

To: Kendall County Forest Preserve District – Committee of the Whole

From: David Guritz, Director

RE: March 2019 Director's Report

Date: April 9, 2019

### **Meetings and Events**

March 7	Oswego East High School Field Trip – Hoover Restoration Project
March 7	Hoover Rail Crossing Conference Call (IDOT-ComED-OmniTRAX)
March 14	Superintendent Candidate Interview #1
March 14	Forest Foundation of Kendall County Board Meeting
March 19	Superintendent Candidate Interviews #2 and #3
March 20	Oswego East High School Field Trip – Hoover Restoration Project
March 20	Eagle Scout Candidate Meeting
March 21	Soil and Water Conservation District Relocation to Pickerill-Pigott
March 21	Hoover Designated Trail System Meeting – KC GIS
March 22	Superintendent Candidate Interviews #4 and #5
March 24 and 25	Prescribed Burns (Hoover, Maramech, Baker Woods)
March 28	Eagle Scout Candidate Project Site Inspection
April 2	Zoning and Planning Advisory Committee Meeting
April 4	Website Planning Meeting – KC Technology Services

### **Priority Project Updates**

#### Preserve Improvement Grants

The District is anticipating receipt of the FY18 IDNR-OSLAD grant agreement for Pickerill-Pigott Forest Preserve and FY18 IDNR-RTP grant agreement for Fox River Bluffs.

The FY19 OSLAD-LWCF grant cycle is now open, with applications due by July 1, 2019.

#### Hoover Rail Crossing Project

ComEd has submitted a \$750 application check and has completed surveying of the proposed license/easement area. The remaining balance will be paid to the District prior to approval of the easement documents next week.

ASA Lisa Coffey will be preparing the easement documents tentatively scheduled for approval at the April 16, 2019 Commission Meeting. ComEd plans to complete the installation of the new transformer in the field area to the south of Meadowhawk Lodge the last week of April. Power will be temporarily interrupted at some point during the installation. District staff will be making preparations for the anticipated power interruptions accordingly once the final schedule is known.

#### Position Opening Updates

The District's interviews have been completed for the Superintendent position.

The District is currently working to fill part time positions for a Grounds Maintenance Worker (Hoover), Environmental Education Instructor, Facility Attendant, and Equestrian Program Instructors.

The District is currently working to post seasonal position descriptions for the Ellis House and Equestrian Center and Summer Camp seasonal staff.

#### Hoover Forest Preserve

Sewer intake pipe clearing has been completed. A repair proposal has been received from Innovative Underground for review and discussion with two options to consider. The first option would provide for lining the most deteriorated section of pipe, with additional spot repairs completed. This option would exceed the threshold requiring competitive bidding. The second option is for breached-section spot repairs, and is under the threshold required for competitive bidding. Direction will be received from the Committee of the Whole.

Kendall Excavating has been delayed due to weather-related scheduling and equipment issues. I have contacted the company to request an updated timeframe to complete the work.

Hoover Forest Preserve staff will be working with Scott Riemenschneider to complete the new conduit line installation to the lift station. Once completed, Xylem, Inc. will install the actuator probes and control box connections, with the second pump repaired to bring the system back into automatic operation.

The District is currently reviewing a draft designated trail plan for Hoover Forest Preserve. An Eagle Scout Candidate project to install new trail markers has been developed for Eagle Board approval.

#### Little Rock Creek Forest Preserve – Soft Opening Preparations

The goal is to contain costs within the \$25,000 capital fund budget for improvements, and prepare the parking area for a soft-opening on June 1, 2019.

Scope of work needed to prepare for the soft opening includes:

1. Complete ADA access improvements from the parking lot to the nearby bluff overlook area. (Grounds Maintenance and Contracted – proposal received)
2. Remove and replace the top 2" of gravel in the parking area (Contracted delivery and Grounds Maintenance spreading)
3. Install a new interpretive sign and kiosk. (Kit purchased and installed by Grounds Maintenance)
4. Removal of the pit toilet structure. (Grounds Maintenance)
5. Install the dedication marker in honor of Ben Stevenson. (Grounds Maintenance)
6. Grade and install new gravel on the bluff slope for the main trail route. (Contracted – proposal received)
7. Clear the existing pedestrian crossing bridge down to the base I-beams. (Grounds Maintenance)
8. Install safety fencing and warning signage at the dam overlook and future pedestrian bridge crossing. (Grounds Maintenance)
9. Clear vegetation and safety hazards along the main trail to the dam overlook area. (Contracted and Grounds Maintenance)

Projects to be completed following the soft-opening include:

10. Install a new at-grade boardwalk and erosion control over the main path culvert outlet near the existing steel storage shed. (Eagle Scout Project)
11. Complete multi-use trail improvements from the parking area to the bluff-slope. (Grounds Maintenance)

#### Grounds and Natural Resources Management Updates

Prescribed burns were completed in the prairie areas at Hoover, Maramech and Baker Woods Forest Preserves. Grounds maintenance and Hoover staff are working on spreading gravel where needed on all roads and parking areas.

A scout workday is scheduled for later this month to install 5-gallon trees and shrubs around the Blazing Star Bunkhouse as part of the Hoover restoration project. The installed material will be applied towards meeting the KC Highway Eldamain Road Phase II mitigation project goals.

Grounds Maintenance staff are supporting preserve inspections for the new insurance carrier to develop replacement values for all District buildings and preserve improvements.

#### Fox River Bluffs Cropland Conversion Project

The Huddleston-McBride tile survey was delayed due to scheduling, and will be completed later this spring. With no rush to complete the tree mitigation project, the District continues to explore alternative cost-saving approaches for the restoration in consultation with Tom Gargrave –IDNR State Forester.

The District will handle seeding of the area late-fall or winter once the parking area, welcome center, and trail improvements are completed under the RTP grant. Trees, shrubs, and perennials will begin to be planted beginning in April-May 2020, and completed over the next two years. Costs will be significantly reduced by completing the planting and restoration in-house. Additional cost savings for seeding will be realized over the initial estimate based on cover crop selection over seed mix for areas to be reforested.

Respectfully submitted,

David Guritz





Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
287 060304	FIRST NATIONAL BANK OMAHA	4/4/19:DG	WASTE MGMT - ELLIS	04/16/19	27021207078	REFUSE PICKUP - ELLIS	118.03 118.03*
288 061826	FREE PRESS NEWSPAPERS	00009856	BRIDAL EXPO AD	04/16/19	27021207081	PROMO/PUBLICITY - ELLIS W	160.08 160.08*
<b>ELLIS WEDDINGS</b>							<b>613.64*</b>
<b>HOVER</b>							<b>278.11*</b>
289 012061	ATLAS BOBCAT	BV8995	HOVER BOBCAT PARTS	04/16/19	27022006863	HOVER - SHOP SUPPLIES	82.31
290 050790	ELBURN NAPA, INC.	448-221311	CUB CADET MOWER BATT	04/16/19	27022006863	HOVER - SHOP SUPPLIES	99.23 181.54*
291 211430	UNIQUE PRODUCTS & SERVICE	362970	CLEANING & SANITARY	04/16/19	27022006864	HOVER - BUILDING MAINTEN	954.16 954.16*
292 030540	CENTRAL LIMESTONE CO INC	24020	GRAVEL FOR HOVER RO	04/16/19	27022006865	HOVER - GROUNDS MAINTENA	506.28 506.28*
293 020589	CHARLES BEST	4/4/19 SD1	SEC DEP RETURN-BH RE	04/16/19	27022007088	HOVER SECURITY DEPOSIT R	100.00
294 191887	MARTY SQUILLACI	4/4/19 SD2	SEC DEP RETURN-BH RE	04/16/19	27022007088	HOVER SECURITY DEPOSIT R	100.00 200.00*
<b>ENV ED SCHOOL</b>							<b>1,841.98*</b>
295 060304	FIRST NATIONAL BANK OMAHA	4/4/19:ED	SCHOOL PROGRAM SUPPL	04/16/19	27023016849	ENV EDUC - SCHOOL PROG EX	10.72 10.72*
<b>ENV ED CAMPS</b>							<b>10.72*</b>
296 010425	KIMBERLY ADAMS	4/4/19:KA	REIMB FOR CAMP SUPPL	04/16/19	27023026849	ENV EDUC - CAMPS EXPENSE	21.34
297 060304	FIRST NATIONAL BANK OMAHA	4/4/19:ED	SCHOOL PROGRAM SUPPL	04/16/19	27023026849	ENV EDUC - CAMPS EXPENSE	20.96
298 130506	MENARDS	45472	ENV ED WINTER CAMP S	04/16/19	27023026849	ENV EDUC - CAMPS EXPENSE	9.24 51.54*
<b>ENV ED NATURAL BEGINNINGS</b>							<b>51.54*</b>
299 060304	FIRST NATIONAL BANK OMAHA	4/4/19:SW	NB-TOOLS-DRILL BITS	04/16/19	27023036849	ENV EDUC - NATURAL BEGINN	9.97
300 060304	FIRST NATIONAL BANK OMAHA	4/4/19:SW	PORTFOLIO SUPPLIES	04/16/19	27023036849	ENV EDUC - NATURAL BEGINN	95.81
301 230034	JESSICA VOSBURGH	NB 4-19	NB PROGRAM SUPPLIES	04/16/19	27023036849	ENV EDUC - NATURAL BEGINN	84.56 190.34*

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
<b>ENV ED OTHER PUBLIC PROGRAMS</b>							
302 060304	FIRST NATIONAL BANK OMAHA	4/4/19:ED	PUBLIC PROGRAM SUPPL	04/16/19	27023046849	ENV EDUC - OTHER PUBLIC P	69.03 69.03*
<b>Total ENV ED NATURAL BEGINNINGS</b>							<b>190.34*</b>
<b>ENV ED LAWS OF NATURE</b>							
303 060304	FIRST NATIONAL BANK OMAHA	4/4/19:ED	NATURE CENTER ANIMAL	04/16/19	27023056849	ENV EDUC - LAWS OF NATURE	20.97 20.97*
<b>Total ENV ED OTHER PUBLIC PROGRAMS</b>							<b>69.03*</b>
<b>NATURAL AREA VOLUNTEER</b>							
304 060304	FIRST NATIONAL BANK OMAHA	4/4/19:DG	STAFF WORK DAY LUNCH	04/16/19	27024006835	NATURAL AREA VOLUNTEER SU	48.64 48.64*
<b>Total NATURAL AREA VOLUNTEER</b>							<b>48.64*</b>
<b>GROUND &amp; NATURAL RESOURCES</b>							
305 220626	VERIZON (FOREST PRESERVE)	9826471021	CELL PHONES AND INTE	04/16/19	27025006207	TELEPHONE - GROUNDS & NAT	875.35 875.35*
306 012290	AUTOMOTIVE SPECIALTIES INC	23445	'14 F150 HVAC REPAIR	04/16/19	27025006216	EQUIP - GROUNDS & NATURAL	475.42 475.42*
307 060304	FIRST NATIONAL BANK OMAHA	4/4/19: MV	HORSE TRAILER TRIP	04/16/19	27025006217	FUEL - GAS & OIL	30.00
308 110531	KENDALL CO HIGHWAY DEPT	4/1/19	KC HWY MARCH FUEL IN	04/16/19	27025006217	FUEL - GAS & OIL	693.15 723.15*
309 030540	CENTRAL LIMESTONE CO INC	24020	GRAVEL: YOUNG-MARAME	04/16/19	27025006837	PRESERVE IMPROV - GR & NA	26.79
310 030540	CENTRAL LIMESTONE CO INC	24011	GRAVEL: MARAMECH	04/16/19	27025006837	PRESERVE IMPROV - GR & NA	22.43 49.22*
311 060304	FIRST NATIONAL BANK OMAHA	4/4/19:DG	WASTE MGMT-HOOVER&HA	04/16/19	27025006847	REFUSE PICKUP - GROUNDS &	270.30 270.30*
312 060304	FIRST NATIONAL BANK OMAHA	4/4/19:DG	WATER FOR HARRIS FEB	04/16/19	27025007089	SUPPLIES - SHOP	81.87
313 101297	JOHN DEERE FINANCIAL	3/27/19	CHAINSAW & CLEANING	04/16/19	27025007089	SUPPLIES - SHOP	80.73
314 110530	KENDALL PLUMBING & HEATING	19028572	HARRIS THERMOSTAT RE	04/16/19	27025007089	SUPPLIES - SHOP	304.00
315 130506	MENARDS	45604	GROUND MNT SUPPLIES	04/16/19	27025007089	SUPPLIES - SHOP	132.45 599.05*
<b>Total GROUNDS &amp; NATURAL RESOURCES</b>							<b>2,992.49*</b>
<b>Pickerrill-Pigott Forest Preserve</b>							
316 031510	COMMONWEALTH EDISON	3/27/19:PICK	COMED: PICKERILL	04/16/19	27026006351	ELECTRIC - PICKERILL FIGO	675.52 675.52*

COMBINED Claims Listing

FP BOND PROCEEDS 2007

AWALGAMATED BANK OF CHICAGO

POSSIBILITY PLACE NURSERY

2017 GO REF BDS ADMI

KC HWY MITIGATION ST

BOND DISCLOSURE FEE

PRESERVE IMPROVEMENTS / M

475.00

475.00\*

841.00

841.00\*

dguritz

dguritz

dguritz

dguritz



Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
384 091312	INNOVATIVE UNDERGROUND, LLC	HOOV-PH 2	PH2 HOOVER SEWER LIN	04/16/19	95020006859	BUILDING IMPROVEMENTS / D	9,050.00 9,050.00*

**Total FP BOND PROCEEDS 2007      10,366.00\***

**GRAND TOTAL      \$19,889.36**

dguritz

Kendall County Forest Preserve District 2019 Work Plan  
 DRAFT - WORKING DOCUMENT FOR REVIEW AND DISCUSSION  
 9-Apr-19

KENDALL COUNTY FOREST PRESERVE DISTRICT - 2019 WORK PLAN (DRAFT)		Notes	Timeframe
Description			
<b>ADMINISTRATIVE PROJECTS</b>			
KCFPD Final Position Descriptions (Executive Director)		In progress	Apr-19
Millbrook Bridge Demolition Bid Specifications and State-listed Species Monitoring (HLR Engineering)		In progress	Apr-19
Website Revision (Granicus)		In progress	May-19
KCFPD Personnel Policy Development (KC-SAO)		In progress	Jul-19
Superintendent Position Transition		In progress	Jul-19
Facility Rentals Contract Updates (KC-SAO)		In progress	Jul-19
Investigate IParks Cooperative Insurance Coverage for the District		In progress	Oct-19
Asphalt Repair & Replacement Bid Specifications (Blackberry Creek FP. & other preserve locations)		Timeline TBD	Aug-19
KC-KCFPD IGA Development		Timeline TBD	Sep-19
KCFPD 2020-2025 Master Plan		Timeline TBD	Nov-19
Farm License Agreement Competitive Bidding - TBD		Timeline TBD	TBD
Treasurer's Office Financial Software Integration		Timeline TBD	TBD
Interest Earnings transfer to Establish a New Preserve Improvements Fund		Timeline TBD	TBD
<b>CAPITAL PROJECTS &amp; PRESERVE IMPROVEMENTS</b>			
Pickerrill Estate House Cost Estimation Project (Kluber Architects)		In progress	May-19
Hoover Railway Crossing Project (ComEd-OmnitRAX-IDOT-Yorkville)		In progress	May-19
Hoover Bluff Slope Erosion Repair (Kendall Excavating)		In progress	Jun-19
Little Rock Creek Public Access and Trailhead Improvements Project (Illinois Clean Energy Community Foundation - TCF)		In progress - soft opening June 1	Jun-19
Henneberry Access Corridor Project		In progress	Jul-19
Hollenback Sugar Bush Property Donation and FY19 OSLAD Proposal for Public Access - (The Conservation Foundation)		In progress	Jul-19
Hoover Forest Preserve - Designated Trail Plan; Hoover Trails Welcome Center; Trail Markers (Eagle Scout Project)		In progress	Jul-19
Hoover Nature Playspace Project (Phase II) (ICECF - Forest Foundation of Kendall County)		In progress	Jul-19
Pickerrill-Pigott Forest Preserve - Phase I Master Plan Public Access Bid Specifications and Construction (IDNR-OSLAD)		In progress - OSLAD grant awarded	Jul-19
Millbrook Bridge Permitting and Demolition Project (IDNR State-listed Species Monitoring - HLR Engineering)		In progress	Sep-19
Building Demolition Planning (Hoover; P&P; Rt. 52)		In progress	Sep-19
Hoover Sewer Intake and Lift Station Repairs & Improvements (Innovative Underground and Xylem, Inc.)		In progress	Oct-19
Asphalt Assessment and Repairs Project (All preserves)		Timeline TBD	Oct-19
Fox River Bluffs - Cropland Conversion and Eldamain Road Phase II Mitigation Project (KC-HWY, IDNR-State Forestry-Forest Foundation of Kendall County)		In progress	Nov-19
Fox River Bluffs - RTP Trail Grant Project (Grant Agreement Pending for Parking; Amenities; Trail Loop & Spur)		In progress - complete in-house at cost savings	Nov-19
Aux Sable Springs Master Plan and Holt Rd. Parcel Restoration (Village of Minooka, IL)		In progress	TBD
Archaeological Surveys (MS (Phase II); LRC (Phase I); FRB (Phase TBD))		Timeline TBD	TBD
Meadowhawk Lodge & Bunkhouse Staining Project		Timeline TBD	TBD
Meadowhawk Lodge Fireplace Conversion		Timeline TBD	TBD
Bunkhouse Crawlspace Insulation and Sealing		Timeline TBD	TBD
Family Campsite Conversion		Timeline TBD	TBD
Ellis House Roof and Exterior Painting Project		Timeline TBD	TBD
Pasture Wind Shelter and Arena Ramp Installation (Sunrise Center North)		Timeline TBD	TBD
Baker Woods Ag. Field Tile Repair		Timeline TBD	TBD

NATURAL AREA MANAGEMENT & RESTORATION PROJECTS			
Henneberry Forest Preserve; Fox River Bluffs; Hoover Restoration and Eldamain Phase I and Phase II Mitigation Projects	In progress		Jun-19
Millbrook Bridge Demolition - State Listed Species Monitoring (IDNR)	In progress		Sep-19
Ellis Farm Pond Restoration Project (The Conservation Foundation)	In progress		Oct-19
ICECF Hoover Community Challenge Grant Project (Forest Foundation of Kendall County)	In progress		Nov-19
ICECF K-12 Pollinator Grant (Hoover)	In progress		Nov-19
ICECF Amenities and Events Grants (Hoover; Fox River Bluffs; Little Rock Creek)	In progress		Nov-19
Tucker-Millington Fen (Rest. Mgmt. & Burn Plan)	In progress		Nov-19
CWD Bowhunt Pilot Program (IDNR)	In progress		TBD
Eldamain-Schaefer Road Fen Restoration Project (IDNR)	Timeline TBD		TBD
EQUIPMENT PURCHASES AND REPAIRS			
Subat Forest Preserve Shelter - Roof Repairs	In progress		Jun-19
Hoover Capital Projects and Purchases (Exhibit)	Revisit once sewer repair costs are known		TBD
Hoover Well House and Residence Backup Generators	Timeline TBD		TBD
Multi-purpose Trail Maintenance Equipment (Research Options)	Timeline TBD		TBD
Harris Shelter #4 Exterior Siding & Gutter Replacement (A&B Exteriors)	Completed		
ELLIS HOUSE AND EQUESTRIAN CENTER			
Enhance Website Appearance and Functionality	In progress		Jul-19
Increase Event and House Rentals	In progress		Oct-19
Expand and Enhance Events (Family Fun Nights; Bridal Expo; 5K)	In progress		Nov-19
ENVIRONMENTAL EDUCATION DEPARTMENT			
Increase Summer Camp Registrations	In progress		Jul-19
ICECF K-12 Pollinator Grant Project	In progress		Nov-19
Professional Development, Training, and Pilot Program Development	In progress		TBD

**AGREEMENT BETWEEN OWNER and FIRM  
FOR LANDSCAPE ARCHITECTURAL SERVICES**

**Kendall County Forest Preserve District**

14242 S. First Avenue, Suite D

Lyons, Illinois 60661.....The Owner

Phone: 708-221-9157

And

**Upland Design Ltd.**

24042 Lockport Street

Plainfield, IL 60544.....The Firm

Phone: 815-254-0091 fax: 815-254-6010

Owner and Firm agree as set forth below:

**1. Firm's Basic Services**

The Firm agrees to provide its professional services in accordance with generally accepted standards of its profession. The Firm agrees to put forth-reasonable efforts to comply with codes, laws and regulations in effect as of the date of this contract. **See Attachment A: Proposal Dated April 8, 2019 for Proposal for Landscape Architectural Services.**

**2. Excluded Services**

The Firm will not be responsible for the following: Hydrologic/hydraulic modeling the floodplain/floodway, engineering of any kind, wetland mitigation, archeological services, environmental testing, engineering, subsurface conditions and material testing, boundary survey, topographic survey, soil borings, construction layout; construction scheduling; construction work; work-site safety, labor negotiations, permit fees, expert testimony or court appearances as part of these services.

Hazardous Materials: The scope of the Firm's services for this Agreement does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.

**3. Construction Phase Services**

No construction phase services are included in the scope of this proposal and agreement.

**4. Firm's Insurance**

Firm carries the following insurance:

General Liability: \$1,000,000 each occurrence	\$2,000,000 general aggregate
Automobile Liability: \$1,000,000	Umbrella Liability: \$2,000,000
Worker's Compensation: \$500,000	Professional Liability: \$2,000,000.

**5. Owner Responsibilities**

The Owner has designated David Guritz, Director as the contact person(s) for this project. The Firm will direct correspondence and information to the contact person. The Owner will provide pertinent information to the Firm in a timely manner so as not to hinder or delay the Firm performing their work in a timely and cost effective manner throughout the project. The Owner agrees to provide Firm with existing base information for the site and will assist the Firm with obtaining other information as requested. The Firm will rely on this information, without liability, on the accuracy and completeness of information provided by the Owner. The Owner agrees to advise Firm of any known or suspected contaminants at the Project Site and the Owner shall be solely responsible for all subsurface soil conditions.

Right of Entry: When entry to property is required for the Firm and/or sub-consultant to perform its services, the Owner agrees to obtain legal right-of-entry on the property.

**6. Project Schedule**

The Firm shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule. The Firm will attempt to make the Owner aware of events that will impact the Project schedule.

**7. Compensation and Payments**

The Owner shall pay to the firm the following lump sum of \$5,500 for the work described herein. Reimbursable Expenses: Firm will bill direct non-payroll expenses at cost plus 0%. Examples of expenses include printing, boards, plans and handouts, postage and delivery. Mileage will be billed at current IRS rates.

2019 Rate Sheet Hourly Billing Rates:

Principal Landscape Architect	\$150
Assistant Landscape Architect	\$130
CAD Drafting/Color Rendering	\$115

No additional work shall be added to the contract without authorization from the Owner.

**8. Suspension or Termination of Services**

If the Owner in good faith determines that the Firm prosecutes or fails to prosecute its work in such manner as to hinder or delay the completion of the project, the Owner may serve written notice to the Firm setting forth any complaint about Firm's performance of its work. The Firm shall have seven (7) days from receipt of such written notice in which to take corrective action. If the Firm fails to take appropriate corrective action within said seven (7) day period, the Owner may exercise the following remedies:

- a. Terminate the Firm's services by a written notice effective on the date such written notice is served on the Firm; and,
- b. Order the remaining necessary work be done by another Firm, if desired.
- c. If the Owner in good faith exercises the above remedies, Owner shall be responsible to pay the Firm only for the work performed prior to termination of the contract. The above remedies shall be Owner's sole and exclusive remedies in the event the Owner terminates the Firm's services under this provision.
- d. The Firm may terminate this Contract upon seven days written notice. If terminated, Owner agrees to pay the Firm for all Basic and Additional Services rendered and Reimbursable Expenses incurred up to the date of termination. Upon not less than seven days' written notice, Landscape Architect may suspend the performance of its services if Owner fails to pay the Firm in full for services rendered or expenses incurred. The Firm shall have no liability because of such suspension of service or termination due to nonpayment.

**9. Indemnification**

The Firm agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Owner up to the amount of this contract fee for services from loss and expense, including reasonable attorneys' fees, to the extent caused by Firm's negligent acts, errors or omissions in the performance of the work under this Contract. Firm shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reason of the work done under this Contract. The Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Firm from any damage, liability or cost, including reasonable attorneys' fees and costs of defense arising from this project, to the extent caused by the Owner's negligent acts, errors or omissions and those of its other Firms, sub-consultants or consultants (whether or not the Owner is legally liable for them) or anyone for whom the Owner is legally liable. In the event of joint or concurrent negligence, Firm shall bear only that portion of the loss or expense that its share of the

joint or concurrent negligence bears to the total negligence (including that of the third parties) which caused the personal injury or damage.

**10. Limitation of Liability**

In any event, in recognition of the relative risks and benefits of the project, the Owner and the Firm have allocated the risks such that the Owner agrees that to the fullest extent permitted by law, the Firm's total aggregate liability to the Owner for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Contract from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Firm's fee for the work rendered on this project.

**11. Dispute Resolution**

Owner and Firm agree to mediate claims or disputes arising out of or relating to this Agreement as a condition precedent to litigation. The mediation shall be conducted by an agreed upon mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises and the parties agree to participate in mediation in good faith. Mediation fees shall be shared equally. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

**12. Ownership of Documents**

Copies of the final documents may be retained by the Owner at the completion of the project for their records in both print and digital PDF versions. All instruments of professional service prepared by the Firm, including, but not limited to, drawings and specifications, are the property of the Firm, and these documents shall not be reused on other projects without Firm's written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by the Firm will be at the Owner's sole risk and without liability to the Firm or its employees, and subcontractors. Owner shall, to the fullest extent permitted by law, defend, indemnify, and hold harmless Owner from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting from such unauthorized reuse or distribution. The Firm reserves the right to include representations of the Project in its promotional and professional materials.

**13. Governing Law**

This Agreement is governed by the laws of the State of Illinois.

**14. Entire Agreement and Severability**

This Agreement is the entire and integrated agreement between Owner and the Firm and supersedes all prior negotiations, statements or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Firm. In the event that any term or provision of this agreement is found to be void, invalid or unenforceable for any reason, that term or provision shall be deemed to be stricken from this agreement, and the balance of this agreement shall survive and remain enforceable.

**15. No Assignment**

Neither party can assign this Agreement without the other party's written permission.

**16. Expiration of Proposal**

If this agreement is not accepted within 120 days, the offer to perform the described services is withdrawn and shall be null and void.

Hollenback Sugarbush Preserve OSLAD Grant assistance

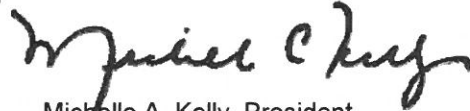
IN WITNESS WHEREOF, the parties hereto have executed this agreement this \_\_\_\_ day of \_\_\_\_\_, 2019.

Kendall County Forest Preserve District  
Sign: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Upland Design Ltd  
Sign



By: Michelle A. Kelly, President

Attachment A

April 8, 2019



**Proposal for Landscape Architectural Services  
Hollenbeck Sugarbush Presereve OSLAD Grant Assistance  
Forest Preserve District of Kendall County**

Initial Meeting:

To kick-off the grant preparation project, Upland staff will meet the District to review and if necessary refine the exact components to be included in the grant application. A redo and rendering of the master plan is not included. As part of a separate scope, the master plan has been created along with a color rendering presentation board and cost estimate. Upland Design will also share a list of required items that the District may have to include such as a plat of survey. (1 meeting)

Upland Design will prepare the IDNR OSLAD grant submittal for Hollenback Sugarbush Preserve. A number of items will be required from the District during the application assembly. We will work closely with the District to obtain all necessary documents. Application elements include:

- General Project Data and Narrative Statement
- Site Development Plan in Grant Submittal
- Format Sketches and Elevations of Project Elements
- Cost Estimate
- FEMA Flood Map
- Premise Plat Map
- Location Map
- National Wetland Map
- Environmental Assessment Statement
- Cultural Resources, Endangered Species and Wetland Report form

Owner responsibilities:

The Kendall County Forest Preserve District will be required by the state to vote on and approve a Resolution of Authority for the grant submittal. District staff may also be asked to meet IDNR staff at the project site and to make a short presentation in Springfield as part of the application process.

Review and Submittal:

District Staff will review the final grant submittal and Upland Design will make final changes based on the input. The documents will then be uploaded on the IDNR website and necessary documents mailed to the IDNR for their review. A 24" x 36" color rendering of the park site will serve as the IDNR presentation board which was prepared as part of the master planning process.

With the plans and documents approved and submitted, a copy of all the grant submittal will be delivered to the District.

End of Attachment A.



**KENDALL COUNTY FOREST PRESERVE DISTRICT  
JOB DESCRIPTION**

**CLASS TITLE:** Executive Director

**WAGE CATEGORY:** FLSA Exempt

**REPORTS TO:** Kendall County Forest Preserve District Board of Commissioners

**EFFECTIVE DATE:** May XX, 2019

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**SUMMARY:**

This position is primarily responsible for the administration, management, and supervision of the Kendall County Forest Preserve District ("District"). This position is the primary administrator for the Kendall County Forest Preserve District's Board of Commissioners.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

The duties for this position shall include, but not be limited to, the following:

- Customarily and regularly directs the oversight of all aspects of planning and operations of the Kendall County Forest Preserve District.
- Customarily and regularly directs the work of at least two or more full-time employees (or their equivalent).
- Customarily and regularly reports to the Board of Commissioners of the Kendall County Forest Preserve including, but not limited to the following:
  - Prepares all regular, special meeting and committee meeting agendas and packets in compliance with the State of Illinois Open Meetings Act;
  - Directs the preparation of meeting minutes for all regular, special, committee, and executive session meetings of the District;
  - Maintains the confidentiality and record-keeping for the District's closed-session and attorney-client privileged communications in compliance with the State of Illinois Open Meetings Act;
  - Prepares the District's operating levy and annual budget for all District funds in compliance with the District's fund balance policy;
  - Administers the District's vouchers and claims list generation for Commission approval;
  - Recommends changes to the District's fees and charges for programs and services;
  - Secures quotes and/or prepares bid specifications for all District projects in accordance with the Illinois Downstate Forest Preserve District Act;
  - Supports the formulation and implementation of ordinances and policies approved by the Board of Commissioners, including administration of the District's General Use Ordinance;
  - Complies with all applicable federal and state laws, regulations and District policies and procedures regarding or relating to assigned job duties;
  - Prepares land acquisition assessments and recommendations. Coordinates the development of land acquisition projects with the Kendall County State's Attorney's Office;
  - Prepares organizational and preserve planning documents including the District's Master Plan, and site plans and master plans for District preserves for approval by the Board of Commissioners.
  - Prepares monthly reports on District projects for presentation to the District's Board of Commissioners;
  - Acts as the District's primary liaison to the not-for-profit Forest Foundation of Kendall County.
- Directs, performs, and oversees the District's natural areas management program including direct participation in prescribed burns, brush removal, seed collecting and other natural area management tasks at District locations and preserves.
- Directs and administers the District's grant projects for land acquisition, preserve improvements, natural areas management, and other preserve improvement projects approved by the Board of Commissioners.
- Represents the District within local, regional and national partnership initiatives, speaking engagements, and other land-management, outdoor recreation, and public educational programs and events.

- Supervises and administers permitting under the District's General Use Ordinance, and Commission-approved licensing contracts, including but not limited to special use permits for various forest preserve public use areas and facilities, farm license agreements, and licensing agreements extending rights for use of District preserves, recreational areas, and facilities.
- Supervises, coordinates, and directly participates the marketing, sponsorship and fundraising efforts of the District, including management of social media platforms, advertising, website development and eNewsletter publications.
- Supervises, coordinates, and directly participates in preserve improvement projects, including construction and maintenance projects, and natural area restoration projects.
- Customarily and regularly performs supervisory and management duties in various preserve locations including, but not limited to the following:
  - Interviewing, selecting, hiring, and training of District staff;
  - Preparing and maintaining confidential personnel records;
  - Maintaining confidentiality of confidential or proprietary data of the District and other protected information (e.g., DOBs, SSNs, home addresses, etc.);
  - Setting and adjusting employees' hours of work;
  - Providing recommendations regarding the setting and adjusting of employees' rates of pay (within pre-approved budget parameters), which recommendations are given particular weight by the Board of Commissioners;
  - Appraising employees' productivity and efficiency for the purpose of recommending promotions or other changes in status, which recommendations are given particular weight by the Board of Commissioners;
  - Handling employee and public complaints and grievances;
  - Providing recommendations regarding the hiring, firing and discipline of staff, which recommendations are given significant weight by the Board of Commissioners;
  - Providing for the safety and security of the employees, volunteers, visitors, and District property;
- Develops recordkeeping procedures and ensures that such procedures are carried out on a scheduled basis.
- Manages and submits cash and cash receipts collected occasionally from preserve rental clients, program participants, and facilities, including approval of records of deposit and vouchers submitted to the Kendall County Treasurer's Office.
- Determines the materials, supplies, machinery, equipment, and tools to be used or purchased in order to properly repair, maintain and improve the District's grounds, buildings, natural areas, and public use areas.
- Oversees project management for the District's construction contractors, grounds maintenance staff, and custodial services by setting the schedule for projects; monitoring all ongoing projects; creating project metrics and deliverables; and assessing the achievement of said project metrics and deliverables.
- Manages relationships with vendors and contractors by performing duties including, but not limited to the following: obtains cost estimates for supplies, parts and equipment repair; develops bid specifications for District projects; orders and purchases supplies for projects; negotiates services and contract terms; and reviews and recommends contracted services and equipment, which recommendations are given particular weight by the Board of Commissioners.
- Responds to address off-hour emergency issues.
- Safely and effectively operates District vehicles, tools and equipment including, but not limited to hand-operated mechanical and power tools (drills, saws, chainsaws, brush cutters) and grounds maintenance equipment (rototiller, power washers, and other mechanical tools).
- Oversees and performs grounds maintenance and custodial services at various District locations including, but not limited to the following:
  - Horticultural and maintenance tasks including, but not limited to mowing, edging, aerating, trimming, fertilizing, weed control, seeding, tree and shrub trimming, sod repair, firewood splitting and hauling, snow and ice removal from District roads/walks/trails utilizing manual or powered-equipment methods;
  - Splitting, loading and hauling firewood;
  - Gathering, loading and hauling refuse and vegetation from grounds and user areas;
  - Removal of snow and ice from District roads/walks/trails, utilizing both powered equipment and manual methods;

- The construction, installation and repair of District facilities and structures, picnic shelters, bridges, fencing, bollards, posts, signage, seasonal equipment, and any other facilities and structures necessary for the District;
- Completing carpentry, painting and flooring projects, as needed, at District facilities and structures.
- Preparing special event facilities for reserved uses by performing duties including, but not limited to, locking/unlocking rental facilities; setting up for events and rental functions; and ensuring the facilities are clean and equipped as needed for all rental functions;
- Participates in emergency preparedness and response activities, as needed.
- Communicates District rules and regulations to the public, staff, and volunteers.
- Appoints an Acting Director for the District during short-term absences and vacations.
- Maintains regular attendance and punctuality.
- Performs any other duties as required or assigned.

**SUPERVISORY RESPONSIBILITIES:**

- This position directly supervises the District's Superintendent of Grounds and Natural Resources, Hoover Supervisor and Resident, Environmental Education Program Manager, Ellis House and Equestrian Center Manager, Administrative Assistant, and other part-time, and seasonal positions as necessary.

**QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

**A. EDUCATION and/or EXPERIENCE:**

- High school diploma or general education degree (GED) required.
- A Master's degree in environmental sciences or natural resources management is preferred.
- A preferred minimum of four (4) years' experience in a natural resources-based agency administrative role, with a minimum of (4) years' experience within a supervisory role, or equivalent combination of training and experience.
- Requires knowledge of State and federal laws pertaining to employment practices, worker and public safety, labor law, property law, the American with Disabilities Act, Open Meetings Act, and Illinois Downstate Forest Preserve Act.
- Requires knowledge of natural areas management, tools, equipment, and project approaches.
- Completion of all assigned equipment and natural areas management training.
- Knowledge of Microsoft Office programs including, but not limited to, Excel, Word, Publisher, and PowerPoint.
- Knowledge of office practices, principles of modern record keeping, and setup and maintaining filing systems.

**B. LANGUAGE SKILLS:**

- Ability to read and interpret documents such as governmental regulations, material safety data sheets, equipment operating instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively with the public, employees, volunteers, and Commissioners of the District.
- Requires good knowledge of the English language, spelling and grammar.

**C. MATHEMATICAL SKILLS:**

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to measure volumes.
- Ability to compute costs and to make change.

**D. REASONING ABILITY:**

- Ability to employ safe work practices and use sound judgment.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

**E. CERTIFICATES, LICENSES, REGISTRATIONS:**

- A valid Driver's License and any other licenses/certifications necessary to operate District tools and equipment.
- A valid Illinois Pesticide Applicator's License or, in the alternative, obtain a valid Illinois Pesticide Applicator's License within the first ninety (90) days of employment.
- A prescribed fire burn training certificate and S190 course completion or, in the alternative, successfully complete S190 coursework within the first ninety (90) days of employment, or an equivalent combination of training and experience.
- All other training, certificates, permits and/or registrations required for specific tasks and duties performed.

**PHYSICAL DEMANDS:**

- Employee must frequently sit, stand, bend, reach, and carry.
- Employee must be able to successfully operate all District tools and equipment required to perform assigned job duties.
- Employee must frequently be able to walk and possibly run on uneven ground and rough terrain for extended periods of time.
- Employee must frequently lift and/or move up to 50 pounds, and occasionally up to 75 pounds.
- Employee must be able to use hands and fingers to handle, feel, and operate equipment.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

**WORK ENVIRONMENT:**

- The noise level in the work environment is usually quiet within the office environment, and occasionally loud due to equipment operational noise and special event functions.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee will be required to work in both indoor and outdoor work areas and may be subjected to all weather elements, including extreme weather conditions.
- Employee will be required to have frequent contact with animals, nature, volunteers, and other members of the general public.
- Employee may be exposed to various chemicals such as pesticides and fertilizers while performing assigned job duties.
- Employee will be required to operate a motor vehicle, and other restoration work vehicles and equipment to perform assigned job duties.
- Employee will be required to operate a motor vehicle to travel to and from meetings, training, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

To: Kendall County Board of Commissioners  
From: David Guritz, Director  
RE: Little Rock Creek – Soft Opening Projects Summary  
Date: April 9, 2019

The capital fund budget for soft-opening improvements to Little Rock Creek is \$25,000.

Project goals for the soft opening include: improving the parking area to provide ADA access; installing ADA paths where necessary around the parking area; installing a trail head kiosk and dedication marker; regrading and compacting the bluff-slope section of the main trail (to allow for District utility vehicle access); clearing hazardous limbs along the main trail corridor, and installing safety fencing and warning signage near the dam and bridge crossing areas.

Projects to be completed in-house include:

1. Installation of the dedication marker (reuse of existing) and trailhead kiosk.
2. Demolition of the existing pit toilet structure.
3. Installation of the dam and bridge safety fencing and warning sign.
4. Completion of the boardwalk over the culvert drainage channel (Eagle Scout Project – completed after the June 1 soft-opening)
5. Installation of the preserve entrance and ADA parking stall signage

Proposed contracted includes the following (proposals for #2 and #3 below attached):

1. Purchase and sign-design of the interpretive kiosk kit
  - Wilderness Graphics Proposal - \$6,675.84
2. Excavation and pouring of the ADA concrete parking stall and concrete footings
  - McCaslin Concrete Construction Proposal - \$4,670.00
3. Installing new parking lot gravel and re-grading and compacting of the bluff-slope section of the main trail
  - Jeff Wehrli Excavating Proposal - \$16,575.00

The total for the contracted work above is \$27,920.84.

Target date for the soft-opening is Saturday, June 1, 2019.

# RICH McCASLIN CONCRETE CONSTRUCTION

1830 N. 4253 Road  
Leland, IL 60531

[richmc@indianvalley.com](mailto:richmc@indianvalley.com)

Quote/Billing

Job Name: KCFPD

Date: 4/8/19

Phone: 815-739-1293 (C)  
815-495-3961 (H)

Fax: 815-495-9602

Flatwork • Foundations • Basement Restoration

Name: Kendall County Forest Preserve/D. Guritz

Phone: 630-553-4131

Fax:

Address:

City:

State: Zip Code

Email: [dguritz@co.kendall.il.us](mailto:dguritz@co.kendall.il.us)

- 
- |  |            |
|--|------------|
| 1. Framing & pouring parking pad 18'x16' 6" thick, fiber mesh, rod on edge, complete pad including excavating, 6 bag mix | \$ 2304.00 |
| 2. Framing & pouring pad w/rod, fiber, 6 bag mix   | \$ 2016.00 |
| 3. Pouring 10 42" piers, labor & concrete only   | \$ 350.00  |

Additional Service Requiring Extra Payment:

\*Lot Conditions requiring Conveyor Services

\*Winter Concrete Services

\*Any other services not listed in original contract, as follows:

Extra Services \$

Balance due upon completion.

Grand Total \$

Submitted by \_\_\_\_\_  
Rich McCaslin, Owner-Operator

Date \_\_\_\_\_

Accepted by \_\_\_\_\_

Date \_\_\_\_\_

**Quote becomes binding contract upon both parties' signatures.**

Payment Terms: Balance due upon receipt of agreement. 1.5% Interest Charge accrues monthly on outstanding balance after 10 days from statement date.

THANK YOU FOR YOUR BUSINESS!

**JEFF  
WEHRLI  
EXCAVATING, INC.**

**PROPOSAL**

25025 RAMM DR.  
NAPERVILLE, IL 60564  
OFFICE: (630) 851-8882  
FAX: (630) 851-9057

Proposal submitted to: <b>Kendall County Forest Preserve District</b>		Email: dguritz@co.kendall.ill.us Phone: 630-553-4131	Date: <b>April 9, 2019</b>
Street:		Architect:	Date of Plans:
City, State, Zip		Job Location: <b>Little Rock Creek Forest Preserve</b>	

Jeff Wehrli Excavating, Inc., (contractor) hereby propose to furnish all the materials and perform all the labor necessary for the completion of:

**Parking Lot and Trail improvements as follows:**

- Clean up existing 9,176 sq. ft. Lot and top dress with 3 in. of compacted CA – G. \$ 6,925.00
- Install 8 ft. wide path from edge of Lot to Kiosk. 3,800.00
- Regrade, stone and compact approximately 390 lin. ft. of existing drive lane that connects upper area to lowland. 5,850.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner.

Payment shall be made as follows: *Upon satisfactory completion of work.*

Any alteration or deviation from above specifications involving extra costs, will be executed only upon terms subsequently agreed to, and will become an extra charge over and above the estimate. All agreements contained herein and all subsequent agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance on above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Jeff Wehrli Excavating, Inc.

Respectfully submitted Jeff Wehrli Excavating, Inc.

By: \_\_\_\_\_  
President

**Note ---** This proposal may be withdrawn by us if not accepted within **30** days.

**THIS PROPOSAL IS SUBJECT TO ALL TERMS AND CONDITIONS ON REVERSE SIDE**

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. Contractor is authorized to do the Work as specified. Payments will be made as outlined above.

Accepted \_\_\_\_\_

Signature \_\_\_\_\_  
Buyer

Date \_\_\_\_\_

Signature \_\_\_\_\_  
Buyer

*Please sign extra copy and return*

To: Kendall County Board of Commissioners

From: David Guritz, Director

RE: Hoover Forest Preserve Rail Crossing Improvements and  
Crossing Agreement Updates

Date: April 9, 2019

### **ComEd Easement or License Agreement Status**

ComEd has completed surveying efforts for the proposed easement. ComEd inquired into whether the instrument for conveying property access rights could be assigned through a license agreement versus dedicated easement. The District requested confirmation from IDOT that this would be an allowable approach under the terms of the grant agreement.

The District has not received the final survey plat and legal description. It is unclear whether there will be sufficient time to consider approval next Tuesday, which would result in a delay in the installation of the new transformer.

The District has received the ComEd \$750 application fee. ComEd has requested disbursement of the calculated easement/license agreement payment

### **OmniTRAX Easement Agreement Status**

Kathleen Field Orr, Attorney for the United City of Yorkville has not received a draft of the crossing agreement to begin negotiations.

The District has received the survey plat and legal description which should be on track for consideration for approval at the May 7, 2019 Commission meeting.

### **Crossing Agreement Status**

The crossing agreement application was submitted to OmniTRAX.

OmniTRAX has elected to establish the District as a vendor and forego the requirement to approve the "Purchase Order Terms and Conditions" document included as part of the vendor application form.

Target dates for construction:

1. ComEd (new transformer installation)
  - On or around April 24, 2019
2. OmniTRAX (control box, electric service line, crossing gates)
  - Mid-May 2019





# INNOVATIVE UNDERGROUND

2175C GRISWOLD SPRINGS RD., SANDWICH IL 60548  
331-300-5225

Kendall County Forest Preserve District  
Attn: Dave Guritz  
Yorkville IL

**PROPOSAL**  
4/8/2019

PROJECT: HOOVER FOREST PRESERVE, YORKVILLE, IL, SANITARY SEWER IMPROVEMENTS

NO.	ITEM	PROPOSED AMOUNTS			
		QTY	U/M	PRICE	AMOUNT

**ASSESSMENT & EVALUATION OF PIPE FROM L.S. TO MH 5 (POOL)**

- MH1 - MH2 - 2 VERY BAD BREAKS IN PIPE & HUGE ROOT INTRUSION. IMMEDIATE ATTENTION REQUIRED
- MH2 - MH3 - 1 BAD BREAKS IN PIPE & LOTS OF ROOT INTRUSION. IMMEDIATE ATTENTION REQUIRED
- MH3 - MH4 - CRACKS, ROOTS, ROCKS & DEBRIS IN BELLY. REGULAR MAINTENANCE REQUIRED
- MH4 - MH5 - 1 BREAK IN PIPE, ROCKS, TILE & ROOTS INTRUSION. FIX BREAK, REGULAR MAINTENANCE

**OPTION #1 TO FIX ABOVE DEFECTS**

1	CLEANING/TELEVISIONING & ASSESS	24	HR	\$	300.00	\$	7,200.00
2	8" CIPP LINING FROM MH 2 - MH 1	400	LF	\$	68.00	\$	27,200.00
3	8" X 5' SPOT REPAIR 1) MH2-MH3 & 1)MH4-MH5	2	EA	\$	3,000.00	\$	6,000.00
							<b><u>\$ 40,400.00</u></b>

**OPTION #1 TOTAL**

**OPTION #2 TO FIX ABOVE DEFECTS**

1	CLEANING/TELEVISIONING & ASSESS	24	HR	\$	300.00	\$	7,200.00
2	8" X 5' SPOT REPAIR 2) MH1-MH2, MH2-MH3 & MH4-MH5	4	EA	\$	3,000.00	\$	12,000.00
							<b><u>\$ 19,200.00</u></b>

**OPTION #2 TOTAL**

**SCOPE OF WORK:**

- CLEAN & PREPARE PIPES FOR REPAIRS
- INSTALL REPAIRS USING NO DIG METHODS
- PROVIDE POST REPAIR VIDEO

\_\_\_\_\_  
RANDY HARKER, PRESIDENT

\_\_\_\_\_  
DATE

PROPOSAL VALID FOR 30 DAYS

TERMS: DUE UPON COMPLETION

WARRANTY: 5 YEARS FROM DATE OF INSTALLATION FOR LINERS

WARRANTY: 1 YEAR FROM DATE OF CLEANING (IF CLEANING IS ALL THAT IS DONE)

\_\_\_\_\_  
SIGNATURE OF ACCEPTANCE

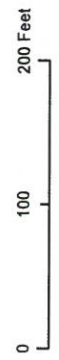
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DATE



**Kendall County GIS**  
 111 West Fox Street - Room 308  
 Yorkville, Illinois 60560  
 630.553.4212

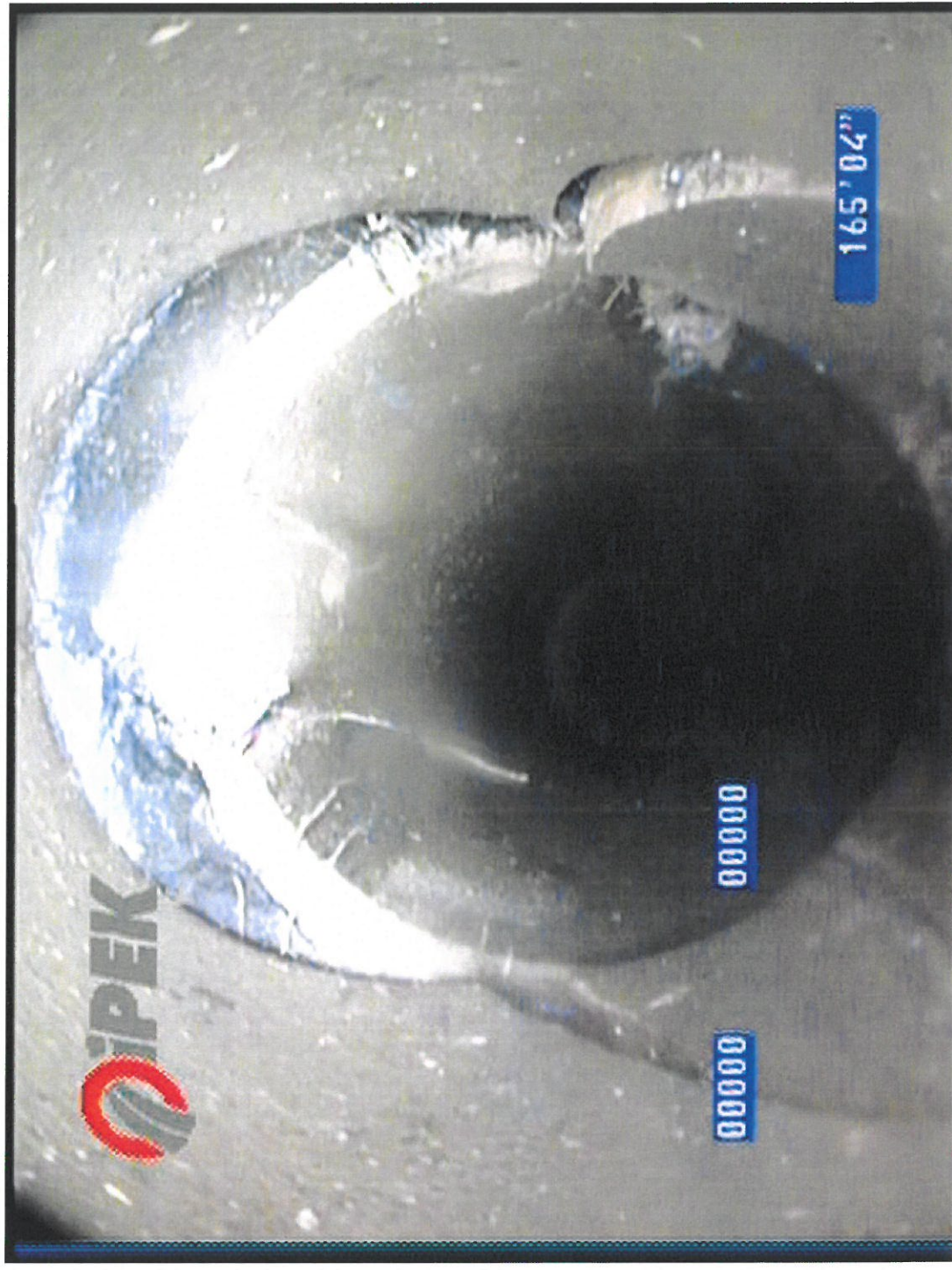
- ✕ abandoned
- sanitary
- structure
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- lift station
- sanitary
- water
- power
- water

## Hoover Utility Locations



B

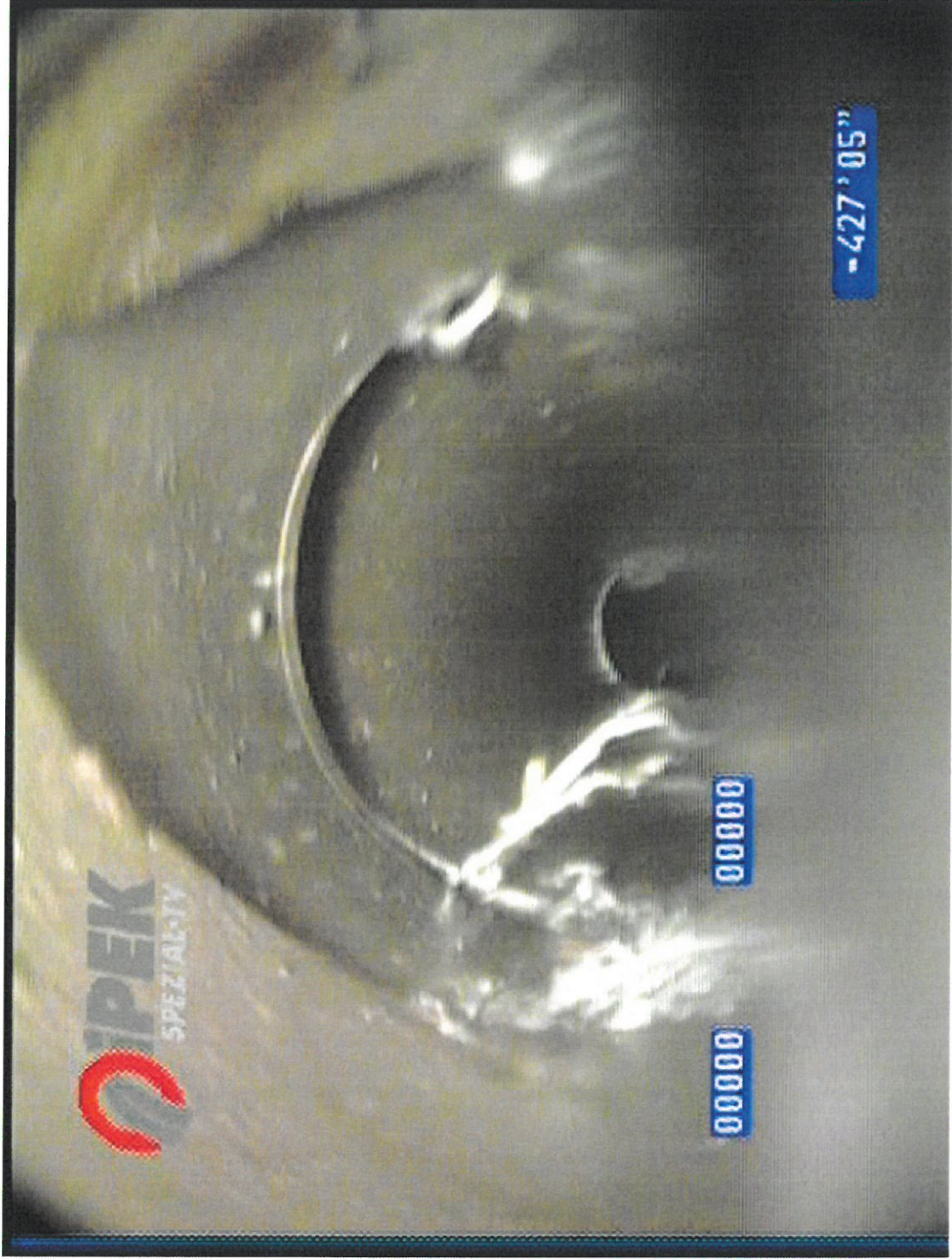
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Pemeriksaan



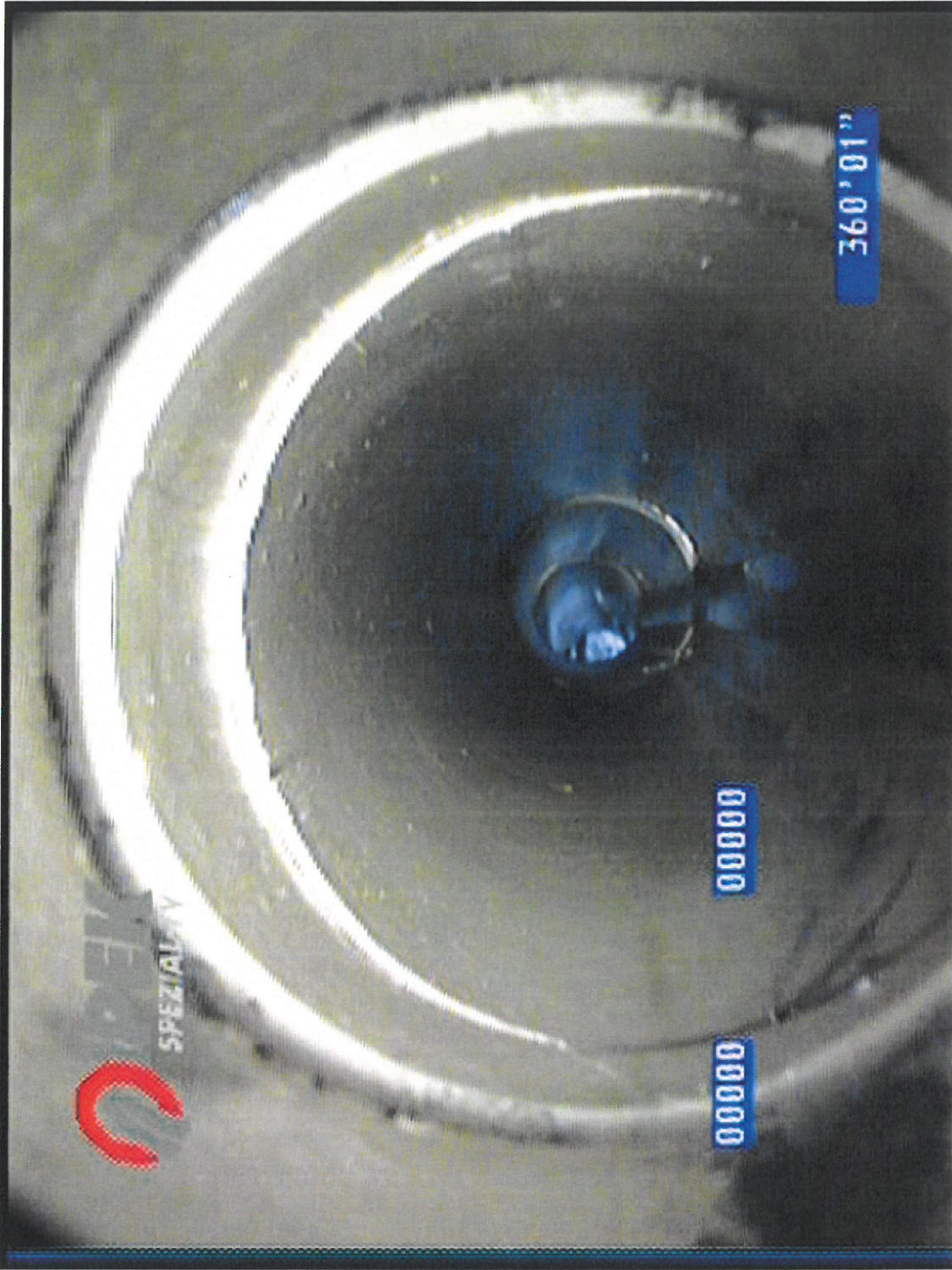
Upstream 1-2



A



Downstream 5-4



D



*Office of Jill Ferko*  
*Kendall County Treasurer & Collector*  
*111 West Fox Street*  
*Yorkville, IL 60560*

(630) 553-4124 Phone  
(630) 553-4117 Fax

April 1, 2019

Kendall County Forest Preserve  
111 West Fox Street  
Yorkville IL 60560

Dear Mr. David Guritz:

As of March 31, 2019, the balance of Land Cash Funds for the Forest Preserve is \$116,298.86. To request the release of these funds a written request is required to the Kendall County Board.

We intend to report your balance on a quarterly basis or you may call at anytime.

Sincerely,

A handwritten signature in cursive script that reads "Jill Ferko".

Jill Ferko  
Kendall County Treasurer & Collector