

KenCom Finance Committee Meeting Minutes
Held June 16th, 2022
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X (9:07)	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large		X
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Mike Rennels, City of Plano; Ryan Shain, Kendall County IT; Brian O’Shea, ExaGrid.

Greg Witek called the meeting to order and requested a roll call of the membership. A roll call was taken with five members present, which resulted in having a quorum for voting purposes.

Witek called for a motion to approve the agenda. Witek stated he would like to amend the agenda and move item 11B after the approval of the agenda. DeBolt made a motion to approve the amended agenda as submitted, seconded by Jensen. Discussion. All members present voting aye. Motion carried.

Dwight Baird joined the meeting at 9:07 a.m.

ExaGrid Presentation – Bergeron stated last month she was going to bring a presentation in regards to a solution for disaster recovery from a cyber-attack or ransomware. Bergeron stated between herself, Stein and the IT Department they have vetted a lot of things and ExaGrid is the company they would like to go with. Bergeron reviewed the benefits of what ExaGrid can offer in the case of a disaster recovery and the need for a secure area where KenCom’s data can be stored and not touched from the outside. ExaGrid would be an onsite solution (not in the cloud) here at KenCom and at the backup site in Grundy County and ExaGrid and VEEAM work seamlessly together. Bergeron reviewed the potential costs. During discussion Jensen asked the IT Department if this is a solution they are recommending and Shain stated with the amount of ransomware and cyber-attacks and the increase of them, yes that is what they recommend. Bergeron stated what they are going to do is to create an invitation to bid and others can bid for the ExaGrid product. Discussion continued on the timeline to implement and down time if an attack were to happen. DeBolt made a motion to go out to bid with ExaGrid, seconded by Baird. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Dwight Baird, Ryan Shain and Brian O’Shea left the meeting at 9:41 a.m.

Public Comment – None

Witek called for Correspondence – Bergeron reviewed the letters sent by Governor Pritzker and from APCO and NENA, which were sent out to all KenCom’s Boards in regards to the 9-1-1 Surcharge Fund Sweep. They are still trying to stop the sweep of the funds even though it has been approved to do so. It was confirmed if the sweep occurs they will not be eligible for grants. The letter from Governor Pritzker summarized, stated with the balance of the money in the 9-1-1 fund, they do not believe it will affect the operations of the 9-1-1 programs due to the significant cash balance and his office is

aware that will affect future grants. Governor Pritzker did sign into law that Emergency Dispatchers will be considered First Responders.

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Friday, June 10th was the deadline for submitting applications and KenCom has received 172 resumes and/or applications. Integrity tests have been offered to 160 applicants and wanting to hire three. Training as follows: Heather Gutierrez and Jenny Burkart attended Responder Readiness Workshop on June 15th at the Kendall County Courthouse. In-house fire policy and Flock training will be conducted June 22nd – July 1st. NG911 Viper Phone training is ongoing and will be completed by June 22nd. Information as follows: Starting January 1st, 2023 9-1-1 Dispatcher will be classified as first responders in Illinois after Governor JB Pritzger signed Senate Bill 3127. Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The fire portable radios have been received and ABeep is programming each of the radios. The License Plate Reader Committee IGA was approved by the Executive Board on April 28th. All police agencies have been sent the final IGA for signatures. Flock is no longer installing their own cameras they are outsourcing and looking at the end of June for the installation of the last eight cameras. The NG9-1-1 project will route 9-1-1 calls to PSAPs via an ESInet using IP technology rather than analog phone lines. KenCom failed Operational Readiness Testing that was conducted May 31st-June 3rd due to an issue with the Viper software not allowing transfers over the new 9-1-1 digital SIP trunks. The issue was escalated through different ranks of engineering with Intrado and we believe is it resolved. More testing will be done on Monday, June 13th. If we are unable to pass this final day of testing, we suspect our go-live date of June 23rd will be delayed. A Beep has been working on resolving the issue with P5 that was discovered during shift testing. Wireless 9-1-1 statistics for the month of May 2022 represented 88% calls received. Text to 9-1-1 totals for the month of May 2022 were 6.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Jensen made a motion, seconded by DeBolt to approve the consent agenda, which includes approval of the May 2022 Treasurer’s Reports for the Surcharge and Operating Funds and the May 19th, 2022 Finance Committee Minutes. All five members present voting aye. Motion carried.

Witek called for the Standing Committee Reports:
Personnel Committee Report – No Report

Strategic Planning Committee Report – No Report

Operations Board Chair Report – No report

Finance Committee Report:

Approval of Bills:

Operation Bills – Gomez made a motion to approve the June 2022 Operation Bills, in the amount of, \$268,502.00, seconded by DeBolt. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Burgner made a motion to approve the June 2022 Surcharge Bills, in the amount of, \$279,804.54, seconded by DeBolt. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Witek called for Old Business:

Development of Fire 3 channel to be Digital – Discussed in the staff report.

License Plate Reader – Discussed in the staff report.

Discussion of UHF Frequency for Oswego Township Road District – No Report

Any other Old Business – None

Witek called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other New Business – None

Other Business – 988-CESSA – Bergeron stated 988 had their coalition meeting on Tuesday and are still set for July 16th on going live with 988. The State did appoint their Advisory Board for CESSA and are in the process of receiving applications and Stein is going to apply for all the EMS regions.

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday July 21st, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. DeBolt made a motion to adjourn the meeting, seconded by Burgner. All members present voting aye. Motion carried. Meeting adjourned at 9:54 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary