

**KenCom Finance Committee Meeting Minutes**  
**Held January 20<sup>th</sup>, 2022**  
**9:00 a.m.**  
**Kendall County Public Safety Center**  
**1102 Cornell Lane, Yorkville**  
**Emergency Operations Center**

| <b>Member</b> | <b>Agency</b>               | <b>Present</b> | <b>Absent</b> |
|---------------|-----------------------------|----------------|---------------|
| Greg Witek    | LRFFD                       | X              |               |
| Brian DeBolt  | Kendall County Board Member |                | X             |
| Dwight Baird  | KCSO                        | X              |               |
| Zoila Gomez   | City of Plano               | X              |               |
| Larry Nelson  | Member At Large             | X              |               |
| Jeff Burgner  | Oswego PD                   | X              |               |
| James Jensen  | Yorkville PD                |                | X             |

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Mike Rennels, City of Plano.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Baird made a motion to approve the agenda as submitted, seconded by Witek. Discussion. All five members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron received a letter from Eric Weis in regards to unit of governments designated auditing official and distributed a copy of the letter to the committee. There has to be an auditing official to respond to any reports of improper governmental action. After discussion, Burgner is going to forward Bergeron the policy the Village of Oswego created. Bergeron stated once KenCom decides who the designated auditing official is they have to forward to Eric Weis and they will be keeping a central list.

Staff Report – Bergeron gave a Personnel Report as follows: Jenny Burkart has graduated out of the training program and is now working independently as of Saturday, January 15<sup>th</sup>. KenCom is currently down one supervisor position and two telecommunicator positions. Testing and interviews have been completed. Staff is currently in the background check phase of hiring. Training as follows: All employees completed annual online training offered by ICRMT on harassment, workplace bullying and violence prevention and stress management. Information as follows: KenCom is no longer operating off the County’s email system. All KenCom employees and distribution group emails will end with @KenCom911.com. Please make sure you make the necessary changes. Email forwarding from the old email addresses ended December 1<sup>st</sup>. Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The test environment was upgraded to New World version 2021.1 SP3 on November 4<sup>th</sup>. It is available for testing through February 13<sup>th</sup>. KenCom has received the final portable radio count from the fire agencies and the radios will be ordered in the near future. Fire 3 is now being recorded by KenCom’s NICE recording system. It was discovered after go live that three-way calling is not an option with IPFlex, which changed the way KenCom has to transfer calls. Currently we are unable to utilize Voiance (interpretation service) on the IPFlex lines as the calls have to be bridged together (three-way calling) to bring the caller, KenCom and Voiance on the line together. AT&T is unable to give us the functionality needed for a three-way call. After speaking with our phone vendor in regards to the Viper phone upgrade we are hopeful we can accomplish three way calling via our phone system. The License Plate Reader Committee has completed the public relations statement, system monitoring and audit protocols, and protocols on moving cameras.

Outstanding items include the MOU and IDOT permits which have been resubmitted with changes. The camera and concrete at Orchard/30 that was installed at the wrong location has been removed. Viper Upgrade training on backend maintenance is scheduled for December 28<sup>th</sup>. The upgrade will begin on January 3<sup>rd</sup> and is estimated to be complete by February 3<sup>rd</sup>. Last year the State of Illinois awarded the NG9-1-1 project to AT&T. The NG9-1-1 project will move to 9-1-1 calls from our current analog telephone lines to IP telephone lines. GIS work continues throughout the State to create boundary lines for the proper routing of 9-1-1 calls on the IP based platform. AT&T was on site Tuesday, January 11<sup>th</sup> for a readiness site visit. KenCom and Grundy 9-1-1 will be working together on this project as we share the Viper phone system. KenCom and Grundy have been assigned an AT&T project manager with the first meeting today. The anticipated go live date is the middle of June 2022. Wireless 9-1-1 statistics for the month of December 2021 represented 88% calls received. Text to 9-1-1 totals for the month of December 2021 were 6.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Baird made a motion, seconded by Witek to approve the consent agenda, which includes approval of the December 2021 Treasurer’s Reports for the Surcharge and Operating Funds and the December 16<sup>th</sup>, 2021 Finance Committee Minutes. All five members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:  
Personnel Committee Report – No Report

Strategic Planning Committee Report – No Report.

Operations Board Chair Report – Bergeron gave a report as follows: There was a discussion to run half a shift on Police 5 to make sure it works properly; Oswego Police Department has ten old radios if anyone needs them; A policy change for Police 5 was requested by the police agencies. The dispatchers could suggest that police go to Police 5 in high stress calls to get the channel moved as quickly as possible.

Finance Committee Report:

Approval of Bills:

Operation Bills – Baird made a motion to approve the January 2022 Operation Bills, in the amount of, \$235,081.18, seconded by Burgner. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Witek made a motion to approve the January 2021 Surcharge Bills, in the amount of, \$50,511.57, seconded by Baird. During discussion Baird noted his son works for Current Technologies and he noticed there was a bill in the bill list. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet. Witek made a motion to approve the purchase of propane tank monitors from Grainco FS for an amount not to exceed \$160.00, seconded by Baird. A roll call was taken with all five members present voting aye. Motion carried.

Nelson called for Old Business:

Development of Fire 3 channel to be Digital – Nelson stated the testing has been completed and the radios have been ordered with an anticipated delivery date at the end of February.

License Plate Reader – Discussed in the staff report.

Discussion of UHF Frequency for Oswego Township Road District – Nelson stated they need to put together an agreement with the Oswego Township Road District.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Tyler Connect 2022 Lodging increase from GSA pricing – Bergeron stated it is in KenCom’s policy to use GSA pricing for lodging and meals. The Tyler Connect conference is in downtown Indianapolis and the GSA pricing is \$124 and

would like approval for an increase to \$209 per night per employee. Witek made a motion to approve the increase for lodging for the Tyler Connect conference to \$209 per night per employee, seconded by Baird. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Other Business – 988-CESSA – Bergeron stated 988 will start replacing the suicide hotline numbers and be able to dial nationwide for mental health crisis which will go into effect July 2022. Through 988 the State of Illinois passed a law called CESSA (Community Emergency Service and Support Act) which was signed into law August 25, 2021 by Governor Pritzger. This law will impact KenCom and each agency and Bergeron will email the law out to the Committee to review and see who will be part of the advisory Committees. It is supposed to go into effect January 1, 2023 which is an aggressive timeline that can be pushed back. Bergeron stated there needs to be two committees formed by the State of Illinois to write the rules and regulations to conform to the act and those committees have not been created yet. Another item that needs to happen prior is the creation of a mobile mental health unit that will many times go in place of police and EMS. Discussion ensued.

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday February 17<sup>th</sup>, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Burgner made a motion to adjourn the meeting, seconded by Gomez. All members present voting aye. Motion carried. Meeting adjourned at 9:48 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary