

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
February 15, 2022**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday February 15, 2022 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Brian DeBolt, Scott Gengler, Judy Gilmour, Matt Kellogg, Dan Koukol, Ruben Rodriguez and Robyn Vickers. Member(s) absent: Elizabeth Flowers

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Koukol moved to approve the agenda. Member Rodriguez seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

PUBLIC COMMENT

Oswego Fire Protection District, Dan Schiradelly invited the board members to an upcoming fire operations course.

CONSENT AGENDA

Member DeBolt moved to approve the consent agenda of **A)** county board minutes from January 18, 2022; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$1,819,256.82; **D)** Approve Chicago HIDTA Drug Intelligence Officer Service contract amendment with Kendall County as the Fiduciary Agent effective March 12, 2022 through March 11, 2025, in the annual amount of \$87,524.00; **E)** Approve Chicago HIDTA Deconfliction Analyst Service contract with Kendall County as the Fiduciary Agent effective March 3, 2022 through March 2, 2025 in the annual amount of \$79,310.00; **F)** Approve Chicago HIDTA Research/Deconfliction Analyst Service contract with Kendall County as the Fiduciary Agent effective April 1, 2022 through March 31, 2025 in the annual amount of \$79,310.00; **G)** Approval of Petition 21-47 – Request from Cyrus McMains on Behalf of the Yorkville Bristol Sanitary District for Variances to Sections 203.1.b (Site Runoff Storage Requirements) and 403 (Compensatory Storage Volume Requirements) of the Kendall County Stormwater Management Ordinance for Twenty-One Plus or Minus (21 +/-) Acres of Land West of 304 River Street (PIN: 02-32-231-008) in the United City of Yorkville; **H)** Approval of a Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois; **I)** Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$125.00; Related Invoice(s) to Be Paid from the PBZ Legal Publications Line Item 11001902-62090; **J)** Approval of a Proposal from WBK Engineering for Work Related to the Submittal of the Annual Report for the 2021 NPDES – MS 4 Requirements in an Amount of \$2,000 Plus Reimbursable Costs (Costs + 10%); Related Invoices to Be Paid from the PBZ Consultants Line Item 11001902-63630. Member Cesich seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: ADMIN \$13,410.96; ANML CNTRL WRDN \$3,364.65; ASSMT \$13.29; CAP EXPEND \$346.97; CIR CT CLK \$9,530.79; CIR CRT JDG \$15,227.36; CORONR \$931.44; CORR \$41,408.07; CNTY ADMN \$164,005.60; CNTY BRD \$136,209.94; CNTY CLK \$51,644.16; HIGHWY \$69,957.95; TREASR \$3,210.63; EMA \$251.93; FCLT MGMT \$51,374.90; GIS CORD \$3,832.05; HLTH & HMN SRV \$78,311.72; JURY \$5,887.08; MERIT \$354.00; PBZ \$2,451.89; PSTG \$3,207.50; PRSD JDGE \$9,198.68; PROB \$16,691.90; PUB DFNDR \$763.94; ROE \$6,581.41; SHRF \$68,843.23; ST ATTY \$3,224.36; TECH DIR \$7,154.42; TREASR \$35.26; UTIL \$114,603.08; VET \$2,233.87; FP \$26,590.37; SHF \$51,782.99; SHF \$46,036.43; CIVIL \$441,991.00; ARPA \$368,593.00.

G) A complete copy of Ordinance 22-06 is available in the Office of the County Clerk.

H) A complete copy of Resolution 22-08 is available in the Office of the County Clerk.

NEW BUSINESS

Whistleblower

Member Kellogg moved to approve the ordinance adopting a Whistleblower Reporting and Anti-Retaliation Policy. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 22-07 is available in the Office of the County Clerk.

Cordogan and Clark

Presented proposal for needs assessment.

SPECIAL RECOGNITION

Cynthia Worsley

Cynthia Worsley, retired Director of the Fox Valley Community Services was presented a plaque for her years of dedication.

NEW BUSINESS

FGM Architects

Presented proposal for needs assessment.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

County Clerk

Revenue Report		1/1/22-1/31/22	1/1/21-1/31/21	1/1/20-1/31/20
Fund				
CLKFEE	County Clerk Fees	\$1,018.00	\$1,254.00	\$719.00
MARFEE	County Clerk Fees - Marriage License	\$750.00	\$810.00	\$660.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$30.00
ASSUME	County Clerk Fees - Assumed Name	\$60.00	\$80.00	\$40.00
CRTCOP	County Clerk Fees - Certified Copy	\$1,948.00	\$1,898.00	\$1,478.00
NOTARY	County Clerk Fees - Notary	\$240.00	\$425.00	\$300.00
MISINC	County Clerk Fees - Misc	\$109.00	\$263.00	\$60.00
	County Clerk Fees - Misc Total	\$2,357.00	\$2,666.00	\$1,878.00
RECREE	County Clerk Fees - Recording	\$35,116.00	\$42,268.00	\$25,008.00
	Total County Clerk Fees	\$39,271.00	\$46,998.00	\$28,295.00
CTYREV	County Revenue	\$61,862.00	\$41,157.25	\$26,196.50
DCSTOR	Doc Storage	\$20,602.00	\$24,789.00	\$14,516.00
GISMAP	GIS Mapping	\$65,280.00	\$78,450.00	\$45,990.00
GISRCD	GIS Recording	\$4,352.00	\$5,230.00	\$3,066.00
INTRST	Interest	\$36.86	\$41.39	\$25.96
RECMIS	Recorder's Misc	\$993.00	\$6,518.00	\$4,202.25
RHSP	RHSP/Housing Surcharge	\$18,324.00	\$22,572.00	\$12,942.00
TAXCRT	Tax Certificate Fee	\$1,440.00	\$1,720.00	\$1,160.00
TAXFEE	Tax Sale Fees	\$1,030.00	\$1,030.00	\$940.00
PSTFEE	Postage Fees	\$733.00	\$718.58	\$642.35
CK # 19383	To KC Treasurer	\$213,923.86	\$229,224.22	\$137,976.06

County Clerk, Debbie Gillette thanked everyone for the moving of the Recorder's office and the expansion of the Voter Registration Office. The County Clerk's office is working on sending out and collection Statement of Interest forms. The forms have changed and can be filed electronically. They are working on obtaining the guidelines on how to fill out the form from the Secretary of State's office who is by statute to put the guidelines on their website.

Treasurer

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWO MONTHS ENDED 01/31/2022

<u>REVENUES*</u>	Annual <u>Budget</u>	2022 YTD <u>Actual</u>	2022 YTD% <u>%</u>	2021 YTD <u>Actual</u>	2021 YTD <u>%</u>
Personal Property Repl. Tax	\$465,000	\$134,211	28.86%	\$80,755	20.71%
State Income Tax	\$2,574,336	\$348,315	13.53%	\$432,777	18.82%
Local Use Tax	\$950,000	\$0	0.00%	\$193,890	21.54%
State Sales Tax	\$583,000	\$0	0.00%	\$94,275	17.79%
County Clerk Fees	\$350,000	\$40,670	11.62%	\$99,457	30.60%
Circuit Clerk Fees	\$1,250,000	\$97,715	7.82%	\$189,906	15.57%
Fines & Foreits/St Atty.	\$275,000	\$21,067	7.66%	\$35,069	12.75%
Building and Zoning	\$75,000	\$17,695	23.59%	\$10,657	15.67%
Interest Income	\$40,000	\$4,060	10.15%	\$2,801	2.80%
Health Insurance - Empl. Ded.	\$1,588,649	\$83,760	5.27%	\$119,025	8.11%
1/4 Cent Sales Tax	\$3,228,750	\$0	0.00%	\$554,184	18.02%
County Real Estate Transf Tax	\$450,000	\$57,280	12.73%	\$91,005	20.22%
Federal Inmate Revenue	\$1,898,000	\$166,320	8.76%	\$358,800	17.55%
Sheriff Fees	\$115,000	\$12,122	10.54%	\$11,223	8.02%
TOTALS	\$13,842,735	\$983,214	7.10%	\$2,273,823	17.12%
Public Safety Sales Tax	\$5,512,500	\$0	0.00%	\$946,419	18.03%
Transportation Sales Tax	\$6,000,000	\$0	0.00%	\$946,419	18.03%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 2 months the revenue and expense should at 16.66%

Clerk of the Court

Chief Deputy Circuit Clerk Lynn Cullick reviewed the report and are implementing the manual of recordkeeping changes.

Coroner

Chief Deputy Coroner Levi Gotte reviewed the report in the packet.

Health Department

Executive Director RaeAnn VanGundy recognized the increase in anxiety and episodes of depression. They are holding a Mental Health First Aid Training virtually on February 25, 2022.

STANDING COMMITTEE REPORTS

Finance

Oswegoland Senior Inc.

Member Kellogg moved to approve the amendment agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Oswegoland Senior Inc. for the amount of \$25,000. Member Cesich seconded the motion. Member Gryder recused himself from the vote. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Highway

Recessed Pavement Markings

Member DeBolt moved to approve the Resolution for Maintenance Under the Illinois Highway Code appropriating \$400,000 for the installation of recessed pavement markings on Little Rock Road and Galena Road. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 22-09 is available in the Office of the County Clerk.

Preliminary Engineering Services Agreement

Member Gryder moved to approve Preliminary engineering services agreement with Christopher B. Burke Engineering, Ltd. in the amount of \$38,942 to analyze traffic and recommend improvement alternatives for Plainfield Road between Grove Road and Collins Road. Member Koukol seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 22-06 is available in the Office of the County Clerk.

Preliminary Engineering Services Agreement

Member Gryder moved to approve the Preliminary engineering services agreement with Hampton, Lenzini & Renwick, Inc. in the amount of \$341,555 to provide all preliminary engineering for intersection improvements at Galena, Cannonball, and Gordon Roads. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 22-07 is available in the Office of the County Clerk.

Seward Road District

Member Rodriguez moved to approve the Petition from Seward Road District for County aid to build or repair bridge, culvert or drainage structure on O'Brien Road in an amount not to exceed \$100,000. Member DeBolt seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Economic Development

Trinity Electrical Services

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Trinity Electrical Service for the amount of \$25,000. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Brew Avenue Events

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Brew Avenue Events for the amount of \$25,000. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Best One T.K.D. Corporation

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Best One T.K.D. Corporation for the amount of \$25,000. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Scott Eyecare LTD

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Scott Eyecare LTD for the amount of \$25,000. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Drive Home Safe

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Drive Home Safe for the amount of \$25,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Cornish Chiropractic

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Cornish Chiropractic for the amount of \$25,000. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Monkey Megastore

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Monkey Megastore for the amount of \$25,000. Member Rodriguez seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Prism Mechanical

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Prism Mechanical for the amount of \$25,000. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Aquaduct Plumbing Services LLC

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Aquaduct Plumbing Services LLC for the amount of \$25,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Reinert Structures Inc.

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Reinert Structures Inc. for the amount of \$16,000. Member Rodriguez seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

MWK Construction

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with MWK Construction for the amount of \$25,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Willman & Groesch General Contractors

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Willman & Groesch General Contractors for the amount of \$25,000. Member DeBolt seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Treasure Bread

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Treasure Bread for the amount of \$25,000. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Master Uniform Manufacturing Corporation

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Master Uniform Manufacturing Corporation for the amount of \$25,000. Member Rodriguez seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Cleaning by Dawn

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Cleaning by Dawn for the amount of \$4,425. Member DeBolt seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Altitude Oswego LLC

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Altitude Oswego LLC for the amount of \$25,000. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Dr. Liza Marie G. Saviano, DPM, Ltd.

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Dr. Liza Marie G. Saviano, DPM, Ltd. for the amount of \$17,502. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Small Business Policy and Procedures

Member Koukol moved to approve the updated American Rescue Plan Act Small Business Policy and Procedures. Member Cesich seconded the motion.

County Administrator Scott Koepfel stated that the update will give the opportunity to come into compliance for any county issues for example - Assumed Business Name registration.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Small Business Grant Agreement

Member Koukol moved to approve the updated American Rescue Plan Act Small Business Grant Agreement. Member Rodriguez seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Blue Heron Estates

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Blue Heron Estates for the amount of \$12,771.25. Member DeBolt seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Emporium Merchandise

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Emporium Merchandise for the amount of \$25,000. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Oswego Family Restaurant

Member Koukol moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Oswego Family Restaurant for the amount of \$10,700. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

OTHER BUSINESS

Member DeBolt informed the board that the last 135' I-beam was set on the Eldamain Bridge and are preparing for the decking.

Chairman's Report

Chairman Gryder informed the board of the Historic Preservation Meeting scheduled for February 16, 2022.

EXECUTIVE SESSION

Member Cesich made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Gengler moved to adjourn the County Board Meeting until the next scheduled meeting. Member DeBolt seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 28th day of February, 2022.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk