



**KENDALL COUNTY**  
**ANIMAL CONTROL**

**Kendall County Office Building**  
**111 W. Fox Street; Room 210; Yorkville IL**

**Wednesday, April 27, 2022 at 8:30a.m.**  
**MEETING A G E N D A**

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Brian DeBolt, Elizabeth Flowers, Scott Gengler, Ruben Rodriguez
- 3. Approval of Agenda**
- 4. Approval of Minutes from March 23, 2022**
- 5. Monthly Reports**
  - Census Log
  - Bite Report
  - Operations Report
    - a) Staffing Situation*
    - b) Sound Baffle Update*
    - c) Landscaping Project Update*
    - d) Micro-chip Clinic Update*
    - e) Shot Clinic Update*
  - Accounting Report
- 6. Committee Business**
- 7. Public Comment**
- 8. Executive Session**
- 9. Action Items for County Board**
- 10. Adjournment**

*If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Department at 630-553-4171, a minimum of 24-hours prior to the meeting time*



**MEETING MINUTES**  
**WEDNESDAY, MARCH 23, 2022**

**Call to Order** – The meeting was called to order by Committee Chair Amy Cesich at 8:30a.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Brian DeBolt	Here		
Elizabeth Flowers	Absent		
Scott Gengler		8:34a.m.	
Ruben Rodriguez	Here		

**With 3 members present, a quorum was established to conduct committee business.**

Others present: Kelly Prestegaard, Animal Control Director, Scott Koeppel, County Administrator

**Approval of Agenda** – Motion made by Member Rodriguez, second by Member DeBolt to approve the agenda. **With three members in agreement, the motion carried by a vote of 3-0.**

**Approval of Minutes** – Motion made by Member DeBolt to approve the minutes from January 26, 2022, second by Member Rodriguez. **With three members in agreement, the minutes were approved by a 3-0 vote.**

**Monthly Reports**

- **Census Log** – Director Prestegaard reviewed the census logs with the committee, and noted that they have had an increase in owner-surrenders this year. Prestegaard stated that there has also been an increase in dog intakes, and they currently have 3 on hold, 2 dogs available for adoption, 2 surrenders, and 2 cats available for adoption. **Written Report Provided**
- **Bite Report** – **Written Report provided.**
- **Operations Report** – Director Prestegaard updated the committee on the rabies tag count, and explained the process for notifying citizens of non-compliance, and the 7-day deadline to purchase tags after vaccinations. Staff has been contacting owners after vaccinations, and if they are still non-compliant after a notification letter is mailed, staff contacts the State’s Attorney’s Office.

The Director was happy to report that she hired an additional part-time Kennel Technician recently, and increased the Administrative Assistant hours to 26 per week.

Prestegaard stated that Deja is a tremendous asset to the office, jumping in whenever and wherever she is needed.

The Inmate Program resumed recently, and appears to be working well since inmates are able to receive Community Service Hours for work in Animal Control.

- **Accounting Report** – Director Prestegaard reported an increase in the uniform line due to the turn-over of part-time employees.

Prestegaard also stated that she is purchasing rabies tags a year in advance to secure additional savings.

Mr. Koeppel reported that Animal Control is still on track to transfer \$35,000 to the General Fund later this year.

Discussion on adding sound baffles to the Kennel Area, correct placement of the baffles in the kennel area, the current purchase price and installation.

**Written report provided.**

### **Committee Business**

- *Discussion of Landscaping Proposal for Animal Control Facility and Funding Options* – Discussion of the agreement proposal from 4Seasons Landscaping, the labor vs. the plant costs, and other options that might be available including fundraising for the full amount needed to hire 4Seasons to complete the work, or checking with local Boy Scout groups to see if anyone seeking Eagle Scout status is searching for a local project. Matthew Prochaska and/or Gary Golinski in Yorkville would be good resources to check on this option. Facilities Management staff are also checking with other landscaping companies for a quote.

