

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

January 24, 2019

I. Call to Order

Committee Chair Kellogg called the Finance Committee meeting to order at 6:18 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gilmour, Gryder, Vickers, and Kellogg all were present.

III. Approval of Agenda

Commissioner Cesich made a motion to approve the agenda as presented. Seconded by Commissioner Vickers. All, aye. Opposed, none.

IV. Citizens to be Heard

There were no citizens to be heard.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$7,161.92

The board reviewed the claims listed.

Commissioner Gryder made a motion to forward claims not-to-exceed \$7,161.92. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

VI. Review of Financial Statements and Cost Center Reports through December 31, 2018

Director Guritz presented a review of the financial statements and cost center reports through December 31, 2018. The farm yield payments were discussed. YTD comparisons were reviewed. YTD there is an increase in revenue and decrease in expenditures.

Latreese Caldwell reviewed details of the YTD reports with the Finance Committee.

VII. Land-Cash Fund Balance Quarterly Report

Director Guritz presented the land-cash fund balance quarterly report.

Finance Committee requested a comparison report of the land-cash fund balance.

VIII. Innovative Underground Progress Report and Recommendations- Hoover Forest Preserve Sewer Intake Pipe

Director Guritz reported the Innovative Underground progress report and recommendations for the Hoover Forest Preserve sewer intake pipe. The damaged section of the pipe was located and replaced. The next steps will be to stop infiltration and continue to secure the piping in place.

Commissioner Gryder made a motion to forward Innovative Underground progress report and recommendations for Hoover Forest Preserve sewer intake pipe to Commissions. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

Finance Committee discussed additional restoration to secure the new piping in place by filling in erosion on the slope.

IX. Little Rock Creek Forest Preserve- Plan for Public Safety and Access

Director Guritz presented the Little Rock Creek Forest Preserve plan for public safety and access. There is a work day to clear area around the parking lot. There is a bridge that will need repairs.

Finance Committee discussed access and restoration.

X. Certificate of Partial Reduction of Taxes for the 2018 Tax Levy Year for the Payment of General Obligation Refunding Bond, Series 2017

Director Guritz reported the certificate of partial reduction of taxes for the 2018 tax levy year for the payment of general obligation refunding bond, series 2017.

Commissioner Cesich made a motion to forward the certificate of partial reduction of taxes for the 2018 tax levy year for the payment of general obligation refunding bond, series 2017 to Commissions. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

XI. FY19 Event Venue Contracts Report

Director Guritz presented the current contracts for the District's two venues.

Finance Committee discussed updates to the Hoover parking lot lights.

XII. Ellis House and Equestrian Center Event Tent Rental- Top Notch Rental Services, LLC

Director Guritz presented the Ellis House and Equestrian Center event tent rental from Top Notch Rental Services, LLC.

Commissioner Vickers made a motion to forward Top Notch Rental Services, LLC Ellis tent rental to Commissions. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XIII. Hoover Forest Preserve- Community Stewardship Challenge Grant Updates

Director Guritz presented updates on the Hoover Forest Preserve Community Stewardship Challenge Grant. There have been about 13 acres of clearing. There will be a Winter Woodland and Wildlife fest.

XIV. Executive Session

None.

XV. Other Items of Business

Director Guritz presented TNC annual dinner with sponsorship options.

Finance Committee gave direction to add the sponsorship to the Commission agenda.

Director Guritz gave a report on the OSLAD presentation in Springfield.

XVI. Citizens to be Heard

There were no citizens to be heard.

XVII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Gilmour. Aye, all. Opposed, none. Meeting adjourned at 7:45 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District