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**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

APRIL 6, 2021

I. Call to Order

Commissioner Flowers called the meeting to order at 6:00 pm in the Kendall County Administrative Office Building – Second Floor Rooms 209 and 210.

II. Roll Call

	DeBolt		Gryder
X	Cesich		Kellogg
X	Flowers	X	Koukol
	Gengler	X	Rodriguez
	Gilmour		Vickers

Commissioners Cesich, Koukol, Rodriguez, and Flowers were all present.

III. Approval of Agenda

Commissioner Cesich made a motion to approve the meeting agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Review of Financial Statements and Cost Center Reports through March 31, 2022

Director Guritz presented an overview of the financial statements and cost center reports through March 31, 2022. Overall, the District's net position is on track for the year, and with FY21 actuals once the \$215K fund balance transfer is backed out of the YTD revenues. Highlights for FY22 include receipt of the \$17K for the sale of carbon credits; \$40K increase in rental and program revenue over the prior year-to-date figures; and \$17K increase in contractual expenses compared to FY21. The FY21 accrual entries have been completed.

VI. Review and Approval of Special Use Permits

1. Kendall County Horse Show Association – Harris Horse Arena – 06/25/22 Fun Show; 07/09/22 Speed Show; 08/21/22 Club Picnic & Horse Demo, and 09/18/22 Pleasure Show
2. Grundy-Kendall Soil and Water Conservation District – Hoover Forest Preserve – 05/05/22 and 05/12/22 Natural Resource Tours

Commissioner Cesich made a motion to approve the Special Use Permits, including the waiving of fees and charges for the Kendall County Horse Show Association – Harris Horse Arena – 06/25/22 Fun Show; 07/09/22 Speed Show; 08/21/22 Club Picnic & Horse Demo, and 09/18/22 Pleasure Show. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

Commissioner Cesich made a motion to approve the Special Use Permits, including the waiving of fees and charges for the Grundy-Kendall Soil and Water Conservation District – Hoover Forest Preserve – 05/05/22 and 05/12/22 Natural Resource Tours. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

VII. Facility Rentals Contract Integrations – Updates and Rental Insurance Requirement Information and Referrals

Director Guritz provided updates on the facility rental contract integrations and rental insurance requirements information and referrals. The Kendall County State’s Attorney’s Office is completing final terms and conditions for use of the horse arena at Harris Forest Preserve.

VIII. KCFPD Employee Handbook Revisions - Updates

Director Guritz presented updates on the KCFPD Employee Handbook revisions. The District received substantial changes to the version presented out of the Operations Committee, and is under review and amendment for presentation to the Committee of the Whole in May.

IX. KCFPD General Use Ordinance – KC-SAO Recommendations for Unmanned Aerial Vehicles (UAV) Usage

Antoinette White, Grounds and Natural Resources Division Supervisor, presented recommendations for Unmanned Aerial Vehicles usage within the KCFPD General Use Ordinance.

The Operations Committee discussed the usage of UAVs in Kendall County forest preserves.

Commissioner Rodriguez left the meeting room at 6:40 pm and did not return.

X. Other Items of Business

Antoinette White discussed Genral Use Ordinance violations at Millbrook South Forest Preserve.

Director Guritz provided updates on the upcoming EEAI Conference at Hoover Forest Preserve.

XI. Public Comments

No public comments were offered from citizens in attendance.

XII. Executive Session

None.

XIII. Adjournment

Commissioner Cesich made a motion to adjourn at 6:45 pm. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District