

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, February 10, 2022

Call to Order – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:01p.m

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Yes		
Scott Gengler	Here		
Scott Gryder	Here		
Matt Kellogg	Yes		

Others Present – Latreese Caldwell, Jennifer Karales, Scott Koepfel

Approval of Agenda - Member DeBolt made a motion to approve the agenda, second by Member Gryder. **With five members present voting aye, the motion carried.**

Approval of Claims – Member Cesich made a motion to forward the claims to the County Board for approval, second by Member DeBolt. **With five members present voting aye, the motion carried.**

Department Head and Elected Official Reports - None

Items of Business

- *Tax Abatement: Approval of Ordinance Abating the Taxes levied for the Year 2021 Payable 2022 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019A & 2019B for the County of Kendall, Illinois* – Member Gryder made a motion to forward the item to the County Board for approval, second by Member Cesich. Ms. Caldwell explained that the bonds are not paid from property taxes, but are paid by alternate funds. **With five members present voting aye, the motion carried by a vote of 5-0.**

Preceding discussion of the three resolutions establishing the salary for the County Treasurer and Collector, the County Clerk and Recorder, and the County Sheriff, Chair Kellogg asked the committee what background information they would like to see, what they need to see before making a decision. The committee asked for information on other income they receive, the salary history for the past three terms, a comparable of surrounding county salaries for these elected officials, and a scenario of salary with varying percentage increases. Ms. Caldwell stated that a decision must be made by May 12, 2022, prior to the Primary election.

- *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Treasurer and Collector – **There was consensus that this item would be discussed further at the February 24, 2022 Finance meeting.***
- *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Clerk and Recorder – **There was consensus that this item would be discussed further at the February 24, 2022 Finance meeting.***
- *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Sheriff – **There was consensus that this item would be discussed further at the February 24, 2022 Finance meeting.***
- *Discussion and Approval of Door Security and Cameras for County Office Building Renovation Project – Member DeBolt reviewed the proposed Door Security and Cameras for County Office Building. Mr. Koepfel said that the County Clerk can submit the cost for licensing of the door locks and a replacement camera in the Clerk’s Office to an Election grant. There is no guarantee that she will receive reimbursement through the grant. **There was consensus by the committee to use ARPA funds for this project.***
- *ARPA Treasury Reporting Status – Ms. Karales reviewed the reporting requirements and the treasury reports that she has already submitted with the committee. Mr. Koepfel reviewed the revenue loss and the ability to take up to \$10 million from ARPA funds for lost revenue.*
- *ARPA Non-Profit Grant Review Updates – Jennifer Karales stated that Oswegoland Seniors, Inc. reached out to her when they were providing their 90-day report, to say they would like to move money around in the same categories, but instead of using it for Covid, they would like to use it for more cleaning enhancements. The State’s Attorney’s Office advised that the agreement with Oswegoland Seniors, Inc. would need to be revised with this new information. Ms. Karales stated that she would need this item to go to the County Board for approval.*

Member Cesich made a motion to forward the amendment to the County Board for approval, second by Member DeBolt. **With five members present voting aye, the motion carried by a 5-0 vote.**

In response to the committee’s request for additional information at the last Finance meeting, Ms. Karales reached out to the churches that were previously denied to ask about their audited financial statements, and their audit process. Ms. Karales stated that most of the churches have an outside entity that audits their finances, and that they are willing to submit their audits with their ARPA non-profit applications. Mr. Koepfel stated that Admin staff will take this discussion to the State’s Attorney’s Office to develop rules that fit our current rules to expand them to allow for audited financial statements for tax exempt 501-C3’s.

- *Additional Future ARPA Projects* – Member Kellogg reminded the committee about the ARPA “wish list” from other entities in the County. Member Gryder said he heard that there are potentially some other grant opportunities that would like to work with the County (Minooka Project, Realtors Association) that would like to help if the County goes in that direction.

Discussion on Rural Broadband and a potential grant that will be available through the State of Illinois, the scanned document project and how records are currently stored, the non-profit 211 Project request for Kendall County, Drainage District projects, the Minooka Water project, the Lisbon Water project, and the Boulder Hill Water Project.

Public Comment – None

Questions from the Media – None

Action Items for County Board

- *Approval of Claims*
- *Approval of Ordinance Abating the Taxes levied for the Year 2021 Payable 2022 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019A & 2019B for the County of Kendall, Illinois*
- *Approval of Door Security and Cameras for County Office Building Renovation Project*
- *Approval of the Amendment Agreement for Disbursement and Use of Kendall County’s American Rescue Plan Act funds with Oswegoland Seniors, Inc. for the amount of \$25,000*

Items for Committee of the Whole Meeting - None

Executive Session – Member Cesich made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2/21, second by Member DeBolt.

Roll Call

Attendee	Status
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Scott Gryder	Yes
Matt Kellogg	Yes

Others Present: None

With five members present voting aye, the committee entered into Executive Session at 5:43p.m.

With five members in agreement, the committee reconvened in Open Session at 5:47 p.m.

Adjournment – Member DeBolt made a motion to adjourn the Budget and Finance Committee meeting, Member Gryder seconded the motion. **With five members present voting aye, the meeting was adjourned at 5:50p.m. by a vote of 5-0.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Clerk