

**KENDALL COUNTY BOARD
ADJOURNED JUNE MEETING
July 19, 2022**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday July 19, 2022 at 9:00 a.m. The Clerk called the roll. Members present: Amy Cesich, Brian DeBolt, Scott Gengler, Judy Gilmour, Matt Kellogg, Dan Koukol, Ruben Rodriguez and Robyn Vickers. Member(s) absent: Scott Gryder and Elizabeth Flowers.

The Clerk reported to the Vice Chairman that a quorum was present to conduct business.

THE AGENDA

Member Koukol moved to approve the agenda. Member DeBolt seconded the motion. Vice Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Beverly Casey

Beverly Casey received the 2022 Kendall County Historic Preservation Commission Award for a lifetime of dedication to the field of historic preservation.

PUBLIC COMMENT

Scott Pugsley congratulated the winners from the election, asked to be appointed as an Oswego Fire Trustee and commented on the results of the Oswego Fire referenda.

CONSENT AGENDA

Member Cesich moved to approve the consent agenda of **A)** county board minutes from June 21, 2022; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$3,303,745.62 and \$1,141,507.52; **D)** Approval of Setting the Salary for the Kendall County Public Defender in the Amount of \$169,878.39 Effective July 1, 2022; **E)** Approval of an Intergovernmental Agreement between the Village of Millbrook and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, Comprehensive Plan and Stormwater Management within the Jurisdiction of the Village of Millbrook for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village of Millbrook to the County of Kendall; **F)** Approval to Place on File the Withdrawal of the Intent to Record a Plat of Vacation of the Five Foot Drainage and Utility Easements Located on the East Property Line of Lot 12 and the West Property Line of Lot 13 (7327 and 7301 Fitkins Drive, Oswego, PINs: 06-08-150-001 and 06-08-150-002) in Grove Estates Subdivision in Na-Au-Say Township Granted by Ordinance 2022-12 (Formerly Petition 22-08); **G)** Approval of Resolution for Participation in the IL Federal Surplus Property Program; **H)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Senior Service Associates for the amount of \$2,300; **I)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Kendall County Judiciary (Drug Court) for the amount of \$1,750; **J)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with CASA Kendall County for the amount of \$2,450; **K)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Fox Valley Older Adult Services d/b/a Fox Valley Community Services for the amount of \$4,350; **L)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Open Door for the amount of \$1,000; **M)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Kendall County Board of Health for the amount of \$45,050; **N)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Association for Individual Development for the amount of \$1,000; **O)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Oswego Senior Center for the amount of \$7,450; **P)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with National Alliance on Mental Illness for the amount of \$12,450; **Q)** Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with DayOne Pact for the amount of \$2,200; **S)** Approval of 708 Community Mental Health ARPA Agreements and Dispersal. Member Rodriguez seconded the motion. Vice Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: ADMIN \$419.40; ANML CNTRL WRDN \$1,024.00; CIR CRT CLK \$9,187.09; CIR CRT JDG \$3,264.19; CORONR \$354.50; CORR \$23,766.27; CNTY BRD \$720,195.14; CO CLK & RCDR \$796.15; HIGHWAY \$1,687,886.73; CNTY TREASR \$5,209.05; ELECTION \$41,524.00; FCLT MGMT \$12,050.53; GIS CORD \$1,367.28; HLTH & HMN SRV \$324,555.96; JURY \$323.22; MERIT \$1,129.50; PBZ \$393.15; PROB \$1,080.12; SHRF \$44,599.16; ST ATTY

\$1,756.20; TECH DIR \$36,824.07; UTIL \$26,922.02; VET \$1,481.00; FP \$28,777.37; CVL \$237,885.00; SHF \$18,567.09; SHF \$37,498.43; ARPA \$25,000.00; ELECTION \$9,909.00

COMBINED CLAIMS: ANML CNTRL WRDN \$1,345.74; CIR CRT CLK \$13,254.95; CIR CRT JDG \$16,941.45; CMB CRT SRV \$1,052.61; CORONR \$2,084.99; CORR \$21,174.14; CNTY ADMN \$175,943.23; CNTY BRD \$69,874.43; CO CLK & RCDR \$7,891.49; HIGHWY \$347,129.39; CNTY TREASR \$3,316.98; ELECTION \$27,606.01; EMA DIR \$1,037.98; EMA \$1,254.06; FCLT MGMT \$26,947.74; GIS CORD \$3,319.64; HLTH & HMN SRV \$104,222.24; JURY \$267.00; MERIT \$990.00; PBZ \$674.46; POSTG \$2,223.93; PRSDNG JDG \$8,869.52; PROB \$12,949.03; PUB DFNDR \$489.15; ROE \$6,613.92; SHRF \$54,741.29; ST ATTY \$2,337.76; TECH DIR \$4,701.68; TRSR \$113.42; UTIL \$50,304.38; VET \$5,787.20; FP \$30,790.25; SHF \$27,486.19; SHF \$57,027.33; ELECTION \$50,743.95

E) A complete copy of IGAM 22-33 is available in the Office of the County Clerk.

G) A complete copy of Resolution 22-28 is available in the Office of the County Clerk.

NEW BUSINESS

Appoint Judges of Election

Member Cesich moved to approve a Resolution to appoint Judges of Election. Member Gengler seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 22-29 is available in the Office of the County Clerk.

Number of Judges of Election

Member Gilmour moved to approve an Ordinance for the number of Judges of Election. Member Vickers seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 22-17 is available in the Office of the County Clerk.

Number of Liquor Licenses

Member Cesich moved to approve the Kendall County Liquor Control Commission Ordinance increasing the number of Class A Licenses. Member Rodriguez seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird presented the Sheriff's Office 6 month report.

County Clerk

| Revenue Report | | 6/1/22-6/30/22 | 6/1/21-6/30/21 | 6/1/20-6/30/20 |
|----------------|------------------------------------|----------------|----------------|----------------|
| Line Item | Fund | Revenue | Revenue | Revenue |
| CLKFEE | County Clerk Fees | \$810.50 | \$1,389.50 | \$1,251.00 |
| | County Clerk Fees - Marriage | | | |
| MARFEE | License | \$2,100.00 | \$2,100.00 | \$2,220.00 |
| CIVFEE | County Clerk Fees - Civil Union | \$0.00 | \$30.00 | \$0.00 |
| ASSUME | County Clerk Fees - Assumed Name | \$15.00 | \$80.00 | \$50.00 |
| CRTCOP | County Clerk Fees - Certified Copy | \$1,558.00 | \$1,820.00 | \$1,776.00 |
| NOTARY | County Clerk Fees - Notary | \$300.00 | \$270.00 | \$345.00 |
| MISINC | County Clerk Fees - Misc | \$25.00 | \$63.00 | \$65.00 |
| | County Clerk Fees - Misc Total | \$4,808.50 | \$5,752.50 | \$5,707.00 |
| RECFEE | County Clerk Fees - Recording | \$28,866.00 | \$47,813.00 | \$41,902.00 |
| | Total County Clerk Fees | \$33,674.50 | \$53,565.50 | \$47,609.00 |

| | | | | |
|------------|------------------------|--------------|--------------|--------------|
| CTYREV | County Revenue | \$78,916.25 | \$67,905.50 | \$41,736.75 |
| DCSTOR | Doc Storage | \$16,753.50 | \$27,903.50 | \$24,660.00 |
| GISMAP | GIS Mapping | \$53,132.00 | \$88,380.00 | \$78,030.00 |
| GISRCD | GIS Recording | \$3,542.00 | \$5,892.00 | \$5,202.00 |
| INTRST | Interest | \$27.79 | \$34.13 | \$24.24 |
| RECMIS | Recorder's Misc | \$5,083.00 | \$5,927.25 | \$1,041.00 |
| RHSP | RHSP/Housing Surcharge | \$14,589.00 | \$25,011.00 | \$22,518.00 |
| TAXCRT | Tax Certificate Fee | \$640.00 | \$1,640.00 | \$1,040.00 |
| TAXFEE | Tax Sale Fees | \$50.00 | \$55.00 | \$601.00 |
| PSTFEE | Postage Fees | | | |
| CK # 19502 | To KC Treasurer | \$206,408.04 | \$276,313.88 | \$222,461.99 |

County Clerk, Debbie Gillette spoke about notary commissions, Facebook marriage license photos, Recorder's Office transfer tax for the Village of Oswego, election results, Vote by Mail Notices, and grant money received.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR SEVEN MONTHS ENDED 06/30/2022

| <u>REVENUES*</u> | Annual <u>Budget</u> | 2022 YTD <u>Actual</u> | 2022 YTD% <u>%</u> | 2021 YTD <u>Actual</u> | 2021 YTD <u>%</u> |
|-----------------------------|-------------------------|---------------------------|-----------------------|---------------------------|----------------------|
| Personal Property Repl. Tax | \$465,000 | \$795,975 | 171.18% | \$348,643 | 89.40% |
| State Income Tax | \$2,574,336 | \$2,422,884 | 94.12% | \$1,841,846 | 80.08% |
| Local Use Tax | \$950,000 | \$446,890 | 47.04% | \$476,635 | 52.96% |
| State Sales Tax | \$583,000 | \$380,323 | 65.24% | \$238,636 | 45.03% |
| County Clerk Fees | \$350,000 | \$212,274 | 60.65% | \$301,367 | 92.73% |
| Circuit Clerk Fees | \$1,250,000 | \$642,133 | 51.37% | \$687,770 | 56.37% |
| Fines & Foreits/St Atty. | \$275,000 | \$183,593 | 66.76% | \$148,119 | 53.86% |
| Building and Zoning | \$75,000 | \$69,713 | 92.95% | \$92,003 | 135.30% |
| Interest Income | \$40,000 | \$38,346 | 95.86% | \$12,513 | 12.51% |

| | | | | | |
|---------------------------------|---------------------|--------------------|---------------|--------------------|---------------|
| Health Insurance - Empl. Ded. | \$1,588,649 | \$749,711 | 47.19% | \$188,029 | 12.81% |
| 1/4 Cent Sales Tax | \$3,228,750 | \$1,777,435 | 55.05% | \$1,495,527 | 48.64% |
| County Real Estate Transf Tax | \$450,000 | \$319,562 | 71.01% | \$318,220 | 70.72% |
| Federal Inmate Revenue | \$1,898,000 | \$772,320 | 40.69% | \$926,400 | 45.32% |
| Sheriff Fees | \$115,000 | \$56,272 | 48.93% | \$49,881 | 35.63% |
| TOTALS | \$13,842,735 | \$8,867,430 | 64.06% | \$7,125,590 | 53.64% |
| Public Safety Sales Tax | \$5,512,500 | \$3,374,096 | 61.21% | \$2,593,760 | 49.40% |
| Transportation Sales Tax | \$6,000,000 | \$3,374,096 | 56.23% | \$2,593,760 | 49.40% |

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 7 months the revenue and expense should at 58.33%

Clerk of the Court

Clerk of the Court Matt Prochaska reviewed the monthly report.

Coroner

Chief Deputy Coroner Levi Gotte reviewed the monthly report.

Health Department

Executive Director Rae Ann VanGundy spoke about the 988 hotline, young Explorers spending time at the Health Department and the availability of Narcan to the citizens of Kendall County.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti asked if the board had any questions regarding the Multi-Assessment District.

STANDING COMMITTEE REPORTS

Finance

Credit Card

Member Kellogg moved to approve a County Credit Card for new Facilities Management Director Dan Polvere with a limit of \$8,000. Member DeBolt seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Credit Card

Member Kellogg moved to approve a County Credit Card for Coroner's Office Employee Cherie McCarron with a limit of \$2,500. Member Cesich seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

OEHS Band Boosters

Member Kellogg moved to approve an agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with OEHS Band Boosters for the amount of \$3,931.70. Member Cesich seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Animal Control

Microchip Clinic

Member Cesich moved to approve a free Microchip Clinic. Member Rodriguez seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Microchip Release Form

Member Cesich moved to approve the Kendall County Animal Control Microchip Consent and Release Form. Member Gengler seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Kennel Technician

Member Cesich moved to approve the increase salary for the Kennel Technicians to \$15.00 per hour. Member Gengler seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Office Assistant

Member Cesich moved to approve the increase salary for the Office Assistant to \$15.50 per hour. Member Gengler seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Standard Operating Procedures

Member Cesich moved to approve the updated Animal Control Standard Operating Procedures. Member DeBolt seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Planning, Building & Zoning

Petition 22-06

Member Gengler moved to approve Petition 22-06 a Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to Section 3:02 (Definitions) of Kendall County Zoning Ordinance Adding Definitions of "Landscaping Business" and "Excavating Business" to the Kendall County Zoning Ordinance. Member Gilmour seconded the motion. Chairman Gengler asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 22-15 is available in the Office of the County Clerk.

Petition 22-13

Member Gengler moved to approve Petition 22-13-Request from Joe Slivka and Kevin Kunkel on Behalf of Lisbon Township for a Special Use Permit for a Government Building or Facility (Garage) at 15759 Route 47, Newark (PINs: 08-21-300-002 and 08-21-300-004) in Lisbon Township; Property is Zoned A-1 Agricultural. Member Koukol seconded the motion. Chairman Gengler asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 22-15 is available in the Office of the County Clerk.

Chairman's Report

Member Gilmour read the Pretrial, Probation and Parole Officers Week Proclamation.

Member DeBolt moved to approve the appointment. Member Gilmour seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

APPOINTMENTS

Jill Prodehl – Zoning Board of Appeals (Replacing Anne Vickery) – Expires September 2023
Ruben Rodriguez – Facilities Management Committee (Replacing Scott Gryder)

EXECUTIVE SESSION

Member Gengler made a motion to go into Executive Session for (1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Cesich seconded the motion. Vice Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

ADJOURNMENT

Member Vickers moved to adjourn the County Board Meeting until the next scheduled meeting. Member DeBolt seconded the motion. Vice Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 27th day of July, 2022.

Respectfully submitted by,

Debbie Gillette

Kendall County Clerk