

**Minutes of the KenCom Operations Board Meeting  
Held, Tuesday, June 15<sup>th</sup>, 2022  
5:30 p.m.**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Josh Flanders	OFD	X	
Phil Smith	MPD	X	
Bobby Richardson	KCSO	X (2:24)	
Tim Fairfield	BKFD	X	
Jonathan Whowell	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Dave Jordan	LRFFD		X
Alex Marchawka	LSFD	X	
Derek Hagerty	SFD		X
Kevin Norwood	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Josh Flanders called the meeting to order and requested a roll call of the membership. Eight of the fourteen members were present which resulted in having a quorum for voting purposes.

Flanders called for approval of the agenda. Fox made a motion to approve the agenda as submitted, seconded by Mikolasek. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – Bergeron reviewed the letters sent by Governor Pritzker and from APCO and NENA, which were sent out to all KenCom’s Boards in regards to the 9-1-1 Surcharge Fund Sweep. They are still trying to stop the sweep of the funds even though it has been approved to do so. It was confirmed if the sweep occurs they will not be eligible for grants. The letter from Governor Pritzker summarized, stated with the balance of the money in the 9-1-1 fund, they do not believe it will affect the operations of the 9-1-1 programs due to the significant cash balance and his office is aware that will affect future grants.

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Friday, June 10<sup>th</sup> was the deadline for submitting applications and KenCom has received 172 resumes and/or applications. Integrity tests have been offered to 160 applicants and wanting to hire three. Training as follows: Heather Gutierrez and Jenny Burkart attended Responder Readiness Workshop on June 15<sup>th</sup> at the Kendall County Courthouse. In-house fire policy and Flock training will be conducted June 22<sup>nd</sup> – July 1<sup>st</sup>. NG911 Viper Phone training is ongoing and will be completed by June 22<sup>nd</sup>. Information as follows: Starting January 1<sup>st</sup>, 2023 9-1-1 Dispatcher will be classified as first responders in Illinois after Governor JB Pritzger signed Senate Bill 3127. Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The fire portable radios have been received and ABeep is programming each of the radios. The License Plate Reader Committee IGA was approved by the Executive Board on April 28<sup>th</sup>. All police agencies have been sent the final IGA for signatures. Flock is no longer installing their own cameras they are outsourcing and looking at the end of June for the installation of the last eight cameras. The NG9-1-1 project will route 9-1-1 calls to PSAPs via an ESInet using IP technology rather than analog phone lines. KenCom failed Operational Readiness Testing that was conducted May 31<sup>st</sup>-June 3<sup>rd</sup> due to an issue with the Viper software not allowing

transfers over the new 9-1-1 digital SIP trunks. The issue was escalated through different ranks of engineering with Intrado and we believe is it resolved. More testing will be done on Monday, June 13<sup>th</sup>. If we are unable to pass this final day of testing, we suspect our go-live date of June 23<sup>rd</sup> will be delayed. A Beep has been working on resolving the issue with P5 that was discovered during shift testing. Wireless 9-1-1 statistics for the month of May 2022 represented 88% calls received. Text to 9-1-1 totals for the month of May 2022 were 6.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Whowell made a motion, seconded by Fairfield to approve the consent agenda, which includes approval of the May 2022 Treasurer’s Reports and the May 26<sup>th</sup>, 2022 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:  
Strategic Planning Committee – No Meeting

Finance Committee Report:

Operation Fund Bills – Mikolasek made a motion to approve the May 2022 Operation bills, in the amount of \$268,502.00, seconded by Fairfield. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Fund Bills – Whowell made a motion to approve the May 2022 Surcharge bills, in the amount of \$279,804.54, seconded by Mikolasek. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:  
License Plate Reader Release – Discussed in staff report.

Development of Fire 3 to be Digital – Discussed in staff report.

988/Public Act 102-0580-CESSA – Bergeron stated they had a 988 meeting yesterday and July 16<sup>th</sup> is still a good date for the go-live with 988. There are six 988 call centers that will be across the state. PATH has been on a hiring phase to fill their center and have everyone they need hired and are in training. The state has formed the Advisory Board for CESSA and have met. They are currently in the process of selecting the members for the sub-committee groups which is the EMS regions.

Flanders called for New Business:  
Policy and Procedures – None

Other New Business – Bergeron had Tri-Com reach out to her, they dispatch for Waubensee Community College. They have requested to add KenCom’s frequencies into their radios in the case of an event. They would sign a Memorandum of Understanding similar to the one for Aurora Police. Discussion ensued. There was a consensus by the Board for Bergeron to initiate the MOU and move forward for Tri-Com to add police 1 and police 3 to their radios.

Bobby Richardson joined the meeting at 2:24 p.m.

Mikolasek stated with all the recent protests he looked into Plainfield Police and how they handle these situations. They introduced him to the Raptor Program which is like a localized ILEAS box alarm that they use through WesCom. It has different levels of cards depending on the situation and what they will need for help, which would be decided by each police agency. Discussion ensued if there is a need for the Raptor Program and worth continuing to look into. After discussion, the Board discussed it would be a

good idea to build in the response plans so each police agency knows what they are getting depending on the level they request.

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, July 20<sup>th</sup>, 2022 at 2:00 p.m. at Kendall County Public Safety Center, Lower Level Conference Room. Mikolasek made a motion to adjourn the meeting, seconded by Richardson. All members present voting aye. Meeting adjourned at 2:33 p.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary