



KENDALL COUNTY
ANIMAL CONTROL

MEETING MINUTES
WEDNESDAY, MAY 25, 2022

Call to Order – The meeting was called to order by Committee Vice Chair Ruben Rodriguez at 8:30a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Absent		
Brian DeBolt	Yes		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Ruben Rodriguez	Here		

With 4 members present, a quorum was established to conduct committee business.

Others present: Kelly Prestegaard, Animal Control Director, Scott Koeppel, County Administrator

Approval of Agenda – Motion made by Member DeBolt, second by Member Flowers to approve the agenda. **With four members in agreement, the motion carried by a vote of 4-0.**

Approval of Minutes – Motion made by Member Gengler to approve the minutes from April 27, 2022, second by Member Flowers. **With four members in agreement, the minutes were approved by a 4-0 vote.**

Monthly Reports

- **Census Log** – Director Prestegaard reviewed the census logs with the committee, and noted that they continue to have an increase in owner-surrenders, and stray intakes for dogs, and stray intakes for cats.

There are currently 4 available cats, and 11 available dogs in the facility. Two dogs went for adoption, and 6 dogs were returned to the owner. One dog was euthanized due to behavior issues, and 1 dog was euthanized for health issues.

Written Report Provided

- **Bite Report** – There were 25 total bites for the month of April, 1 cat and 24 dogs. **Written Report provided.**
- **Operations Report** – Director Prestegaard updated the committee on the rabies tag count, and said they sold a total of 3763 tags so far this year.

- a. *Landscaping Project Update* – Ms. Prestegaard reported that efforts to reach local Boy Scout Troops 40 for assistance on the project continues. Prestegaard stated that she has contact with a local volunteer to remove and dispose of the bushes when the County is ready for that project. Prestegaard will keep the committee updated.

- b. *Shot Clinic Update* – Ms. Prestegaard presented an option for a shot clinic through the vendor “Just Animals”, that would be available to Kendall County **residents only at a reduced cost. Although the vendor offers various vaccines**, Prestegaard was interested in only having Rabies Shot vaccines. The vaccinations will be offered by appointment only, and the vendor handles registration, scheduling appointments, and clean-up of the site they use in the county. Discussion on having the shot clinic potentially in the evening from 4-8 p.m.

Prestegaard stated that it is taking months for citizens to get vaccinations through local Vet clinics because they are so busy. Prestegaard stated that she sees the need for having the shot clinics more than twice a year. Prestegaard also reported that the vendor has not been required to enter into an agreement with any other county or municipality where the clinics occur. Mr. Koeppel will contact the State’s Attorney for advice on how to proceed if a contract agreement wasn’t in place. **Mr. Koeppel stated that he will meet with Dr. Schlapp and draft an agreement for the shot clinics, and bring it back to the committee for review and approval in June.**

- c. *Rabies Tag Ordinance Update* – Director Prestegaard advised the committee on the process of rabies tags, and stated that her office has changed the filing methods previously used, and the update of the warning letters sent to those in non-compliance.

Discussion on the issues the office is facing regarding sale of rabies tags, non-compliance by residents, and the two clinics that no longer sell tags for Kendall County, and the financial impact of those losses. Revenue has decreased drastically due to decreased sale of tags.

Mr. Koeppel stated that in order to increase revenue and emphasize the importance of purchasing tags, the committee would need to approve a Rabies Tag Ordinance stating that there could be prosecution for rabies tags non-compliance for dogs and cats. **Mr. Koeppel will move forward with the drafting of an ordinance for review and approval at the June meeting, and then for final approval at the County Board meeting in June.**

- **Accounting Report** – Mr. Koepfel reviewed the monthly report with the committee.
Written report provided.

Committee Business - None

Public Comment – None

Executive Session – Not Needed

Action Items for the County Board – None

Adjournment – Member Flowers made a motion to adjourn the meeting, second by Member DeBolt. **With four members present in agreement, the meeting was adjourned at 9:45a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and
Recording Secretary