

**Minutes of the KenCom Operations Board Meeting
Held, Tuesday, May 26th, 2022
5:30 p.m.**

Member	Agency	Present	Absent
Josh Flanders	OFD	X	
Liz Palko	MPD		X
Bobby Richardson	KCSO		X
James Bateman	BKFD	X	
Jonathan Whowell	PPD	X	
Ray Mikolasek	YPD		X
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Dave Jordan	LRFFD		X
Alex Marchawka	LSFD	X	
Derek Hagerty	SFD		X
Kevin Norwood	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Josh Flanders called the meeting to order and requested a roll call of the membership. Six of the fourteen members were present which resulted in not having a quorum for voting purposes.

Flanders called for approval of the agenda. Whowell made a motion to approve the agenda as submitted, seconded by Norwood. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence –

Staff Report – Bergeron gave a Personnel Report as follows: Gina Belmont has completed training and is working independently on her own. Jenna Brown resigned from KenCom effective May 17th. Training as follows: Bergeron, Hurtig and Walters attended the annual Tyler conference in Indianapolis, Indiana May 15th-May18th. Heather Gutierrez will be attending a Responder Readiness Workshop on June 15th at the Kendall County Courthouse. Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The fire portable radios have been received and ABeep will start programming each of the radios. The License Plate Reader Committee IGA was approved by the Executive Board on April 28th. All police agencies have been sent the final IGA for signatures. Flock is no longer installing their own cameras they are outsourcing and looking at the end of June for the installation of the last eight cameras. The NG9-1-1 project will route 9-1-1 calls to PSAPs via an ESInet using IP technology rather than analog phone lines. Currently adding SIP URI email addresses to all 9-1-1 transfer contacts in our phone system. Operational Readiness Testing will be conducted May 31st –June 3rd. KenCom is scheduled to go live on the ESInet on June 23rd, 2022 and KenCom and Grundy County will be the first ones to go live. ABeep has been working on resolving the issue with P5 that was discovered during shift testing. Wireless 9-1-1 statistics for the month of April 2022 represented 86% calls received. Text to 9-1-1 totals for the month of April 2022 were 0. Fund Sweeps of 9-1-1 – Bergeron stated she had her monthly update call from Cindy Barbera-Belle and they have a lot of representatives that are working to try and stop the 9-1-1 sweep of Surcharge funds and get the funds from somewhere else. The state got confirmation that they consider this a sweep of funds and will not be eligible for any Federal Grants. Bergeron reached out to APCO and they confirmed they

are working to try and stop the current sweep of 9-1-1 Surcharge funds and as soon as she receives additional information she will get to all the boards to see what to do moving forward.

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Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Whowell made a motion, seconded by Fox to approve the consent agenda, which includes approval of the April 2022 Treasurer's Reports and the April 20th, 2022 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Strategic Planning Committee – No Meeting

Finance Committee Report – No Report

Flanders called for Old Business:
License Plate Reader Release – Discussed in staff report.

Development of Fire 3 to be Digital – Discussed in staff report.

988/Public Act 102-0580-CESSA – Bergeron stated at today's administrator meeting they were informed the State 988 Advisory Board has been formed and the first meeting is in June. The Advisory Subcommittees have not been formed yet but are in the process.

Flanders called for New Business:
Policy and Procedures – Stein reviewed the revised Fire Dispatch Policies contained in the packet. Whowell made a motion to approve the revised Fire Dispatch policies, seconded by Fox. During discussion Bergeron thanked Stein for her many hours of work that went into updating those policies. All members present voting aye. Motion carried.

Other New Business – None

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, June 15th, 2022 at 2:00 p.m. at Kendall County Public Safety Center, Lower Level Conference Room. Whowell made a motion to adjourn the meeting, seconded by Norwood. All members present voting aye. Meeting adjourned at 5:51 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary