



**Kendall County Office Building  
111 W. Fox Street; Room 210; Yorkville IL**

**Wednesday, June 22, 2022 at 8:30a.m.  
MEETING A G E N D A**

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Brian DeBolt, Elizabeth Flowers, Scott Gengler, Ruben Rodriguez
- 3. Approval of Agenda**
- 4. Approval of Minutes from May 25, 2022**
- 5. Monthly Reports**
  - Census Log
  - Bite Report
  - Operations Report
  - Accounting Report
- 6. Committee Business**
  - ❖ *Discussion of Animal Control Part-Time Salary and Hiring*
  - ❖ *Discussion and Approval of a Rabies Vaccine Clinic with Just Animals*
  - ❖ *Discussion and Approval of a Free Microchip Clinic*
  - ❖ *Discussion of Adding Community Service Hours*
- 7. Public Comment**
- 8. Executive Session**
- 9. Action Items for County Board**
- 10. Adjournment**

*If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Department at 630-553-4171, a minimum of 24-hours prior to the meeting time*



**MEETING MINUTES  
WEDNESDAY, MAY 25, 2022**

**Call to Order** – The meeting was called to order by Committee Vice Chair Ruben Rodriguez at 8:30a.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Absent		
Brian DeBolt	Yes		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Ruben Rodriguez	Here		

**With 4 members present, a quorum was established to conduct committee business.**

Others present: Kelly Prestegaard, Animal Control Director, Scott Koeppel, County Administrator

**Approval of Agenda** – Motion made by Member DeBolt, second by Member Flowers to approve the agenda. **With four members in agreement, the motion carried by a vote of 4-0.**

**Approval of Minutes** – Motion made by Member Gengler to approve the minutes from April 27, 2022, second by Member Flowers. **With four members in agreement, the minutes were approved by a 4-0 vote.**

**Monthly Reports**

- **Census Log** – Director Prestegaard reviewed the census logs with the committee, and noted that they continue to have an increase in owner-surrenders, and stray intakes for dogs, and stray intakes for cats.

There are currently 4 available cats, and 11 available dogs in the facility. Two dogs went for adoption, and 6 dogs were returned to the owner. One dog was euthanized due to behavior issues, and 1 dog was euthanized for health issues.

**Written Report Provided**

- **Bite Report** – There were 25 total bites for the month of April, 1 cat and 24 dogs. **Written Report provided.**
- **Operations Report** – Director Prestegaard updated the committee on the rabies tag count, and said they sold a total of 3763 tags so far this year.

- a. *Landscaping Project Update* – Ms. Prestegaard reported that efforts to reach local Boy Scout Troops 40 for assistance on the project continues. Prestegaard stated that she has contact with a local volunteer to remove and dispose of the bushes when the County is ready for that project. Prestegaard will keep the committee updated.
  
- b. *Shot Clinic Update* – Ms. Prestegaard presented an option for a shot clinic through the vendor “Just Animals”, that would be available to Kendall County **residents only at a reduced cost. Although the vendor offers various vaccines**, Prestegaard was interested in only having Rabies Shot vaccines. The vaccinations will be offered by appointment only, and the vendor handles registration, scheduling appointments, and clean-up of the site they use in the county. Discussion on having the shot clinic potentially in the evening from 4-8 p.m.

Prestegaard stated that it is taking months for citizens to get vaccinations through local Vet clinics because they are so busy. Prestegaard stated that she sees the need for having the shot clinics more than twice a year. Prestegaard also reported that the vendor has not been required to enter into an agreement with any other county or municipality where the clinics occur. Mr. Koeppel will contact the State’s Attorney for advice on how to proceed if a contract agreement wasn’t in place. **Mr. Koeppel stated that he will meet with Dr. Schlapp and draft an agreement for the shot clinics, and bring it back to the committee for review and approval in June.**

- c. *Rabies Tag Ordinance Update* – Director Prestegaard advised the committee on the process of rabies tags, and stated that her office has changed the filing methods previously used, and the update of the warning letters sent to those in non-compliance.

Discussion on the issues the office is facing regarding sale of rabies tags, non-compliance by residents, and the two clinics that no longer sell tags for Kendall County, and the financial impact of those losses. Revenue has decreased drastically due to decreased sale of tags.

Mr. Koeppel stated that in order to increase revenue and emphasize the importance of purchasing tags, the committee would need to approve a Rabies Tag Ordinance stating that there could be prosecution for rabies tags non-compliance for dogs and cats. **Mr. Koeppel will move forward with the drafting of an ordinance for review and approval at the June meeting, and then for final approval at the County Board meeting in June.**

- **Accounting Report** – Mr. Koepfel reviewed the monthly report with the committee.  
**Written report provided.**

**Committee Business** - None

**Public Comment** – None

**Executive Session** – Not Needed

**Action Items for the County Board** – None

**Adjournment** – Member Flowers made a motion to adjourn the meeting, second by Member DeBolt. **With four members present in agreement, the meeting was adjourned at 9:45a.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and  
Recording Secretary



## Kennel Comparisons Statistics

### "Intake Comparisons"

1/1/21 to 6/15/21

1/1/22 to 6/15/22

<b>Dogs</b>				
Strays	62	79	↑	27.4 %
Owner Surrenders	12	28	↑	133.3 %
Legal	1	3	↑	200.0 %
<b>Total Dogs Received:</b>	<b>75</b>	<b>110</b>	↑	<b>46.7 %</b>
<b>Cats</b>				
Strays	18	16	↓	11.1 %
<b>Total Cats Received:</b>	<b>18</b>	<b>16</b>	↓	<b>11.1 %</b>
<b>Total Intakes:</b>	<b>93</b>	<b>126</b>	↑	<b>35.5 %</b>

### "Outcome Comparisons"

1/1/21 to 6/15/21

1/1/22 to 6/15/22

<b>Dogs</b>				
Adoption	10	47	↑	370.0 %
Euthanasia	1	3	↑	200.0 %
Return to Owner	49	56	↑	14.3 %
Transfer to Rescue	9	4	↓	55.6 %
<b>Total Dogs Dispositioned:</b>	<b>69</b>	<b>110</b>	↑	<b>59.4 %</b>
<b>Cats</b>				
Adoption	8	10	↑	25.0 %
Euthanasia	2	0	↓	100.0 %
Return to Owner	3	2	↓	33.3 %
Transfer to Rescue	3	1	↓	66.7 %
<b>Total Cats Dispositioned:</b>	<b>16</b>	<b>13</b>	↓	<b>18.8 %</b>
<b>Total Outcomes:</b>	<b>85</b>	<b>123</b>	↑	<b>44.7 %</b>

Animals in the Shelter on 6/15/2022

	CAT	DOG	Total
	5	11	16



## Kennel Comparisons Statistics

### "Intake Comparisons"

5/1/21 to 5/31/21

5/1/22 to 5/31/22

<b>Dogs</b>				
Strays	13	26	↑	100.0 %
Owner Surrenders	2	8	↑	300.0 %
Legal	0	2	↑	200.0 %
<b>Total Dogs Received:</b>	<b>15</b>	<b>36</b>	↑	<b>140.0 %</b>
<b>Cats</b>				
Strays	2	3	↑	50.0 %
<b>Total Cats Received:</b>	<b>2</b>	<b>3</b>	↑	<b>50.0 %</b>
<b>Total Intakes:</b>	<b>17</b>	<b>39</b>	↑	<b>129.4 %</b>

### "Outcome Comparisons"

5/1/21 to 5/31/21

5/1/22 to 5/31/22

<b>Dogs</b>				
Adoption	2	17	↑	750.0 %
Euthanasia	1	0	↓	100.0 %
Return to Owner	9	17	↑	88.9 %
Transfer to Rescue	2	1	↓	50.0 %
<b>Total Dogs Dispositioned:</b>	<b>14</b>	<b>35</b>	↑	<b>150.0 %</b>
<b>Cats</b>				
Adoption	2	0	↓	100.0 %
Euthanasia	1	0	↓	100.0 %
Return to Owner	0	1	↑	100.0 %
<b>Total Cats Dispositioned:</b>	<b>3</b>	<b>1</b>	↓	<b>66.7 %</b>
<b>Total Outcomes:</b>	<b>17</b>	<b>36</b>	↑	<b>111.8 %</b>

Animals in the Shelter on 6/15/2022

	CAT	DOG	Total
	5	11	16



## Kennel Comparisons Statistics

### "Intake Comparisons"

6/1/21 to 6/30/21

6/1/22 to 6/15/22

<b>Dogs</b>				
Strays	19	2	↓	89.5 %
Owner Surrenders	6	1	↓	83.3 %
<b>Total Dogs Received:</b>	<b>25</b>	<b>3</b>	↓	<b>88.0 %</b>
<b>Cats</b>				
Strays	6	3	↓	50.0 %
<b>Total Cats Received:</b>	<b>6</b>	<b>3</b>	↓	<b>50.0 %</b>
<b>Total Intakes:</b>	<b>31</b>	<b>6</b>	↓	<b>80.6 %</b>

### "Outcome Comparisons"

6/1/21 to 6/30/21

6/1/22 to 6/15/22

<b>Dogs</b>				
Adoption	5	0	↓	100.0 %
Euthanasia	0	1	↑	100.0 %
Return to Owner	15	3	↓	80.0 %
Transfer to Rescue	1	0	↓	100.0 %
<b>Total Dogs Dispositioned:</b>	<b>21</b>	<b>4</b>	↓	<b>81.0 %</b>
<b>Cats</b>				
Adoption	4	2	↓	50.0 %
Return to Owner	1	0	↓	100.0 %
Transfer to Rescue	1	0	↓	100.0 %
<b>Total Cats Dispositioned:</b>	<b>6</b>	<b>2</b>	↓	<b>66.7 %</b>
<b>Total Outcomes:</b>	<b>27</b>	<b>6</b>	↓	<b>77.8 %</b>

Animals in the Shelter on 6/15/2022	CAT	DOG	Total
	5	11	16

# Kendall County Animal Control

802 John Street  
Yorkville IL 60560



Bites between 5/1/2022 and 5/31/2022

<u>Date</u>	<u>Pet Name</u>	<u>Breed</u>	<u>Vaccinated</u>	<u>Altered</u>	<u>Victim/Owner</u>	<u>Multiple Bites</u>
05/03/2022	KANARI	DOMESTIC SH	NOT UTD	ALTERED	OWNER	NO
05/06/2022	KOVU	CANE CORSO	UTD	UNALTERED	VICTIM	NO
05/07/2022	KOKO	MALTESE / MIX	NOT UTD	UNALTERED	VICTIM	NO
05/07/2022	RUBBLE	AMER BULLDOG	UTD	ALTERED	VICTIM	NO
05/07/2022	SHILOH	GERM SHEPHERD	NOT UTD	UNALTERED	VICTIM	NO
05/09/2022	WINSTON	BASSET HOUND	UTD	UNALTERED	OWNER	NO
05/10/2022	GUS	BOXER / BULLDOG	UTD	ALTERED	OWNER	NO
05/10/2022	COOPER	GERM SHEPHERD	NOT UTD	UNALTERED	OWNER	NO
05/11/2022	DIESEL	LABRADOR RETR	UTD	ALTERED	OWNER	NO
05/12/2022	GRACIE	DOMESTIC SH	UTD	ALTERED	OWNER	NO
05/12/2022	YODA	AMER BULLDOG	NOT UTD	UNALTERED	VICTIM	NO
05/12/2022	UNKNOWN	CANE CORSO	NOT UTD	UNALTERED	VICTIM	UNKNOW
05/12/2022	SCOOTER	CHIHUAHUA SH	UTD	ALTERED	OWNER	NO
05/13/2022	LUKE	AUST CATTLE DOG	UTD	ALTERED	VICTIM	NO
05/16/2022	ACE	GERM SHEPHERD	NOT UTD	UNALTERED	VICTIM	NO
05/16/2022	MULA	GERM SHEPHERD	NOT UTD	UNALTERED	VICTIM	NO
05/16/2022	MOLLY	SCOTTISH FOLD	UTD	ALTERED	VICTIM	NO
05/16/2022	UNKNOWN	GERM SHEPHERD / MIX	NOT UTD	UNALTERED	VICTIM	UNK
05/18/2022	UNKNOWN	FRENCH BULLDOG	NOT UTD	UNALTERED	VICTIM	UNK
05/19/2022	APOLLO	PIT BULL	UTD	UNALTERED	OWNER	NO
05/21/2022	KNOX	AUST CATTLE DOG	UTD	ALTERED	VICTIM	NO
05/23/2022	GUINNESS	GERM SHEPHERD / MIX	UTD	ALTERED	VICTIM	NO
05/23/2022	NELA	PIT BULL	NOT UTD	ALTERED	VICTIM	NO
05/30/2022	CAYENNE	AIREDALE TERR	UTD	ALTERED	VICTIM	NO

Breed	Total
<b>Total</b>	<b>24</b>
<b>CAT</b>	<b>3</b>
DOMESTIC SH	2
SCOTTISH FOLD	1
<b>DOG</b>	<b>21</b>
AIREDALE TERR	1
AMER BULLDOG	2
AUST CATTLE DOG	2



