

**COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, March 24, 2022**

Call to Order – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:00p.m

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt		5:04p.m.	
Scott Gengler	Here		
Scott Gryder	Absent		
Matt Kellogg	Here		

Others Present – Latreese Caldwell, Jennifer Karales, Scott Koeppe

Approval of Agenda - Member Cesich made a motion to approve the agenda, second by Member Gengler. **With three members present voting aye, the motion carried.**

Member DeBolt entered the meeting at 5:04p.m.

Approval of Claims – Member Cesich made a motion to forward the claims to the County Board for approval, second by Member Gengler. **With four members present voting aye, the motion carried, by a vote of 4-0.**

Department Head and Elected Official Reports – Scott Koeppe reported that the Admin HR Committee had approved and forwarded to the Finance Committee for consensus, the Champion Program and Awards for a Broadband Survey in Kendall County. The Grundy Kendall Regional Office of Education will assist the Kendall County Information & Communication Technology staff with contacting local public and private school students to complete the online survey. The committee approved a maximum of \$1000 to be taken from ARPA funds to use as incentives for participation. **There was consensus by the Finance Committee to authorize up to \$1000 from ARPA funds for this project.**

Items of Business

- *Approval of an Intergovernmental Cooperation Agreement creating the LSP-Kendall LLC Taxing Bodies Consortium* – Mr. Koeppe briefed the committee on the agreement that will allow collaboration of all of the stakeholders in the LSP-Kendall LC Taxing Bodies Consortium.

Member Cesich made a motion to forward the item to the April 5, 2022 County Board meeting for approval, second by Member DeBolt. With four members present voting aye, the motion passed and the item will be added to the April 19, 2022 County Board

meeting consent agenda.

- *Discussion and Approval of PT Administrative Assistant Position for the Administration Department* – Latreese Caldwell briefed the committee on the need for additional clerical support in the Administration Department, and reviewed the proposed hours and salary. The salary would be part of the department’s budget revision, and funding would come from ARPA funds for lost revenue.

Member Cesich made a motion to forward the request to the April 19, 2022 County Board meeting for discussion and approval, second by Member Gengler. **With four members present voting aye, the motion carried.**

- *Discussion and Approval of Gravity Software Services: Budget Book* - Ms. Caldwell informed the committee on the software services, and reviewed the past budget software systems that have been utilized by Administration: Excel Spreadsheets in 2018 & 2019; Questica in 2020; and Tyler Munis in 2021 & 2022. Ms. Caldwell stated that the Gravity Software System would provide real time data connection with Tyler Munis, exceptionally high quality reports, collaboration with all county offices and departments, an audit trail following who made each change, when each change occurred, and what was changed; as well as monitor the review, submission and approval process and control who has access to each section of the report with Gravity’s flexible workflow model.

Member Cesich made motion to forward the item to the April 19, 2022 County Board meeting for approval, second by Member DeBolt. **With four members present voting aye, the motion carried.**

- *Review, Discussion and Approval of Tax Levy Recommendation for Senior Levy Applications* – Senior Tax Levy Applications received by March 4, 2022 and were distributed to all ten County Board members for review. **The applications will be discussed and a decisions will be made regarding the foregoing of hearings this year, and the amounts to be awarded for each request, at the April 14, 2022 Finance Committee meeting.**
- *Discussion of Property Tax Abatements* – Mr. Koeppel updated the committee on te current County process for Property Tax Abatements, the proposed abatement of the for the Molto Corporation warehouse in Minooka of 75 percent the first year, 50 percent the second year, and 25 percent the third year.

Mr. Koeppel reported that he received a Tax Abatement request from the TFW Company, and that he would recommend the same percentages and term agreement as presented to Molto.

Mr. Koeppel stated that there is approximately one million square feet of property east of Ridge Road that will be discussed at the Forest Preserve Committee of the Whole on April 12, 2022.

Public Comment – None

Questions from the Media – None

Action Items for the April 5, 2022 County Board Meeting

- *Approval of Claims*
- *Approval of an Intergovernmental Cooperation Agreement creating the LSP-Kendall LLC Taxing Bodies Consortium (Consent Agenda)*

Items for the April 14, 2022 Committee of the Whole Meeting - None

Executive Session – Not needed

Adjournment – Member DeBolt made a motion to adjourn the Budget and Finance Committee meeting, Member Cesich seconded the motion. **With four members present voting aye, the meeting was adjourned at 6:00p.m. by a vote of 4-0.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Clerk