**Public Comment** – None

**Executive Session** – Not Needed

**Action Items for the County Board** – None

**Adjournment** – Member Gengler made a motion to adjourn the meeting, second by Member DeBolt. **With four members present in agreement, the meeting was adjourned at 9:05a.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and  
Recording Secretary



## Kennel Comparisons Statistics

### "Intake Comparisons"

1/1/21 to 4/22/21

1/1/22 to 4/22/22

<b>Dogs</b>				
Strays	34	44	↑	29.4 %
Owner Surrenders	6	15	↑	150.0 %
Legal	1	1	↑	- %
<b>Total Dogs Received:</b>	<b>41</b>	<b>60</b>	↑	<b>46.3 %</b>
<b>Cats</b>				
Strays	10	10	↑	- %
<b>Total Cats Received:</b>	<b>10</b>	<b>10</b>	↓	<b>0.0 %</b>
<b>Total Intakes:</b>	<b>51</b>	<b>70</b>	↑	<b>37.3 %</b>

### "Outcome Comparisons"

1/1/21 to 4/22/21

1/1/22 to 4/22/22

<b>Dogs</b>				
Adoption	5	26	↑	420.0 %
Euthanasia	0	2	↑	200.0 %
Return to Owner	28	31	↑	10.7 %
Transfer to Rescue	4	3	↓	25.0 %
<b>Total Dogs Dispositioned:</b>	<b>37</b>	<b>62</b>	↑	<b>67.6 %</b>
<b>Cats</b>				
Adoption	3	8	↑	166.7 %
Euthanasia	1	0	↓	100.0 %
Return to Owner	2	1	↓	50.0 %
Transfer to Rescue	2	0	↓	100.0 %
<b>Total Cats Dispositioned:</b>	<b>8</b>	<b>9</b>	↑	<b>12.5 %</b>
<b>Total Outcomes:</b>	<b>45</b>	<b>71</b>	↑	<b>57.8 %</b>

Animals in the Shelter on 4/22/2022

	CAT	DOG	Total
	3	9	12



## Kennel Comparisons Statistics

### "Intake Comparisons"

3/1/21 to 3/31/21

3/1/22 to 3/31/22

<b>Dogs</b>				
Strays	15	15	↑	- %
Owner Surrenders	2	4	↑	100.0 %
Legal	1	0	↓	100.0 %
<b>Total Dogs Received:</b>	<b>18</b>	<b>19</b>	↑	<b>5.6 %</b>
<b>Cats</b>				
Strays	6	3	↓	50.0 %
<b>Total Cats Received:</b>	<b>6</b>	<b>3</b>	↓	<b>50.0 %</b>
<b>Total Intakes:</b>	<b>24</b>	<b>22</b>	↓	<b>8.3 %</b>

### "Outcome Comparisons"

3/1/21 to 3/31/21

3/1/22 to 3/31/22

<b>Dogs</b>				
Adoption	0	8	↑	800.0 %
Euthanasia	0	1	↑	100.0 %
Return to Owner	14	10	↓	28.6 %
<b>Total Dogs Dispositioned:</b>	<b>14</b>	<b>19</b>	↑	<b>35.7 %</b>
<b>Cats</b>				
Adoption	0	3	↑	300.0 %
Return to Owner	1	0	↓	100.0 %
Transfer to Rescue	1	0	↓	100.0 %
<b>Total Cats Dispositioned:</b>	<b>2</b>	<b>3</b>	↑	<b>50.0 %</b>
<b>Total Outcomes:</b>	<b>16</b>	<b>22</b>	↑	<b>37.5 %</b>

Animals in the Shelter on 4/22/2022	CAT	DOG	Total
	3	9	12



## Kennel Comparisons Statistics

### "Intake Comparisons"

4/1/21 to 4/22/21

4/1/22 to 4/22/22

<b>Dogs</b>				
Strays	4	14	↑	250.0 %
Owner Surrenders	1	4	↑	300.0 %
<b>Total Dogs Received:</b>	<b>5</b>	<b>18</b>	↑	<b>260.0 %</b>
<b>Cats</b>				
Strays	1	2	↑	100.0 %
<b>Total Cats Received:</b>	<b>1</b>	<b>2</b>	↑	<b>100.0 %</b>
<b>Total Intakes:</b>	<b>6</b>	<b>20</b>	↑	<b>233.3 %</b>

### "Outcome Comparisons"

4/1/21 to 4/22/21

4/1/22 to 4/22/22

<b>Dogs</b>				
Adoption	2	4	↑	100.0 %
Euthanasia	0	1	↑	100.0 %
Return to Owner	5	10	↑	100.0 %
Transfer to Rescue	2	1	↓	50.0 %
<b>Total Dogs Dispositioned:</b>	<b>9</b>	<b>16</b>	↑	<b>77.8 %</b>
<b>Cats</b>				
Adoption	1	1	↓	- %
<b>Total Cats Dispositioned:</b>	<b>1</b>	<b>1</b>	↓	<b>0.0 %</b>
<b>Total Outcomes:</b>	<b>10</b>	<b>17</b>	↑	<b>70.0 %</b>

Animals in the Shelter on 4/22/2022

	CAT	DOG	Total
	3	9	12



Total Number of Registrations Issued  
Between 01/01/21 and 12/31/21

	CAT	DOG	OTHER	TOTAL
<b>TOTAL</b>	<b>3193</b>	<b>12984</b>	<b>1</b>	<b>16178</b>
RABIES TAG 1 YR ALTERED	115	449	0	564
RABIES TAG 1 YR ALTERED VET	2047	5346	0	7393
RABIES TAG 1 YR UNALTERED	16	172	0	188
RABIES TAG 1 YR UNALTERED VET	327	2542	1	2870
RABIES TAG 3 YR ALTERED	79	364	0	443
RABIES TAG 3 YR ALTERED VET	599	3701	0	4300
RABIES TAG 3 YR UNALTERED	2	38	0	40
RABIES TAG 3 YR UNALTERED VET	8	372	0	380



Total Number of Registrations Issued  
Between 01/01/22 and 04/22/22

	CAT	DOG	TOTAL
<b>TOTAL</b>	<b>509</b>	<b>2321</b>	<b>2830</b>
RABIES TAG 1 YR ALTERED	16	101	117
RABIES TAG 1 YR ALTERED VET	314	991	1305
RABIES TAG 1 YR UNALTERED	1	43	44
RABIES TAG 1 YR UNALTERED VET	54	400	454
RABIES TAG 3 YR ALTERED	14	113	127
RABIES TAG 3 YR ALTERED VET	108	620	728
RABIES TAG 3 YR UNALTERED	0	6	6
RABIES TAG 3 YR UNALTERED VET	2	47	49



# Kendall County Animal Control

802 John Street  
Yorkville IL 60560



Bites between 3/1/2022 and 3/31/2022

<u>Date</u>	<u>Pet Name</u>	<u>Breed</u>	<u>Vaccinated</u>	<u>Altered</u>	<u>Victim/Owner</u>	<u>Multiple Bites</u>
03/04/2022	THEODORO	CHIHUAHUA SH / POODLE MIN	NOT UTD	UNALTERED	VICTIM	NO
03/05/2022	CHEWIE	GOLDEN RETR / POODLE MIN	UTD	ALTERED	VICTIM	NO
03/05/2022	BOJANGLES	ALASK MALAMUTE	UTD	ALTERED	OWNER	YES
03/07/2022	MJ	DOMESTIC SH	NOT UTD	ALTERED	OWNER	NO
03/10/2022	WRIGLEY	PIT BULL	UTD	ALTERED	VICTIM	NO
03/11/2022	KOBE	LABRADOR RETR / MIX	NOT UTD	ALTERED	OWNER	NO
03/11/2022	LOGAN	LABRADOR RETR / MIX	NOT UTD	ALTERED	OWNER	NO
03/15/2022	UNKNOWN	LABRADOR RETR / MIX	NOT UTD	UNALTERED	VICTIM	UNK
03/17/2022	ANTONIO	GERM SHEPHERD / MIX	UTD	ALTERED	OWNER	NO
03/18/2022	BEUFORD	BOXER	UTD	ALTERED	VICTIM	NO
03/18/2022	MILTON	BRITTANY	UTD	ALTERED	OWNER	NO
03/18/2022	TORO	CHIHUAHUA SH	NOT UTD	UNALTERED	VICTIM	NO
03/19/2022	MR CARLOS	AMERICAN STAFF	UTD	UNALTERED	VICTIM	NO
03/21/2022	AYDA	GERM SHEPHERD	NOT UTD	UNALTERED	VICTIM	NO
03/22/2022	PADDINGTON	SIBERIAN HUSKY / MIX	UTD	ALTERED	OWNER	NO
03/23/2022	UNKNOWN	LABRADOR RETR / MIX	NOT UTD	UNALTERED	VICTIM	UNK
03/24/2022	WINCHESTER	RHOD RIDGEBACK / MIX	NOT UTD	ALTERED	VICTIM	NO
03/24/2022	BROCK	PIT BULL	NOT UTD	ALTERED	VICTIM	NO
03/25/2022	KHALEESI	PIT BULL / MIX	UTD	ALTERED	OWNER	NO
03/26/2022	LUCKY	CHIHUAHUA SH	UTD	UNALTERED	VICTIM	NO
03/29/2022	MAZZIE	ROTTWEILER	UTD	ALTERED	OWNER	NO
03/29/2022	SKYE	GERM SHEPHERD	UTD	UNALTERED	OWNER	NO
03/30/2022	DENIM	GERM SHEPHERD	UTD	UNALTERED	OWNER	NO
03/30/2022	DENIM	GERM SHEPHERD	UTD	UNALTERED	VICTIM	NO

Breed	Total
<b>Total</b>	<b>23</b>
<b>CAT</b>	<b>1</b>
DOMESTIC SH	1
<b>DOG</b>	<b>22</b>
ALASK MALAMUTE	1
AMERICAN STAFF	1
BOXER	1
BRITTANY	1

Date

Pet Name

Breed

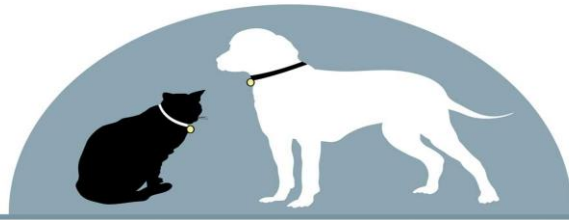
Vaccinated

Altered

Victim/Owner

Multiple Bites

	Total
CHIHUAHUA SH	2
CHIHUAHUA SH / POODLE MIN	1
GERM SHEPHERD	3
GERM SHEPHERD / MIX	1
GOLDEN RETR / POODLE MIN	1
LABRADOR RETR / MIX	4
PIT BULL	2
PIT BULL / MIX	1
RHOD RIDGEBACK / MIX	1
ROTTWEILER	1
SIBERIAN HUSKY / MIX	1



**KENDALL COUNTY**  
**ANIMAL CONTROL**

***Financial Statements FY22***  
***March 2022***

**KENDALL COUNTY ANIMAL CONTROL FUND #1301**  
**Statement of Revenues And Expenditures**  
**3/31/2022**

	<b>CURRENT YEAR</b>				<b>PRIOR YEAR</b>	<b>VARIANCE</b>
	<b>FY22 Budget</b>	<b>February Actual</b>	<b>FY22 YTD</b>	<b>YTD Percent of Budget</b>	<b>FY21 YTD</b>	<b>FY22 YTD v. FY21 YTD</b>
<b>REVENUE</b>						
Fines & Fees	\$ 20,000	\$ 3,652	\$ 9,072	45.4%	\$ 4,249	\$ 4,823
Miscellaneous	300		84	28.0%	-	84
Donations	5,000	405	897	18.0%	215	682
Rabies Tags Sold	300,000	16,639	81,076	27.0%	23,085	57,991
Intact Registration Fee	13,000	420	3,115	24.0%	2,270	845
Transfer In from State Pet Fund						
<b>Total Revenue</b>	<b>\$ 338,300</b>	<b>\$ 21,116</b>	<b>\$ 94,244</b>	<b>27.9%</b>	<b>\$ 29,819</b>	<b>\$ 64,425</b>
<b>EXPENDITURE</b>						
Salary - Other	\$ 84,872	\$ 5,499	\$ 20,317	23.9%	\$ 4,781	\$ 15,537
Salary - Administrator	6,500	500	2,000	30.8%	500	1,500
Salary - Animal Control Warden	60,000	4,615	16,846	28.1%	3,941	12,905
Salary - Assistant Warden	37,440	2,880	10,512	28.1%	2,823	7,689
Overtime	1,500	-	-			-
Office Supplies	1,500	-	301	20.1%	160	141
Postage	1,600	135	526	32.9%	-	526
Training	2,000		100	5.0%	-	100
Telephone & Pager	1,200	65	264	22.0%	-	264
Equipment	3,500	55	830	23.7%	-	830
Vehicle Maintenance	1,600	(55)	73	4.6%	-	73
Gasoline/Fuel/Oil	600		118	19.6%	51	67
Uniforms	750	-	374	49.9%		374
Refunds		-	940			
Observation/Disposal	500		-			-
Microchips	1,000					-
Volunteers/Public Relations	1,000				-	-
Neuter/Spay Fees						-
Rabies Tags	2,500		2,313	92.5%	2,261	52
Transportation, Board & Care	12,000	168	204	1.7%	299	(95)
Kennel Improvements					-	-
Capital Expenditures						-
<b>Total Operating Expenditure</b>	<b>\$ 220,062</b>	<b>\$ 13,862</b>	<b>\$ 55,718</b>	<b>25.3%</b>	<b>\$ 14,815</b>	<b>\$ 40,903</b>
<b>TRANSFERS OUT</b>						
Transfer to General Fund	\$ 51,923	\$ 869	\$ 4,887	9.4%	\$ 1,363	\$ 3,524
Transfer to IMRF Fund	16,000	906	3,851	24.1%	1,074	2,778
Transfer to SS Fund	13,000	1,032	4,109	31.6%	921	3,188
Transfer to Building Fund	35,050		-			
<b>Total Transfers Out</b>	<b>\$ 115,973</b>	<b>\$ 2,807</b>	<b>\$ 12,847</b>	<b>11.1%</b>	<b>\$ 3,358</b>	<b>\$ 9,489</b>
<b>Total Expenditure &amp; Transfers Out</b>	<b>\$ 336,035</b>	<b>\$ 16,669</b>	<b>\$ 68,566</b>	<b>20.4%</b>	<b>\$ 18,173</b>	<b>\$ 50,392</b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>\$ 2,265</b>	<b>\$ 4,448</b>	<b>\$ 25,679</b>	<b>1133.7%</b>	<b>\$ 11,646</b>	<b>\$ 14,033</b>

**KENDALL COUNTY ANIMAL CONTROL FUND #1301  
FUND (CASH) BALANCE  
FY 2021**

MONTH	FY22 Monthly REVENUE OVER/(UNDER) EXPENSES	FY22 FUND (CASH) BALANCE	FY21 Monthly REVENUE OVER/(UNDER) EXPENSES	FY21 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 159,477		\$ 138,754
December-21	\$ (6,190)	153,287	\$ 11,646	150,400
January-22	21,276	174,563	6,310	156,710
February-22	392	174,955	23,019	179,729
March-22	4,448	179,403	3,030	182,759
April-22		179,403	5,710	188,469
May-22		179,403	4,986	193,455
June-22		179,403	10,169	203,624
July-22		179,403	(3,409)	200,215
August-22		179,403	27,395	227,610
September-22		179,403	6,756	234,365
October-22		179,403	1,963	236,328
November-22		179,403	(76,851)	159,477
Fund (Cash)	\$ 19,926		\$ 20,723	
YTD Fund Balance		\$ 179,403		\$ 159,477

**KENDALL COUNTY ANIMAL CONTROL**  
**Statement of Revenues And Expenditures**  
**3/31/2022**

**Animal Medical Care Fund #1302**

	<b>FY22 Budget</b>	<b>February Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 19,829</b>				FY13 \$250 FY14 21,935 FY15 33,497
<b>Revenue</b>					FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132
Donations & Receipts	10	55	1,080	10800.0%	FY20 18,939
Total Revenue	10	55	1,080	10800.0%	FY21 18,939 FY22 \$ 755
<b>Expenditure</b>					
Animal Medical Care Expenses	3,000	-	325	10.8%	
Heartworm Testing	500	-	-	0.0%	
FeLuk/FIV Testing	750	-	-	0.0%	
Total Expenditure	4,250	-	325	7.7%	
<b>Ending Balance</b>	<b>\$ 15,589</b>	<b>\$ 55</b>	<b>\$ 755</b>		

**County Animal Population Control Fund #1309**

	<b>FY22 Budget</b>	<b>February Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 152,943</b>				FY11 46,246 FY12 60,939 FY13 64,358
<b>Revenue</b>					FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508
Fees	12,000	1,390	6,880	57.3%	FY18 108,859
Total Revenue	12,000	1,390	6,880	57.3%	FY19 117,265 FY20 115,665 FY21 113,702 FY22 777
<b>Expenditure</b>					
Spay/Neuter Fees - Targeted Dogs/Cats	15,000	1,145	2,491	16.6%	
Spay/Neuter Fees - Adopted Dogs/Cats	5,000	557	3,612	72.2%	
Total Expenditure	20,000	1,702	6,103	30.5%	
<b>Ending Balance</b>	<b>\$ 144,943</b>	<b>\$ (312)</b>	<b>\$ 777</b>		

**Animal Control Capital Fund #1400**

	<b>FY22 Budget</b>	<b>February Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 23,607</b>				FY11 87,769
<b>Expenditure</b>					FY13 46,762 FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293 FY19 113,553
Expense - Building Improvements	10,000	-	-		FY20 3,551 FY21 3,255 FY22 \$ -
Capital Expenditure	2,500	-	-	0.0%	
Total Expenditure	12,500	-	-	0.0%	
<b>Transfers In</b>					
Transfers In - from Animal Control Fund	35,050	-	-		
Total Transfers In	35,050	-	-		
<b>Ending Balance</b>	<b>\$ 46,157</b>	<b>\$ -</b>	<b>\$ -</b>		