



**Kendall County Office Building
111 W. Fox Street; Room 210; Yorkville IL**

**Wednesday, July 13, 2022 at 8:30a.m.
SPECIAL MEETING AGENDA**

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Brian DeBolt, Elizabeth Flowers, Scott Gengler, Ruben Rodriguez
- 3. Approval of Agenda**
- 4. Committee Business**
 - *Discussion and Approval of Reduced Animal Control Operating Hours Due to Staffing Level*
 - *Discussion and Approval of Reduced Animal Control Hours Open to the Public Due to Staffing Level*
 - *Discussion and Approval of Suspending Animal Owner Surrenders Due to Staffing Level*
 - *Discussion of Animal Control Staffing*
- 5. Public Comment**
- 6. Executive Session**
- 7. Action Items for County Board**
- 8. Adjournment**



COUNTY OF KENDALL, ILLINOIS
SCOTT KOEPPPEL
COUNTY ADMINISTRATOR
KENDALL COUNTY OFFICE BUILDING
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July 13, 2022

TO: Animal Control Committee Chair Amy Cesich and Animal Control Committee

RE: SOP and Hours of Operation

After reviewing the Animal Control Standard Operating Procedures, staff determined that the official hours of operation are listed 3 times. Staff is suggesting the following changes to the SOP.

Owners will be allowed to reclaim their animals Monday – Saturday during hours of operation.

Monday – Friday: 8:30 am – 5:30 pm

Saturday: 8 am – 2:00 pm

Suggestion: Add “The Kendall County Administrator may change hours of operation in the event of extenuating circumstances.”

Adoption

Adoptions will be conducted during viewing hours only.

Monday – Tuesday: 10:30 am – 12:30 pm, 1:30 – 4:30 pm

Thursday - Friday: 10:30 am – 12:30 pm, 1:30 – 4:30 pm

Saturday: 9:30 am – 1:30 pm

Suggestion: Update to “Adoptions are by appointment only.” We’ve taken this approach since COVID-19.

Volunteer hours are as follows:

Monday – Friday: 9:30 am – 12:30 pm, 1:30 pm – 4:30 pm

Saturday: 8:30 am – 1:30 pm Sunday: No Volunteer Hours

Government Holidays: 9:30 am – 12:30 pm

Suggestion: leave as is.