

**Minutes of the KenCom Operations Board Meeting
Held, Tuesday, August 17th, 2022
2:00 p.m.**

Member	Agency	Present	Absent
Josh Flanders	OFD	X	
Liz Palko	MPD	X	
Bobby Richardson	KCSO	X	
Tim Fairfield	BKFD		X
Jonathan Whowell	PPD	X	
Ray Mikolasek	YPD		X
Cliff Fox	Village of Newark		X
Jeff Mathre	NFD		X
Dave Jordan	LRFFD		X
Alex Marchewka	LSFD	X	
Derek Hagerty	SFD		X
Kevin Norwood	OPD	X	
Tom Meyers	MFD	X	
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Operations Manager.

Josh Flanders called the meeting to order and requested a roll call of the membership. Seven of the fourteen members were present which resulted in not having a quorum for voting purposes.

Flanders called for approval of the agenda. Whowell made a motion to approve the agenda as submitted, seconded by Norwood. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence –

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Results of testing are currently being evaluated. Interviews will be scheduled with applicants who have passed the written exam. Training as follows: Supervisors met with each staff to review changes in regards to calls for service for MABAS special teams. Information as follows: At the Kendall County Association of Chiefs of Police Respect for Law Banquet on Friday July, 22nd, Sarah Jenkins was voted Telecommunicator of the Year and Cheryl Kemp received a Life Saving Award. Congratulations to both! KenCom passed all areas of a LEADS audit that was conducted over the last few months. KenCom passed all areas of an NCIC audit that was conducted last week. KenCom is in the process of completing the LEADS Security Audit which is due September 6th, 2022. In the near future it will be a global setting they we will have to go to a mandatory 90-day password change. The fire agencies will probably have to go to a two-factor authentication. Lyndsey Ingram and Sarah Jenkins participated in the Sheriff's Office National Night Out on August 2nd representing KenCom. Project Updates as Follows: Many of the fire portable radios have been delivered to several fire agencies. All memorandums of understanding have been received. Josh Flanders sent out the Kenwood radio guide to all fire agencies. Bergeron thanked the Oswego Fire Department, specifically Josh Flanders, for taking the lead on this project and put in a lot of work with over 400 radios. Flock camera installations the week of August 8th, 2022 have been rescheduled due to supply chain delays until the week of August 22nd. The NG9-1-1 project will route 9-1-1 calls to PSAP's via an ESInet using IP technology rather than analog phone lines. KenCom went live on the NG9-1-1 system on June 23rd. KenCom has signed off on the Final Acceptance of the project. ABeep has been working on resolving the issue with P5 that was discovered during shift testing. Text to 9-1-1 totals for the month of July 2022 were 8.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Whowell made a motion, seconded by Palko to approve the consent agenda, which includes approval of the July 2022 Treasurer’s Reports and the July 20th, 2022 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Strategic Planning Committee – No Meeting

Finance Committee Report:

Operation Fund Bills – Norwood made a motion to approve the July 2022 Operation bills, in the amount of \$162,618.15, seconded by Whowell. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Surcharge Fund Bills – Richardson made a motion to approve the July 2022 Surcharge bills, in the amount of \$75,965.78, seconded by Marchewka. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:

988/Public Act 102-0580-CESSA – Bergeron stated they met a couple of weeks ago and had a guest speaker that explained the three different models. No other movement has been made.

Flanders called for New Business:

Policy and Procedures – None

Other New Business – None

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, September 14th, 2022 at 2:00 p.m. at Kendall County Public Safety Center, Lower Level Conference Room. Whowell made a motion to adjourn the meeting, seconded by Palko. All members present voting aye. Meeting adjourned at 2:12 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary