

**Minutes of the KenCom Operations Board Meeting
Held, Tuesday, April 20th, 2022
2:00 p.m.**

Member	Agency	Present	Absent
Josh Flanders	OFD	X	
Liz Palko	MPD	X	
Bobby Richardson	KCSO	X	
James Bateman	BKFD	X	
Jonathan Whowell	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Dave Jordan	LRFFD	X	
Alex Marchawka	LSFD	X	
Derek Hagerty	SFD		X
Kevin Norwood	OPD	X	
Tom Meyers	MFD	X	
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Josh Flanders called the meeting to order and requested a roll call of the membership. Eleven of the fourteen members were present which resulted in having a quorum for voting purposes.

Flanders called for approval of the agenda. Whowell made a motion to approve the agenda as submitted, seconded by Norwood. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – Bergeron stated it was confirmed that the State of Illinois was going to sweep 9-1-1 Surcharge Funds. It is in the budget for the State of Illinois, HB4700, to sweep \$5,000,000 from the 9-1-1 Surcharge Funds to help fund 9-8-8. This is very concerning to all 9-1-1 centers and if the sweep is done 9-1-1 centers are no longer eligible for Federal Grants. Bergeron sent an email to all board members which included information for the FCC 9-1-1 Strike Force that was created to come up with ways to prevent states from sweeping 9-1-1 Surcharge Funds. Illinois APCO and Illinois NENA are urging all 9-1-1 Centers to reach out to state representatives of any level, our local government and ask them to reach out and oppose the sweeping of any 9-1-1 Surcharge and take it out of the general fund.

Staff Report – Bergeron gave a Personnel Report as follows: Gina Belmont is wrapping up fire dispatch training and will be advancing to the shadow phase of training next week. Jenna Brown is in Phase 1 of the training program. Training as follows: Online fire extinguisher training through Safety Source will be completed by the end of April. Training on Flock software will begin this week for end users.

Information as follows: Staff would like to thank our agencies for thinking of us during Telecommunicator Week, April 10th-16th by providing us with meals, snacks, videos, mementos and more! Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The fire portable radios have been received and ABeep will start programming each of the radios. The License Plate Reader Committee has completed the public relations statement, system monitoring and audit protocols, and protocols on moving cameras. The IGA has been finalized and will be presented to the Executive Board at their April 28th meeting for approval. IDOT has issued permits for all seven license plate reader cameras. Flock will install cameras mid to late April. The target go-live is May 1st with the Flock System. The NG9-1-1 project will route 9-1-1 calls to

PSAPs via an ESInet using IP technology rather than analog phone lines. GIS work continues throughout the State to establish boundaries for the routing of 9-1-1 calls on the IP based platform. KenCom is scheduled to go live on the ESInet on June 23rd, 2022. KenCom and Grundy County 9-1-1 will be working together on this project due to the shared Viper phone system. Wireless 9-1-1 statistics for the month of March 2022 represented 86% calls received. Text to 9-1-1 totals for the month of March 2022 were 5.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Fox made a motion, seconded by Palko to approve the consent agenda, which includes approval of the March 2022 Treasurer’s Reports and the March 16th, 2022 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Strategic Planning Committee – No Meeting

Finance Committee Report:

Operation Fund Bills – Norwood made a motion to approve the April 2022 Operation bills, in the amount of \$169,948.48, seconded by Whowell. Discussion. A roll call was taken with all eleven members present voting aye. Motion carried.

Surcharge Fund Bills – Whowell made a motion to approve the April 2022 Surcharge bills, in the amount of \$176,240.92, seconded by Richardson. Discussion. A roll call was taken with all eleven members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:
License Plate Reader Release – Discussed in staff report.

Development of Fire 3 to be Digital – Discussed in staff report.

988/Public Act 102-0580-CESSA – Bergeron stated they had a meeting at the Health Department. Currently they are focused on getting 988 up and operational and will turn the focus on CESSA once 988 is up. Discussion ensued. Sergeant Palko mentioned there are pilot programs going on throughout the state.

Flanders called for New Business:

Policy and Procedures – Stein reviewed the policies contained in the packet. Norwood made a motion to approve the new License Plate Reader Policy; GIS Recommendation Policy and the revised Kendall County Probation Policy, seconded by Jordan. Discussion. All members present voting aye. Motion carried.

GIS – 4062 & 4064 Shoeger Ct. Yorkville – Mikolasek made a motion to remain neutral on 4062 & 4064 Shoeger Ct., seconded by Meyers. Discussion. All members present voting aye. Motion carried.

27 Knollwood Dr Montgomery– Richardson made a motion to recommend a change of 27 Knollwood to 35 Woodcliff for a Public Safety reasons, seconded by Meyers. Discussion. All members present voting aye. Motion carried.

Economic Interest Statement – Bergeron reminded the Board to fill out the Economic Interest Form and submit to the Kendall County Clerk’s office by May 2nd.

Other New Business – Mikolasek made a motion to move the Operations Board meeting back to the KenCom Conference Room beginning the June 2022 meeting, seconded by Richardson. All members present voting aye. Motion carried.

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, May 25th, 2022 at 5:30 p.m. at Sunfield's Restaurant, 382 E Veterans Pkwy, Yorkville. Meyers made a motion to adjourn the meeting, seconded by Mikolasek. All members present voting aye. Meeting adjourned at 2:30 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary