

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING
AGENDA**

**TUESDAY, AUGUST 9, 2022
4:30 P.M.**

KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comments
- V. Executive Director's Report
- VI. Motion to Forward Claims to Commission
- VII. **OLD BUSINESS**
 - No items posted for consideration*
- VIII. **NEW BUSINESS**
 - a. Review of Fox River Bluffs Site Construction Bid Results – Apparent Low Bidder and Proposed Construction Contract
 - b. Review of Ordinance #08-22-001 Amending Ordinance #11-21-003 Combined Annual Budget and Appropriations Ordinance
 - c. Review of Resolution #22-07-001 Establishing General Terms and Conditions for Facility License Contracts
 - d. Ellis Horse Carriage Auction – GovDeals.com
 - e. Fox River Stated Listed Fish Species Survey – IDNR Incidental Take 2-Year Post-Removal Permit Requirement
- IX. **OTHER ITEMS OF BUSINESS**
 - a. Freeman Forest Preserve – Resident Concerns
 - b. Status of Grant Reimbursements
 - ICECF K-12 Pollinator Grant;
 - Pollinator Meadows Pilot Grant;
 - Landscape Scale Restoration Grant
- XVIII. Public Comments
- XIX. Executive Session
- XX. Summary of Action Items
- XXI. Adjournment

Kendall County Office Building - Rooms 209 and 210 - 111 W. Fox Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.



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INVOICE ENTRY PROOF LIST

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CLERK: jgranholm BATCH: 2712

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
51 00001 AMAZON.COM	1MPD-D1H7-LJKL		081522F	39.09	.00	.00	
CASH 000008	INV 07/27/2022	SEP-CHK: Y	DISC: .00		190011 62000	26.10	1099:
ACCT 1Y210	DUE 08/26/2022	DESC:Poison Ivy Soap, note pads, pens			19001171 63110	12.99	1099:
51 00001 AMAZON.COM	143P-C7WL-LGHV		081522F	29.87	.00	.00	
CASH 000008	INV 07/30/2022	SEP-CHK: Y	DISC: .00		190011 62000	29.87	1099:
ACCT 1Y210	DUE 08/29/2022	DESC:Amazon-ice packs			190011 62000		
51 00001 AMAZON.COM	1D7Q-7D4C-D9Nf		081522F	25.67	.00	.00	
CASH 000008	INV 08/01/2022	SEP-CHK: Y	DISC: .00		190011 62000	25.67	1099:
ACCT 1Y210	DUE 08/31/2022	DESC:Amazon-Credit Card receipt paper			19001160 68580		
267 00000 CINTAS	0f94065837		081522F	183.26	.00	.00	
CASH 000008	INV 07/28/2022	SEP-CHK: Y	DISC: .00		19001160 68580	183.26	1099:
ACCT 1Y210	DUE 08/15/2022	DESC:Ellis Fire Ext Inspection					
506 00000 ELBURN NAPA, INC	4860081522		081522F	241.58	.00	.00	
CASH 000008	INV 07/31/2022	SEP-CHK: Y	DISC: .00		19001183 62160	208.38	1099:
ACCT 1Y210	DUE 08/15/2022	DESC:Grounds and Hoover vehicle/equipment sup			19001171 63120	33.20	1099:
695 00000 GROUND EFFECTS I	473670-000		081522F	144.92	.00	.00	
CASH 000008	INV 07/28/2022	SEP-CHK: Y	DISC: .00		190011 68500	144.92	1099:
ACCT 1Y210	DUE 08/09/2022	DESC:Hoover Garden Project					
695 00000 GROUND EFFECTS I	474039-000		081522F	158.00	.00	.00	
CASH 000008	INV 08/03/2022	SEP-CHK: Y	DISC: .00		191411 68530	158.00	1099:
ACCT 1Y210	DUE 08/15/2022	DESC:Gravel					
1060 00000 JOHN DEERE FINAN	41111-16381081522		081522F	130.82	.00	.00	
CASH 000008	INV 07/27/2022	SEP-CHK: Y	DISC: .00		19001183 62160	59.72	1099:
ACCT 1Y210	DUE 08/16/2022	DESC:Cable, blade			19001162 68580	71.10	1099:
1060 00000 JOHN DEERE FINAN	1113-29745081522		081522F	638.10	.00	.00	
CASH 000008	INV 07/27/2022	SEP-CHK: Y	DISC: .00		19001183 63110	107.15	1099:
ACCT 1Y210	DUE 08/16/2022	DESC:Hoover, Grounds, Preserve Improvements			191411 68530	258.99	1099:
					19001183 62180	60.87	1099:
					19001171 63120	66.12	1099:
					19001171 63110	89.04	1099:
					19001171 68580	55.93	1099:

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VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
1153 00000 KENDALL CO HIGHW	July 2022 Fuel		0815222F	1,342.54	.00	.00	
CASH 000008 2022/09	INV 08/01/2022 SEP-CHK: Y DISC: .00				19001183 62180	1,342.54	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:Gasoline, diesel-July 2022						
1323 00000 MENARDS	49177		0815222F	45.95	.00	.00	
CASH 000008 2022/09	INV 07/26/2022 SEP-CHK: Y DISC: .00				19001162 68580	45.95	1099:
ACCT 1Y210 DEPT 11	DUE 08/09/2022 DESC:Menards-Ellis-Breaker Bar, socket						
1323 00000 MENARDS	49209		0815222F	269.17	.00	.00	
CASH 000008 2022/09	INV 07/26/2022 SEP-CHK: Y DISC: .00				19001171 63120	41.95	1099:
ACCT 1Y210 DEPT 11	DUE 08/09/2022 DESC:Hoover-Wood, cleaner, spray				19001171 68580	227.22	1099:
1323 00000 MENARDS	49559		0815222F	54.54	.00	.00	
CASH 000008 2022/09	INV 07/30/2022 SEP-CHK: Y DISC: .00				19001162 68580	54.54	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:Menards-Ellis-Concrete Tube, weed killer						
1323 00000 MENARDS	49273		0815222F	86.88	.00	.00	
CASH 000008 2022/09	INV 07/27/2022 SEP-CHK: Y DISC: .00				19001161 68580	86.88	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:Menards-Ellis-Soap, hose valve, wall hydrant						
1323 00000 MENARDS	49389		0815222F	89.39	.00	.00	
CASH 000008 2022/09	INV 07/28/2022 SEP-CHK: Y DISC: .00				19001162 68580	89.39	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:Menards-Ellis=screws, wood, bits						
1323 00000 MENARDS	49918		0815222F	104.31	.00	.00	
CASH 000008 2022/09	INV 08/03/2022 SEP-CHK: Y DISC: .00				191411 68530	103.62	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:Menards-Line post, u bolt, door stop				190011 62000	.69	1099:
1323 00000 MENARDS	49913		0815222F	47.81	.00	.00	
CASH 000008 2022/09	INV 08/03/2022 SEP-CHK: Y DISC: .00				19001162 68580	47.81	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:Menards-Ellis=Weed killer, bee foam						
1665 00000 SHAW MEDIA	10085118081522		0815222F	174.69	.00	.00	
CASH 000008 2022/09	INV 07/27/2022 SEP-CHK: Y DISC: .00				190011 68430	59.99	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:Website hosting, Fox River Bluffs Bid				190011 62090	114.70	1099:
1820 00000 UNIQUE PRODUCTS	433642-2		0815222F	378.42	.00	.00	
CASH 000008 2022/09	INV 07/27/2022 SEP-CHK: Y DISC: .00				19001171 63110	189.21	1099:
ACCT 1Y210 DEPT 11	DUE 08/09/2022 DESC:Liners-Harris-Hoover				19001183 63110	189.21	1099:

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VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
2047 00000 COMED	0927007163081522		081522F	23.79	.00	.00	
CASH 000008 2022/09	INV 07/27/2022 SEP-CHK: Y DISC: .00				190011 63510	23.79	1099:
ACCT 1Y210 DEPT 11	DUE 08/11/2022 DESC:ComEd Richard Young						
2047 00000 COMED	5514229027081522		081522F	13.88	.00	.00	
CASH 000008 2022/09	INV 07/27/2022 SEP-CHK: Y DISC: .00				19001184 63100	13.88	1099:
ACCT 1Y210 DEPT 11	DUE 08/18/2022 DESC:ComEd Pickerill						
2047 00000 COMED	55147110005081522		081522F	21.82	.00	.00	
CASH 000008 2022/09	INV 07/28/2022 SEP-CHK: Y DISC: .00				190011 63510	21.82	1099:
ACCT 1Y210 DEPT 11	DUE 09/12/2022 DESC:ComEd Harris Arena						
2047 00000 COMED	5514711002081522		081522F	49.68	.00	.00	
CASH 000008 2022/09	INV 07/28/2022 SEP-CHK: Y DISC: .00				190011 63510	49.68	1099:
ACCT 1Y210 DEPT 11	DUE 09/12/2022 DESC:ComEd Harris						
2047 00000 COMED	5514228011081522		081522F	33.12	.00	.00	
CASH 000008 2022/09	INV 07/27/2022 SEP-CHK: Y DISC: .00				19001184 63100	33.12	1099:
ACCT 1Y210 DEPT 11	DUE 08/18/2022 DESC:ComEd Pickerill House						
2047 00000 COMED	0756081017081522		081522F	48.26	.00	.00	
CASH 000008 2022/09	INV 08/02/2022 SEP-CHK: Y DISC: .00				19001171 63100	48.26	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:ComEd Hoover Bathroom						
2047 00000 COMED	1938021081081522		081522F	47.38	.00	.00	
CASH 000008 2022/09	INV 08/02/2022 SEP-CHK: Y DISC: .00				19001171 63100	47.38	1099:
ACCT 1Y210 DEPT 11	DUE 08/24/2022 DESC:ComEd Hoover Residence						
2170 00000 ANTOINETTE WHITE Reimburse Herbicide			081522F	45.00	.00	.00	
CASH 000008 2022/09	INV 07/22/2022 SEP-CHK: Y DISC: .00				190011 62040	45.00	1099:
ACCT 1Y210 DEPT 11	DUE 08/09/2022 DESC:Reimbursement herbicide license-Urbina						
3131 00000 GROOT INC	924039991102		081522F	524.65	.00	.00	
CASH 000008 2022/09	INV 08/01/2022 SEP-CHK: Y DISC: .00				19001183 63070	410.09	1099:
ACCT 1Y210 DEPT 11	DUE 08/15/2022 DESC:Waste and Recycling Services				19001168 63070	114.56	1099:
3294 00000 STEPHANIE SCHMOK 22-00030			081522F	30.00	.00	.00	
CASH 000008 2022/09	INV 07/15/2022 SEP-CHK: Y DISC: .00				19001171 63040	30.00	1099:
ACCT 1Y210 DEPT 11	DUE 08/09/2022 DESC:Sec Dep Refund-Meadowhawk Lodge						



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NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
3837 00000 T-MOBILE	282008249081522		081522F	637.22	.00	.00	
CASH 000008	INV 07/21/2022	SEP-CHK: Y	DISC: .00		19001183	637.22	1099:
ACCT 1Y210	DUE 08/13/2022	DESC:Cell Phones July 2022					
3876 00000 SARA BUCK	Pony 3 Day Refund		081522F	225.00	.00	.00	
CASH 000008	INV 07/18/2022	SEP-CHK: Y	DISC: .00		19001163	225.00	1099:
ACCT 1Y210	DUE 08/09/2022	DESC:Refund-Pony Camp-Severe Allergies					
3877 00000 JASMINE MILLAN	7-17-22 Baby Shower		081522F	200.00	.00	.00	
CASH 000008	INV 07/18/2022	SEP-CHK: Y	DISC: .00		19001169	200.00	1099:
ACCT 1Y210	DUE 08/09/2022	DESC:Sec Dep Ellis House Baby Shower					
3878 00000 YVONNE GUENTHER	22-00149		081522F	260.00	.00	.00	
CASH 000008	INV 08/01/2022	SEP-CHK: Y	DISC: .00		19001171	260.00	1099:
ACCT 1Y210	DUE 08/09/2022	DESC:Sec Dep Refund-Meadowhawk Lodge					
3879 00000 ANNE ENGELHARDT	21-00032		081522F	187.50	.00	.00	
CASH 000008	INV 08/06/2022	SEP-CHK: Y	DISC: .00		19001171	187.50	1099:
ACCT 1Y210	DUE 08/09/2022	DESC:MHL Sec Dep Return					
3880 00000 DAVID PHAN	22-00142		081522F	200.00	.00	.00	
CASH 000008	INV 07/31/2022	SEP-CHK: Y	DISC: .00		19001171	200.00	1099:
ACCT 1Y210	DUE 08/09/2022	DESC:Sec Dep Return-Blazing Star and Kingfisher					
35 APPROVED UNPAID INVOICES				6,732.31			
TOTAL				6,732.31			
HELD INVOICES							
541 00000 FIRST NATIONAL B	6660081522		081522F	24.39	.00	.00	
CASH 000008	INV 08/04/2022	SEP-CHK: Y	DISC: .00		19001164	24.39	1099:
ACCT 1Y210	DUE 08/29/2022	DESC:Vick Credit Card July 2022					
CONDITIONS THAT PREVENT POSTING INVOICE 541/31139							
* Invoice must be approved or voided to post.							
541 00000 FIRST NATIONAL B	3583081522		081522F	975.82	.00	.00	
CASH 000008	INV 08/04/2022	SEP-CHK: Y	DISC: .00		19001164	194.85	1099:
ACCT 1Y210	DUE 08/29/2022	DESC:Guritz Credit Card July 2022				780.97	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/31141							



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VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
* Invoice must be approved or voided to post.							
541 00000 FIRST NATIONAL B	5931081522		081522F	45.00	.00		.00
CASH 000008	2022/09 INV 08/04/2022	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11 DUE 08/29/2022	DESC:White Credit Card-July 2022			190011 62040		45.00 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/31142							
* Invoice must be approved or voided to post.							
541 00000 FIRST NATIONAL B	3433081522		081522F	77.04	.00		.00
CASH 000008	2022/09 INV 08/04/2022	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11 DUE 08/29/2022	DESC:Wiencke-Credit Card July 2022			19001180 63030		58.92 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/31143							
* Invoice must be approved or voided to post.							
4 HELD INVOICES				TOTAL		1,122.25	

35 INVOICE(S) REPORT POST TOTAL 6,732.31



CLERK: jgranholm BATCH: 2712 ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2022	09	190011	1900-11-00-000-62000 -	82.33	.00
		190011	1900-11-00-000-62040 -	45.00	.00
		190011	1900-11-00-000-62090 -	114.70	.00
		190011	1900-11-00-000-63510 -	95.29	.00
		190011	1900-11-00-000-68430 -	59.99	.00
		190011	1900-11-00-000-68500 -	144.92	.00
		19001160	1900-11-60-000-68580 -	183.26	.00
		19001161	1900-11-61-000-68580 -	86.88	.00
		19001162	1900-11-62-000-68580 -	308.79	.00
		19001163	1900-11-63-000-63040 -	225.00	.00
		19001168	1900-11-68-000-63070 -	114.56	.00
		19001169	1900-11-69-000-63040 -	200.00	.00
		19001171	1900-11-71-000-63040 -	677.50	.00
		19001171	1900-11-71-000-63100 -	95.64	.00
		19001171	1900-11-71-000-63110 -	291.24	.00
		19001171	1900-11-71-000-63120 -	141.27	.00
		19001171	1900-11-71-000-68580 -	283.15	.00
		19001183	1900-11-83-000-62160 -	268.10	.00
		19001183	1900-11-83-000-62180 -	1,403.41	.00
		19001183	1900-11-83-000-63070 -	296.36	.00
		19001183	1900-11-83-000-63110 -	637.22	.00
		19001184	1900-11-84-000-63540 -	47.00	.00
		19001184	1900-11-84-000-63100 -	520.61	.00
		191411	1914-11-00-000-68530 -		

REPORT TOTALS 6,732.31

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YEAR PER	SRC ACCOUNT	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T	OB	DEBIT	CREDIT
2022	9	53											
API	190011-62000	08/03/2022	W	081522F	000051		30900	Office Supplies				26.10	
API	19001171-63110	08/03/2022	W	081522F	000051		30900	Poison Ivy Soap, note pads, pe				12.99	
API	190011-62000	08/03/2022	W	081522F	000051		30908	Shop Supplies				29.87	
API	190011-62000	08/03/2022	W	081522F	000051		30916	Poison Ivy Soap, note pads, pe				25.67	
API	19001160-68580	08/03/2022	W	081522F	000051		30973	Office Supplies				183.26	
API	19001183-62160	08/03/2022	W	081522F	000267		30907	Amazon-ice packs				208.38	
API	19001171-63120	08/03/2022	W	081522F	000506		30907	Amazon-Credit Card receipt pap				33.20	
API	190011-68500	08/03/2022	W	081522F	000506		30879	Groups and Maintenance				144.92	
API	191411-68530	08/03/2022	W	081522F	000695		30923	Ellis Fire Ext Inspection				158.00	
API	19001183-62160	08/03/2022	W	081522F	000695		30909	Equipment				59.72	
API	19001162-68580	08/03/2022	W	081522F	001060		30909	Cable, blade				71.10	
API	19001183-63110	08/03/2022	W	081522F	001060		30918	Groups and Maintenance				107.15	
API	191411-68530	08/03/2022	W	081522F	001060		30918	Cable, blade				258.99	
API	19001183-62180	08/03/2022	W	081522F	001060		30918	Shop Supplies				60.87	
API	19001171-63120	08/03/2022	W	081522F	001060		30918	Hoover, Grounds, Preserve Impr				66.12	
API	19001171-63110	08/03/2022	W	081522F	001060		30918	Hoover, Grounds, Preserve Impr				89.04	
API	19001171-68580	08/03/2022	W	081522F	001060		30918	Preserve Improvements				55.93	
API	19001183-62180	08/03/2022	W	081522F	001060		30918	Hoover, Grounds, Preserve Impr				1,342.54	
API	19001162-68580	08/03/2022	W	081522F	001153		30922	Gasoline / Fuel / Oil				45.95	
API	19001171-63120	08/03/2022	W	081522F	001323		30904	Gasoline, diesel-July 2022				41.95	
API	19001171-68580	08/03/2022	W	081522F	001323		30905	Groups and Maintenance				227.22	
API	19001162-68580	08/03/2022	W	081522F	001323		30905	Menards-Ellis-Breaker Bar, soc				54.54	
API	19001161-68580	08/03/2022	W	081522F	001323		30919	Building Maintenance				86.88	
API	19001162-68580	08/03/2022	W	081522F	001323		30920	Hoover-Wood, cleaner, spray				89.39	

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YEAR PER SRC ACCOUNT	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
API 191411-68530	W	081522F	001323		30921	Menards-Ellis=screws, wood, bi			103.62	
API 190011-62000	W	081522F	001323		31019	Preserve Improvements				
API 190011-62000	W	081522F	001323		31019	Menards-Line post, u bolt, doo			.69	
API 19001162-68580	W	081522F	001323		31020	Office Supplies				
API 190011-68430	W	081522F	001323		30944	Menards-Line post, u bolt, doo			47.81	
API 190011-62090	W	081522F	001665		30944	Grounds and Maintenance			59.99	
API 19001171-63110	W	081522F	001820		30901	Menards-Ellis-Weed killer, bee			114.70	
API 19001183-63110	W	081522F	001820		30901	Marketing / Publicity			189.21	
API 190011-63510	W	081522F	002047		30910	Website hosting, Fox River Blu			189.21	
API 190011-63510	W	081522F	002047		30911	Legal Publications			23.79	
API 190011-63510	W	081522F	002047		30912	Website hosting, Fox River Blu			13.88	
API 190011-63510	W	081522F	002047		30913	Shop Supplies			21.82	
API 19001184-63100	W	081522F	002047		30914	Liners-Harris-Hoover			49.68	
API 190011-63510	W	081522F	002047		31021	Liners-Harris-Hoover			33.12	
API 190011-63510	W	081522F	002047		31022	Electric			48.26	
API 19001183-63070	W	081522F	002170		30899	ComEd Richard Young			47.38	
API 19001168-63070	W	081522F	003131		30915	ComEd Pickerill			45.00	
API 19001171-63040	W	081522F	003131		30915	Conferences			410.09	
API 19001183-63540	W	081522F	003294		30903	Reimbursement herbicide licens			114.56	
API 19001163-63040	W	081522F	003837		30906	Refuse Pickup			30.00	
API 19001169-63040	W	081522F	003876		30896	Refuse Pickup			637.22	
API 19001171-63040	W	081522F	003877		30897	Waste and Recycling Services			225.00	
API 19001171-63040	W	081522F	003878		30902	Waste and Recycling Services			200.00	
API 19001171-63040	W	081522F	003879		30898	Security Deposit Refund			260.00	
API 19001171-63040	W	081522F	003880		30886	Sec Dep Refund-Meadowhawk Lodg			187.50	
						Telephones			200.00	
						Cell Phones July 2022				
						Security Deposit Refund				
						Refund-Pony Camp-Severe Allerg				
						Security Deposit Refund				
						Sec Dep Ellis House Baby Showe				
						Security Deposit Refund				
						Sec Dep Refund-Meadowhawk Lodg				
						Security Deposit Refund				
						MHL Sec Dep Return				
						Security Deposit Refund				
						Sec Dep Return-Blazing Star an				

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
GENERAL LEDGER TOTAL										
									6,732.31	.00
API 19000000-20100	08/03/2022 W	081522F	B	2712		Accounts Payable			6,211.70	
API 19140000-20100	08/03/2022 W	081522F	B	2712		Accounts Payable			520.61	
SYSTEM GENERATED ENTRIES TOTAL										
									.00	
JOURNAL 2022/09/53 TOTAL										
									6,732.31	6,732.31
2022 9	53									
API 19000000-39300	08/03/2022 W	081522F	B	2712		Expenditures			6,211.70	
API 19140000-39300	08/03/2022 W	081522F	B	2712		Expenditures			520.61	

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1900	Forest Preserve 19000000-20100 19000000-39300	2022 9	53	08/03/2022	Accounts Payable Expenditures	6,211.70	6,211.70
				FUND TOTAL		6,211.70	6,211.70
1914	FP American Rescue Plan Act 19140000-20100 19140000-39300	2022 9	53	08/03/2022	Accounts Payable Expenditures	520.61	520.61
				FUND TOTAL		520.61	520.61

** END OF REPORT - Generated by Julia J. Granholm **

**KENDALL COUNTY FOREST PRESERVE DISTRICT
KENDALL COUNTY, ILLINOIS**

RESOLUTION NO. 22-07-001

**A RESOLUTION APPROVING THE GENERAL TERMS AND CONDITIONS
FOR THE LICENSING OF KENDALL COUNTY FOREST PRESERVE
DISTRICT FACILITIES AND USE PERMITS INCLUDING EXTENDING
AUTHORITY TO THE DISTRICT'S EXECUTIVE DIRECTOR TO APPROVE
FACILITY LICENSE AGREEMENTS**

WHEREAS, the Kendall County Forest Preserve District (hereinafter the "District") is a body politic and corporate and municipal corporation organized and existing under the Downstate Forest Preserve District Act, 70 ILCS 805/0.001 et seq. as amended (hereinafter the "Act"); and

WHEREAS, the mission of the District is to acquire and hold lands containing natural forests, and lands capable of being restored to a natural condition, for the purpose of protecting and preserving the flora, fauna, and scenic beauties within Kendall County for the education, pleasure, and recreation of the public; and

WHEREAS, the District has constructed certain day use, special event, and overnight facilities and campgrounds available for reservation and use by the general public, businesses, and not-for-profit entities for private events by applying for and securing a permit under the terms of the District's General Use Ordinance #02-01; and

WHEREAS, the Board of Commissioners of the District has determined that it is both desirable and necessary to establish general terms and conditions for the licensing of District facilities; and

WHEREAS, the District has prepared six (6) form License Terms and Conditions, with each intended for the respective licensing of the District's shelters, bunkhouses, campsites, Harris arena, Meadowhawk Lodge, and Ellis House and Equestrian Center; and

WHEREAS, said form License Terms and Conditions are attached to this Resolution as Exhibit "A".

NOW THEREFORE, BE IT RESOLVED that the Kendall County Forest Preserve District Board of Commissioners hereby approves the "License Terms and Conditions" as provided in the attached Exhibit "A", for the respective use of the District's shelters, bunkhouses, campsites, Harris arena, Meadowhawk Lodge, and Ellis House and Equestrian Center, effective September 1, 2022.

The Board of Commissioners affirms the approved license fee schedule, attached as Exhibit "B", for the use of the District's facilities.

The Board of Commissioners hereby authorizes and directs the Executive Director of the District and/or their designee to integrate the general terms and conditions language as set forth within the Exhibit A Terms and Conditions forms into the District's permitting software, and execute facility license agreements on behalf of the Kendall County Forest Preserve District in accordance with the District's General Use Ordinance, and for the license fees listed in Exhibit "B".

Approved and adopted by the Kendall County Forest Preserve District Board of Commissioners this 16TH day of August, 2022.

Approved:

Judy Gilmour, President

Attest:

Elizabeth Flowers, Secretary

**KENDALL COUNTY FOREST PRESERVE DISTRICT
KENDALL COUNTY, ILLINOIS**

RESOLUTION NO. 22-07-001

**A RESOLUTION APPROVING THE GENERAL TERMS AND CONDITIONS
FOR THE LEASE-LICENSING OF KENDALL COUNTY FOREST PRESERVE
DISTRICT FACILITIES AND USE PERMITS INCLUDING EXTENDING
AUTHORITY TO THE DISTRICT'S EXECUTIVE DIRECTOR STAFF TO
APPROVE FACILITY LICENSERENTAL AGREEMENTS**

WHEREAS, the Kendall County Forest Preserve District (hereinafter the "District") is a body politic and corporate and municipal corporation organized and existing under the Downstate Forest Preserve District Act, 70 ILCS 805/0.001 et seq. as amended (hereinafter the "Act"); and

WHEREAS, the mission of the District is to acquire and hold lands containing natural forests, and lands capable of being restored to a natural condition, for the purpose of protecting and preserving the flora, fauna, and scenic beauties within Kendall County for the education, pleasure, and recreation of the public; and

WHEREAS, the District has constructed certain day use, special event, and overnight facilities and campgrounds available for reservation and use by the general public, businesses, and not-for-profit entities for private events by applying for and securing a permit under the terms of the District's General Use Ordinance #02-01; and

WHEREAS, the Board of Commissioners of the District has determined that it is both desirable and necessary to establish general terms and conditions for the lease-licensing of District facilities; and

WHEREAS, the District has prepared six (6) form License Terms and Conditions, with each intended for the respective licensing of the District's shelters, bunkhouses, campsites, Harris arena, Meadowhawk Lodge, and Ellis House and Equestrian Center; and

WHEREAS, said form License Terms and Conditions are attached to this Resolution as Exhibit "A".

NOW THEREFORE, BE IT RESOLVED that the Kendall County Forest Preserve District Board of Commissioners hereby approves the "LicenseGeneral Terms and Conditions" as provided in the attached Exhibit "A", for the respective use of the District's shelters, bunkhouses, family and group campsites, Harris arena, and event venues (Meadowhawk Lodge, and Ellis House and Equestrian Center). ~~as provided herein as attached Exhibit "A", effective September 1, 2022.~~

The Board of Commissioners adopts the license fee schedule, attached as Exhibit "B", for the use of the District's facilities.

The Board of Commissioners hereby authorizes and directs the Executive Director of the District and/or his designee(s) to integrate execute facility license agreements on behalf of the Kendall County Forest Preserve District only upon the the General Terms and Conditions set forth in Exhibit "A", into the District's facility rental contracts and permitting, including extension of the authority necessary to execute all facility rental permits in on behalf of the Kendall County Forest Preserve District in accordance with the District's General Use Ordinance, and for the license fees listed in Exhibit "B".

Approved and adopted by the Kendall County Forest Preserve District Board of Commissioners this 16TH day of August, 2022.

Approved:

Judy Gilmour, President

Attest:

Elizabeth Flowers, Secretary

RESOLUTION NO. 22-07-001

EXHIBIT A

FACILITY LICENSE AND PERMIT GENERAL TERMS AND CONDITIONS

- 1) MEADOWHAWK LODGE
- 2) ELLIS HOUSE
- 3) SHELTERS
- 4) BUNKHOUSES
- 5) CAMPSITES
- 6) HORSE ARENA

**Kendall County Forest Preserve District
FY22 Fees and Charges
EXHIBIT B - CURRENT FEES: 08-16-2022**

Description	Type	Security Deposit	Current Rates Schedule	Additional Information
Forest Preserve Shelter, Bunkhouse, and Campsite Rental				
Richard Young FP Shelter	Shelter	\$0	\$60/resident; \$85/non-resident	9 am to sunset
Jay Woods FP Shelter	Shelter	\$0	\$60/resident; \$85/non-resident	9 am to sunset
Subat FP Shelter	Shelter	\$0	\$60/resident; \$85/non-resident	9 am to sunset
Harris FP Shelter	Shelter	\$0	\$60/resident; \$85/non-resident	9 am to sunset
Pickrell-Pigott Forest Preserve Shelter	Shelter	\$0	\$60/resident; \$85/non-resident	9 am to sunset
Harris - Shelter 1 and 4 Shelter	Shelter	\$0	\$100/resident; \$125/non-resident	9 am to sunset
Harris FP Shelter 1&4 5-day Shelter	Shelter 1&4 5-day Shelter	\$0	\$500 for weekday rental	9 am to sunset
Shelter Rental for Groups over 100*	Shelter	\$0	\$25 per shelter rental for group sizes greater than 100 people	Additional \$25 charge for each subsequent 100 guests
Shelter, Group Campsite, or Bunkhouse Rescheduling Fee	Shelters and Campsites	\$0	\$25 per event	Does not apply to family campsites
Hoover FP Bunkhouse	Bunkhouse	\$100 per Bunkhouse Rental	\$180/resident; \$240/non-resident	Check in: 3 - 8 pm / Check-out: Noon
Hoover FP Group campsite	Group campsite	\$0	\$65/resident; \$85/non-resident	Capacity for 30 individuals
Hoover FP Family campsite	Family campsite	\$0	\$20/resident; \$30/non-resident	Capacity for 6 individuals
Hoover FP - Campsite and Bunkhouse Non-Emergency Call-out Fee (8 pm to 8 am)*	Bunkhouse and Group Campsite Rentals	\$0	\$40 charge for non-emergency callouts between 8 pm and 8 am the following day	Fee charged for after hour service requests. Check in is between 3 pm and 8 pm. Non-emergency requests placed after 8 pm are charged this fee.
Harris FP Horse Arena	Horse Arena	\$0	\$100 per day	Rental includes use of Shelter 7
Firewood Bundles	Firewood	\$0	\$25 per bundle	Approx. 30 pieces
Special Event Permit Fees	Permit Fee	\$0	\$75 / \$200 / \$300 - Assigned Fee	Permit fees assigned based on event
Hoover Meadowhawk Lodge Rental and Package Pricing				
Friday, Saturday & Sunday (wedding and/or reception)	Meadowhawk Lodge	50% of total cost	\$1,900 (8 am - 10 pm)	Incl. tables & chairs, projector screen and podium
Weekend - other events	Meadowhawk Lodge	50% of contracted time	\$90/hr resident - \$110/hr non-resident	Incl. tables & chairs, projector screen and podium
Weekday - other events	Meadowhawk Lodge	50% of contracted time	\$60/hr resident - \$80/hr non-resident	Incl. tables & chairs, projector screen and podium
Meadowhawk Lodge Package (weekdays only)	Meadowhawk Lodge & Bunkhouses	\$100 per Bunkhouse Rental	Bunkhouse: \$180/resident; \$240/non-resident Lodge: \$250	Minimum 2 bunkhouse rental plus a \$250 fee for use of Meadowhawk Lodge full day use
Not-for-Profit and Government Rate	Meadowhawk Lodge	50% of contracted time	10% (May-Oct)-10% (Nov - Apr) discount	
Corporate Rate	Meadowhawk Lodge	50% of contracted time	20% (May-Oct)-10% (Nov-Apr) upcharge	
Client Set-up / Clean-up Time	Meadowhawk Lodge	N/A	\$15 per hour for each hour of set-up / clean-up	
Set-up / Clean-up by District (optional)	Meadowhawk Lodge	NA	\$50 setup or cleanup/\$75 for setup and clean-up	Set-up, clean-up
Ellis House Rental				
Friday and Sunday (wedding)	Ellis House/Grounds	\$1,000	\$2,100	Grounds, house, tables & chairs
Saturday (wedding)	Ellis House/Grounds	\$1,000	\$2,100	Grounds, house, tables & chairs
Weekday and Weekend House and Grounds - Other Events	Ellis House/Grounds	50% of contracted time	\$150/hr	Grounds, house, tables & chairs
Weekday & Weekend other events (House)	Ellis House	50% of contracted time	\$75/hr	Grounds, house, tables & chairs
Weekday & Weekend Classroom	Ellis Classroom	50% of contracted time	\$50/hr	Grounds, classroom, tables & chairs
Not-for-Profit and Government Rate	Ellis House	50% of contracted time	10% (May-Oct)-10% (Nov - Apr) discount	
Set-up / Clean-up (optional)	Ellis House/Tent	NA	\$300 setup and clean-up	Set-up and/or Clean-up

To: Kendall County Forest Preserve District Operations Committee

From: Antoinette White, Grounds and Natural Resources Division Supervisor

RE: Ellis Carriage Auction Recommendation

Date: August 9th, 2022

The District would like to consider listing the Ellis horse carriage on the Govdeals.com auction site. The carriage has not been in use and is currently in storage.

Operations Committee discussed and recommended a \$3,500.00 minimum.

