

**KENDALL COUNTY  
SHERIFF'S OFFICE**

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**ANNUAL ADMINISTRATIVE  
INTERNAL INVESTIGATIONS  
ANALYSIS AND REPORT**

**CORRECTIONS DIVISION**

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**CALENDAR YEAR 2021 ADMINISTRATIVE INTERNAL  
INVESTIGATIONS ANALYSIS AND REPORT**

**REPORT CREATED BY:  
COMMANDER JEANNE RUSSO**

Kendall County Sheriff's Office  
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The Kendall County Sheriff's Office takes all complaints seriously regarding the service provided by the Office and the conduct of its members. We accept and address all complaints of misconduct in accordance with federal, state and local law, county ordinances, and the policies and rules of this Office, and the requirements of any collective bargaining agreements. It is also the policy of this department to ensure that the community and inmates can report alleged misconduct without concern for reprisal or retaliation.

Personnel complaints include any allegation of misconduct or improper job performance that, if true, would constitute a violation federal, state or local law, county ordinance or, Office policy or rule. Personnel complaints may be generated internally, by inmates or by the public. The Sheriff's Office will accept complaints anonymously, and have been doing so since our Citizen Complaint policy was implemented in June of 2004.

Inquiries about conduct or performance that, if true, would not violate federal, state or local law, county ordinance, policy or rule may be handled informally by a supervisor and shall not be considered a personnel complaint, however; they are investigated thoroughly and documented appropriately. Such inquiries generally include clarification regarding policy, procedures or the response to specific incidents by the Office. For inquiries that are satisfied by providing such information, no further investigation shall be required.

At the conclusion of all investigated formal complaints received either internally or externally, the employee assigned to conduct the investigation shall conclude their report by classifying the disposition into one of the following categories:

**Unfounded** - When the investigation discloses that the alleged acts did not occur or did not involve department members. Complaints that are determined to be frivolous will fall within the classification of unfounded.

**Exonerated** - When the investigation discloses that the alleged act occurred but that the act was justified, lawful and/or proper.

**Not sustained** - When the investigation discloses that there is insufficient evidence to sustain the complaint or fully exonerate the member.

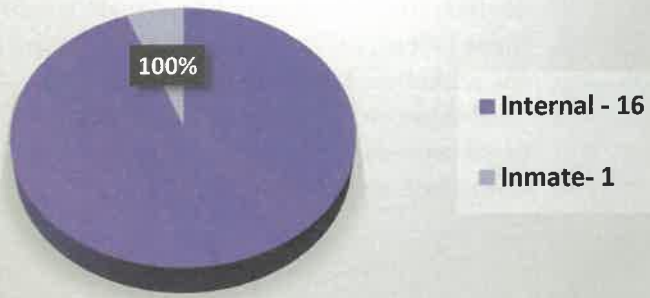
**Sustained** - When the investigation discloses sufficient evidence to establish that the act occurred and that it constituted misconduct.

If an investigation discloses misconduct or improper job performance that was not alleged in the original complaint, the investigator shall take action with regards to any additional allegations including initiating a separate investigation when necessary.

A summary of the complaints received and investigated in 2021 is included in this report as well as a year to year comparison for the timeframe between 2018-2021. The Sheriff's Office conducts reviews of Use of Force incidents separately, those investigations are not part of this report and are documented in an independent analysis and report. The Sheriff's Office

also conducts reviews of Prison Rape Elimination Act complaints, those investigations are not part of this report and are documented in an independent analysis and report.

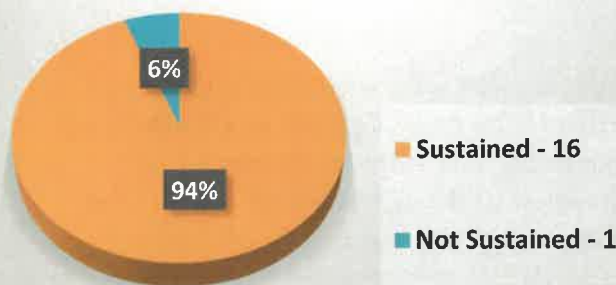
### 2021 Complaint Source Corrections Division (Chart 1.2)



In 2021, The Kendall County Sheriff's Office Corrections Division investigated 17 complaints. These internal investigations consisted of policy infractions that occurred during a department member's regular course of duty. 16 of these complaints were initiated internally and 1 complaint was initiated by an inmate.

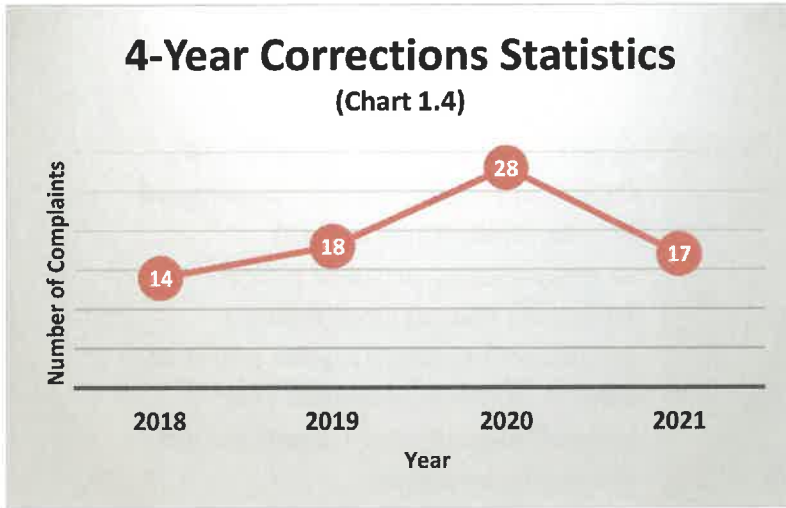
In 2021, Corrections deputies processed 1,919 inmates into the Kendall County Jail. The Kendall County Jail had an average daily population of 146 inmates in 2021. The Corrections staff is in constant contact with the daily population of inmates housed in the jail, 24 hours a day, 7 days a week, 365 days a year.

