

**KENDALL COUNTY BOARD  
REGULAR SEPTEMBER MEETING  
September 15, 2015**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, September 15, 2015 at 9:20 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Lynn Cullick, Bob Davidson, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE MINUTES**

Member Cullick moved to approve the submitted minutes from the Adjourned County Board Meetings of 8/13/15 and 8/18/15. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

**THE AGENDA**

Member Gilmour moved to approve the agenda. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

**SPECIAL RECOGNITION**

The County was recognized by ComEd for receiving a grant from the green region program in partnership with the nonprofit open lands. Kendall County was selected for funding for Marmech Forest Preserve and Tucker-Millington Fen to implement, enhance natural area monitoring and restoration activities with primary focus on removal of non native species from core habitat areas. The county also received a grant in partnership with the National Safety Council. The funding will support Kendall County's initiative to purchase external defibrillators for police cars.

**NEW BUSINESS**

Member Prochaska read the Proclamation for Constitution Week from the Daughters of American Revolution.

**PROCLAMATION FOR CONSTITUTION WEEK**

Whereas: September 17, 2015 marks the two hundred twenty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebration which will commemorate the occasion; and

Whereas: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE I, John A. Shaw by virtue of the authority vested in me as County Board Chairman of the County of Kendall, Illinois do hereby proclaim the week of September 17 through 23 as CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Kendall, Illinois to be affixed this 15<sup>th</sup> day of September of the year of our Lord two thousand fifteen.

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird informed the board that they have assisted Plano in a murder case. Sheriff Baird attended a National Sheriff's Institute in Colorado. They have had two resignations and participated in the Caterpillar open house.

**County Clerk**

**Revenue Report**

**8/1/15-8/31/15**

<u>Line Item</u>	<u>Fund</u>	<u>Revenue</u>
	County Clerk Fees	\$ 918.50
	County Clerk Fees - Marriage License	\$ 1,530.00
	County Clerk Fees - Civil Union	\$ -
	County Clerk Fees - Misc	\$ 1,758.00
	County Clerk Fees - Recording	\$ 30,343.00
01010061205	Total County Clerk Fees	\$ 34,549.50
01010001185	County Revenue	\$ 38,476.50
38010001320	Doc Storage	\$ 18,559.50
51010001320	GIS Mapping	\$ 31,234.00
37010001320	GIS Recording	\$ 3,898.00
01010001135	Interest	\$ 30.90
01010061210	Recorder's Misc	\$ 5,186.50
81010001320	RHSP/Housing Surcharge	\$ 16,533.00
CK # 17869	To KC Treasurer	\$ 148,467.90

County Clerk, Debbie Gillette informed the board that approximately 67,000 voter ID cards were mailed out, please check for yours. This is to clear up any residents that may have moved or passed away since the last purge.

**Treasurer**

Office of Jill Ferko  
 Kendall County Treasurer & Collector  
 111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**  
 QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
 FOR NINE MONTHS ENDED 08/31/2015

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2015 YTD Actual</u>	<u>2015 YTD %</u>	<u>2014 YTD Actual</u>	<u>2014 YTD %</u>
Personal Property Repl. Tax	\$370,000	\$345,605	93.41%	\$325,199	89.10%
State Income Tax	\$2,390,000	\$2,068,665	86.56%	\$1,894,724	78.62%
Local Use Tax	\$450,000	\$405,525	90.12%	\$337,992	85.57%
State Sales Tax	\$825,000	\$550,880	66.77%	\$583,428	64.83%
County Clerk Fees	\$358,000	\$267,799	74.80%	\$238,386	52.74%
Circuit Clerk Fees	\$950,000	\$646,091	68.01%	\$711,448	64.68%
Fines & Foreits/St Atty.	\$500,000	\$322,687	64.54%	\$336,324	64.68%

Building and Zoning	\$55,000	\$54,313	98.75%	\$52,434	131.08%
Interest Income	\$30,000	\$12,213	40.71%	\$12,645	36.13%
Health Insurance - Empl. Ded.	\$1,114,336	\$838,960	75.29%	\$878,904	79.03%
1/4 Cent Sales Tax	\$2,575,000	\$2,042,466	79.32%	\$1,912,772	77.75%
County Real Estate Transf Tax	\$250,000	\$269,751	107.90%	\$233,007	70.61%
Correction Dept. Board & Care	\$900,000	\$590,038	65.56%	\$669,080	78.72%
Sheriff Fees	\$575,000	\$247,687	43.08%	\$349,774	53.81%
<b>TOTALS</b>	<b>\$11,342,336</b>	<b>\$8,662,679</b>	<b>76.37%</b>	<b>\$8,536,116</b>	<b>73.47%</b>
<b>Public Safety Sales Tax</b>	<b>\$4,300,000</b>	<b>\$3,574,058</b>	<b>83.12%</b>	<b>\$3,338,486</b>	<b>77.64%</b>
<b>Transportation Sales Tax</b>	<b>\$4,300,000</b>	<b>\$3,574,058</b>	<b>83.12%</b>	<b>\$3,338,486</b>	<b>77.64%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 9 months the revenue and expense should at 75.00%

County Treasurer, Jill Ferko stated that revenues are coming in steadily. The State is withholding the salary reimbursements for State's Attorney, Public Defender and Supervisor of Assessments. The second installment due date has passed and they are working on a distribution of about \$100,000,000.00.

#### Clerk of the Court

Circuit Clerk Robyn Ingemunson did not have a report.

#### State's Attorney

State's Attorney, Eric Weis had a reminder about the open meetings act training to be held on Wednesday, September 30, 2015 at the Kendall County Courthouse. Mr. Weis stated that the Sheriff's Office was a vital part of response to the incident in Plano. The Sheriff may have more overtime expense but the money is being well spent.

#### Coroner

##### Statistics:

2015 Statistics		Stats for Same Period in 2014		Difference
2015 Total Deaths.....	197	Total Deaths.....	198	-1%
Autopsies to Date.....	15	Autopsies....	14	7%
Toxicology Samples.	20	Toxicology Samples..	17	18%
Cremation Permits....	118	Cremation Permits...	107	10%

#### Coroner's Office Personnel Update:

\* Deputy Coroner Jacquie Purcell provided a presentation and morgue tour for the Oswego Police Department Intern program on August 26.

\*Coroner Ken Toftoy attended the Homicide Investigation and Crime Scene Management Training Program presented by the IL Coroner's & Medical Examiner's Association in Fairview Heights IL on August 25-27.

## Supervisor of Assessments

Andy Nicoletti, Supervisor of Assessments stated that the assessments have been published; the final filing date is October 13, 2015. They published 53,309- all the parcels in the county because it is a general reassessment year. The forms and publication are on the website. The tentative factor from the Department of Revenue is 1.0.

## STANDING COMMITTEE REPORTS

### Planning, Building & Zoning

#### Amended Senior Planner Job Description

Member Gryder made a motion to approve the amended senior planner job description.

County Administrator, Jeff Wilkins stated that they had discussed the job description at a previous meeting and had the State's Attorney's Office review it to make sure it was reviewed for exempt/nonexempt status, there were revisions made to more strongly make it an exempt status position. The new planner to fill the position will start on Monday. Assistant State's Attorney, Leslie Johnson said that there were additional questions/comments and she did not know whether or not the committee had considered them or not. Ms. Johnson questioned who the supervisor will be for the position and that should be referenced at the top of the job description. Ms. Johnson also stated that there is a reference letter R of the job duties – serves as an alternate for processing and maintaining all new liquor licenses for unincorporated portions of the county as well renewal of license applications, she does not know if that is provided for under the Kendall County Liquor Control Ordinance. Members discussed who the position would report to and the subsection R regarding the liquor control job duty. Members did not change who the position would be reporting to.

Member Gryder withdrew his motion to approve the amended senior planner job description.

Member Gilmour made a motion to approve the amended senior planner job description with the amendment for Subsection R to read "Assist the Kendall County Liquor Control Commissioner with processing and maintaining all new liquor licenses for unincorporated portions of the County as well as renewal license applications and for the physical demands section to read "occasionally lift and/or move up to 50 pounds". Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Tanglewood Trails

Member Gryder made a motion to approve the agreement for the provision of funding to complete the Tanglewood Trails Subdivision public improvements. Member Cullick seconded the motion.

Member Gryder explained that the development was foreclosed the original lender was purchased by the FDIC. County Administrator Jeff Wilkins stated that the new developer is offering the county \$85,000 to finish improvements that weren't completed. The agreement gives the County Board the flexibility to determine the improvements and time of the improvements.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Davidson who abstained. **Motion carried.**

### Remote Meeting Attendance

Member Gryder made a motion to approve the remote meeting attendance for the Historic Preservation Commission members. Member Cullick seconded the motion.

Member Gryder explained that the definition of "commission" means the Kendall County Historic Preservation Commission, an advisory committee to the Kendall County Planning, Building and Zoning Committee of the County Board. Another provision added was the remote member cannot be used to create a quorum; enough members need to be physically present for the quorum. The remote member can participate once there is a quorum. Members of the committee must live in the county. There is not a limit on the number of times a member can remote into the meeting; they must meet the qualifying event definition.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Purcell. **Motion carried 8-1.**

### Public Safety

Member Prochaska stated that they met yesterday and heard reports from the Sheriff Office and EMA, the minutes from the meeting will be in next month's packet.

## Administration – HR

Member Cullick asked the Technology Director, Scott Koeppel to come forward. Mr. Koeppel informed the board that they are upgrading the security on the wireless for internal users. Member Cullick stated that they are continuing with the insurance discussions.

Member Davidson made a motion to instruct the committee to shop for insurance. Member Gryder seconded the motion.

Members discussed the preliminary numbers given to the committee regarding the cost of the insurance for the next year. Members agreed that they would like to look at all of the insurance options.

Member Davidson withdrew his motion to instruct the committee to shop for insurance. Member Gryder removed his seconded the motion.

## Highway

### Intergovernmental Agreement with LaSalle County

Member Koukol made a motion to approve the Intergovernmental Agreement between Kendall County and LaSalle County for the improvement of Millington Road Bridge over the Fox River. Member Gilmour seconded the motion.

County Engineer, Fran Klaas stated the contract cost is \$460,000 and another \$25,000 for contract inspection, overseeing, and testing. The cost will be split equally with LaSalle County; the work has been completed.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 15-29 is available in the Office of the Kendall County Clerk.

### Engineering Agreement

Member Koukol made a motion to approve the Phase 2 Engineering Agreement between Kendall County and Willett Hofmann Associates, Inc. for Grove Road Bridge over Aux Sable Creek, not to exceed \$153,377, from the County Bridge Fund. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 15-34 is available in the Office of the Kendall County Clerk.

### 5-Year Surface transportation Program

Member Koukol made a motion to approve the Kendall County 5-Year Surface Transportation Program for 2016-2020. Member Gilmour seconded the motion.

Member Koukol stated that the Orchard-Minkler-Collins-Grove Road project has been moved up to 2016. County Engineer, Fran Klaas informed the Board that they have applied for Phase 2 engineering money through Kendall – Kendall Council of Mayors for the Orchard-Minkler-Collins-Grove Road project. The project was moved up to 2016 to get the Phase 1 engineering done.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

## Facilities

Member Davidson reviewed the minutes in the packet from the August 31, 2015 meeting.

## Economic Development

Member Koukol stated that met August 28, 2015 and he discussed the presentation on MetroNet.

## Finance

### CLAIMS

Member Purcell moved to approve the claims submitted in the amount of \$329,674.41. Member Prochaska seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT \$85,946.24, B&Z \$8,701.35, CO CLK & RCDR \$421.75, ELECTION \$7,839.27, ED SRV REG \$6,023.92, SHRFF \$31,133.37, CRRCTNS \$11,513.37, MERIT \$80.95, EMA \$1,611.15, CRCT CT CLK \$1,434.44, JURY COMM \$164.20, CRCT CT JDG \$2,921.45, CRNR \$1,383.54, CMB CRT SRV \$9,678.79, PUB DFNDR \$182.00, ST ATTY \$1,438.62, EMPLY HLTH INS \$148.44, PPOST \$40,289.99, OFF OF ADMIN SRV \$552.08, CO BRD

\$200.39, TECH SRV \$22,615.13, ECON DEV \$19.72, CO HWY \$12,640.50, CO BRDG \$11,824.47, TRANSPRT SALES TX \$17,398.15, HLTH & HMN SRV \$29,607.46, FRST PRSRV \$7,546.88, HIDTA \$4,377.07, CO CMSRY FND \$1,899.43, CRT SEC FND \$60.06, LAW LBRY \$180.00, PRBTN SRV \$4,549.18, SHRFF FTA FND \$1,951.94, VAC \$870.00, SHRFF VHCL FND \$2,469.11

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## **Judicial/Legislative**

### **Kendall/Kane Juvenile Detention Agreement**

Member Prochaska moved to approve the Kendall/Kane Juvenile Detention Inter-Governmental Agreement. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 15-30 is available in the Office of the Kendall County Clerk.

## **Health & Environment**

Member Gilmour said that the next meeting is September 21, 2015.

## **Labor & Grievance**

Member Prochaska stated that they met on September 3, 2015 and the minutes are in the packet for review.

## **Committee of the Whole**

The minutes will be in the next month's packet.

## **STANDING COMMITTEE MINUTES APPROVAL**

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

## **SPECIAL COMMITTEE REPORTS**

### **Public Building Commission**

Member Wehrli said that they did not meet, they are in the process of disbanding the group by the end of their fiscal year which is October 31, 2015.

### **VAC**

Member Wehrli stated that they met on September 2, 2015 and they are aware of the new legislation for the benefits for property owners who have been/are in the military.

### **Historic Preservation**

Member Wehrli informed the board that the minutes are in the packet from the August 18, 2015 meeting. They have a meeting on September 30, 2015 to update the committee on new laws governing historic preservation.

### **Board of Health**

They will be meeting tonight.

### **River Valley Workforce Investment Board**

Member Koukol said that they were working on the Intergovernmental Agreement between the CEOs. The State's Attorney's Office has been working on the agreement. Members discussed the amount of funding being provided to each of the counties.

## **CHAIRMAN'S REPORT**

### **Appointments**

Member Purcell moved to approve the appointment. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### QUESTIONS FROM THE PRESS

Steve Lord from the Beacon News asked how much the ComEd grants are - \$10,000 a piece. Mr. Lord asked who the new Senior Planner's name is – John Sterrett. Mr. Lord asked about Tanglewood, if it was annexed to the City of Yorkville and the number of lots – it is in unincorporated Kendall County with 42 lots.

### EXECUTIVE SESSION

Member Gryder made a motion to go into Executive Session for litigation, when an action against, affecting of on behalf of the particular public body has been filed and is pending before a court. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### RECONVENE

Member Gryder moved to come back into session. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

### ADJOURNMENT

Member Gryder moved to adjourn the County Board Meeting until the next scheduled meeting. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 24th day of September, 2015.

Respectfully submitted by,  
Debbie Gillette,  
Kendall County Clerk