

KenCom Finance Committee Meeting Minutes
Held February 17th, 2022
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD		X
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Mike Rennels, City of Plano.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with six members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as submitted, seconded by Jensen. Discussion. All six members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron received a letter from Chief Hagerty thanking KenCom dispatchers for a great job done on a structure fire on January 9, 2022 which she read to the Board. DeBolt mentioned the two officers from the Sheriff’s Office that helped rescue people from a house fire was fantastic.

Staff Report – Bergeron gave a Personnel Report as follows: KenCom has hired two employees who will begin work on February 22th. Gina Belmont will be a shift supervisor and Jenna Brown will be a telecommunicator. Training as follows: In-house training during the month of February will cover mass notifications via Everbridge. TC’s, Jen P and Sarah J, will be attending an APCO CTO training course at WESCOM February 22nd and 23rd. Adam (supervisor) and Melissa (TC) are scheduled to attend the MABAS conference in Bloomington-Normal from February 23rd-25th. Information as follows: KenCom is no longer operating off the County’s email system. All KenCom employees and distribution group emails will end with @KenCom911.com. Please make sure you make the necessary changes. Email forwarding from the old email addresses ended December 1st. Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The New World Production environment for version 2021.1 SP3 was upgraded on Monday, February 14th, 2022. Any issues discovered should be reported to New World Support. Use Support@KenCom911.com to request connection to the servers if working with support. The fire portable radios have been ordered with delivery anticipated for the end of March or early April. KenCom is currently unable to make conference calls on the IPFlex lines which impacts our ability to use language translation services. We are working with intrados on a workaround solution for this using the phone system. The License Plate Reader Committee has completed the public relations statement, system monitoring and audit protocols, and protocols on moving cameras. Outstanding items include the MOU and IDOT permits which have been resubmitted with changes. The Viper upgrade was completed on February 3rd. As of February 9th, all issues caused by the upgrade have been resolved. The NG9-1-1 project will route 9-1-1 calls to PSAPs via an ESInet using IP technology rather than analog phone lines. GIS work continues throughout the State to establish boundaries for the routing of 9-1-1 calls on the IP based platform. KenCom is scheduled to go live

on the ESInet on June 30th, 2022. KenCom is the second County in the state to go live. Nelson mentioned once KenCom starts receiving texts with pictures and videos there will need to be an increase of storage. This will be an expense that was not budgeted in the current fiscal year. Bergeron mentioned she had not gotten any direction of how much storage KenCom will need yet from the State of Illinois. KenCom and Grundy County 9-1-1 will be working together on this project due to the shared Viper phone system. Wireless 9-1-1 statistics for the month of January 2022 represented 88% calls received. Text to 9-1-1 totals for the month of January 2022 were 1.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Jensen made a motion, seconded by Burgner to approve the consent agenda, which includes approval of the January 2022 Treasurer’s Reports for the Surcharge and Operating Funds and the January 20th, 2022 Finance Committee Minutes. All six members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:

Personnel Committee Report – Jensen gave a report as follows: Staffing and staffing concerns were discussed; The importance of staff wellness was discussed due to the nature of the emergency calls they take. There was not a quorum at the meeting so all items were discussion only.

Strategic Planning Committee Report – Nelson mentioned the next project is the overload of the tower at the Public Safety Center. Nelson stated with the approval of the County Board and the Sheriff, they could put another tower next to the current one and a duplicate tower which would give double the capacity. Nelson would like to get a quote to bring back to the Board. Discussion ensued

Operations Board Chair Report – Bergeron gave a report as follows: The non-retaliation policy was reviewed and approved; The Memorandum of Understanding for the Aurora Police Department to program KenCom radio channels and talk groups was reviewed.

Finance Committee Report:

Approval of Bills:

Operation Bills – DeBolt made a motion to approve the February 2022 Operation Bills, in the amount of, \$168,904.93, seconded by Gomez. Discussion. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – Burgner made a motion to approve the February 2022 Surcharge Bills, in the amount of, \$14,131.57, seconded by DeBolt. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Development of Fire 3 channel to be Digital – Discussed in the staff report.

License Plate Reader – Discussed in the staff report.

Discussion of UHF Frequency for Oswego Township Road District – Nelson stated they need to put together an agreement with the Oswego Township Road District. Kendall Township has approached Nelson with an interest for a talk around frequency. It was discussed that this cannot create any additional work or expectations on KenCom dispatchers and administrative staff and KenCom does not incur any expenses. Lengthy discussion ensued.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other Business – 988-CESSA – Bergeron stated this is going to affect dispatch and all first responders. In the last update the two boards that are supposed to be created have not been done yet. Discussion ensued.

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday March 17th, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by DeBolt. All members present voting aye. Motion carried. Meeting adjourned at 10:27 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary