

KenCom Finance Committee Meeting Minutes
Held April 21st, 2022
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Mike Rennels	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Jeff Burgner, Oswego Police Department.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with all seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as submitted, seconded by Rennels. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron stated she sent an email out to all the board members in regards to a sweep by that the State of Illinois of Surcharge Funds in the amount of \$5,000,000. It is in the budget for the State of Illinois, HB4700, to sweep \$5,000,000 from the 9-1-1 Surcharge Funds to help fund 9-8-8. This is very concerning to all 9-1-1 centers and if the sweep is done 9-1-1 centers are no longer eligible for Federal Grants. Illinois APCO and Illinois NENA are urging all 9-1-1 Centers to reach out to state representatives of any level, our local government and ask them to reach out and oppose the sweeping of any 9-1-1 Surcharge and take it out of the general fund. Discussion ensued.

Staff Report – Bergeron gave a Personnel Report as follows: Gina Belmont is wrapping up fire dispatch training and will be advancing to the shadow phase of training next week. Jenna Brown is in Phase 1 of the training program. Training as follows: Online fire extinguisher training through Safety Source will be completed by the end of April. Training on Flock software will begin this week for end users. Information as follows: Staff would like to thank our agencies for thinking of us during Telecommunicator Week, April 10th-16th by providing us with meals, snacks, videos, mementos and more! Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The fire portable radios have been received and ABeep will start programming each of the radios. The License Plate Reader Committee has completed the public relations statement, system monitoring and audit protocols, and protocols on moving cameras. The IGA has been finalized and will be presented to the Executive Board at their April 28th meeting for approval. IDOT has issued permits for all seven license plate reader cameras. Flock will install cameras mid to late April. The target go-live is May 1st with the Flock System. The NG9-1-1 project will route 9-1-1 calls to PSAPs via an ESInet using IP technology rather than analog phone lines. GIS work continues throughout the State to establish boundaries for the routing of 9-1-1 calls on the IP based platform. KenCom is scheduled to go live on the ESInet on June 23rd, 2022. KenCom and Grundy County 9-1-1 will be working together on this project due to the shared Viper phone system. Wireless 9-1-1 statistics for the month of March 2022 represented 86% calls received. Text to 9-1-1 totals for the month of March 2022 were 5.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Witek made a motion, seconded by DeBolt to approve the consent agenda, which includes approval of the March 2022 Treasurer’s Reports for the Surcharge and Operating Funds and the March 17th, 2022 Finance Committee Minutes. All seven members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – Meeting after the Finance Committee at 10:30 a.m.

Strategic Planning Committee Report – No Report

Operations Board Chair Report – Stein stated there were three policies approved, GIS Recommendation Policy, License Plate Reader Policy and a revised Kendall County Probation Policy.

Finance Committee Report:

Approval of Bills:

Operation Bills – DeBolt made a motion to approve the April 2022 Operation Bills, in the amount of, \$169,948.48, seconded by Burgner. Discussion. A roll call vote was taken with all seven members present voting aye. Motion carried.

Surcharge Bills – Witek made a motion to approve the April 2022 Surcharge Bills, in the amount of, \$176,240.92, seconded by Burgner. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:
Development of Fire 3 channel to be Digital – Discussed in the staff report.

License Plate Reader – Discussed in the staff report.

Discussion of UHF Frequency for Oswego Township Road District – No Report

Appoint Interim Auditing Official – Nelson stated it was recommended by KenCom’s attorney to have one person take in the investigation and give the discipline. The policy KenCom’s attorney wrote was as close to the statute as possible. It was discussed to have the Assistant Director do the investigation and hand that information off to the Executive Board Chair to take in the investigation and give discipline. During discussion there was a consensus if the Executive Board Chair had the need for outside council he was able to do so as long as within the legal budget. If the amount exceeds the budget to bring to the Finance Committee for approval. Jensen made a motion to approve and move forward to the Executive Board for the Executive Board Chair be the Interim Auditing Official, seconded by Baird. All members present voting aye. Motion carried.

Economic Interest Statements – Nelson reminded the Board to fill out their Economic Interest Statements and submit to the Circuit Clerks Office by May 2nd.

Fiscal Year 2021 Audit – Witek made a motion to approve and move forward to the Executive Board the Fiscal Year 2021 Audit, seconded by DeBolt. Discussion ensued. All members present voting aye. Motion carried.

Any other Old Business – None

Nelson called for New Business:
Finance Committee Closed Session Audio Destruction – None

Other Business – 988-CESSA – Bergeron stated they had a meeting at the Kendall County Health Department. PATH was awarded the grant for the mobile mental health unit for the southern part of southern Kane County and all of Kendall County. Currently they are focused on getting 988 up and operational and will turn the focus on CESSA once 988 is up.

Bergeron mentioned at the Operations meeting Sergeant Palko mentioned there are pilot programs going on throughout the state. Discussion ensued.

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday May 19th, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by Burgner. All members present voting aye. Motion carried. Meeting adjourned at 9:53 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary