

**Minutes of the Executive Board Meeting
Held Thursday, May 26th, 2022
5:30 p.m.**

Member	Agency	Present	Absent
Brian DeBolt	Kendall County Board		X
Mike Peters	Kendall County Sheriff's Office	X	
David Thompson	Newark Fire District		X
James Bateman	Bristol Kendall Fire District	X	
Darald Nelson	Village of Newark	X	
John Cornish	Oswego Fire District	X	
Scott Cryder	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District		X
Chris Funkhouser	City of Yorkville	X	
Terry Olson	Village of Oswego	X (5:47)	
Scott Mulliner	City of Plano	X	

Others present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, Executive Assistant.

Darald Nelson called the meeting to order and requested a roll call of the membership. Seven of the twelve members were present creating the necessary quorum for voting purposes.

D. Nelson called for a motion to approve the agenda. Funkhouser made a motion to approve the agenda as written, seconded by Peters. Discussion. All members present voting aye. Motion carried

D. Nelson called for Public Comment – None

D. Nelson called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: Gina Belmont has completed training and is working independently on her own. Jenna Brown resigned from KenCom effective May 17th. Training as follows: Bergeron, Hurtig and Walters attended the annual Tyler conference in Indianapolis, Indiana May 15th-May18th. Heather Gutierrez will be attending a Responder Readiness Workshop on June 15th at the Kendall County Courthouse. Project Updates as follows: Any bills that are sent directly to an agency from Tyler should be turned over to KenCom (do not pay) if it is for equipment, software, services, etc. that KenCom has procured on behalf of the agency. The fire portable radios have been received and ABeep will start programming each of the radios. The License Plate Reader Committee IGA was approved by the Executive Board on April 28th. All police agencies have been sent the final IGA for signatures. Flock is no longer installing their own cameras they are outsourcing and looking at the end of June for the installation of the last eight cameras. The NG9-1-1 project will route 9-1-1 calls to PSAPs via an ESInet using IP technology rather than analog phone lines. Currently adding SIP URI email addresses to all 9-1-1 transfer contacts in our phone system. Operational Readiness Testing will be

conducted May 31st –June 3rd. KenCom is scheduled to go live on the ESInet on June 23rd, 2022 and KenCom and Grundy County will be the first ones to go live. ABeep has been working on resolving the issue with P5 that was discovered during shift testing. Wireless 9-1-1 statistics for the month of April 2022 represented 86% calls received. Text to 9-1-1 totals for the month of April 2022 were 0.

Closed Session Minutes but do not release – None

Consent Agenda – D. Nelson called for approval of the consent agenda. Mulliner made a motion, seconded by Cornish to approve the consent agenda as follows:

- Treasurer’s Report – April 2022; April 2022
- April 28th, 2022 Executive Board Minutes

All members present voting aye. Motion carried.

Standing Committee Reports:

Report of the Finance Committee – No report.

Report of the Executive Board Chair – No report.

Report of the Operations Board Chair – No Report

Report of the Personnel Committee – No meeting.

Report of the Strategic Planning Committee – No meeting.

D. Nelson called for Old Business:

Development of Fire 3 Channel to be Digital – Discussed in staff report.

Discussion of 2-1-1 – L. Nelson stated they have a contract back from PATH in Bloomington and have funding secured for it.

NG9-1-1 Project Updated – Updated in staff report.

Whistle Blower Policy – L. Nelson stated the Executive Board Chair was voted to be the Auditing Official with the Assistant Director to help investigate. Funkhouser stated the policy was approved subject to attorney review and the policy will be updated based on his recommendations. They will also be moving forward creating the Auditing Official Policy and Procedures which will come back to the Executive Board for approval once completed.

988/CESSA Information – Bergeron stated at today’s administrator meeting they were informed the State 988 Advisory Board has been formed and the first meeting is in June. The Advisory Subcommittees have not been formed yet but are in the process.

Other Old Business – None

D.Nelson called for New Business:

Executive Board Closed Session Audio Destruction – None

Discussion on Location of Future Meetings – After discussion it was decided to continue holding the Executive Board Meeting in the Plano Police Departments lower level training room to give more room to spread and will reevaluate in the future.

Other business from the floor – None

Closed Session – None

Action after Closed Session – None

The next scheduled Executive Board Meeting is Thursday, June 23rd, 2022 at 5:30 p.m at the Plano Police Department lower level training room. L. Nelson made a motion to adjourn the meeting, seconded by Funkhouser. All members present voted aye. Motion carried. The meeting adjourned at 5:51 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary