

**KENDALL COUNTY FOREST PRESERVE DISTRICT**

**MEETING AGENDA**

**TUESDAY, MAY 3, 2022**

**6:00 PM**

**KENDALL COUNTY OFFICE BUILDING - ROOMS 209 & 210**

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments
- VII. **\*CONSENT AGENDA**
  - A. Approval of Minutes
    - Kendall County Forest Preserve District Committee of the Whole of April 12, 2022
    - Kendall County Forest Preserve District Commission meeting of April 19, 2022
  - B. \*Approval of Claims in the Amount of \$16,664.43
  - C. \***MOTION**: Approval of a Letter and Consent to Common Representation with Whitt Law LLC for the LSP-Kendall Energy LLC Taxing Bodies Consortium
  - D. \***MOTION**: Approval of a Proposal from DeKane Equipment Corporation of Big Rock, Illinois for the Purchase of a Cub Cadet XT1 ST54 (54" Fabricated Deck) Riding Mower in the Amount of \$3,099.00.
- VIII. **OLD BUSINESS**

*No agenda items posted for consideration.*
- IX. **NEW BUSINESS**
  - A. Review of a Special Use Permit for the University of Illinois – Kendall County Extension Office for the Use of the Moonseed Bunkhouse Pavilion, Plus Two Bundles of Firewood for an Outdoor Adventures 4H Program on May 4, 2022
  - B. \*Approval of a Special Use Permit, Including Waiving of All Fees for the University of Illinois – Kendall County Extension Office for the Use of the Moonseed Bunkhouse, Plus Two Bundles of Firewood for an Outdoor Adventures 4H Program (Final Dates TBD)
  - C. \*Approval of a Special Use Permit for the Yeshiva Ohr Boruch-The Veitzener Cheder of Chicago, Illinois for Use of Harris Forest Preserve - Shelters 1, 4 and 7 for a Youth Summer Camp Picnic (180 students) for \$300, Plus a \$50 District Staff Support Fee on June 30, 2022
- X. Public Comments
- XI. Executive Session
- XII. Other Items of Business
  - Kendall County Forest Preserve District – Special Call – Committee of the Whole Meeting: Wednesday, May 4, 2022 at 5:00 PM at Pickerill-Pigott Forest Preserve – 6350 A. Minkler Road Yorkville, IL 60560
  - Kendall County and Kendall County Forest Preserve District – State of the County Event – Friday, June 3, 2022 @ Meadowhawk Lodge
  - Pollinator Fest & Forest Foundation of Kendall County Hoover Nature Play Space Donor Recognition Event – Hoover Forest Preserve – June 21, 2022 from 10 am to Noon
  - Facility Use Permit: Kendall County Court Services Office Training and Teambuilding Event – July 20, 2022 @ Meadowhawk Lodge
- XIII. Adjournment

*(\* Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.2.b.v.a)*

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE OF THE WHOLE MEETING MINUTES  
APRIL 12, 2022**

**I. Call to Order**

President Gilmour called the meeting to order at 4:30 pm in the Kendall County Office Building – Second Floor Rooms 209 and 210.

**II. Roll Call**

X	Cesich		Gryder
X	DeBolt	X	Kellogg
	Flowers	X	Koukol
X	Gengler	X	Rodriguez
X	Gilmour	X	Vickers

Commissioners Cesich, DeBolt, Gengler, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour were all present.

**III. Approval of Agenda**

Commissioner Cesich made a motion to approve the meeting agenda as presented. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered from citizens in attendance.

**V. Executive Director’s Report**

Director Guritz provided a summary of the Executive Director’s report included within the Commission packets.

Antoinette White, Grounds and Natural Resources Division Supervisor, provided a summary of grounds and natural resources efforts completed this past month.

**VI. Motion to Forward Claims to Commission**

Commissioner Cesich made a motion to forward the claims list presented to Commission for approval. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

**OLD BUSINESS**

**VII. Pickerill-Pigott Estate House Public Access Improvements – Bid Results and Project Rebuilding Recommendations**

Commissioner DeBolt made a motion to forward the Lite Construction bid to Commission for formal rejection. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

**NEW BUSINESS**

**VIII. Discussion of Property Tax Abatements**

Kendall County Administrator Koeppel discussed the two proposed tax abatements. Commissioner Gryder made a motion to forward the two proposed KCFPD property tax abatements once finalized to Commission for approval. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

**IX. Discussion and Approval of an Intergovernmental Cooperation Agreement Creating the LSP-Kendall LLC Taxing Bodies Consortium**

Commissioner Cesich made a motion to forward an Intergovernmental Cooperation Agreement creating the LSP-Kendall LLC Taxing Bodies Consortium. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

**X. Rt. 71 Trail (Rt. 126 to Orchard Road) – Discussion of Term for Proposed Intergovernmental Agreements**

The Committee of the Whole discussed the terms for a proposed intergovernmental agreement with Kendall County for future maintenance of the Rt. 71 Trail. Kendall County plans to extend a commitment of funding to the District to cover the future maintenance costs for those portions of the trail that remain within the boundaries of unincorporated Kendall County. Once the IGA between the District, Kendall County and the two municipalities are approved, the District will approve the IDOT letter of agreement.

**XI. Other Items of Business**

• **Building and Shelter Roof Replacement Project at Hoover Forest Preserve**

Antoinette White presented a report on cost estimates for roof replacements at Hoover Forest Preserve (Old Shop; Ballfield Pavilion; Eagle’s Nest Pavilion) and Ellis House. The Finance Committee will be examining capital funds available for the replacement projects.

**XII. Public Comments**

No public comments were offered from citizens in attendance.

**XIII. Executive Session**

None.

**XIV. Adjournment**

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 6:27 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES  
APRIL 19, 2022**

**I. Call to Order**

President Gilmour called the meeting to order at 10:52 am in the Kendall County Office Building - Second Floor Board Rooms 209 and 210.

**II. Pledge of Allegiance**

All present recited the Pledge of Allegiance at the start of the Kendall County Board meeting.

**III. Invocation**

An invocation was offered by Commissioner Gengler at the start of the Kendall County Board meeting.

**IV. Roll Call**

X	Cesich	X	Gryder
X	DeBolt (entered meeting at 10:53 am)	X	Kellogg
	Flowers		Koukol
X	Gengler		Rodriguez
X	Gilmour	X	Vickers

Roll call: Commissioners Cesich, Gengler, Gryder, Kellogg, Vickers, and Gilmour were all present.

Commissioner DeBolt entered the meeting at 10:53 am.

**V. Approval of Agenda**

Commissioner Gengler made a motion to approve the agenda. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

**VI. Public Comment**

No public comments were offered from citizens in attendance.

**VII. CONSENT AGENDA**

**A. Approval of Minutes**

- Kendall County Forest Preserve District Commission Meeting of April 5, 2022
- Kendall County Forest Preserve District Operations Committee Meeting of April 6, 2022

**B. Approval of Claims in the Amount of \$28,496.27**

**C. MOTION: Approval of an Intergovernmental Cooperation Agreement between the Kendall County Forest Preserve District; Minooka Community Consolidation School District #201; Minooka Community High School District #111; Minooka Fire**

**Protection District; Village of Minooka; Kendall County; Seward Township Road District; Seward Township; Joliet Junior College Community College District #525; Three Rivers Public Library District; and the Na-AuSay, Lisbon, Seward Multi-Township Assessment District Creating the LSP-Kendall Energy LLC Taxing Bodies Consortium**

- D. MOTION: Approval of the Rejection of the Lite Construction, Inc. of Montgomery, Illinois Bid for the Ken Pickerill House Renovation Project - Project #19-429-1250**

President Cesich made a motion to approve the Consent Agenda as amended. Seconded by Commissioner DeBolt.

Motion: President Cesich					
Second: Commissioner DeBolt					
<b>Roll call: Approval of Amended Consent Agenda</b>					
<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers			Koukol		
Gengler	X		Rodriguez		
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, DeBolt, Gengler, Gryder, Kellogg, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**VIII. Public Comments**

Dawn McLaughlin (sp?) offered public comment on Millbrook South Forest Preserve to report that she had observed and confronted a local resident who was depositing tree debris on the trails. District staff members have previously reported on this ongoing issue to Commission.

**IX. Executive Session**

None.

**X. Other Items of Business**

- Pollinator Fest at Hoover Forest Preserve – Saturday, May 21, 2022 from 10 am to Noon

**XI. Adjournment**

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Gryder.  
Aye, all. Opposed, none.

Meeting adjourned at 10:59 am.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District

# Claims Listing

4/27/2022 4:20:05 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	21	ADS, INC	147996-1054	ADS-Ellis Alarm Monitoring	19001161 68580	Grounds and Maintenance	\$174.59
						<b>Sub-Total</b>	<b>\$174.59</b>
					<b>Ellis Barn</b>	<b>Total</b>	<b>\$174.59</b>
Ellis House	21	ADS, INC	147996-1054	ADS-Ellis Alarm Monitoring	19001160 68580	Grounds and Maintenance	\$174.58
	51	SYNCB/AMAZON	1FTF-YKG6-HH7T	Cat food, lightbulbs, mosquito traps-Ellis	19001160 68580	Grounds and Maintenance	\$61.30
	124	BARRETT'S ECOWATER	0010381043022	Water Service-Ellis	19001160 68580	Grounds and Maintenance	\$25.00
Ellis Other Rentals	1323	MENARDS	40661	Menards-Ellis House (paper towels, soap, antibact)	19001160 68580	Grounds and Maintenance	\$43.96
	1323	MENARDS	40747	Ellis House Supplies	19001160 68580	Grounds and Maintenance	\$57.35
						<b>Sub-Total</b>	<b>\$362.19</b>
					<b>Ellis House</b>	<b>Total</b>	<b>\$362.19</b>
	3607	ROBERT FOGT	043022ELLIS	Ellis Sec Dep Return	19001169 63040	Security Deposit Refund	\$200.00
						<b>Sub-Total</b>	<b>\$200.00</b>
					<b>Ellis Other Rentals</b>	<b>Total</b>	<b>\$200.00</b>

Ellis Riding Lessons	51	SYNCB/AMAZON	1FTF-YKG6-HH7T	Cat food, lightbulbs, mosquito traps-Ellis	19001164 63000	Animal Care & Supplies	\$21.24
					<b>Ellis Riding Lessons</b>	<b>Sub-Total</b>	<b>\$21.24</b>
Environ. Educ. Laws of Nature	1871	JESSICA VOSBURGH	Snake Reimbursement	Reimbursement for Purchase of Snake food	19001180 63030	Program Supplies	\$11.98
					<b>Environ. Educ. Laws of Nature</b>	<b>Sub-Total</b>	<b>\$11.98</b>
Forest Preserve Director	1020	ILLINOIS STATE POLICE SERVICES FUND	MC11065580430 22	Background Checks	190011 62000	Office Supplies	\$40.00
						<b>Sub-Total</b>	<b>\$40.00</b>
	2170	ANTOINETTE WHITE	107067License Reimb	Reimbursement for License	190011 62040	Conferences	\$45.00
						<b>Sub-Total</b>	<b>\$45.00</b>
	67	AMEREN ILLINOIS	27864440060430 22	Ameren Millbrook S Electricity	190011 63510	Electric	\$27.23
	2047	COMED	93615780000430 22	ComEd Baker Woods	190011 63510	Electric	\$37.58
						<b>Sub-Total</b>	<b>\$64.81</b>



Forest Preserve Director	1152	KENDALL PLUMBING & HEATING	Ellis Furnace Replacement	190711 66500	Miscellaneous Expense	\$7,347.20
					<b>Sub-Total</b>	<b>\$7,347.20</b>
	1199	KLUBER, INC.	Pickerill Re-roofing	190711 68500	Project Fund Expenses	\$375.00
					<b>Sub-Total</b>	<b>\$375.00</b>
1199	KLUBER, INC.	Pickerill Conversion	191311 70650	Professional Services (A&E)	\$3,575.46	
				<b>Sub-Total</b>	<b>\$3,575.46</b>	
				<b>Forest Preserve Director</b>	<b>Total</b>	<b>\$11,447.47</b>
Grounds and Natural Resources	413	DEKANE EQUIPMENT CORP	Backpack Blower Repair Part	19001183 62160	Equipment	\$5.04
					<b>Sub-Total</b>	<b>\$5.04</b>
	1452	NICOR	Nicor Millbrook S	19001183 63090	Natural Gas	\$160.94
	1452	NICOR	Nicor Harris	19001183 63090	Natural Gas	\$228.95
				<b>Sub-Total</b>	<b>\$389.89</b>	
1323	MENARDS	Menards Shop Supplies	19001183 63110	Shop Supplies	\$40.18	
1820	UNIQUE PRODUCTS & SERVICE	Paper products, cleaning products	19001183 63110	Shop Supplies	\$291.87	
				<b>Sub-Total</b>	<b>\$332.05</b>	
			<b>Grounds and Natural Resources</b>	<b>Total</b>	<b>Total</b>	<b>\$726.98</b>

Hoover

3604	ST. PATRICK PARISH	22-00052	Sec Dep Return MHL	19001171	63040	Security Deposit Refund	\$398.25
3608	ERIK MINALGA	22-00073	Kingfisher Sec Dep Return	19001171	63040	Security Deposit Refund	\$100.00
						<b>Sub-Total</b>	<b>\$498.25</b>
1452	NICOR	22827083027043 022	Nicor Hoover Shop	19001171	63090	Natural Gas	\$53.25
1452	NICOR	23336698297043 022	Nicor Hoover Rookery	19001171	63090	Natural Gas	\$165.61
1452	NICOR	24614203628043 022	Nicor Blazing Star	19001171	63090	Natural Gas	\$120.23
1452	NICOR	28235299733043 022	Nicor Moonseed	19001171	63090	Natural Gas	\$113.85
1452	NICOR	30831034894043 022	Nicor Kingfisher	19001171	63090	Natural Gas	\$127.51
1452	NICOR	50980197128043 022	Nicor Meadowhawk Lodge	19001171	63090	Natural Gas	\$63.08
1452	NICOR	72389374124043 022	Nicor Hoover Residence	19001171	63090	Natural Gas	\$67.51
1452	NICOR	88551401149043 022	Nicor Hoover Maintenance	19001171	63090	Natural Gas	\$139.29
						<b>Sub-Total</b>	<b>\$850.33</b>
1820	UNIQUE PRODUCTS & SERVICE	430400	Paper products, cleaning products	19001171	63110	Shop Supplies	\$544.40
						<b>Sub-Total</b>	<b>\$544.40</b>

<b>Hoover</b>									
84	ARTLIP AND SONS INC	5903	Commercial Service Agreement-Hoover	19001171 63120	Building Maintenance	\$1,827.00			
					<b>Sub-Total</b>	<b>\$1,827.00</b>			
				<b>Hoover</b>	<b>Total</b>	<b>\$3,719.98</b>			
					<b>Grand Total</b>	<b>\$16,664.43</b>			

Stuart L. Whitt

May 3, 2022

Kendall County Forest Preserve District  
110 W. Madison St.  
Yorkville, IL 60560

Re: Disclosure and Consent to Common Representation  
LSP-Kendall Energy LLC Facility (PIN 09-25-400-003)

Dear Forest Preserve District Commissioners:

As you are aware, Whitt Law LLC (“Whitt Law”) has been retained to represent those taxing bodies that are Members of the LSP-Kendall Energy LLC Taxing Bodies Consortium (together referred to as “Taxing Districts”) in the LSP-Kendall Energy LLC property tax matters. The Intergovernmental Cooperation Agreement Creating the LSP-Kendall Energy LLC Taxing Bodies Consortium being presented to each Taxing District for consideration and/or approval sets forth the scope and purpose of the representation and creates a representative group with one member from each Taxing District to oversee all aspects of the Agreement, including funding, financial obligations associated with the legal representation, and the submission of appraisals and reports of experts to each representative. The Agreement also states that Whitt Law has informed each Taxing District as to the implications of common representation and the advantages and risks involved. The purpose of this letter is to provide full disclosure of those advantages and risks and to obtain your consent to have Whitt Law serve as your legal counsel in common representation with the other taxing districts.

The most obvious advantage of common representation is economic. Each Taxing District will receive quality legal representation, paying the costs associated with that representation on a pro-rata basis.

When an attorney or law firm represents more than one client in a particular matter, potential or actual conflicts of interest may exist. At this time, Whitt Law is aware of no actual conflicts of interests between or among any of the potential clients. This is because the Taxing Districts currently share a commonality of interest – to defend their respective real property tax base in upcoming tax negotiations and/or litigations with LSP-Kendall Energy LLC.

While Whitt Law does not perceive any actual or reasonably foreseeable adverse consequences of common representation at this time, each Taxing District should consider the following potential adverse consequences prior to consenting to the proposed common representation:

- While attorneys owe individual clients a duty of individual loyalty, common representation may result in divided or at least shared attorney-client loyalties. Thus, it is possible that issues may arise where Whitt Law's representation of any one Taxing District may be materially limited by Whitt Law's representation of another Taxing District. Neither Whitt Law, nor any potential client under the Intergovernmental Cooperation Agreement, are aware of any such issue at this time.
- While attorneys owe individual clients a duty to preserve secrets and confidential communications, as between jointly represented clients, there is no right to assert the attorney/client privilege for communications we receive from any one of our represented Taxing Districts to shield those communications from our other represented Taxing Districts. However, the duty of confidentiality, attorney-client privilege, and work product privilege would continue to protect all of our clients' confidential communications from disclosure to any other non-client persons or entities.
- Most typically, conflicts in common representation cases arise with respect to: (i) litigation strategies that are chosen to attempt to obtain the best results for all clients but that can potentially impact each client differently; and (ii) settlement issues, inasmuch as particular clients may have different ideas regarding the propriety of a settlement. Fortunately, the Intergovernmental Cooperation Agreement establishes the Advisory Board which is designed to address those issues that may arise in an orderly fashion.

Whitt Law will make every effort during the course of representation to confirm that the commonality of interest that exists today is maintained during every phase of the representation.

Kendall County Forest Preserve District  
May 3, 2022  
Page 3

Yours very truly,

WHITT LAW LLC

Stuart L. Whitt  
swhitt@whittlaw.com  
Enclosure

**CONSENT TO COMMON REPRESENTATION**

By executing this letter where indicated below, the Forest Preserve District Commission confirms, (1) that it has been fully informed as to the nature of potential conflicts which could arise as a result of Whitt Law's common representation of the Taxing Districts; (2) that it understands the terms, provisions and disclosures set forth in this letter; (3) that it has carefully considered all of the circumstances and potential conflicts described herein; (4) that it has had the opportunity to consult with its regular counsel regarding the terms, provisions and disclosures set forth in this letter; and (5) that the Forest Preserve District Commission knowingly and voluntarily consents to be represented by Whitt Law LLC, in common representation with those taxing districts which are signatories to the Intergovernmental Cooperation Agreement Creating the LSP-Kendall Energy LLC Taxing Bodies Consortium.

Forest Preserve District Commission

Signature: \_\_\_\_\_

By: President Judy Gilmour

Its: Kendall County Forest Preserve District President

# KUBOTA QUOTE

DATE: April 28, 2022

## DeKane Equipment Corporation

47W619 US RT 30

Big Rock, IL 60511

Phone: 630-556-3271

Fax: 630-556-3079

[www.dekane.com](http://www.dekane.com)

Salesman: Ken Johnson

Cell: 630-918-7828

Email: kgicub3@aol.com

To: Kendall Co. Forest Preserve

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip: \_\_\_\_\_

Email: AWHITE@Co. Kendall. IL, US

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE
1		<i>Cub Cadet XT1-5T54</i>		<i># 3099.<sup>00</sup></i>
ADDITIONAL NOTES:				
** Price on this sales quote is an estimate and is subject to be increased. Final pricing and applicable programs will be established a delivery**			TOTAL:	\$



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

**Facility Rental Contract**

Permit #: 22-00119 Page 1 of 1  
 Contract Date: 04/25/2022  
 Use Type: Other  
 Description: Outdoor Adventure Cooking Class  
 Registrar: Julia Granholm  
 Phone: (630) 553-5823 / (630) 267-9542  
 Email: keisnaug@illinois.edu

**Customer** U of I on behalf of KC Ext  
 Kim Eisnaugle  
 7775 B State Route 47  
 Yorkville, IL 60560

**Rental Information**

Location: Moonseed Shelter @ Hoover Forest Preserve Total Hours: 5.00  
 11285 Fox Road  
 Yorkville, IL 60560

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
5/4/2022	Wed	3:00 PM - 8:00 PM	Shelter Flat (Head Count: 20)	1.00	Each	\$60.00	\$60.00	\$0.00

2 bundles of firewood requested

Total Hours	5.00
Total Fees	\$60.00
Total Sec Dep	\$0.00
Total Tax	\$0.00
<b>Rental Total</b>	<b>\$60.00</b>

**Rental Terms and Conditions**

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility.  
 Facility Rental Contract (Permit) and Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For day of questions/concerns, please call 630.774.1005 (Shelter rentals), 630.774.1683 (Meadowhawk Lodge, Campsite, and Bunkhouse rentals)





110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

**Customer** U of I on behalf of KC Ext  
**Kim Eisnaugle**  
**7775 B State Route 47**  
**Yorkville, IL 60560**

**Statement**

**Date:** 4/25/2022  
**Total Purchased:** \$50.00  
**Total Balance:** \$50.00  
**Primary Phone #:** (630) 553-5823

Date	Item Description	Due Date	Original Amount	Total Paid	Balance
04/25/2022	Firewood - Rentals - Qty Sold: 1	04/25/2022	\$50.00	\$0.00	\$50.00
<b>Totals</b>			<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>



# Kendall County Forest Preserve District SHELTER & COURTHOUSE RENTAL REQUEST FORM

**Office Use Only**  
Permit # \_\_\_\_\_  
Date Submitted \_\_\_\_\_  
Issue Date \_\_\_\_\_

### Instructions

- This form is to be completed in its entirety and can be faxed to 630-553-4023 or sent by e-mail to: [kcforest@co.kendall.il.us](mailto:kcforest@co.kendall.il.us). Rental requests are required two (2) weeks in advance of requested event date.
- The Rental Request will be entered into our reservation calendar and copy of the permit is scanned to your e-mail for signature.
- Receipt of the signed permit is required at the time you receive the permit for the reservation to be considered secure.
- The Full Rental Fee is required 30 calendar days prior to your event date.
- Courthouse Rentals require a \$100.00 security deposit at the time of the request in order to secure this reservation.

### Permittee Information *(Permittee must be 21 or older and attend the event)*

Name Board of Directors of the University of Illinois on behalf of the Kendall County Extension  
 Street Address 7775B Illinois State Route 47  
 City Yorkville, State IL Zip 60560 Kendall Resident? Yes  No   
 Phone # *(two numbers are required)* Cell: 630.267.9542 Other: 630-553-5823  
 E-mail: keisnaug@illinois.edu

### Requested Site Hoover Moonseed Shelter

Harris Forest Preserve: Shelter 1  144 people Shelter 2  80 people Shelter 4  80 people Shelter 7  80 people  
 Richard Young:  56 people  
 Jay Woods:  80 people  
 Pickerill-Pigott:  80 people  
 Historic Courthouse: East Wing Conf. Room  70 people Court Room  130 people Third Floor Conf. Room  16 people

### Requested Date

Event Date: May 4, 2022 Preserves are available at 9:00 am  
 Time Frame: 3 to 8 pm Gates are closed at sunset; departure time required at least 30 minutes prior  
 Number of People: 20 \$25.00 fee applied for 100+ people

**Type of Group:** *please circle:* Family, Organization, Church, School, Scout, etc.  
*Non-family events require Certificate of Insurance*

### Name of Event *(Scout troops: please indicate Pack or Troop Number & Council)*

Outdoor Adventure 4-H SPIN Club Outdoor cooking class

### Firewood: *Must be purchased from the Forest Preserve. (Collection from grounds or brought from outside is prohibited)*

Number of bundles requested: 2 Firewood: \$25.00 / bundle

**Special Events Policy**  
**Kendall County Forest Preserve District**

The Kendall County Forest Preserve District will allow Special Events that it deems to be in the public interest to be held on District property. A Special Event will be defined as an event in which District property will be used in a manner that is inconsistent with normal preserve activities, such as an event that involves the sale of concessions and/or other goods and services, the use of temporary structures, or multi-day events.

These Events will not be allowed to disturb the natural resources of the District in any way, and will only be allowed on District properties where the District deems there to be adequate facilities.

- Those persons, groups, or organizations requesting to hold a Special Event on District property will have to obtain a Special Event Permit from the District.
- A two-month lead time is required.
- All events are required to supply an itinerary at time of application.
- Business, churches, scouts, school groups, etc. require a Certificate of Insurance naming Kendall County Forest Preserve District as an Additional Insured.

The Special Event Permit fee is in addition to the reservation fee for the location where your event is being held. Reservations may be made up to one year in advance.

The District staff shall, with the concurrence of the Forest Preserve Operations Committee, award the Special Event Permits.

**Special Event Permit Application  
Kendall County Forest Preserve District**

Instructions: Please sign the form and return it, along with the appropriate insurance certificate to:  
Kendall County Forest Preserve District  
110 West Madison Street  
Yorkville, IL 60560

Please submit application at least two months prior to the Special Event.

**Applicant Information:** Board of Directors of the University of Illinois Kendall County Extension  
**Event Name:** Outdoor Adventures 4-H Club Outdoor Cooking  
**Contact Person:** Kim Eisnaugle/Mike Quill facilitator

**Address:**  
County: Kendall  
Street: 7775 B State Route 47  
City: Yorkville  
State: IL  
Zip Code: 60560

**Contact Information:**  
Telephone (Home) 630-553-0586/ 630-553-5823 work  
Telephone (Cell) 630-267-9542  
E-Mail: keisnaug@illinois.edu

**Special Event Information:**  
Name of Forest Preserve: Hoover Forest Preserve (Moon seed)  
Event: Outdoor Adventures Outdoor Cooking  
Estimated Attendance: 20  
Arrival Time (includes set-up): 3 pm  
Departure Time (includes take down): 8 pm

**Will this Special Event include:**

**A = \$ 75.00**

	<u>Yes</u>	<u>No</u>
1. The use of temporary structures?		No
2. Collecting/Charging an entrance or registration fee?		No
3. Selling concessions/food?		No
4. Selling goods and services?		No
5. Electronically amplified sound?		No

**B = \$200.00**

	<u>Yes</u>	<u>No</u>
6. Business uses in preserve?		No
7. Group larger than 250 people?		No
8. Extensive use of grounds?		No

**C= \$300.00**

	<u>Yes</u>	<u>No</u>
9. Extensive Use of staff time?		No
10. Closes and/or limits part(s) of preserve to other users?		No

► Permittee will be charged only for the highest category (A, B, or C) that is checked.  
Description of the Special Event, including details of any 'Yes' answers from above:

Applicant's Signature: \_\_\_\_\_

Date: 4/25/2022

**Special Event Agreement**

**Kendall County Forest Preserve District**

The Kendall County Forest Preserve District (District) and University of Illinois Kendall Co. Extension (Permittee) agree to the following:

1. The Permittee shall meet the following insurance requirements (if applicable):
  - A. Permittee shall have general liability coverage of \$1,000,000 per occurrence.
  - B. Certificates of Insurance must state the following: The Kendall County Forest Preserve District is an additional insured on a primary and non-contributory basis.
2. The Permittee shall pay the District \$ \_\_\_\_\_ for this approved Special Event Permit. Payment is due upon approval of permit.
3. The Permittee agrees to indemnify and hold harmless the District against any and all claims, losses, suits, and damages against the District arising, directly or indirectly out of the use of District premises or performance of this Special Event Agreement, specifically including claims resulting from any act or omission of the Permittee and the District, individually, and/or jointly and severally.
4. If concessions/food is to be sold at the Special Event, the vendors must comply with all requirements and regulations of the Illinois Department of Health and/or other governmental bodies having control over such vending operations, including the Kendall County Health and Human Services Department. The vendor shall possess all food and beverage dispensing licenses, taxes, and permits that are required by law.
5. The Permittee shall limit the Special Event activities to those described in the Special Use Permit Application.
6. The Permittee shall follow all District rules and regulations (see attached).
7. The Special Event Permit and the Permittee shall be present on-site at the Special Event.
8. The attached itinerary shall be a part of the Special Event Agreement.

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Kendall County Forest Preserve District:

Signed: \_\_\_\_\_, Executive Director / President

Permittee: University of Illinois Kendall County Extension

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

## Facility Rental Contract

**Permit #:** 22-00120 Page 1 of 1  
**Contract Date:** 04/25/2022  
**Use Type:** Other  
**Description:** Outdoor Adventures 4H Overnight  
**Registrar:** Julia Granholm  
**Phone:** (630) 553-5823 / (630) 267-9542  
**Email:** keisnaug@illinois.edu

**Customer** **U of I on behalf of KC Ext**  
**Kim Eisnaugle**  
**7775 B State Route 47**  
**Yorkville, IL 60560**

### Rental Information

**Location:** Moonseed @ Hoover Forest Preserve  
 11285 Fox Road  
 Yorkville, IL 60560

Description	Qty	Unit	Total	Tax
Check-In: Fri, 06/17/2022 3:00PM Check-Out: Sat, 06/18/2022 12:00PM	1	Night	\$90.00	\$0.00
Firewood			\$50.00	\$0.00

No alcohol allowed.  
 2 bundles of firewood requested

#### Billing/Payment Summary

Invoice#	Due Date	Total	Amount Paid	Balance Due
Sec Deposit	04/25/2022	\$100.00	\$0.00	\$100.00
<b>Total</b>		<b>\$100.00</b>	<b>\$0.00</b>	<b>\$100.00</b>

Total Hours	0.00
Total Fees	\$140.00
Total Sec Dep	\$100.00
Total Tax	\$0.00
<b>Rental Total</b>	<b>\$240.00</b>