### 2021 Complaint Dispositions Corrections Division (Chart 1.3)



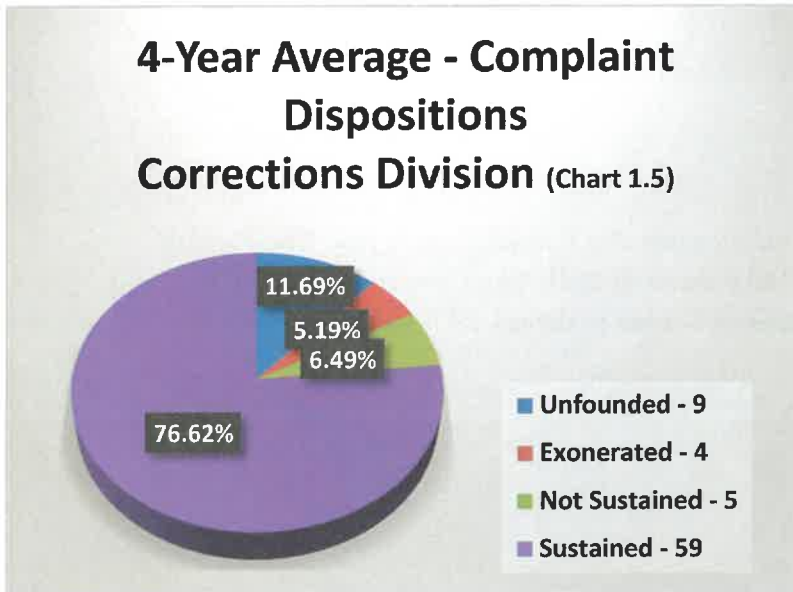
In 2021, all 17 complaints were investigated and handled with the appropriate corrective action from counseling to resignations. These complaints range from damaging office equipment to infractions that occurred during the department members regular course of duty. After a review of these complaints, 16 of the 17 complaints were sustained and 1 was not sustained.

(Chart1.3).



Since 2018, the Corrections Division has averaged 22 administrative internal investigations per year (Chart 1.4)

A list of the administrative internal investigations and their dispositions are attached as a separate document to this analysis for 2021 (Chart 1.6). An analysis of these investigations determined that none of the administrative internal investigations resulted in any findings of systemic or organizational deficiencies requiring immediate corrective action.



Since 2018, the Kendall County Corrections Division has been responsible for 77 administrative internal investigations. The Corrections 4-year average as depicted in Chart 1.5 indicates that 77% of the administrative investigations were sustained, 12% were unfounded, and 5% were exonerated, 6% were not sustained.(Chart 1.5).

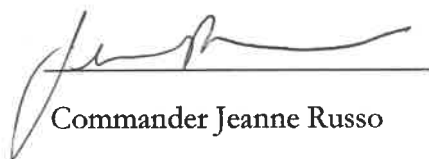
The Sheriff's Office will continue to strive for excellence and expect the utmost professionalism from our staff as we continue to serve the members of our community. As we move forward, the Sheriff's Office will continue to update our administrative internal investigation process.

In 2021, the Kendall County Sheriff's Office implemented ArxAlert software for tracking internal reviews. ArxAlert has allowed the Kendall County Sheriff's Office to have greater accountability of our office through a cloud-based community software platform. This software allows us to identify, analyze, and act on information impacting the safety of the individuals we care for and the staff that is responsible their safety as well as information impacting the security of the facility.

In 2022, we anticipate using the software to provide an updated public facing dashboard with real-time data for the community to review.

In 2021, an Inspector General position was approved by the Kendall County Board and it is hoped to be filled by mid-2022. The Inspector General for the Office of the Sheriff will direct, manage, supervise, and coordinate the programs and activities of internal investigations and complaints within the Kendall County Sheriff's Office. This position will function as an independent and impartial investigator for use of force incidents and complaints of misconduct regarding any member of the office. Inspector General position will help ensure proper integration and public accountability of all Kendall County Sheriff's Office policies and procedures.

I have no additional recommendations or observations regarding our administrative internal investigations process.



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Commander Jeanne Russo



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Chief Deputy Mike Peters



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Sheriff Dwight Baird

**2021 - Corrections Internal Investigations  
(Chart 1.6)**

<b>Internal/External</b>	<b>Division</b>	<b>Disposition</b>
Internal	Corrections	Not Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Inmate	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Sustained
Internal	Corrections	Outstanding
Internal	Corrections	Outstanding