



COUNTY OF KENDALL, ILLINOIS
ADMIN HR COMMITTEE
KC Office Building, 111 W. Fox Street
County Board Rm 210; Yorkville
Monday, May 2, 2022 at 5:30p.m.

MEETING AGENDA

- 1. Call to Order**
- 2. Roll Call:** Elizabeth Flowers (Chair), Scott Gengler, Judy Gilmour, Dan Koukol, Robyn Vickers
- 3. Approval of Agenda**
- 4. Approval of Minutes – April 4, 2022**
- 5. Department Head and Elected Official Reports**
- 6. Public Comment**
- 7. Committee Business**
 - *Discussion and Approval of Rubrik ITB low bid from Presidio in an Amount of \$153,810.76*
 - *Discussion and Approval of Revised Employee Handbook*
- 8. Executive Session**
- 9. Items for Committee of the Whole**
- 10. Action Items for County Board**
- 11. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING MINUTES
Wednesday, April 4, 2022

CALL TO ORDER – Vice Chair Gilmour called the meeting to order at 5:36pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Absent		
Scott Gengler	Here		
Judy Gilmour	Here		
Dan Koukol	Here		
Robyn Vickers	Here		

Staff in Attendance: Scott Koeppel

Others in Attendance: Dane Mull, Alliant Mesirow Insurance

APPROVAL OF AGENDA – Motion made by Member Koukol, second by Member Gengler to approve the agenda. **With four members voting aye the motion passed by a 4-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Gengler, second by Member Vickers to approve the March 16, 2022 minutes. **With four members present voting aye the motion passed 4-0**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS – No report

PUBLIC COMMENT – None

COMMITTEE BUSINESS

- *Property, Liability, and Workers Compensation Presentation - Alliant Insurance Services* – Dane Mull, Alliant Account Executive provided the annual stewardship report to the committee, showcasing the efforts made by the county to manage the risks to the county. Mr. Mull stated that the insurance market are still challenging and difficult for government entities, primarily due to property losses, catastrophes, civil unrest, and the pandemic and societal issues. Mr. Mull reported that ICRMT has helped all of its members to stay a little more insulated with all that is currently going on.

Mr. Mull highlighted some of the achievements and accomplishments for this year including a cost containment programs to help manage workers comp claims and the rebound program for the Sheriff’s Office, Loss Control, and \$6000 in safety grants awarded from ICRMT. Property inspections of the County Office Building and Health and Human Services Building were conducted this past year.

The Claims Activity report indicated that the focus should continue on employee workers comp claims. The County continues to do a great job, and the average year is significantly lower. Centralized risk-management function is a great tool in monitoring, analyzing and controlling claims.

Future Goals:

1. Monitoring cost containment programs for the Sheriff's Office including wellness and fitness programs once employees are injured
2. Training following transitions for supervisors
3. Cyber-liability options and protection against cyber claims

- *Discussion and Approval to proceed with 2022 Employee Service Awards Store* – Mr. Koepfel provided a brief history of service awards and the change made a few years ago to the “spirit” store model used by school districts. Koepfel stated that employees are pleased with the “spirit” store model now used for Service Awards, and the opportunity to choose their own award.

Member Koukol made a motion to approve the process, second by Member Vickers.
With four members present voting aye, the motion passed by a 4-0 vote.

- *Discussion and Approval of Facilities Director Job Description* – Mr. Koepfel reviewed the revisions made to the Facilities Director Job Description from 2017 that wasn't sent forward to the committee for approval. Member Gilmour recommended sending the job description to the States Attorney's Office for review.

Member Koukol made a motion to approve the revised Facilities Director Job Description and forward to the States Attorney's Office for legal review, second by Member Gengler. **With four members present voting aye, the motion to forward the job description to the State's Attorney's Office for legal review and then on to the County Board for final approval passed by a 4-0 vote.**

- *Discussion and Approval of a Resolution Authorizing Execution and Amendment of Consolidated Vehicle Procurement (CVP) Program* – Mr. Koepfel stated that this is a resolution authorizing Kendall Area Transit to apply for a capital assistance grant for paratransit vehicles.

Member Gengler made a motion to forward the item to the County Board for final approval, second by Member Koukol.

With four members present voting aye, the motion carried by a 4-0 vote.

EXECUTIVE SESSION –Not Needed

ITEMS FOR COMMITTEE OF THE WHOLE – None

ACTION ITEMS FOR THE COUNTY BOARD

Approval of a Resolution Authorizing Execution and Amendment of Consolidated Vehicle Procurement (CVP) Program

ADJOURNMENT – Member Gengler made a motion to adjourn the meeting, second by Member Vickers. **With four members present voting aye the meeting adjourned at 6:31p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

TO: Kendall County Technology Services
 Matthew Kinsey
 111 West Fox Street
 Yorkville, IL 60560

 mkinsey@co.kendall.il.us
 (p) 630-553-8881
 (f) (630) 553-9506

FROM: Presidio Networked Solutions Group, LLC
 Joe Knoblauch
 3600 Minnesota Drive
 Suite 150
 Edina, MN 55435

 jknoblauch@presidio.com
 (p) +1.952.237.6948

BILL TO: Kendall County Technology Services
 Gina Hauge
 111 West Fox Street
 Yorkville, IL 60560

 ghauge@co.kendall.il.us
 (p) 630.553.8885

SHIP TO: Kendall County Health Dept
 Matthew Kinsey
 811 W John Street Rm 232
 Yorkville, IL 60560

 mkinsey@co.kendall.il.us
 (p) 630-553-8881

Customer#: KENDA005
Account Manager: Joe Knoblauch
Inside Sales Rep: Adam Otto
Title: Rubrik Cluster

Contract Vehicle: *Open Market

#	Part #	Description	Unit Price	Qty	Ext Price
Rubrik					
1	RBK-R6404S-HW-01	R6404S APPL 4NODE 48TB RAW PERPPERP	\$16,676.44	1	\$16,676.44
		Comments:			
2	RBK-GO-EE-R6404	1MO OF RUBRIK GO ENTERPRISE CLDS EDITION FOR R6404 INCL RCD	\$96,431.25	1	\$96,431.25
		Comments: 60 month support term billed upfront			
3	RBK-SVC-PREM-HW	PREMIUM SUP FOR HW P SVCS	\$12,190.90	1	\$12,190.90
		Comments: 60 month support term billed upfront			
4	RBK-F3M-CBL-01	FIBER OPTIC OM3 LC/LC CABLE 3M CABL	\$94.44	2	\$188.88
		Comments:			
5	RBK-SFP-TSR-01	10G/1G DUAL RATE SFP+ TRANSCEIVCPNT	\$651.67	2	\$1,303.34
		Comments:			
Total (Rubrik):					\$126,790.81
Wasabi Cloud					
6	Wasabi-RCS-50-5	Wasabi Reserved Capacity Hot Cloud Storage - 50TB for 5 Years	\$14,719.95	1.00	\$14,719.95
		Comments: Wasabi agrees to provide 10% additional storage for the duration of the term of this quotation for free (up to a maximum of 100TB)			
Total (Wasabi Cloud):					\$14,719.95
			Sub Total:		\$141,510.76
			Grand Total:		\$141,510.76

Quote valid for 30 days. Payment of invoices are due within 30 days from date of invoice unless other terms are issued. Late payments are subject to interest charges of the lesser of 1½% per month or the maximum amount allowed by law. All prices subject to change without notice. Supply subject to availability. This Quote is subject to Presidio's Standard Terms and Conditions below. Any changes to the following Terms and Conditions must be accepted in writing by Presidio, otherwise, CLIENT agrees to be bound by the following Terms and Conditions and pricing contained herein:

Pricing

- Quoted prices exclude applicable taxes. Invoicing will include applicable taxes unless a valid tax exempt certificate is provided.
- The price included herein reflects a 3% discount for payment by cash, check or wire transfer. This discount will not apply in the event that CLIENT pays using a credit card or debit card.
- Prices exclude freight, handling or insurance (unless itemized in the quote).
- Pricing for Professional Services are best-effort estimates only. Actual pricing will be finalized as part of a mutually-agreeable Statement of Work.

Invoicing

- CLIENT is billed upon shipment from the manufacturer and shall accept and pay for partial shipment of products.
- Usage-Based Services Terms and Conditions. For Usage-Based Services purchased by CLIENT, Presidio shall invoice CLIENT once a month. Notwithstanding the amounts included on the applicable purchase order, the invoice for Usage-Based Services will vary from month to month based upon CLIENT's usage and CLIENT shall be obligated to pay all charges for the Usage-Based Services used by CLIENT in the previous month. If CLIENT is delinquent in its payment obligations for the Usage-Based Services, then, upon reasonable, prior notice, Presidio reserves the right to suspend or discontinue such services at its sole discretion. CLIENT acknowledges and agrees that such discontinuation or suspension by PRESIDIO will not constitute a breach of PRESIDIO'S obligations to CLIENT. CLIENT agrees to indemnify and hold harmless PRESIDIO for any resulting damages due to the suspension or discontinuation of the Usage-Based Services due to CLIENT's delinquent or non-payment.
- Enterprise Software, Licensing and Subscription Services ("Enterprise Agreement"). For Third-Party-provided, enterprise-based software licensing and services, Presidio shall invoice CLIENT according to the terms of the Enterprise Agreement between CLIENT and the Third Party. If CLIENT is delinquent in its payment obligations hereunder, then, upon reasonable, prior notice, Presidio reserves the right to suspend or discontinue such services at its sole discretion. CLIENT acknowledges and agrees that such discontinuation or suspension by PRESIDIO will not constitute a breach of PRESIDIO'S obligations to CLIENT. CLIENT agrees to indemnify and hold harmless PRESIDIO for any resulting damages due to the suspension or discontinuation of the services due to CLIENT's delinquent or non-payment.

Freight, Handling, Shipping

- CLIENT will be billed for Presidio's and/or the manufacturer's freight charges.
- Title/Risk of loss passes to CLIENT Freight on Board (FOB) origin (FOB destination (CONUS) applicable to Federal Government CLIENTS only) unless otherwise agreed to in writing by Presidio. Orders shipped from a manufacturer to Presidio at CLIENT request for warehousing, configuration, storage or otherwise, shall be deemed to have been shipped to CLIENT FOB origin.
- Presidio accepts no responsibility / liability in connection with the shipment.
- International delivery services include (i) Consolidated billing in USD for all international deliveries (ii) Consolidated contracting with one entity, namely Presidio (iii) Single point of contact (iv) Freight forwarding including exportation permits, application of tariff headings, customs clearance (including import permits, licenses, certificates) (v) Asset Management, Tracking & Reporting.
- Goods held in a Presidio warehouse either a) at the CLIENT's request or b) in the event CLIENT refuses to accept delivery, may be subject to warehousing fees of 1% of the list price of such goods.

Warranty and Limitation of Liability

- Product is warranted by the Manufacturer, not by Presidio. Please consult Manufacturer for warranty terms. IN NO EVENT SHALL PRESIDIO BE LIABLE TO CLIENT FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND WHATSOEVER, ARISING IN CONTRACT, TORT OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. PRESIDIO'S ENTIRE LIABILITY AND CLIENT'S EXCLUSIVE REMEDY FOR DAMAGES FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, NONPERFORMANCE OR MISREPRESENTATION, AND REGARDLESS OF THE FORM OF ACTIONS, SHALL BE LIMITED TO THE AMOUNT WHICH HAS BEEN ACTUALLY PAID TO PRESIDIO BY CLIENT FOR PRODUCTS HEREUNDER.

Return Policy

- CLIENTS return rights are subject to the return policies (& fees including restocking) of the applicable manufacturer
- A Presidio-issued Return Material Authorization (RMA) is required & needs to accompany returned items before any credit is issued to a CLIENT. Presidio reserves the right to deny RMA requests in the event the Manufacturer will not provide for an authorized return. If integration of product is performed at a Presidio facility, transfer of ownership occurs as of inception of integration regardless of shipment terms as manufacturers will not accept return of open product.
- CLIENTS have 15 calendar days from original ship date to request a RMA (unless shorter period is required by manufacturer)
- Items returned must be in original shipping cartons, unopened, unused, undamaged and unaltered failing which Presidio is entitled to reject acceptance of items or charge further fees
- The CLIENT is responsible for shipping fees to the destination highlighted in the RMA
- Opened software cannot be returned

Cancellation Policy

- CLIENT's cancellation of purchase order rights are subject to the cancellation policies (& fees) of the applicable manufacturer

Leases

- In the event Presidio does not receive payment for leased goods purchased on the CLIENT's behalf from the applicable third-party financing entity, CLIENT is obligated to pay Presidio for all such goods as indicated in the applicable Presidio invoice.

Software terms

- Software is subject to the license terms that accompany it.
- License terms are established between the CLIENT & owner of the software
- Unless Presidio is the owner or licensor, Presidio makes no representations and/or warranties relating to its operation, ownership or use.
- Delivery of software licenses are agreed to be accepted in electronic form from the third party software company. Otherwise, you agree to self-accrue any applicable sales tax at the rate in effect for the jurisdiction.

Term and Termination of Orders: Usage-Based Services, Enterprise Agreements and Multi-Year Orders

- The terms of use for Usage-Based Services (i.e. Cisco-provided WebEx or Software as a Service (SaaS)) are established by the applicable third-party provider of such services either at the applicable third-party provider website or via the separate agreement between CLIENT and third-party provider.
- The "Initial Term" of an order for Usage-Based Services and/or Enterprise Agreement ("Order") starts on the date the Usage-Based Services and/or Enterprise Agreement are available for use by CLIENT and lasts for the time period stated in the Order. After the Initial Term, unless prohibited by applicable law, there will be an automatic "Renewal Term" of the same length of time unless CLIENT notifies Presidio in writing that CLIENT does not want to renew at least sixty (60) days before the end of the then current Initial Term or Renewal Term. If the fees will change for the Renewal Term, Presidio will notify CLIENT reasonably in advance of the Renewal and in time for CLIENT to accept or reject renewing the Usage-Based Services and/or Enterprise Agreement. If CLIENT agrees with the fee changes, CLIENT may do nothing and the new fees will apply for the upcoming Renewal Term.
- Either party may terminate an Order by providing the other party written notice of termination at least sixty (60) days before the end of such Initial or Renewal Term. The termination will be effective on the last day of the Initial or Renewal Term and CLIENT will pay for the Usage-Based Services and/or Enterprise Agreement until the end of the current Initial or Renewal Term regardless of when CLIENT provided notice. Notwithstanding the foregoing, Usage-Based Services and Enterprise Agreements ordered are strictly non-cancelable during the Initial Term or Renewal Term except as otherwise provided in the applicable Service Terms and/or otherwise agreed upon in writing by Presidio. CLIENT will not be entitled to any refund for terminated Usage-Based Services or Enterprise Agreements during the Initial Term or Renewal Term except as agreed upon in writing by Provider and/or Presidio

Multi-Year Agreements

- For multi-year agreements, CLIENT expressly agrees to enter into a binding, non-cancelable agreement per the billing schedule set forth in the quote. THE CLIENT ACKNOWLEDGES AND AGREES THAT THE CLIENT'S AGREEMENT AND PAYMENTS FOR A MULTI-YEAR TRANSACTION ARE ESSENTIAL ELEMENTS OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES FOR MULTI-YEAR AGREEMENTS, SUCH THAT PRESIDIO WOULD NOT HAVE ENTERED INTO A MULTI-YEAR TRANSACTION WITHOUT SUCH AGREEMENT.

SmartNet (Third party Maintenance)

- CLIENTS rights are subject to the terms provided by the applicable manufacturer. (per website address)
- Delivery of software maintenance, including upgrades and updates are agreed to be accepted electronically. Otherwise, you agree to self-accrue applicable sales tax.

Confidential Information.

- CLIENT agrees that this quote is Presidio Confidential Information. CLIENT shall not disclose this quote to any third party for any purpose. CLIENT agrees to protect this Quote to the same extent that it protects its own Confidential Information, but with no less than a reasonable degree of care.

Export Law Compliance.

- CLIENT has been advised that any hardware or software provided to CLIENT via this Quote and/or subsequent purchase order may be subject to the U.S. Export Administration Regulations. CLIENT agrees to comply with all applicable United States export control laws, and regulations, as from time to time amended, including without limitation, the laws and regulations administered by the United States Department of Commerce and the United States Department of State.

Miscellaneous Terms

- Preprinted terms appearing on CLIENT Purchase Orders must be accepted in writing by Presidio to be applicable. Presidio's performance of such purchase order shall not constitute Presidio's acceptance of new or different terms, including pre-printed terms on such order. In absence of a purchase order, CLIENT agrees that its signature below grants Presidio the right to invoice CLIENT and authorizes payment to Presidio for the amounts owed.

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

General Information			
Client Name	Kendall County Technology Services	Account Manager	Joe Knoblauch
Contact Name	Matthew Kinsey	Solution Architect	Steve Reed
Contact Phone	630-553-8881	Opportunity #	1003521047710
Contact Address	811 West John Street Yorkville IL 60560 US	Date	21-April-2021
Contact Email	mkinsey@co.kendall.il.us	Service Title	Rubrik Implementation

Service Information	
Technology Area	<input checked="" type="checkbox"/> Data Center <input type="checkbox"/> Other: _____
Type of Request	Fixed Fee

Presidio Networked Solutions Group LLC (“Presidio”) is pleased to provide the following services to Kendall County Technology Services (“Client”). This Service Request defines the scope of work to be accomplished by Presidio. The tasks to be performed by Presidio are defined and the responsibilities of Presidio and Client are contained herein as well.

Description of Services

1. Remote Datacenter Design Session
 - o Verify equipment, licensing, and cloud backup targets
 - o Generate configuration details such as: IP addresses, host names, and passwords
 - o Identify backup SLA requirements: Schedules, Sources, targets, etc.
2. Remotely Implement (1) Rubrik R6404 Brik
 - o Perform Initial setup and firmware updates
 - o Set Admin password and configure Polaris/Radar
 - o Connect to vCenter and Cloud archive locations
 - o Configure up to (2) backup SLAs and verify successful backups
3. Final Built-as Documentation

Client Responsibilities

1. Physically rack, stack, and cable Rubrik device.
2. Any networking changes. For example, switchport, routing, or firewall modifications.

Assumptions

1. This service request supersedes all prior written or oral agreements, representations and understandings related to the subject matter hereof. Any purchase order submitted pursuant to this SOW shall be subject to the terms herein and shall not be subject to any new or different terms, including pre-printed terms on such order. All changes to this agreement must be executed in writing and accepted by both parties, as indicated by authorized signature, prior to the execution of work.
2. Modifications in project scope will necessitate a project change request (PCR).
3. This Service Request supersedes any previous scope discussion or agreement including “Vision Deck” PowerPoint proposals, emails, or verbal communications.
4. Client has read and agrees with all items contained or omitted within this Service Request.
5. Any items or tasks not explicitly listed as in-scope within this Service Request are considered to be outside of the scope and not associated with this Service Request and price.
6. Client’s acceptance of all deliverables described in this agreement and of the completion of the project shall be in writing. Deliverable acceptance shall be in the form of an email or signature (as applicable) and final project acceptance shall be in the “Project Completion” form, provided by the project manager. If acceptance is refused, the Client shall provide, in writing to Presidio, a reason for refusal. Presidio shall address the issue before subsequent work is undertaken.
7. Work shall be warrantied for 30 days after completion. Product is warrantied per manufacturer warranty policies. Presidio will hold no responsibility for any changes made “after” releasing the system to the Client. Presidio expressly disclaims any liability for non-performance or the delivery of poor quality of services resulting from errors or omissions in information provided to Presidio by Client, whether or not Presidio knew or should have known of any such errors or omissions, or whether Presidio was responsible for or participated in gathering of such information.
8. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND WHATSOEVER, ARISING IN CONTRACT, TORT OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY’S ENTIRE LIABILITY AND EXCLUSIVE REMEDY FOR DAMAGES FROM ANY CAUSE WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, NONPERFORMANCE OR MISREPRESENTATION, AND REGARDLESS OF THE FORM OF ACTIONS, SHALL BE LIMITED TO THE AMOUNT WHICH HAS BEEN ACTUALLY PAID TO PRESIDIO BY CLIENT HEREUNDER.
9. During the term of this Agreement and for one (1) year following the completion of this project, neither party shall (a)

solicit, offer to hire, or hire an employee, agent, or contractor of the other party, or (b) assist any third party who wishes to solicit, offer to hire, or hire an employee, agents, or contractor of the Other Party without a prior written consent of the Other Party.

Client Responsibilities

1. The Client, with assistance from Presidio, shall verify operation of any installed/upgraded equipment per the predefined Verification Plan. Presidio will require the Client to witness the verification of the solution, as well as sign off on the completed verification plan.
2. Client will designate a single point of contact with authority to act on all aspects of the services provided and to coordinate the activities of internal personnel, Telco, and other circuit providers, and all non-Presidio third-party contractors as applicable.
3. Client resources and site access must be readily and/or continuously available over the engagement period.
4. The Client is responsible for having in place, active manufacturer support contracts on all devices that are the subject of this SOW.

Locations

Work will be done at the following locations. All work will be performed remotely unless otherwise specified:

Site Name	Address	City State ZIP	On-Site / Remote Services
Primary	811 West John Street	Yorkville IL 60560	Remote

Price and Payment Terms

Client agrees to provide reasonable access to facilities, equipment, and personnel necessary to complete this effort. Unless otherwise noted, all work shall be performed during normal business hours (8:00 a.m. – 5:00 p.m. M-F, excluding holidays) at the location indicated. Travel expenses are estimated and include, but are not limited to, mileage, hotels, meals, airfare, rental car, parking fees, taxis, and tolls performed in accordance with the Presidio Advance Travel Policy. Client agrees to make timely payment for services rendered, including partial payments prior to final acceptance.

Presidio is providing a Fixed Fee Price as part of this Statement of Work. Presidio will invoice Client based on the project milestone(s) listed below:

Milestone Name	Amount
Client Kickoff Completed	\$3,075.00
Project Closure	\$9,225.00
Total	\$12,300.00

Presidio will bill Client upon completion of each Milestone. Invoices may contain multiple Milestones.

Expenses

There are no anticipated travel or incidental expenses to be incurred by Presidio in association with the execution of this Statement of Work and therefore no expenses will be billed to Client.

Travel Time

Travel to and from the work site(s) by Presidio resources in association with the execution of this Statement of Work will not be charged to Client.

The scope and pricing are valid for 60 days unless otherwise noted.


Authorized Client Signature	Title	Date
Authorized Presidio Signature	Title	Date

EXHIBIT A — BID SUBMISSION COVER SHEET

ITB Number & Name Kendall County Rubrik / Cloud Solution ITB Number: 20220404
Bidder Name (printed): Presidio Networked Solutions Group LLC
Address: 12100 Sunset Hills Road, Suite 300 City, State, Zip: Reston, VA 20190
Bid Clarification Contact Person: Joe Knoblauch Telephone: 952-237-6948
Email: jknoblauch@presidio.com
State of Incorporation: Virginia Entity Type: LLC
Federal Employer Identification Number (FEIN): 76-0515249

Any individual signing below hereby certifies they are an authorized representative of Bidder and that:

1. Bidder understands and accepts the requirements of this ITB and all Bidding Documents. By submitting a Bid, Bidder agrees to be bound by all requirements and terms and conditions set forth in the Bidding Documents.
2. Bidder acknowledges receipt of any and all Addenda to this ITB.
3. Bidder certifies all contents of the Bid (including any other forms or documentation, if required under the Bid Documents), and this Bid Submission Cover Sheet are truthful and accurate and have been prepared independently from all other Bidders, and without collusion, fraud, or other dishonesty.
4. Subject to acceptance by a majority vote of the Kendall County Board, the Bidder acknowledges that by submitting this Bid offer and signing in the space below, the Bidder is contractually obligated to comply with all items in the Bidding Documents.


Jay Staples (Apr 19, 2022 16:10 EDT)
Authorized Signature

Apr 19, 2022

Date

Jay Staples Assistant General Counsel
(Printed Name and Title)

jstaples@presidio.com
Email Address

EXHIBIT B - Bid Form

BIDDER'S NAME: Presidio Networked Solutions Group LLC

KENDALL COUNTY ITB NUMBER: 20220404

ITB PROJECT NAME: Kendall County Rubrik / Cloud Solution

1. **COST OF WORK:** The undersigned Bidder having familiarized themselves with the conditions affecting the cost of the work and its performance and having carefully examined and fully understood the Bidding Documents, hereby affirms and agrees to enter into a contract with Kendall County, Illinois to provide all supervision, labor, material, equipment, and all other expense items to perform completely the entire work covered by all specifications for the entire work

FOR THE LUMP SUM OF One Hundred Fifty Three Thousand Eight Hundred Ten and 76/100 Dollars (\$ 153,810.76).

[Please include a breakdown of unit and total prices for items as required as an attachment to this Bid Form.]

2. **COSTS:** The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to Kendall County, Illinois for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Bidding Documents.

3. **PROFESSIONAL REFERENCES:** The undersigned shall provide at least three (3) professional references that can provide Kendall County, Illinois with information regarding the bidder's experience with this type of project, and these professional references are attached to this Bid Form.

4. **BID BOND:** All bidders are required to submit a bid surety with their Bid. The amount of the bid surety shall be ten percent (10%) of the total bid price. The undersigned's bid bond is attached to this Bid Form.

5. **COMPLIANCE CERTIFICATIONS:** By initialing below, the undersigned hereby certifies all of the following in accordance with applicable state and federal law:

A. **COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT:** The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

JDK (Initials)

B. **COMPLIANCE WITH THE ILLINOIS HUMAN RIGHTS ACT:** The undersigned does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois

Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Illinois Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

The undersigned also further certifies that, pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105), it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

JDK (Initials)

- C. **CERTIFICATION REGARDING BIDDER ELIGIBILITY:** The undersigned does hereby certify that it has not been barred from bidding on a public contract as a result of a violation of either Section 33E-3 (Bid-rigging) or Section 33E-4 (Bid rotating) of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

JDK (Initials)

- D. **NON-COLLUSION AFFIDAVIT:** The undersigned's completed Non-Collusion Affidavit is attached to this Bid Form.

This Bid Form and all attachments are respectfully submitted this 19 *day of* April, 2022.

Bidder's Name: Presidio Networked Solutions Group LLC
Mailing Address: 12100 Sunset Hills Road, Suite 300 Reston, VA 20190
Telephone Number: 952-237-6948 Facsimile Number: _____
Email Address: jknoblauch@presidio.com Website: https://www.presidio.com

Type of Business Organization: (Check the box that applies)

- Sole Proprietor
 Corporation
 LLC
 Partnership
 Limited Partnership
 Other: _____

Signature of Authorized Representative: 
Jay Staples (Apr 19, 2022 16:10 EDT)

Printed Name: Jay Staples Title: Assistant General Counsel

Attested by: Joe Knoblauch Title: Account Manager

NON-COLLUSION AFFIDAVIT
(Complete and Submit with Bid Form)

STATE OF MN)
) ss
COUNTY OF Hennepin)

Joe Knoblauch, being duly sworn, says that he/she is
Account Manager of Presidio Networked Solutions Group LLC
(sole owner, member of firm, corporate official) (individual, firm or corporate name)


which has by the enactment of this document affirmed that he/she, in the preparation of the Bid estimates, has not entered into any verbal and/or written agreement with any of the other bidders or their agents for the specific purpose of fixing bid estimates to benefit him/herself or the firm he/she represents.

The undersigned Bidder further certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of government in the State of Illinois, nor has the Bidder made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the Bidder committed bribery or attempted bribery on behalf of the Bidder and pursuant to the direction or authorization of a responsible official of the Bidder.

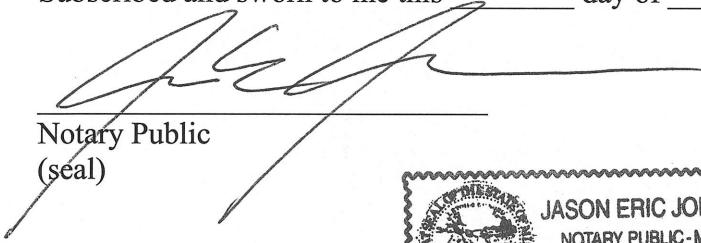
The undersigned Bidder further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid-rigging or bid-rotating.

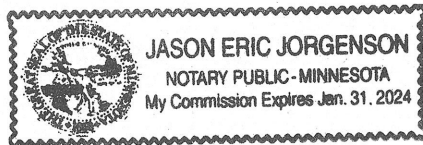
Printed Name: Joe Knoblauch

Title: Account Manager

Signature: 

Subscribed and sworn to me this 19 day of April, 2022.


Notary Public
(seal)



Bidder's Professional References

As part of their Bid package, the Bidder must provide at least three (3) professional/client references for services the Bidder has performed within the past five (5) years that are similar in size, scope, and type of

Reference #1:

Professional Reference Name: Long & Foster

Contact Person's Name: Matthew Bentolila

Telephone Number: 703-653-5570 Facsimile Number: _____

Mailing Address: 1312 Bellona Avenue Lutherville, MD 21093 Email: matthew.bentolila@longandfoster.com

Description and date(s) of services: June of 2021. New Rubrik nodes and professional services for implementation

Reference #2:

Professional Reference Name: Global Atlantic

Contact Person's Name: Josh Klesel

Telephone Number: (515) 393-3897 Facsimile Number: _____

Mailing Address: 215 10th St, Des Moines, IA 50309 Email: josh.klesel@gafg.com

Description and date(s) of services: December of 2021 Rubrik expansion of nodes for both data centers

Reference #3:

Professional Reference Name: TruStone Financial

Contact Person's Name: Nick Lyles

Telephone Number: 952-736-5205 Facsimile Number: _____

Mailing Address: 1400 Riverwood Drive | Burnsville, MN 55337 Email: nick.lyles@trustone.org

Description and date(s) of services: February of 2022. New Rubrik nodes for data protection

Vendor
Presidio

Total Cost
\$153,810.76



**Kendall County Information and Communication Technology
GIS Department**

111 West Fox Street
Yorkville, Illinois 60560

To: Administration/HR Committee

Subject: Employee Handbook Request

Please consider removing the “maximum accumulation” clause under Vacation time in the employee handbook (page 34, Section 6.1.C.). Since this is a benefit, it should not be taken away if someone is more than 1.5 times their annual accrual rate. By removing this clause, it could be sold to incoming employees as an added benefit and encourage the retention of current employees. We do still want to encourage employees to take their time, but it can be done without being threatened with losing the earned time.

Thank you,

Meagan Briganti

Meagan Briganti
Deputy Director
Kendall County Information and Communication Technology

MONTHLY MEDICAL INSURANCE REPORT

FY 21

	Non-Union Union		<u>Total Enrolled</u>		Annual Plan Cost			
			<u>Nov-21</u>	<u>Dec-21</u>				
HMO EE	12	11	22	23	\$6,362.82			
HMO FAM	8	12	22	20	\$12,018.69			
H.S.A. \$1500 EE	64	50	113	114	\$9,983.83 *			
H.S.A. \$1500 FAM	40	58	98	98	\$19,024.90 *			
H.S.A. \$2800 EE	3	1	4	4	\$9,220.27 *			
H.S.A. \$2800 FAM	3	5	8	8	\$17,582.68 *			
BC Options. \$1500 EE	4	0	4	4	\$9,559.61 *			
BC Options \$1500 FAM	3	3	6	6	\$18,223.64 *			
BC Options \$2800 EE	0	1	1	1	\$8,796.05 *			
BC Options \$2800 FAM	1	0	1	1	\$16,781.36 *			
Total Enrolled	138	141	279	279				
			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Dental EE</td> <td style="text-align: center;">175</td> </tr> <tr> <td>Dental Family</td> <td style="text-align: center;">183</td> </tr> </table>		Dental EE	175	Dental Family	183
Dental EE	175							
Dental Family	183							
			Total Enrolled	<u>358</u>				

NOTES:

- 1) Premiums and headcount paid as of monthly report date
- * 2) Includes Employer HSA contribution *

FY 21 MONTHLY MEDICAL INSURANCE INVOICES

(BUDGETED: \$5,830,200) *94.22% of budget

	December	January	February	March	April	May	June	July	August	September	October	November	Totals
BCBS Medical Premium	394306	382127	383663	390497	395525	385509	380010	379496	377980	370643	354481	378537	\$4,572,773
Met Life Dental Premium	27132	33543	25246	27489	27247	27533	27462	26611	26822	27068	26674	27641	\$330,468
BCBS Life Premium	604	541	603	611	616	616	615	613	605	602	603	633	\$7,262
Health Savings Account	555000	0	6750	5750	2250	2000	750	750	3750	2375	625	1750	\$581,750
HRA Admin Fee	0	0	0	0	0	0	0	0	0	0	0	0	\$0
FSA Admin Fee	102	103	102	102	105	91	91	221	91	91	91	88	\$1,276
TOTALS	\$977,143	\$416,314	\$416,363	\$424,448	\$425,743	\$415,749	\$408,928	\$407,691	\$409,247	\$400,778	\$382,474	\$408,649	\$5,493,529

11000827-65470

FY 20 MONTHLY MEDICAL INSURANCE INVOICES

(BUDGETED: \$5,110,000) *98.81% of budget

	December	January	February	March	April	May	June	July	August	September	October	November	Totals
BCBS Medical Premium	356035	341783	356052	360795	353798	349472	353379	365907	353625	355621	293832	352999	\$4,193,300
Met Life Dental Premium	26525	23986	25081	25602	25928	24210	12638	25267	25155	23587	25169	24472	\$287,619
BCBS Life Premium	0	701	701	1416	703	702	699	711	710	700	696	476	\$8,214
Health Savings Account	537125	0	0	1750	2000	3750	2500	2250	5375	375	750	3000	\$558,875
HRA Admin Fee	91	0	0	0	0	0	0	0	0	0	0	91	\$182
FSA Admin Fee	91	0	109	109	109	102	102	102	102	102	102	102	\$1,127
TOTALS	\$919,867	\$366,470	\$381,943	\$389,671	\$382,537	\$378,235	\$369,318	\$394,236	\$384,966	\$380,385	\$320,548	\$381,139	\$5,049,317

11000827-65470

FY 19 MONTHLY MEDICAL INSURANCE INVOICES

(BUDGETED: \$5,270,000) *94.99% of budget

	December	January	February	March	April	May	June	July	August	September	October	November	Totals
BCBS Medical Premium	355324	164572	359064	353709	361141	369973	358602	370815	366397	366645	368565	377012	\$4,171,818
UHC Final Bill	0	0	1513	0	0	0	0	0	0	0	0	0	\$1,513
Met Life Dental Premium	0	48213	23852	24138	24249	24733	23914	24374	24400	24311	24113	24485	\$290,781
Met Life Life Premium	0	0	1383	932	471	482	465	484	479	479	476	483	\$6,134
Health Savings Account	516000	1250	6875	1250	1125	3500	0	3000	0	0	500	1250	\$534,750
Insurance Refunds	0	0	0	0	0	0	0	0	0	0	0	0	\$0
HRA Admin Fee	0	0	0	105	0	95	0	95	95	189	0	91	\$669
FSA Admin Fee	84	84	84	105	0	123	0	0	0	0	0	0	\$480
TOTALS	\$871,408	\$214,119	\$392,771	\$380,239	\$386,986	\$398,905	\$382,980	\$398,767	\$391,371	\$391,624	\$393,653	\$403,321	\$5,006,143*

0102-027-6547

FY 18 MONTHLY MEDICAL INSURANCE INVOICES

(BUDGETED: \$5,502,000) * 94.72 % of Budget

	12/31/2017	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018	7/31/2018	8/31/2018	9/30/2018	10/31/2018	11/30/2018	Totals
UHC Medical Premium	0	742810	366253	358682	347181	359265	366182	362562	372862	363407	358936	358725	\$4,356,865
UHC Dental Premium	0	54544	26965	27327	27145	27734	27607	27412	27691	27858	26978	27495	\$328,755
UHC Life Premium	0	0	1679	559	564	561	568	0	1133	560	560	563	\$6,746
Health Savings Account	495000	10500	3625	0	0	0	4125	625	1250	750	375	750	\$517,000
Insurance Refunds	0	0	0	0	0	0	0	0	0	0	0	0	\$0
HRA Admin Fee	83	0	83	165	83	0	165	0	0	0	0	0	\$578
FSA Admin Fee	170	0	188	376	188	0	393	0	0	0	168	84	\$1,566
TOTALS	\$495,252	\$807,854	\$398,792	\$387,109	\$375,160	\$387,559	\$399,040	\$390,599	\$402,935	\$392,575	\$387,017	\$387,617	\$5,211,509*

0102-027-6547

MONTHLY BENEFITS SUMMARY REPORT

FY 21

Retirees/COBRA (12/1/20 -11/30/21) (42 Retirees / 1 COBRA)			
Vision	Family	12	\$1,474.26
Vision	Single	16	\$1,139.32
Medical	Family	4	\$55,082.12
Medical	Single	12	\$80,061.92
Dental	Family	35	\$14,907.06
Dental	Single	19	\$19,620.46
TOTAL		98	\$172,285.14

BENEFITWALLET HSA FUNDING	
Month	Deposit
December	555,000
January	0
February	6,750
March	5,750
April	2,250
May	2,000
June	750
July	750
August	3,750
September	2,375
October	625
November	1,750
Total	\$ 581,750

MONTHLY MEDICAL INSURANCE REPORT

FY 22

	Non-Union Union		<u>Total Enrolled</u>		Annual Plan Cost				
			<u>Feb-22</u>	<u>Mar-22</u>					
HMO EE	11	12	23	23	\$8,612.66				
HMO FAM	7	12	18	19	\$16,435.09				
H.S.A. \$1500 EE	60	44	107	104	\$10,983.59 *				
H.S.A. \$1500 FAM	42	55	100	97	\$20,913.41 *				
H.S.A. \$2800 EE	2	2	4	4	\$10,130.17 *				
H.S.A. \$2800 FAM	4	5	9	9	\$19,301.29 *				
BC Options. \$1500 EE	8	1	8	9	\$10,509.47 *				
BC Options \$1500 FAM	2	5	7	7	\$20,017.73 *				
BC Options \$2800 EE	1	2	3	3	\$9,655.84 *				
BC Options \$2800 FAM	1	0	1	1	\$18,405.44 *				
Total Enrolled	138	138	280	276					
			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Dental EE</td> <td style="text-align: center;">168</td> </tr> <tr> <td>Dental Family</td> <td style="text-align: center;">194</td> </tr> </table>		Dental EE	168	Dental Family	194	
Dental EE	168								
Dental Family	194								
			Total Enrolled	<u><u>362</u></u>					

NOTES:

- 1) Premiums and headcount paid as of monthly report date
- * 2) Includes Employer HSA contribution *

FY 22 MONTHLY MEDICAL INSURANCE INVOICES

(BUDGETED: \$6,423,600) *36.08% of budget

	December	January	February	March	April	May	June	July	August	September	October	November	Totals
BCBS Medical Premium	422061	417593	390623	407851									\$1,638,129
Met Life Dental Premium	28486	28706	28745	29276									\$115,213
BCBS Life Premium	601	613	604	619									\$2,436
Health Savings Account	625	547000	4125	9625									\$561,375
FSA Admin Fee	84	84	98	105									\$371
TOTALS	\$451,857	\$993,996	\$424,194	\$447,476	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,317,524

11000827-65470

FY 21 MONTHLY MEDICAL INSURANCE INVOICES

(BUDGETED: \$5,830,200) *94.22% of budget

	December	January	February	March	April	May	June	July	August	September	October	November	Totals
BCBS Medical Premium	394306	382127	383663	390497	395525	385509	380010	379496	377980	370643	354481	378537	\$4,572,773
Met Life Dental Premium	27132	33543	25246	27489	27247	27533	27462	26611	26822	27068	26674	27641	\$330,468
BCBS Life Premium	604	541	603	611	616	616	615	613	605	602	603	633	\$7,262
Health Savings Account	555000	0	6750	5750	2250	2000	750	750	3750	2375	625	1750	\$581,750
HRA Admin Fee	0	0	0	0	0	0	0	0	0	0	0	0	\$0
FSA Admin Fee	102	103	102	102	105	91	91	221	91	91	91	88	\$1,276
TOTALS	\$977,143	\$416,314	\$416,363	\$424,448	\$425,743	\$415,749	\$408,928	\$407,691	\$409,247	\$400,778	\$382,474	\$408,649	\$5,493,529

11000827-65470

FY 20 MONTHLY MEDICAL INSURANCE INVOICES

(BUDGETED: \$5,110,000) *98.81% of budget

	December	January	February	March	April	May	June	July	August	September	October	November	Totals
BCBS Medical Premium	356035	341783	356052	360795	353798	349472	353379	365907	353625	355621	293832	352999	\$4,193,300
Met Life Dental Premium	26525	23986	25081	25602	25928	24210	12638	25267	25155	23587	25169	24472	\$287,619
BCBS Life Premium	0	701	701	1416	703	702	699	711	710	700	696	476	\$8,214
Health Savings Account	537125	0	0	1750	2000	3750	2500	2250	5375	375	750	3000	\$558,875
HRA Admin Fee	91	0	0	0	0	0	0	0	0	0	0	91	\$182
FSA Admin Fee	91	0	109	109	109	102	102	102	102	102	102	102	\$1,127
TOTALS	\$919,867	\$366,470	\$381,943	\$389,671	\$382,537	\$378,235	\$369,318	\$394,236	\$384,966	\$380,385	\$320,548	\$381,139	\$5,049,317

11000827-65470

MONTHLY BENEFITS SUMMARY REPORT

FY 22

Retirees/COBRA (12/1/21 -11/30/22) (42 Retirees / 1 COBRA)			
Vision	Family	12	\$610.32
Vision	Single	19	\$638.52
Medical	Family	3	\$10,976.38
Medical	Single	13	\$38,443.67
Dental	Family	36	\$7,063.42
Dental	Single	20	\$8,837.36
TOTAL		103	\$66,569.67

BENEFITWALLET HSA FUNDING	
Month	Deposit
December	625
January	547,000
February	4,125
March	9,625
April	
May	
June	
July	
August	
September	
October	
November	
Total	\$ 561,375