

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Thursday, July 14, 2022**

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**Call to Order** – Due to the absence of Committee Chair Matt Kellogg, Committee Member Gengler called the Budget and Finance Committee to order at 4:00p.m

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Brian DeBolt	Yes		
Scott Gengler	Here		
Scott Gryder	Absent		
Matt Kellogg	Absent		

**Others Present** – Latreese Caldwell, Jennifer Karales, Scott Koepfel

**Approval of Agenda** - Member DeBolt made a motion to approve the agenda, second by Member Cesich. **With three members present voting aye, the motion carried by a vote of 3-0.**

**Approval to Forward Claims** – Member Cesich made a motion to forward the claims to the County Board for approval, second by Member DeBolt. **With three members present voting aye, the motion carried by a vote of 3-0.**

**Department Head and Elected Official Reports** – Scott Koepfel asked the committee to review the draft County Board agenda for July 19, 2022 and to determine whether items should be added to the Consent Agenda or Regular Agenda for the meeting.

**Items of Business**

- *Approval of a County Credit Card for new Facilities Management Director Dan Polvere with a limit of \$8000.* – Scott Koepfel reported that this limit is the same as the former Director’s limit.

Member DeBolt made a motion to forward the item to the County Board for approval, second by Member Cesich. **With three members present voting aye, the motion carried and this item is to be added to the Consent Agenda.**

- *Approval of County Credit Card for Coroner’s Office Employee Cherie McCarron with a limit of \$2500.* – Coroner Jacquie Purcell stated that Deputy Coroner’s need a credit card for training, conference attendance, mileage, etc. Ms. Caldwell stated that Chairman Kellogg formally approved this credit card.

Member DeBolt made a motion to forward the item to the County Board for approval, second by Member Cesich. **With three members present voting aye, the motion carried and this item is to be added to the Consent Agenda.**

- *Discussion and Approval of Sheriff's Office Food Service Response Recommendation – Commander Jeanne Russo reviewed the recommendation with the committee, and provided details on the bid process and bids received.*

Member DeBolt made a motion to forward the item to the County Board for approval, second by Member Cesich. **With three members present voting aye, the motion carried and this item is to be added to the Regular Agenda.**

- *Discussion and Approval of the American Rescue Plan Act Funds Non-Profit Grants – Mr. Koeppl stated that the ARPA funds to be distributed to the 708 Mental Health Board will be distributed by an agreement and not through the levy. Ms. Karales updated the committee on the grant status and schedule, and stated that there are no new applications/grants for approval at the July 19, 2022 County Board meeting.*

#### **Items for the July 19, 2022 County Board Meeting**

- *Approval of Claims*
- *Approval of a County Credit Card for new Facilities Management Director Dan Polvere with a limit of \$8000. (Consent Agenda)*
- *Approval of County Credit Card for Coroner's Office Employee Cherie McCarron with a limit of \$2500. (Consent Agenda)*
- *Approval of Sheriff's Office Food Service Response Recommendation (Regular Agenda)*

#### **Items for the July 28, 2022 Committee of the Whole Meeting** – None

#### **Executive Session** – Not needed

**Adjournment** – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, second by Member DeBolt. **With three members present voting aye, the meeting was adjourned at 4:29p.m. by a vote of 3-0.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant and Recording Clerk