

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

March 12, 2019

I. Call to Order

President Gilmour called the Committee of the Whole meeting to order at 4:48 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gilmour, Gryder, Kellogg, Prochaska, and Purcell all were present.

Commissioner Vickers entered the meeting at 5:07 pm.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Kellogg. All, aye. Opposed, none.

IV. Citizens to be Heard

There were no citizens in attendance.

V. Executive Director's Report

Director Guritz provided an executive director's report along with reports from site supervisors.

VI. MOTION: Forward Claims to Commission for an Amount Not-to-Exceed \$20,468.28

Director Guritz presented claims not-to-exceed \$20,468.28. Claims include the grant reimbursable clearing at Hoover Forest Preserve. There is an ad included for the Yorkville guide and a special interest article.

Commissioner Gryder made a motion to forward claims to Commission for an amount not-to-exceed \$20,468.28. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

OLD BUSINESS

No Items Posted for Consideration.

NEW BUSINESS

VII. Review of Proposals from Architectural Firms for Cost Estimation Services for the Conversion of the Pickerill Estate House for Public Access

Director Guritz presented a report from architectural firms for cost estimation services for the Pickerill Estate. A review of project needs was discussed.

Commissioner Vickers entered the meeting at 5:07 pm.

Commissioner Purcell motioned to forward Proposals from Architectural Firms for Cost Estimation Services for the Conversion of the Pickerill Estate House for Public Access to Commissions. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VIII. Upland Design, LTD Pickerill-Pigott Forest Preserve OSLAD Public Access Phase I Project Proposal

Michelle Kelly presented an Access Phase I Project Proposal for Pickerill-Pigott Forest Preserve for the OSLAD grant.

IX. FY18 Audit Review and Discussion

Director Guritz presented the FY18 Audit Review.

X. Hoover Rail Crossing Agreement – Review of United City of Yorkville Resolution and OmniTRAX Crossing Agreement Application with the Stated \$4,000 Application Fee Waived

Director Guritz presented a report on the Hoover Rail Crossing Agreement. Direction is requested to sign off on the agreement with the United City of Yorkville Agreement as presented.

XI. Review of Proposed Grant of Easement Fees for ComEd for Completion of Proposed Rail Crossing Safety Improvements at Hoover Forest Preserve

Commissioner Purcell left the meeting room at 5:20 pm.

XII. Review of Proposed Grant Easement Fees for OmniTRAX for Completion of Proposed Rail Crossing Safety Improvements at Hoover Forest Preserve

Commissioner Gryder made a motion to forward the review of proposed grant easement fees for ComEd and OmniTRAX for completion of proposed rail crossing safety improvements at Hoover Forest Preserve to Commissions. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

Meeting ended due to the loss of a quorum.

XIII. KCFPD Organizational Chart Revisions

- XIV. KCFPD Revised Application for Employment**
- XV. Proposed Lesson Horse Including a 30-Day Trial Period**
- XVI. Proposed Lesson Horse Donation to the University of Illinois**
- XVII. Waste Management Trash and Recycling Collection Services – Contract Review and 1-Year Extension**
- XVIII. ICECF K-12 Pollinator Education Grand Agreement**
- XIX. Executive Session**
- XX. Other Items of Business**
 - **Millbrook Bridge Updates**
- XXI. Summary of Action Items**

There was no summary of action items.

XXII. Citizens to be Heard

There were no citizens in attendance.

XXIII. Adjournment

Meeting ended at 5:30 pm due to the loss of a quorum.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District