

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
November 17, 2015**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, November 17, 2015 at 9:40 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Cullick moved to approve the submitted minutes from the Adjourned County Board Meeting of 10/20/15. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Gryder moved to approve the agenda with moving the executive session to the end of the meeting. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Epilepsy & SUDEP Awareness Month

Member Gryder made a motion to proclaim November 2015 as Epilepsy & SUDEP Awareness Month in the County of Kendall, Illinois. Member Purcell seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

**Kendall County RESOLUTION No. 15-45
Proclamation of November 2015 as
Epilepsy & SUDEP Awareness Month in the County of Kendall, Illinois**

WHEREAS, epilepsy is a neurological condition that causes seizures affecting approximately 3,000,000 people in America and is the 4th most common neurological disorder in the U.S., and more prevalent than cerebral palsy, multiple sclerosis, Parkinson's disease and autism – combined.

WHEREAS, a seizure is a disturbance in the electrical activity of the brain within a broad range of intensity, and one in every ten Americans will suffer at least one seizure;

WHEREAS, 200,000 new cases of seizures and epilepsy are diagnosed each year, 3 % of Americans will develop epilepsy by the time they are 75, and 41 % of people who currently have epilepsy experience persistent seizures;

WHEREAS, many people are unaware that epilepsy can at times, be fatal, and that even people with infrequent seizures are at increased risk to succumb to **SUDEP** [Sudden Unexpected Death in Epilepsy];

WHEREAS, a death is considered as **SUDEP** when a seemingly healthy person with epilepsy dies unexpectedly and no clear reason can be determined;

WHEREAS, a survey conducted by the Centers for Disease Control and Prevention demonstrated that the hardships imposed by epilepsy are comparable to those imposed by cancer, diabetes, and arthritis;

WHEREAS, epilepsy in children and adults remains a formidable barrier to leading a normal life, affecting education, socialization, daily life activities and personal fulfillment;

WHEREAS, the social stigma surrounding epilepsy continues to fuel discrimination, and isolates people who suffer from seizure disorders from mainstream life;

WHEREAS, in spite of these formidable obstacles, people with epilepsy can live healthy and productive lives and make significant contributions to society;

WHEREAS, the designation of November as "**Epilepsy & SUDEP Awareness Month**" would help to focus attention on, and increase understanding of, epilepsy and those people who suffer from it, and

Promote **SUDEP** [Sudden Unexplained Death In Epilepsy] **Awareness** to aid in providing patients and families with the necessary tools and information to make informed decisions, as well as to encourage the development of preventative treatments and measures

THEREFORE BE IT RESOLVED by the County Board of Kendall County this 17th day of November, 2015:

1. November 2015 is hereby declared **Epilepsy & SUDEP Awareness Month**;
2. Citizens of the County are urged to observe **Epilepsy & SUDEP Awareness Month** with appropriate programs and activities.

County Chairman

Attest: County Clerk

CORRESPONDENCE & COMMUNICATIONS

County Clerk, Debbie Gillette stated that the Election Judge training will take place on January 28, 2016.

CITIZENS TO BE HEARD

Todd Milliron spoke about the health insurance costs and that the board members should become educated on the benefits and the costs associated with them.

OLD BUSINESS

Revised Settlement Alex P. Dyche and Olsson Roofing Company Inc

Member Purcell made a motion to approve the resolution authorizing execution of a revised settlement for Alex P. Dyche and Olsson Roofing Company, Inc vs. County of Kendall, Kendall County Circuit Court Case Number 11 L 22, for the amount of \$15,000. Member Cullick seconded the motion.

State's Attorney Eric Weis explained that the plaintiff added verbiage that did not affect the County.

Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Cullick, Davidson, Gilmour, Koukol, Purcell, Shaw and Wehrli. Members voting nay include Gryder and Prochaska. **Motion carried 7-2.**

A complete copy of Resolution 15-46 is available in the Office of the County Clerk.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird did not have anything to report.

County Clerk

Revenue Report		12/1/15-12/31/15	12/1/14-12/31/14
Line Item	Fund		Revenue
	County Clerk Fees	\$ 798.00	\$ 682.50
	County Clerk Fees - Marriage License	\$ 1,110.00	\$ 990.00
	County Clerk Fees - Civil Union	\$ -	\$ 30.00
	County Clerk Fees - Misc	\$ 2,504.00	\$ 1,534.00
	County Clerk Fees - Recording	\$ 27,252.00	\$ 23,235.00
01010061205	Total County Clerk Fees	\$ 31,664.00	\$ 26,471.50
01010001185	County Revenue	\$ 60,487.50	\$ 20,427.75
38010001320	Doc Storage	\$ 16,397.00	\$ 14,161.50
51010001320	GIS Mapping	\$ 27,659.00	\$ 23,886.00
37010001320	GIS Recording	\$ 3,455.00	\$ 2,982.00
01010001135	Interest	\$ 34.37	\$ 39.10

01010061210	Recorder's Misc	\$	4,062.25	\$	6,174.75
81010001320	RHSP/Housing Surcharge	\$	14,364.00	\$	12,285.00
CK # 17899	To KC Treasurer	\$	158,123.12	\$	106,427.60

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR ELEVEN MONTHS ENDED 10/31/2015

<u>REVENUES*</u>	Annual <u>Budget</u>	2015 YTD <u>Actual</u>	2015 YTD <u>%</u>	2014 YTD <u>Actual</u>	2014 YTD <u>%</u>
Personal Property Repl. Tax	\$370,000	\$412,804	111.57%	\$388,907	106.55%
State Income Tax	\$2,390,000	\$2,484,908	103.97%	\$2,397,963	99.50%
Local Use Tax	\$450,000	\$405,525	90.12%	\$416,614	105.47%
State Sales Tax	\$825,000	\$596,522	72.31%	\$741,440	82.38%
County Clerk Fees	\$358,000	\$333,454	93.14%	\$296,032	65.49%
Circuit Clerk Fees	\$950,000	\$779,290	82.03%	\$859,480	78.13%
Fines & Foreits/St Atty.	\$500,000	\$396,485	79.30%	\$405,505	77.98%
Building and Zoning	\$55,000	\$69,841	126.98%	\$68,729	171.82%
Interest Income	\$30,000	\$15,145	50.48%	\$16,163	46.18%
Health Insurance - Empl. Ded.	\$1,114,336	\$996,408	89.42%	\$1,063,601	95.64%
1/4 Cent Sales Tax	\$2,575,000	\$2,534,561	98.43%	\$2,380,969	96.79%
County Real Estate Transf Tax	\$250,000	\$341,398	136.56%	\$279,184	84.60%
Correction Dept. Board & Care	\$900,000	\$709,758	78.86%	\$913,940	107.52%
Sheriff Fees	\$575,000	\$297,810	51.79%	\$417,397	64.21%
TOTALS	\$11,342,336	\$10,373,908	91.46%	\$10,645,925	91.62%
Public Safety Sales Tax	\$4,300,000	\$4,420,975	102.81%	\$4,149,632	96.50%
Transportation Sales Tax	\$4,300,000	\$4,420,975	102.81%	\$4,149,632	96.50%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 11 months the revenue and expense should at 91.66%

Clerk of the Court

Circuit Clerk Robyn Ingemunson did not have a report.

State’s Attorney

State’s Attorney Eric Weis stated that they are installing the new camera system in the Child Advocacy Center.

Coroner

Statistics:

2015 Statistics		Stats for Same Period in 2014		Difference
2015 Total Deaths.....	258	Total Deaths.....	259	0%
Autopsies to Date.....	18	Autopsies....	20	-10%
Toxicology Samples.	27	Toxicology Samples..	25	8%
Cremation Permits....	145	Cremation Permits...	148	-2%

- Deputy Jacquie Purcell presented at Operation Impact at Oswego East High School on October 15
- Deputy Jacquie Purcell presented for Oswego East High School – Law Enforcement Class on October 28.
- Deputy Jacquie Purcell presented at Operation Impact at Yorkville High School on October 29.
- Deputy Jacquie Purcell provided a morgue tour for the Oswego East High School – Law Enforcement Class on October 30.

Health Department

No report.

Supervisor of Assessments

Supervisor of Assessments, Andy Nicoletti stated that they have started hearings and they should be done by the first of the year.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Amendment to Historic Preservation Ordinance

Member Gryder made a motion to approve an amendment to the Kendall County Historic Preservation Ordinance to reduce the minimum required number of commissioners from nine to seven. Member Cullick seconded the motion.

Members discussed reducing the number of members in order to have a quorum and the need for the commission.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Purcell. Motion carried 8-1.

State of Illinois
County of Kendall

Petition #15-16

ORDINANCE # 2015-17

AMENDMENT TO THE KENDALL COUNTY HISTORIC PRESERVATION ORDINANCE: ARTICLE II.1 “Organization”

WHEREAS, the Kendall County Preservation Commission, an agency of the Kendall County Board is invested with certain powers and duties pursuant to the Ordinance; and

WHEREAS, the Kendall County Historic Preservation Ordinance may propose landmarks & historic districts for designation by the County Board; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends ARTICLE II.1 "Organization" of the Kendall County Historic Preservation Ordinance as presented in Exhibit "A", attached hereto and made a part hereof.

IN WITNESS OF, this Amendment to the Kendall County Historic Preservation Ordinance was approved by the Kendall County Board on November 17, 2015.

Attest:

Debbie Gillette
Kendall County Clerk

John Shaw
Kendall County Board Chairman

Tanglewood Escrow Account Expenditure

Member Gryder made a motion to approve S&K Excavating & Trucking, Inc for expenditure in the amount of \$19,200.00 from the Tanglewood escrow account for dirt and vegetation clearing. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Public Safety

Advanced Correctional HealthCare

Member Prochaska made a motion to approve Advanced Correctional HealthCare for Inmate Medical Services. Member Gryder seconded the motion.

Member Prochaska stated that they are switching vendors; the anticipated savings will be roughly \$7,300.00.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Administration/HR

Renewal with IL Counties Risk Management Trust

Member Cullick made a motion to authorize Fiscal Year 2016 renewal with IL Counties Risk Management Trust for property, liability and worker's compensation coverage with self insurance retention of \$250,000 for worker's compensation. Member Gilmour seconded the motion.

Members discussed changing the deductible from \$100,000 to \$250,000 and the impact it has on the Forest Preserve.

Member Wehrli made a motion to table the motion to authorize Fiscal Year 2016 renewal with IL Counties Risk Management Trust for property, liability and worker's compensation coverage with self insurance retention of \$250,000 for worker's compensation. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Employee Evaluation Form

Member Gryder made a motion to approve the employee evaluation form as written with the addition of item 4 on page 4 – Unacceptable (U): Performance was frequently below in all or almost all competencies and/or reasonable progress toward critical goals was not made. Significant improvement is needed in all or almost all competencies. A performance improvement plan must be outlined, including timelines and monitored to measure progress. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Highway

Low Bid from Elburn Co-op

Member Koukol made a motion to approve the low bid from Elburn Co-op to supply 16,000 gallons of 87-octane gas at \$1.91271 per gallon and 25,000 gallons of diesel fuel at \$2.0279 per gallon. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Use of Eminent Domain

Member Koukol made a motion to approve the use of eminent domain to acquire approximately 0.06 acres of road right-of-way in the northwest corner of the intersection of Caton Farm Road and Ridge Road. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Gilmour. **Motion carried 8-1.**

Long Range Transportation Plan

Member Koukol made a motion to approve the Kendall County Long Range Transportation Plan. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Facilities

Purchase Kubota Tractor

Member Davidson made a motion to approve the purchase of a Kubota tractor, brush, cab & heater from DEKANE Equipment Corp in the amount of \$19,700.00 from the Facilities Management Capital Fund. Member Koukol seconded the motion.

Members discussed the funds set aside in the Facilities Management Capital Fund that were for parking lot improvements and are now being used to purchase the tractor.

Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Cullick, Davidson, Koukol, Shaw and Wehrli. Members voting nay include Gilmour, Gryder, Prochaska and Purcell. **Motion carried 5-4.**

Maintenance Agreement with Konica Minolta

Member Davidson made a motion to approve the 1 year maintenance agreement for leased copiers with Konica Minolta for \$1,943.00 monthly. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Temporary Full time Position

Member Davidson made a motion to approve the hiring of one (1) temporary full time Facilities Management Technician Level 1 position at \$18.00 per hour, starting on December 1, 2015 through March 15, 2016. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Davidson, Gilmour, Koukol, Prochaska, Shaw and Wehrli. Members voting nay include Cullick, Gryder, and Purcell. **Motion carried 6-3.**

BREAK

RECONVENE

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of \$2,102,184.67 and Grand Juror claims in an amount not to exceed \$ 750.00. Member Davidson seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$41,518.73, B&Z \$2,960.63, CO CLK & RCDR \$1,725.60, ELECTIONS \$6,745.80, ED SRV REG \$6,023.92, SHRFF \$40,215.89, CRRCTNS \$13,248.12, MERIT \$72.10, EMA \$1,015.85, CRCT CT CLRK \$1,341.44, CRCT CT JDG \$6,257.11, CRNR \$1,589.19, CMB CRT SRV \$1,059.64, PUB DFNDR \$1,381.17, ST ATTY \$19,155.61, BRD OF RVW \$368.15, SPRV OF ASSMNT \$333.26, CO TRSR \$3,398.09, OFF OF ADMIN SRV \$72.10, GNRL INS & BNDG \$59.00, CO BRD \$528.13, TECH SRV \$33,687.99, CONTINGEN \$81,030.88, PRPRTY TX SRV \$27,790.00, CAP EXPNEND \$384.00, ECON DEV \$249.02, CO HWY \$18,654.11, CO BRDG \$40,805.40, TRANSPRT SALES TX \$511,958.30, HLTH & HMN SRV \$108,115.05, FRST PRSRV \$9,940.18, ANML MED CR FND \$597.23, ANML CNTRL \$1,033.66, RCRDR DOC STRG \$94.71, HIDTA \$41,413.81, CRT SEC FND \$385.04, LAW LBRY \$517.31, CRCT CT CLK DOC STRG \$1,087.66, PRBTN SRV \$4,315.13, GIS \$5,114.00, KAT \$13,292.00, ADMIN DBT SRV \$218,602.50, JAIL EXP/BND DBT EXP \$824,000.00, ENG/CNSLTNG ESCRW \$281.66, SHRFF FTA FND \$1,225.12, VAC \$4,345.91, SHRFF VHCL FND \$187.57, FP BND PRCDs '07 \$2,687.00, CRTHS DBT SRV \$675.00, JURY COMM \$1,394.90

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Authorization of Engagement Letters for Audit of Financial Statements

Member Purcell made a motion to approve the authorization of engagement letters for audit of financial statements of County, Circuit Clerk and Downstate Operating Assistance Program. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Budget Transfer

Member Purcell made a motion to authorize the budget transfer of \$13,921.74 from General Fund contingency line item 01-02-037-6999 to General Fund Admin Services line item 01-02-030-6572 for Baxa vs. Kendall County Settlement. Member

Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Prochaska who abstained. **Motion carried.**

Fixed Asset Capitalization Policy

Member Purcell made a motion to approve the Resolution establishing a Fixed Asset Capitalization Policy. Member Prochaska seconded the motion.

Members discussed that this item was a recommendation from the auditors.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RESOLUTION NO. 15-47 RESOLUTION ESTABLISHING A FIXED ASSET CAPITALIZATION POLICY

WHEREAS , the County of Kendall, Illinois, is in receipt of recommendation from its auditors, suggesting that the County establish a policy whereby all purchases over a specific dollar amount and which have a useful life of two years or more are capitalized ; and

WHEREAS , the County Board of the County of Kendall has reviewed and considered the recommendations of the auditors and desires to establish a capitalization policy .

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Kendall, Illinois, as follows:

Section 1. The Capitalization Policy attached hereto and incorporated herein is and shall be the policy of the County of Kendall, until such time as it is amended by action of the County Board.

Section 2. All Resolutions and parts of Resolutions in conflict herewith are to the extent of such conflict hereby repealed.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the County Board of the County of Kendall, on the 17th day of November, 2015.

Approved: John A. Shaw, County Board Chairman

Attest: Debbie Gillette, County Clerk

STANDING COMMITTEE MINUTES APPROVAL

Member Koukol moved to approve all of the Standing Committee Minutes and Reports. Member Davidson seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

Public Building Commission

Member Wehrli stated that they are working on closing out the commission.

VAC

Member Wehrli reported that the VAC will be at the Plano Walmart on November 22nd from 9:00am to 3:00pm to raise awareness to the office and services they provide. The highlights of the event are toys for Tots donations, cold weather gear donations, nonperishable food donations, free troop ribbons and assistance with veterans' benefits.

Historic Preservation

Member Wehrli stated that they have three vacancies and plan to meet on November 18th.

Board of Health

Member Wehrli reported that they are meeting tonight.

Juvenile Justice Council

Member Gilmour reported that they have awarded two scholarships of \$500 each. There was a bullying presentation at Newark High School; the State's Attorney's office conducted a hazing and bullying presentation. The presentation will also be held at the Oswego High School. A youth/parent anti drinking campaign has started, they will be advertising to get the word out.

CHAIRMAN'S REPORT

No report.

CITIZENS TO BE HEARD

Todd Milliron encouraged the board members to understand the basics principles of insurance. Mr. Milliron stated that maybe the County could enter into an intergovernmental agreement with Forest Preserve to share the Kubota tractor instead of buying two.

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY asked the date of the VAC event at Walmart – November 22, 2015.

Steve Lord from the Beacon News asked how many election judges the county was looking for.

EXECUTIVE SESSION

Member Davidson made a motion to go into Executive Session for collective negotiating matters between the public body and its employees or their representatives, or deliberations, concerning salary schedules for one or more classes of employees, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and litigation, when an action against, affecting of on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

Member Gryder was excused from the meeting.

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Davidson seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 20th day of November, 2015.

Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk