



KENDALL COUNTY
ANIMAL CONTROL

Kendall County Office Building
111 W. Fox Street; Room 210; Yorkville IL

Wednesday, May 25, 2022 at 8:30a.m.
MEETING A G E N D A

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Brian DeBolt, Elizabeth Flowers, Scott Gengler, Ruben Rodriguez
- 3. Approval of Agenda**
- 4. Approval of Minutes from April 27, 2022**
- 5. Monthly Reports**
 - Census Log
 - Bite Report
 - Operations Report
 - a) Landscaping Project Update*
 - b) Shot Clinic Update*
 - c) Rabies Tag Ordinance Update*
 - Accounting Report
- 6. Committee Business**
- 7. Public Comment**
- 8. Executive Session**
- 9. Action Items for County Board**
- 10. Adjournment**



MEETING MINUTES
WEDNESDAY, April 27, 2022

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:30a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Brian DeBolt	Here		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Ruben Rodriguez	Here		

With 3 members present, a quorum was established to conduct committee business.

Others present: Kelly Prestegaard, Animal Control Director, Scott Koeppel, County Administrator

Approval of Agenda – Motion made by Member DeBolt, second by Member Gengler to approve the agenda. **With five members in agreement, the motion carried by a vote of 5-0.**

Approval of Minutes – Motion made by Member Rodriguez to approve the minutes from March 23, 2022, second by Member Flowers. **With five members in agreement, the minutes were approved by a 5-0 vote.**

Monthly Reports

- **Census Log** – Director Prestegaard reviewed the census logs with the committee, and noted that they continue to have an increase in owner-surrenders, and stray intakes for dogs, and stray intakes for cats.

There are currently 3 available cats, and 9 available dogs in the facility. Four dogs went for adoption, and 10 dogs were returned to the owner. One dog was euthanized due to behavior issues, and 1 dog was transferred to rescue.

Written Report Provided

- **Bite Report** – There were 23 total bites for the month of March, 1 cat and 22 dogs. **Written Report provided.**
- **Operations Report** – Director Prestegaard updated the committee on the rabies tag count, said they sold a total of 2830 tags for March. The fee for a one-year tag is \$12, and a three-year tag is \$30.

- a. *Staffing Situation* The Director was happy to report that she hired an additional part-time Kennel Technician recently, but a lost a part-time kennel technician. Discussion on the ongoing issues with retaining part-time employees, and the potential need for a third full-time employee to provide back-up for the Director and Kennel Manager.
- b. *Landscaping Project Update* – Ms. Prestegaard reported that efforts to reach local Boy Scout Troop 40 had no results, and the quote from 4Seasons wasn't in the budget. Discussion on someone volunteering to remove the scrubs/tree at no cost to the County. **There was consensus by the State's Attorney's Office between the volunteer and County before any work could be completed.**
- c. *Sound Baffle Update* - Discussion on the sound baffles to the Kennel Area, correct placement of the baffles, the purchase price and installation. Although it there was question about placement of the baffles, overall the completed project was a success.
- d. *Micro-chip Clinic Update* – Ms. Prestegaard reported that according to the Animal Control Act, the facility must have a minimum of one micro-chip Clinic per year. Prestegaard shared that she would like to have appointments for micro-chipping available to citizens all year-long or every two weeks by appointment only, and citizens would have to provide proof of animals being u-to-date on all vaccinations.

Staff would advertise the free micro-chipping on their Facebook page, the County social media pages, the County website, and the Sheriff's Office social media pages. **There was consensus to proceed with the free clinic when they were ready.**

- e. *Shot Clinic Update* – Ms. Prestegaard presented an option for a shot clinic through “Just Animals Shelter”, that would be available to Kendall County residents only at a reduced cost. Although the vendor offers various vaccines, Prestegaard was interested in only having Rabies Shot vaccines. **There was consensus to allow Animal Control to have a maximum of two shot clinics per year, and that there must be an agreement reviewed by the State's Attorney's Office and approved by the County Board before the clinic could be scheduled.**
- **Accounting Report** – Mr. Koeppel reviewed the monthly report with the committee. **Written report provided.**

Committee Business - None

Public Comment – None

Executive Session – Not Needed

Action Items for the County Board – None

Adjournment – Member Gengler made a motion to adjourn the meeting, second by Member DeBolt. **With five members present in agreement, the meeting was adjourned at 9:50a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and
Recording Secretary



Kennel Comparisons Statistics

"Intake Comparisons"

1/1/21 to 5/20/21

1/1/22 to 5/20/22

Dogs				
Strays	46	62	↑	34.8 %
Owner Surrenders	8	27	↑	237.5 %
Legal	1	3	↑	200.0 %
Total Dogs Received:	55	92	↑	67.3 %
Cats				
Strays	11	13	↑	18.2 %
Total Cats Received:	11	13	↑	18.2 %
Total Intakes:	66	105	↑	59.1 %

"Outcome Comparisons"

1/1/21 to 5/20/21

1/1/22 to 5/20/22

Dogs				
Adoption	7	43	↑	514.3 %
Euthanasia	0	2	↑	200.0 %
Return to Owner	37	43	↑	16.2 %
Transfer to Rescue	8	4	↓	50.0 %
Total Dogs Dispositioned:	52	92	↑	76.9 %
Cats				
Adoption	4	8	↑	100.0 %
Euthanasia	1	0	↓	100.0 %
Return to Owner	2	2	↓	- %
Transfer to Rescue	2	1	↓	50.0 %
Total Cats Dispositioned:	9	11	↑	22.2 %
Total Outcomes:	61	103	↑	68.9 %

Animals in the Shelter on 5/19/2022

	CAT	DOG	Total
	4	11	15



Kennel Comparisons Statistics

"Intake Comparisons"

4/1/21 to 4/30/21

4/1/22 to 4/30/22

Dogs				
Strays	8	21	↑	162.5 %
Owner Surrenders	1	8	↑	700.0 %
Total Dogs Received:	9	29	↑	222.2 %
Cats				
Strays	2	2	↑	- %
Total Cats Received:	2	2	↓	0.0 %
Total Intakes:	11	31	↑	181.8 %

"Outcome Comparisons"

4/1/21 to 4/30/21

4/1/22 to 4/30/22

Dogs				
Adoption	2	8	↑	300.0 %
Euthanasia	0	1	↑	100.0 %
Return to Owner	8	15	↑	87.5 %
Transfer to Rescue	4	1	↓	75.0 %
Total Dogs Dispositioned:	14	25	↑	78.6 %
Cats				
Adoption	1	1	↓	- %
Transfer to Rescue	0	1	↑	100.0 %
Total Cats Dispositioned:	1	2	↑	100.0 %
Total Outcomes:	15	27	↑	80.0 %

Animals in the Shelter on 5/19/2022

	CAT	DOG	Total
	4	11	15



Kennel Comparisons Statistics

"Intake Comparisons"

5/1/21 to 5/19/21

5/1/22 to 5/19/22

Dogs		
Strays	8	11
Owner Surrenders	2	8
Legal	0	2
Total Dogs Received:	10	21
Cats		
Strays	0	3
Total Cats Received:	0	3
Total Intakes:	10	24

"Outcome Comparisons"

5/1/21 to 5/19/21

5/1/22 to 5/19/22

Dogs		
Adoption	2	13
Return to Owner	6	7
Transfer to Rescue	2	1
Total Dogs Dispositioned:	10	21
Cats		
Adoption	1	0
Return to Owner	0	1
Total Cats Dispositioned:	1	1
Total Outcomes:	11	22

Animals in the Shelter on 5/19/2022

	CAT	DOG	Total
	4	11	15

Kendall County Animal Control

802 John Street
Yorkville IL 60560



Bites between 4/1/2022 and 4/30/2022

<u>Date</u>	<u>Pet Name</u>	<u>Breed</u>	<u>Vaccinated</u>	<u>Altered</u>	<u>Victim/Owner</u>	<u>Multiple Bites</u>
04/01/2022	JAGERMEISTER	GERM SH POINT	UTD	UNALTERED	VICTIM	NO
04/03/2022	UNKNOWN	PIT BULL / MIX	NOT UTD	UNALTERED	VICTIM	UNK
04/08/2022	SAMMY	DOMESTIC LH	NOT UTD	ALTERED	VICTIM	NO
04/08/2022	DUKE	GERM SHEPHERD	UTD	UNALTERED	VICTIM	NO
04/09/2022	FRODO	YORKSHIRE TERR / MIX	UTD	UNALTERED	OWNER	NO
04/09/2022	UNKNOWN	PIT BULL	NOT UTD	UNALTERED	VICTIM	UNK
04/11/2022	CHORIZO	AMER BULLDOG	UTD	UNALTERED	OWNER	NO
04/12/2022	BRUTUS	BOSTON TERRIER	NOT UTD	ALTERED	OWNER	NO
04/12/2022	ROCCO	GOLDEN RETR / POODLE STND	UTD	ALTERED	VICTIM	NO
04/12/2022	MR. TATOR	GERM SHEPHERD	UTD	UNALTERED	VICTIM	YES
04/14/2022	FREYJA	BORDER COLLIE	UTD	ALTERED	OWNER	NO
04/16/2022	BRODY	AUST SHEPHERD	UTD	ALTERED	VICTIM	NO
04/18/2022	APOLLO	BORDER COLLIE	UTD	ALTERED	OWNER	NO
04/19/2022	ELLIE	PIT BULL / MIX	UTD	ALTERED	OWNER	NO
04/19/2022	MILO	AUST SHEPHERD	UTD	UNALTERED	OWNER	NO
04/19/2022	ODIN	PIT BULL	UTD	ALTERED	OWNER	NO
04/21/2022	UNKNOWN	PIT BULL	NOT UTD	UNALTERED	VICTIM	UNK
04/22/2022	LUCY	SCHIPPERKE	UTD	ALTERED	OWNER	NO
04/23/2022	UNKNOWN	LABRADOR RETR / MIX	NOT UTD	UNALTERED	VICTIM	UNK
04/23/2022	REBEL	GERM SHEPHERD	UTD	UNALTERED	VICTIM	NO
04/23/2022	SOPHIE	COCKER SPAN	UTD	ALTERED	OWNER	NO
04/27/2022	SHILOH	LABRADOR RETR	UTD	ALTERED	VICTIM	YES
04/27/2022	WALTER	LABRADOR RETR / POODLE STND	UTD	UNALTERED	OWNER	NO
04/29/2022	PIPER	PIT BULL	UTD	ALTERED	VICTIM	NO
04/30/2022	NASH	GREAT PYRENEES / ANATOL SHEPHERD	NOT UTD	ALTERED	VICTIM	NO

Breed	Total
Total	25
CAT	1
DOMESTIC LH	1
DOG	24
AMER BULLDOG	1
AUST SHEPHERD	2
BORDER COLLIE	2

Date

Pet Name

Breed

Vaccinated

Altered

Victim/Owner

Multiple Bites

	Total
BOSTON TERRIER	1
COCKER SPAN	1
GERM SH POINT	1
GERM SHEPHERD	3
GOLDEN RETR / POODLE STND	1
GREAT PYRENEES / ANATOL SHEP	1
LABRADOR RETR	1
LABRADOR RETR / MIX	1
LABRADOR RETR / POODLE STND	1
PIT BULL	4
PIT BULL / MIX	2
SCHIPPERKE	1
YORKSHIRE TERR / MIX	1



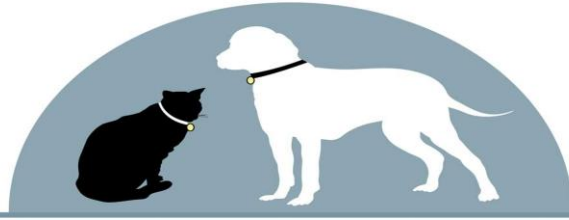
Total Number of Registrations Issued
Between 01/01/22 and 05/19/22

	CAT	DOG	TOTAL
TOTAL	672	3091	3763
RABIES TAG 1 YR ALTERED	21	123	144
RABIES TAG 1 YR ALTERED VET	424	1293	1717
RABIES TAG 1 YR UNALTERED	1	61	62
RABIES TAG 1 YR UNALTERED VET	67	531	598
RABIES TAG 3 YR ALTERED	14	133	147
RABIES TAG 3 YR ALTERED VET	143	878	1021
RABIES TAG 3 YR UNALTERED	0	6	6
RABIES TAG 3 YR UNALTERED VET	2	66	68



Total Number of Registrations Issued
Between 01/01/21 and 05/19/21

	CAT	DOG	TOTAL
TOTAL	1215	5230	6445
RABIES TAG 1 YR ALTERED	42	141	183
RABIES TAG 1 YR ALTERED VET	794	2142	2936
RABIES TAG 1 YR UNALTERED	6	51	57
RABIES TAG 1 YR UNALTERED VET	121	1135	1256
RABIES TAG 3 YR ALTERED	32	126	158
RABIES TAG 3 YR ALTERED VET	216	1499	1715
RABIES TAG 3 YR UNALTERED	1	11	12
RABIES TAG 3 YR UNALTERED VET	3	125	128



KENDALL COUNTY
ANIMAL CONTROL

Financial Statements FY22
April 2022

KENDALL COUNTY ANIMAL CONTROL FUND #1301
Statement of Revenues And Expenditures
4/30/2022

	CURRENT YEAR				PRIOR YEAR	VARIANCE
	FY22 Budget	April Actual	FY22 YTD	YTD Percent of Budget	FY21 YTD	FY22 YTD v. FY21 YTD
REVENUE						
Fines & Fees	\$ 20,000	\$ 3,527	\$ 12,599	63.0%	\$ 4,249	\$ 8,350
Miscellaneous	300		84	28.0%	-	84
Donations	5,000		897	18.0%	215	682
Rabies Tags Sold	300,000	25,760	106,836	35.6%	23,085	83,751
Intact Registration Fee	13,000	860	3,975	30.6%	2,270	1,705
Transfer In from State Pet Fund						
Total Revenue	\$ 338,300	\$ 30,147	\$ 124,391	36.8%	\$ 29,819	\$ 94,572
EXPENDITURE						
Salary - Other	\$ 84,872	\$ 7,575	\$ 27,892	32.9%	\$ 4,781	\$ 23,112
Salary - Administrator	6,500	750	2,750	42.3%	500	2,250
Salary - Animal Control Warden	60,000	6,923	23,769	39.6%	3,941	19,828
Salary - Assistant Warden	37,440	4,320	14,832	39.6%	2,823	12,009
Overtime	1,500	-	-			-
Office Supplies	1,500	-	301	20.1%	160	141
Postage	1,600	180	706	44.1%	-	706
Training	2,000	50	150	7.5%	-	150
Telephone & Pager	1,200	65	328	27.4%	-	328
Equipment	3,500		830	23.7%	-	830
Vehicle Maintenance	1,600		73	4.6%	-	73
Gasoline/Fuel/Oil	600		118	19.6%	51	67
Uniforms	750	-	374	49.9%		374
Refunds		-	940			
Observation/Disposal	500	200	200	40.0%		200
Microchips	1,000					-
Volunteers/Public Relations	1,000				-	-
Neuter/Spay Fees						-
Rabies Tags	2,500		2,313	92.5%	2,261	52
Transportation, Board & Care	12,000		204	1.7%	299	(95)
Kennel Improvements					-	-
Capital Expenditures						-
Total Operating Expenditure	\$ 220,062	\$ 20,063	\$ 75,781	34.4%	\$ 14,815	60,966
TRANSFERS OUT						
Transfer to General Fund	\$ 51,923	\$ 869	\$ 5,756	11.1%	\$ 1,363	\$ 4,392
Transfer to IMRF Fund	16,000	1,312	5,163	32.3%	1,074	4,089
Transfer to SS Fund	13,000	1,497	5,606	43.1%	921	4,685
Transfer to Building Fund	35,050		-			
Total Transfers Out	\$ 115,973	\$ 3,677	\$ 16,525	14.3%	\$ 3,358	\$ 13,166
Total Expenditure & Transfers Out	\$ 336,035	\$ 23,740	\$ 92,306	27.5%	\$ 18,173	\$ 74,133
Total Revenue Over/(Under) Expenditure	\$ 2,265	\$ 6,407	\$ 32,085	1416.6%	\$ 11,646	\$ 20,439

**KENDALL COUNTY ANIMAL CONTROL FUND #1301
FUND (CASH) BALANCE
FY 2021**

MONTH	FY22 Monthly REVENUE OVER/(UNDER) EXPENSES	FY22 FUND (CASH) BALANCE	FY21 Monthly REVENUE OVER/(UNDER) EXPENSES	FY21 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 159,477		\$ 138,754
December-21	\$ (6,190)	153,287	\$ 11,646	150,400
January-22	21,276	174,563	6,310	156,710
February-22	392	174,955	23,019	179,729
March-22	4,448	179,403	3,030	182,759
April-22	6,407	185,809	5,710	188,469
May-22		185,809	4,986	193,455
June-22		185,809	10,169	203,624
July-22		185,809	(3,409)	200,215
August-22		185,809	27,395	227,610
September-22		185,809	6,756	234,365
October-22		185,809	1,963	236,328
November-22		185,809	(76,851)	159,477
Fund (Cash)	\$ 26,332		\$ 20,723	
YTD Fund Balance		\$ 185,809		\$ 159,477

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
4/30/2022

Animal Medical Care Fund #1302

	FY22 Budget	April Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 19,829				FY13 \$250 FY14 21,935 FY15 33,497
Revenue					FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132
Donations & Receipts	10	-	1,080	10800.0%	FY20 18,939
Total Revenue	10	-	1,080	10800.0%	FY21 18,939 FY22 \$ 662
Expenditure					
Animal Medical Care Expenses	3,000	-	325	10.8%	
Heartworm Testing	500	93	93	18.6%	
FeLuk/FIV Testing	750	-	-	0.0%	
Total Expenditure	4,250	93	418	9.8%	
Ending Balance	\$ 15,589	\$ (93)	\$ 662		

County Animal Population Control Fund #1309

	FY22 Budget	April Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 152,943				FY11 46,246 FY12 60,939 FY13 64,358
Revenue					FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508
Fees	12,000	1,870	8,750	72.9%	FY18 108,859
Total Revenue	12,000	1,870	8,750	72.9%	FY19 117,265 FY20 115,665 FY21 113,702 FY22 1,737
Expenditure					
Spay/Neuter Fees - Targeted Dogs/Cats	15,000	415	2,906	19.4%	
Spay/Neuter Fees - Adopted Dogs/Cats	5,000	495	4,107	82.1%	
Total Expenditure	20,000	910	7,013	35.1%	
Ending Balance	\$ 144,943	\$ 960	\$ 1,737		

Animal Control Capital Fund #1400

	FY22 Budget	April Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 23,607				FY11 87,769
Expenditure					FY13 46,762 FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293 FY19 113,553 FY20 3,551 FY21 3,255 FY22 \$ (5,760)
Expense - Building Improvements	10,000	-	-		
Capital Expenditure	2,500	5,760	5,760	230.4%	
Total Expenditure	12,500	5,760	5,760	46.1%	
Transfers In					
Transfers In - from Animal Control Fund	35,050	-	-		
Total Transfers In	35,050	-	-		
Ending Balance	\$ 46,157	\$ (5,760)	\$ (5,760)		