

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
FINANCE COMMITTEE MEETING MINUTES**

**APRIL 23, 2019**

**I. Call to Order**

Committee Chair Kellogg called the Finance Committee meeting to order at 5:57 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Cesich, Gilmour, Kellogg, and Vickers all were present.

Commissioner Gryder entered the meeting at 5:58 pm.

**III. Approval of Agenda**

Commissioner Cesich made a motion to approve the agenda as presented. Seconded by Commissioner Vickers. All, aye. Opposed, none.

**IV. Public Comments**

There were no public comments offered by citizens in attendance.

**V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$13,000.00**

The Finance Committee reviewed the claims list.

Commissioner Cesich made a motion to forward claims for an amount not-to-exceed \$8,187.42. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

Commissioner Gryder entered the meeting room.

**VI. Review of Financial Statements and Cost Center Reports through March 31, 2019**

Director Guritz presented an overview of the financial statements and cost center reports through March 31, 2019. All the Environmental Education cost centers are positive. Meadowhawk Lodge rental revenue is exceeding budgeted estimates.

**VII. Cropland Conversion Approach Updates for Fox River Bluffs Forest Preserve**

Director Guritz presented updates on the cropland conversion for Fox River Bluffs Forest Preserve. Plans are fitted accordingly to soil types and tile locations. Cover crop was suggested.

### **VIII. Request for Quotes for Nursery Plant Materials and Seed Bid Specifications Updates**

Director Guritz presented updates on nursery plants and seed bid mixes.

The Finance Committee gave direction to obtain quotes.

### **IX. Hoover Forest Preserve – Sewer Line Repair or Replacement Discussions**

Director Guritz presented a discussion on the repair or replacement of the sewer line at Hoover Forest Preserve.

The Finance Committee discussed replacement of the sewer line and requested estimates.

### **X. Discussion on the Establishment of a Forest Preserve Improvements Fund through Transfer of Cumulative Interest Earnings**

Director Guritz presented a report on the potential establishment of a fund made of the capital fund and dept services, transferred over into an improvement fund for greater interest earnings. A resolution and ordinance was presented.

Commissioner Gryder made a motion to forward the resolution to establish a Forest Preserves Improvements Fund to Commissions. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

### **XI. Subat Forest Preserve – Reserve Repairs and Schedule for Reopening**

Director Guritz presented a report Subat Forest Preserve repairs and a schedule for reopening. The target date to reopen by June 1. A list of improvements were discussed. An estimate for a roof replacement on the shelter by A & B Roofing was discussed.

### **XII. Ellis Tractor Repairs Estimates**

Director Guritz presented a report on Ellis tractor repair estimates at about \$1,400.

### **XIII. Lesson House Update and Draft Bill of Sale**

Director Guritz presented report for Ellis lesson horse “Boomer”. Boomer is a better fit for Sunrise Center. A draft bill of sale was presented for “Hank”.

#### **XIV. Natural Start Alliance Conference – Discussion on Extending Support for Professional Development**

Director Guritz remarked that two Natural Beginnings staff members are attending a conference in New Hampshire and would like District funds to support the professional development. It was proposed to pay for registration, paid time while at the conference, and for hotel accommodations.

The Finance Committee discussed asking the Forest Foundation of Kendall County for support.

#### **XV. Executive Session**

None.

#### **XVI. Other Items of Business**

Director Guritz presented an update on insurance costs YTD.

Director Guritz reported updates on Little Rock Creek Forest Preserve and Henneberry Forest Preserve.

Director Guritz presented updates on the Hoover Rail Crossing agreement.

#### **XVII. Public Comments**

No public comments were offered by citizens in attendance.

#### **XVIII. Adjournment**

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Gilmour. Aye, all. Opposed, none. Meeting adjourned at 6:48 pm.

Respectfully submitted,

David Guritz  
Executive Director, Kendall County Forest Preserve District