenue	25% of Revenue
2019	\$ 248,268.00	\$ 62,067.00
2020	\$ 165,090.00	
Difference	\$ 83,178.00	

The amount for a grant will be equal to the Difference in Revenue, capped at 25% of 2019 Revenue, up to a maximum of \$25,000.
This application is eligible for \$25,000.

Total Grant Request: \$ 14,800.00

Requested Funds

		Explain Use of Funds
Payroll	\$ -	N/A
Benefits	\$ 4,200.00	Employee Health Insurance
Mortgage/Rent	\$ 7,600.00	Pay Rent at 58-64 E School House Road
Utilities	\$ -	N/A
Social Distancing	\$ -	N/A
Enhanced Cleaning Efforts	\$ 3,000.00	Cleaning Services/Sanitation
Barriers or Partitions	\$ -	N/A
COVID-19 Vaccination	\$ -	N/A
COVID-19 Testing	\$ -	N/A
Physical Plant Changes	\$ -	N/A
Contact Tracing Programs	\$ -	N/A
Technical Assistance	\$ -	N/A
Counseling	\$ -	N/A
Other	\$ -	N/A

Further detail on how funds will be used:

Funds would also be used for Employee Health Insurance payments for employees. Additionally, we would use the funds to continue payment for added cleaning services, additional PPE and extra cleaning supplies to ensure a safe environment. Landlord Address: FM capital PO Box 96 Hinsdale, IL 60522

Small Business Sector

ARPA Policy and Procedures for Survey Monkey Applications:

Policy

The Kendall County Board has created a grant program that responds to the negative economic impacts of the COVID-19 public health emergency by providing assistance to small businesses, as defined below, that serve the residents of Kendall County. This grant program is funded from the American Rescue Plan Act of 2021. Grant Request is the lost revenue from 2019 to 2020 with a cap of 25% of 2019 revenue or \$25,000 whichever is lowest. Eligible applicants may fill out an application via <https://kendallcounty.smapply.io/>.

1.1. Eligibility:

- 1.1.1. Must have fewer than 50 employees as the time of application and at the time of grant approval by the Board and be a small business concern as defined in section 3 of the Small Business Act
- 1.1.2. Must have operated in 2019 and 2020
- 1.1.3. Must have submitted returns for 2019 and 2020
- 1.1.4. Must be located in Kendall County
- 1.1.5. Must be currently open
- 1.1.6. Must have experienced financial hardship, as determined by a loss of revenue from 2019 to 2020, due to the COVID-19 Pandemic

1.3 Other Qualifications:

- 1.3.1 No outstanding judgments or involuntary liens against the business or its owners.
- 1.3.2 Neither the business nor its owners may be the debtor in a pending bankruptcy.
- 1.3.3 No outstanding debt to the county for property taxes, court fees, planning fees, permit fees, etc.
- 1.3.4 From 2019 through the term of the grant agreement, business remains in good standing with State of Illinois and/or County Clerk's Office
- 1.3.5 Must spend grant funds within 6 months of the receipt.
- 1.3.6 Cannot seek a grant for expenses that have been reimbursed through another assistance program.
- 1.3.7 In order to ensure compliance with the Public Officer Prohibited Activities Act (50 ILCS 105/3), no Kendall County elected or appointed office-holder may have a direct or indirect financial interest in the business.

Our Questions from Survey Monkey

- Please provide more information about how your business was impacted by the COVID pandemic:
- Did you need to change how you did business during the pandemic?
- Hours of operations
- Number of employees laid off during COVID pandemic
- Number of employees currently and pre-pandemic
- Organizational structure (corporation, partnership, LLC, sole proprietorship, etc.)
- If partnership, names and addresses of all partners.

Small Business Sector

- If LLC, names and addresses of all members and the LLC's registered agent.
- If corporation, legal names and home/business addresses of all shareholders and the corporation's registered agent.
- If the business is operating under an assumed name, the legal name and home/business address of the owner. (If they are operating under an assumed name, the County Clerk should have a record of it that county admin can verify.)
- Does the business operate under a franchise, licensing agreement, or similar arrangement?
- Have you received assistance from another COVID-19 relief program?
- How will you spend any grant awarded?

Procedure

1. Grantee fill out Small Business Grant Program Application on Survey Monkey
 - a. Provides the following information:
 - Business Information
 1. Name, Address, Owner, Description, EIN, Industry, product/Services Provided, Purpose, Number of employees, Hours of operations
 - Received and Grant of COVID relief
 - Business experience during COVID
 - 2019 and 2020 Total Revenue
 1. Documentation: Quick Book Reports, Bank Statements, Tax Forms
 - Grant Request Table
 - How funds will be used due to COVID
2. Staff Review Verifies:
 - Verify they are a business in good standing with the state of IL or County Clerk's Office
 - Application is fully filled out
 - Verify the business is physically located in Kendall County
 - Verify 2019 and 2020 revenue numbers
 - Grant request is loss of revenue from 2019 to 2020, capped at 25% of 2019 revenue up to a maximum grant amount of \$25,000
 - Verify they do not have outstanding judgments, involuntary liens, bankruptcy.
 - Verify they do not owe fines, fees, and/or taxes to Kendall County
 1. Staff will send out email to one person in each department and get confirmation that the business is in good standing for each department
3. Staff Options:
 - a. Denied
 - b. Additional Questions- staff will fill out what other information is needed from grantee and have them input/correct ARPA Small Business Grant Program
 - c. Approve- meets all qualifications will be sent to Committee, prepares application and summary report

Small Business Sector

- Staff will fill out the contract for each application and send Legal Agreement to States Attorney's office for review
 - i. Emails accounts payable to get vendor number
 - ii. Fills out master excel spreadsheet
 - iii. Prepare the necessary ARPA Application External Document

*All three responses will generate an email sent back to the applicant

4. Committee will review the Small Business Grant Program Application
 - a. Denied
 - b. Additional Questions- Small Business Grant Program Application will be sent back to staff review
 - Staff will email grantee for more information
 - c. Approve – will be sent on to County Board for final approval
 - Will need to obtain approved legal agreements from States Attorney's office
5. County Board receives applications approved from Committee Review
 - a. Denied
 - b. Additional Questions- will get sent back to staff review repeats steps 3&4
 - c. Approves
 - Head Chairman signs the contract, gives contract back to administration
6. Administration Department
 - a. Sends the ARPA Application External Document to Treasurer for input of invoice
7. Treasurer Office
 - a. Enters invoice information into Tyler Munis
 - b. Once entered lets Administration Department know the invoice is ready to be approved
8. Administration Department
 - a. Approves invoice entered by Treasurer Office
 - b. The following Wednesday after County Board accounts payable cuts the ARPA checks and gives to Administration
 - c. Gathers check and necessary documentation
 - d. Emails resident they were approved and the check is ready to be picked up
9. Resident and staff meet they sign the contract
 - a. Grantee signs contract in front of staff
 - b. Administration once contract is signed makes a copy, then gives copy to grantee
10. Administration
 - a. Gathers all documentation scans into folder and files
 - Three months after the grantee receives the money staff will reach out to see how much has been spent and if they have any documentation
 - After six months gathers documentation on how the Small Business spent the ARPA grant money. Adds documentation to the current scans and adds to files

Committee Review Dates: 1/13/22 1/27/22	County Board Dates: 1/18/22	Dates Resident Can Pick Up Check: 1/26/22
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