Date

Pet Name

Breed

Vaccinated

Altered

Victim/Owner

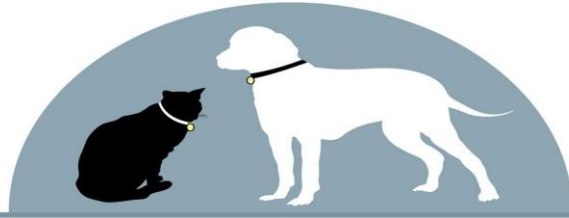
Multiple Bites

	Total
BASSET HOUND	1
BOXER / BULLDOG	1
CANE CORSO	2
CHIHUAHUA SH	1
FRENCH BULLDOG	1
GERM SHEPHERD	4
GERM SHEPHERD / MIX	2
LABRADOR RETR	1
MALTESE / MIX	1
PIT BULL	2



Total Number of Registrations Issued  
Between 01/01/22 and 06/15/22

	CAT	DOG	TOTAL
<b>TOTAL</b>	<b>823</b>	<b>3845</b>	<b>4668</b>
RABIES TAG 1 YR ALTERED	29	151	180
RABIES TAG 1 YR ALTERED VET	508	1610	2118
RABIES TAG 1 YR UNALTERED	1	71	72
RABIES TAG 1 YR UNALTERED VET	73	664	737
RABIES TAG 3 YR ALTERED	18	163	181
RABIES TAG 3 YR ALTERED VET	192	1096	1288
RABIES TAG 3 YR UNALTERED	0	6	6
RABIES TAG 3 YR UNALTERED VET	2	84	86



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**KENDALL COUNTY**  
**ANIMAL CONTROL**

***Financial Statements FY22***  
***May 2022***

**KENDALL COUNTY ANIMAL CONTROL FUND #1301**  
**Statement of Revenues And Expenditures**  
**5/31/2022**

	<b>CURRENT YEAR</b>				<b>PRIOR YEAR</b>	<b>VARIANCE</b>
	<b>FY22 Budget</b>	<b>April Actual</b>	<b>FY22 YTD</b>	<b>YTD Percent of Budget</b>	<b>FY21 YTD</b>	<b>FY22 YTD v. FY21 YTD</b>
<b>REVENUE</b>						
Fines & Fees	\$ 20,000	\$ 4,194	\$ 136,793	684.0%	\$ 15,836	\$ 120,957
Miscellaneous	300		84	28.0%	29	55
Donations	5,000	25	922	18.5%	430	492
Rabies Tags Sold	300,000	18,255	125,091	41.7%	145,767	(20,676)
Intact Registration Fee	13,000	305	4,280	32.9%	7,635	(3,355)
Transfer In from State Pet Fund						
<b>Total Revenue</b>	<b>\$ 338,300</b>	<b>\$ 22,779</b>	<b>\$ 267,170</b>	<b>79.0%</b>	<b>\$ 169,697</b>	<b>\$ 97,473</b>
<b>EXPENDITURE</b>						
Salary - Other	\$ 84,872	\$ 4,583	\$ 32,475	38.3%	\$ 38,288	\$ (5,813)
Salary - Administrator	6,500	500	3,250	50.0%	3,250	-
Salary - Animal Control Warden	60,000	4,615	28,385	47.3%	25,198	3,187
Salary - Assistant Warden	37,440	2,880	17,712	47.3%	18,079	(367)
Overtime	1,500	-	-		-	-
Office Supplies	1,500	-	301	20.1%	1,189	(888)
Postage	1,600	109	815	50.9%	938	(123)
Training	2,000	44	194	9.7%	794	(600)
Telephone & Pager	1,200	75	403	33.6%	21	382
Equipment	3,500	72	901	25.8%	403	499
Vehicle Maintenance	1,600		73	4.6%	801	(727)
Gasoline/Fuel/Oil	600		118	19.6%	151	(33)
Uniforms	750	-	374	49.9%	590	(216)
Refunds		-	940		-	
Observation/Disposal	500		200	40.0%	-	200
Microchips	1,000	750	750	75.0%		750
Volunteers/Public Relations	1,000				830	(830)
Neuter/Spay Fees					-	-
Rabies Tags	2,500		2,313	92.5%	2,276	37
Transportation, Board & Care	12,000	815	1,019	8.5%	1,086	(68)
Kennel Improvements					-	-
Capital Expenditures					211	(211)
<b>Total Operating Expenditure</b>	<b>\$ 220,062</b>	<b>\$ 14,442</b>	<b>\$ 90,223</b>	<b>41.0%</b>	<b>\$ 94,104</b>	<b>(3,882)</b>
<b>TRANSFERS OUT</b>						
Transfer to General Fund	\$ 51,923	\$ 869	\$ 6,624	12.8%	\$ 8,258	\$ (1,634)
Transfer to IMRF Fund	16,000	842	6,005	37.5%	6,716	(711)
Transfer to SS Fund	13,000	962	6,568	50.5%	5,917	652
Transfer to Building Fund	35,050		-			
<b>Total Transfers Out</b>	<b>\$ 115,973</b>	<b>\$ 2,673</b>	<b>\$ 19,198</b>	<b>16.6%</b>	<b>\$ 20,891</b>	<b>\$ (1,693)</b>
<b>Total Expenditure &amp; Transfers Out</b>	<b>\$ 336,035</b>	<b>\$ 17,115</b>	<b>\$ 109,421</b>	<b>32.6%</b>	<b>\$ 114,995</b>	<b>\$ (5,575)</b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>\$ 2,265</b>	<b>\$ 5,664</b>	<b>\$ 157,750</b>	<b>6964.7%</b>	<b>\$ 54,701</b>	<b>\$ 103,048</b>

**KENDALL COUNTY ANIMAL CONTROL FUND #1301  
FUND (CASH) BALANCE  
FY 2021**

MONTH	FY22 Monthly REVENUE OVER/(UNDER) EXPENSES	FY22 FUND (CASH) BALANCE	FY21 Monthly REVENUE OVER/(UNDER) EXPENSES	FY21 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 159,477		\$ 138,754
December-21	\$ (6,190)	153,287	\$ 11,646	150,400
January-22	21,276	174,563	6,310	156,710
February-22	392	174,955	23,019	179,729
March-22	4,448	179,403	3,030	182,759
April-22	6,407	185,809	5,710	188,469
May-22	5,664	191,473	4,986	193,455
June-22		191,473	10,169	203,624
July-22		191,473	(3,409)	200,215
August-22		191,473	27,395	227,610
September-22		191,473	6,756	234,365
October-22		191,473	1,963	236,328
November-22		191,473	(76,851)	159,477
Fund (Cash)	\$ 31,996		\$ 20,723	
YTD Fund Balance		\$ 191,473		\$ 159,477

**KENDALL COUNTY ANIMAL CONTROL**  
**Statement of Revenues And Expenditures**  
**5/31/2022**

**Animal Medical Care Fund #1302**

	<b>FY22 Budget</b>	<b>April Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 18,050</b>				FY13 \$250 FY14 21,935 FY15 33,497
<b>Revenue</b>					FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132
Donations & Receipts	10	-	1,080	10800.0%	FY20 18,939
Total Revenue	10	-	1,080	10800.0%	FY21 18,050 FY22 \$ 662
<b>Expenditure</b>					
Animal Medical Care Expenses	3,000	-	325	10.8%	
Heartworm Testing	500	-	93	18.6%	
FeLuk/FIV Testing	750	-	-	0.0%	
Total Expenditure	4,250	-	418	9.8%	
<b>Ending Balance</b>	<b>\$ 13,810</b>	<b>\$ -</b>	<b>\$ 662</b>		

**County Animal Population Control Fund #1309**

	<b>FY22 Budget</b>	<b>April Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 114,716</b>				FY11 46,246 FY12 60,939 FY13 64,358
<b>Revenue</b>					FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508
Fees	12,000	710	9,460	78.8%	FY18 108,859
Total Revenue	12,000	710	9,460	78.8%	FY19 117,265 FY20 115,665 FY21 114,716 FY22 1,511
<b>Expenditure</b>					
Spay/Neuter Fees - Targeted Dogs/Cats	15,000	549	3,455	23.0%	
Spay/Neuter Fees - Adopted Dogs/Cats	5,000	387	4,494	89.9%	
Total Expenditure	20,000	936	7,949	39.7%	
<b>Ending Balance</b>	<b>\$ 106,716</b>	<b>\$ (226)</b>	<b>\$ 1,511</b>		

**Animal Control Capital Fund #1400**

	<b>FY22 Budget</b>	<b>April Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 23,607</b>				FY11 87,769
<b>Expenditure</b>					FY13 46,762 FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293 FY19 113,553 FY20 3,551 FY21 23,607 FY22 \$ (5,760)
Expense - Building Improvements	10,000	-	-		
Capital Expenditure	2,500	-	5,760	230.4%	
Total Expenditure	12,500	-	5,760	46.1%	
<b>Transfers In</b>					
Transfers In - from Animal Control Fund	35,050	-	-		
Total Transfers In	35,050	-	-		
<b>Ending Balance</b>	<b>\$ 46,157</b>	<b>\$ -</b>	<b>\$ (5,760)</b>		