

KenCom Personnel Committee Meeting Notes
Held, February 17th, 2022
8:01 a.m.

Member	Agency	Present	Absent
Larry Nelson	Member At Large	X	
Greg Witek	Little Rock Fox Fire Depart		X
Josh Flanders	Oswego Fire Depart		X
James Jensen	Yorkville Police Depart	X	

Others present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, Executive Assistant.

Jensen called the meeting to order and requested a roll call of the membership. A roll call was taken with two of the four members present not creating the necessary quorum for voting purposes.

Public Comments: None

Correspondence: Bergeron summarized a letter she received from the State’s Attorney’s Office to assign a Designated Auditing Official for KenCom.

Jensen called for Old Business:

Review of Employee Handbook – Bergeron stated she has been working on revising the Employee Handbook and will bring to the Committee for review when completed.

Review of Technology Policy – No Report

Review of Harassment Policy – No Report

Other Old Business – None

Jensen called for New Business:

Staffing Updates – Bergeron stated they hired a supervisor and a telecommunicator which puts KenCom fully staffed. They did not hire the plus one or two they were approved for due to the candidate pool. Discussion ensued.

Staffing Concerns – None

Union Issues, Concerns – Bergeron noted this is the contract year they will go into negotiations. The union has to give notice of a demand to bargain in June. Discussion ensued.

Staff Personal Wellness – Jensen discussed the importance of the wellness of dispatchers in critical incidents. There was a handout discussed on the protocol for these critical incidents and information on First Responders Wellness Center, Dr. Steiner. Discussion ensued on creating this program for the dispatchers when these critical incidents occur.

Hiring – No Report

Designated Auditing Official (Non-Retaliation Policy) – Bergeron reviewed the Non-Retaliation Policy contained in the packet. During discussion it was mentioned to reach out to KenCom’s Attorney to see if they will be KenCom’s Designated Auditing Official.

Closed Session Audio Destruction - None

Other Business from the Floor – Nelson stated we are now Kendall County 211 incorporated and have the initial Board. Bergeron has been asked to sit on the Board as the KenCom representative.

Closed Session – None

Jensen stated the next Personnel Committee is Thursday, March 17th, 2022 at 8:00 a.m. Discussion ended at 8:59 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary