

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, April 14, 2022

Call to Order – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:05p.m

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Here		
Scott Gengler	Yes		
Scott Gryder	Here		
Matt Kellogg	Yes		

Others Present – Latreese Caldwell, Jennifer Karales, Scott Koeppe

Approval of Agenda - Member Cesich made a motion to approve the agenda, second by Member DeBolt. **With five members present voting aye, the motion carried by a vote of 5-0.**

Approval to Forward Claims – Member Gryder made a motion to forward the claims to the County Board for approval, second by Member Cesich. **With five members present voting aye, the motion carried by a vote of 5-0.**

Department Head and Elected Official Reports – Mr. Koeppe informed the committee that the State of Illinois included in their recent budget that a County Sheriff salary must be at least 80 percent of the State’s Attorney’s salary, and that the County will be reimbursed 66 2/3 percent of the Sheriff’s salary. Discussion on the state reimbursement of the State’s Attorney, Public Defender and the Court Services/Probation Office. **There was consensus by the committee to add this item to the April 19, 2022 County Board meeting agenda for further discussion.**

Items of Business

- *Discussion of Minooka Water Project* – Mr. Koeppe stated there is a Reclamation Agreement that a municipality can use with a business, where the business has to extend the water or sewer out to a location, and over time (20 years) as part of the agreement, if anyone else builds and takes advantage of the water or sewer line, they have to pay a fee back to the Municipality. In regards to lending Revolving Loan funds to Minooka, a Reclamation Agreement could be put in place so Minooka could repay the County as they recapture this type of fee/repayment from other business building in the I-80/Ridge Road exit area. Mr. Koeppe said he’d like to ask the State’s Attorney’s Office to begin drafting an inter-governmental agreement for repayment of funds up to \$750,000. Using Revolving Loan funds.
Motion by Member DeBolt, second by Member Cesich to forward the item to the County Board after the draft of a loan agreement with Minooka to do the water project

with the repayment being a reclamation agreement by the State’s Attorney’s office.

With five members voting aye, the motion carried by a vote of 5-0.

- *Approval of EMA Capital Budget Request* – Mr. Koeppel brought this item forward because there is \$4000 in the EMA grant for capital budget to outfit the two squad cars that were given to them, and they will have approximately \$1400 unspent from that fund to upgrade the cell access on the Command Bus from 4G to 5G speed, unlocking additional bandwidth. Member DeBolt made a motion, second by Member Cesich.

Roll Call Vote:

Attendee	Vote
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Scott Gryder	Yes
Matt Kellogg	Yes

With five members voting aye, the motion carried in committee by a vote of 5-0.

- *Review, Discussion and Approval of Tax Levy Recommendation for Senior Levy Applications* – The committee discussed their review of the 2022 Senior Levy applications, the individual requests and additional needs in the Health Department and 708 Mental Health Board.

Motion by Member DeBolt, second by Member Gengler to forward the approval of Senior Tax Levy Recommendations in the same dollar amounts as granted in 2021.

With five members present voting aye, the motion passed by a vote of 5-0.

- *Discussion and Approval of Amendment Agreement for Disbursement and Use of Kendall County’s American Rescue Plan Act Funds with Chapel on the Green for the amount of \$6,317.00* – Jennifer Karales explained that Chapel on the Green desired to use their ARPA grant funds differently than outlined in the original agreement, necessitating the need for an amended agreement specifically detailing the requested changes.

Motion by Member Gryder, second by Member DeBolt to forward the amended agreement to the County Board for approval. **With five members present voting aye, the motion passed by a vote of 5-0.**

- *Discussion of Non-Profit Grant Program* – Mr. Koeppel asked the committee for direction and next steps in offering an additional round of grants for non-profit entities in the County, to include churches with the stipulation that have an annual audit of financial records by a third-party professional firm or individual requirement.

Discussion on the timeline for reopening the portal, changes that needed to be made for clarification, definition of non-profit organizations including 501(C3) housing, and food assistance; 501(C6) Chambers of Commerce; and 501(C19) Veterans

Organizations. There was agreement by the committee on the importance of notifying non-profits in these three categories about this grant opportunity.

Public Comment – None

Questions from the Media – None

Action Items for the April 19, 2022 County Board Meeting

- *Approval of Claims*
- *Approval of Tax Levy Recommendation for Senior Levy Applications*
- *Approval of Amendment Agreement for Disbursement and Use of Kendall County's American Rescue Plan Act Funds with Chapel on the Green for the amount of \$6,317.00*
- *Discussion of the new State of Illinois Sheriff salary requirements*

Items for the May 12, 2022 Committee of the Whole Meeting - None

Executive Session – Not needed

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member Gengler seconded the motion. **With five members present voting aye, the meeting was adjourned at 6:00p.m. by a vote of 5-0.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Clerk