### Rental Terms and Conditions

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Facility Rental Contract (Permit) and Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For day of questions/concerns, please call 630.774.1005 (Shelter rentals), 630.774.1683 (Meadowhawk Lodge, Campsite, and Bunkhouse rentals)



# Kendall County Forest Preserve District HOOVER OVERNIGHT RENTAL REQUEST FORM

**Office Use Only**  
Permit # \_\_\_\_\_  
Date Submitted \_\_\_\_\_  
Issue Date \_\_\_\_\_

### Instructions

- This form is to be completed in its entirety and can be faxed to 630-553-4023 or sent by e-mail to: [kcforest@co.kendall.il.us](mailto:kcforest@co.kendall.il.us)  
Overnight Rental requests are required 30 days in advance of requested event date.
- The Rental Request will be entered into our reservation calendar and copy of the permit is scanned to your e-mail for signature.
- Receipt of the signed permit and security deposit is due at the time you receive the permit for the reservation to be considered secure.
- Full Rental fee is required 45 calendar days prior to your event date.
- Bunkhouse Security Deposits are \$100.00 for each bunkhouse rental. This security deposit is due at the time of the request in order to secure the reservation.

### Permittee Information *(Permittee must be 21 or older and attend the event)*

*Board of Directors of the University of Illinois*  
Name University of Illinois <sup>in what is</sup> Kendall Co. Extension  
Street Address 1975 B State Route 47  
City Yorkville State IL Zip 60560 Kendall Resident? Yes  No   
Phone # (two numbers are required) Cell: 630-267-9942 Other: 630-553-5823  
E-mail: keisnang@illinois.edu

### Requested Site *(please check)*

Bunkhouse: Kingfisher  Moonseed  Blazing Star   
Group Campsite: Site A  Site B  Site C   
Family Campsite:  *Site will be assigned at check-in*

### Requested Date

Event Date & Time: 6-17<sup>th</sup> 18, 2022 / 6-24<sup>th</sup> 25 Check-in: between 3:00 pm and 8:00 pm  
(No early check-in's)  
Departure Date: 18 25 Check-out: 12:00 pm Noon  
(Late check-out fee will be applied)

Number of People: 20  
Bunkhouses: max limit: 32 ppl Group Sites: 30 ppl Family Sites: 6 ppl

Additional Daytime guests? \_\_\_\_\_

Type of Group: please check: Family  Organization  Church  Scout Troop  
Non-family events require Certificate of Insurance

### Name of Event *(Scout troops: please indicate Pack or Troop Number & Council)*

Outdoor Adventures 4-H overnight

### Firewood: *Must be purchased from the Forest Preserve. (Collection from grounds or brought from outside is prohibited)*

Number of bundles requested: 2 Firewood: \$25.00 / bundle





June 17-18  
24-25

# Kendall County Forest Preserve District HOOVER OVERNIGHT RENTAL REQUEST FORM

WOLF Extension  
4H Outdoor  
Shenker

**Office Use Only**  
Permit # \_\_\_\_\_  
Date Submitted \_\_\_\_\_  
Issue Date \_\_\_\_\_

### Instructions

- This form is to be completed in its entirety and can be faxed to 630-553-4023 or sent by e-mail to: [kcforest@co.kendall.il.us](mailto:kcforest@co.kendall.il.us)  
**Overnight Rental requests are required 30 days in advance of requested event date.**
- The Rental Request will be entered into our reservation calendar and copy of the permit is scanned to your e-mail for signature.
- Receipt of the signed permit and security deposit is due at the time you receive the permit for the reservation to be considered secure.
- Full Rental fee is required 45 calendar days prior to your event date.
- Bunkhouse Security Deposits are \$100.00 for each bunkhouse rental. **This security deposit is due at the time of the request in order to secure the reservation.**

### Permittee Information *(Permittee must be 21 or older and attend the event)*

Name MIKE QUILL  
 Street Address 13010 B RIVER RD  
 City PLANO State IL Zip 60545 Kendall Resident? Yes  No   
 Phone # (two numbers are required) Cell: \_\_\_\_\_ Other: 630 553-3828  
 E-mail: IRISH1321@ATT.NET

### Requested Site *(please check)*

Bunkhouse: Kingfisher  Moonseed  Blazing Star   
 Group Campsite: Site A  Site B  Site C   
 Family Campsite:  *Site will be assigned at check-in*

### Requested Date

Event Date & Time: 6-17-18 OR 6-24-25 Check-in: between 3:00 pm and 8:00 pm  
 (No early check-in's)  
 Departure Date: 18 / 25 Check-out: 12:00 pm Noon  
 (Late check-out fee will be applied)  
 Number of People: 20  
 Bunkhouses: max Rnts: 32 ppl Group Sites: 30 ppl Family Sites: 6 ppl  
 Additional Daytime guests? \_\_\_\_\_

Type of Group: please check: Family  Organization  Church  Scout Troop 4H  
*Non-family events require Certificate of Insurance*

Name of Event *(Scout troops: please indicate Pack or Troop Number & Council)*

**Firewood:** Must be purchased from the Forest Preserve. (Collection from grounds or brought from outside is prohibited)

Number of bundles requested: 2 Firewood: \$25.00 / bundle

## **Special Events Policy Kendall County Forest Preserve District**

The Kendall County Forest Preserve District will allow Special Events that it deems to be in the public interest to be held on District property. A Special Event will be defined as an event in which District property will be used in a manner that is inconsistent with normal preserve activities, such as an event that involves the sale of concessions and/or other goods and services, the use of temporary structures, or multi-day events.

These Events will not be allowed to disturb the natural resources of the District in any way, and will only be allowed on District properties where the District deems there to be adequate facilities.

- Those persons, groups, or organizations requesting to hold a Special Event on District property will have to obtain a Special Event Permit from the District.
- A two-month lead time is required.
- All events are required to supply an itinerary at time of application.
- Business, churches, scouts, school groups, etc. require a Certificate of Insurance naming Kendall County Forest Preserve District as an Additional Insured.

The Special Event Permit fee is in addition to the reservation fee for the location where your event is being held. Reservations may be made up to one year in advance.

The District staff shall, with the concurrence of the Forest Preserve Operations Committee, award the Special Event Permits.

**Special Event Permit Application  
Kendall County Forest Preserve District**

Instructions: Please sign the form and return it, along with the appropriate insurance certificate to:  
Kendall County Forest Preserve District  
110 West Madison Street  
Yorkville, IL 60560

Please submit application at least two months prior to the Special Event.

**Applicant Information:** Yeshiva Ohr Boruch (YOB) The Veitzener Cheder  
**Event Name:** YOB Summer Program  
**Contact Person:** Nosson Lederer

**Address:**  
County: Cook  
Street: 2828 W. Pratt Blvd.  
City: Chicago  
State: IL  
Zip Code: 60645

**Contact Information:**  
Telephone (Home) 773-454-0150  
Telephone (Cell) 773-262-0885  
E-Mail: rledereryob@gmail.com

**Special Event Information:**  
Name of Forest Preserve: Harris Forest Preserve  
Event: Student Summer Camp Field Day/Picnic  
Estimated Attendance: 180  
Arrival Time (includes set-up): 2:30 pm  
Departure Time (includes take down): 6:30 pm

**Will this Special Event include:**

**A = \$ 75.00**

	<u>Yes</u>	<u>No</u>
1. The use of temporary structures?		X
2. Collecting/Charging an entrance or registration fee?	X	
3. Selling concessions/food?		X
4. Selling goods and services?		X
5. Electronically amplified sound?		X

**B = \$200.00**

	<u>Yes</u>	<u>No</u>
6. Business uses in preserve?	X	
7. Group larger than 250 people?		X
8. Extensive use of grounds?	X	

**C= \$300.00**

	<u>Yes</u>	<u>No</u>
9. Extensive Use of staff time?		X
10. Closes and/or limits part(s) of preserve to other users?	X	

► Permittee will be charged only for the highest category (A, B, or C) that is checked.  
Description of the Special Event, including details of any 'Yes' answers from above:

Three school buses will drop off approximately 180 students of the Yeshiva Ohr Boruch The Veitzener Cheder school's summer camp students and counselors at Harris Forest Preserve. The program will take place from 2:30 pm to 6:30 pm on Thursday, June 30, 2022.

Because this event will limit public use of the open turf areas of Harris Forest Preserve to accommodate this group, a Special Use Permit fee of \$300 will be charged, plus an additional \$50 for grounds maintenance staff to address preserve maintenance needs following the group's departure.

The group will be required to support cleanup and trash removal. District staff will extend support for trash removal and cleanup activities at the end of the event time.

Additional staff support required per prior year observations and cleanup needs.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Special Event Agreement  
Kendall County Forest Preserve District**

The Kendall County Forest Preserve District (District) and Yeshiva Ohr Boruch The Veitzener Cheder (Permittee) agree to the following:

1. The Permittee shall meet the following insurance requirements (if applicable):
  - A. Permittee shall have general liability coverage of \$1,000,000 per occurrence.
  - B. Certificates of Insurance must state the following: The Kendall County Forest Preserve District is an additional insured on a primary and non-contributory basis.
2. The Permittee shall pay the District \$350.00 for this approved Special Event Permit. Payment is due upon approval of permit.
3. The Permittee agrees to indemnify and hold harmless the District against any and all claims, losses, suits, and damages against the District arising, directly or indirectly out of the use of District premises or performance of this Special Event Agreement, specifically including claims resulting from any act or omission of the Permittee and the District, individually, and/or jointly and severally.
4. If concessions/food is to be sold at the Special Event, the vendors must comply with all requirements and regulations of the Illinois Department of Health and/or other governmental bodies having control over such vending operations, including the Kendall County Health and Human Services Department. The vendor shall possess all food and beverage dispensing licenses, taxes, and permits that are required by law.
5. The Permittee shall limit the Special Event activities to those described in the Special Use Permit Application.
6. The Permittee shall follow all District rules and regulations (see attached).
7. The Special Event Permit and the Permittee shall be present on-site at the Special Event.
8. The attached itinerary shall be a part of the Special Event Agreement.

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Kendall County Forest Preserve District:

Signed: \_\_\_\_\_, Executive Director / President

Permittee: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_