

KenCom Finance Committee Meeting Minutes

Held August 18th, 2022

9:00 a.m.

Kendall County Public Safety Center

1102 Cornell Lane, Yorkville

Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member		X
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, Operations Manager; Bonnie Walters, KenCom Executive Assistant; Mike Rennels, City of Plano.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with six members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Gomez made a motion to approve the agenda as submitted, seconded by Baird. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – None

Staff Report: Bergeron gave a Personnel Report as follows – KenCom is currently down one position. Results of testing are currently being evaluated. Interviews will be scheduled with applicants who have passed the written exam. Training as follows: Supervisors met with each staff to review changes in regards to calls for service for MABAS special teams. Information as follows: At the Kendall County Association of Chiefs of Police Respect for Law Banquet on Friday July, 22nd, Sarah Jenkins was voted Telecommunicator of the Year and Cheryl Kemp received a Life Saving Award. Congratulations to both! KenCom passed all areas of a LEADS audit that was conducted over the last few months. KenCom passed all areas of an NCIC audit that was conducted last week. KenCom is in the process of completing the LEADS Security Audit which is due September 6th, 2022. In the near future it will be a global setting they we will have to go to a mandatory 90-day password change. The fire agencies will probably have to go to a two-factor authentication. Lyndsey Ingram and Sarah Jenkins participated in the Sheriff's Office National Night Out on August 2nd representing KenCom. Project Updates as Follows: Many of the fire portable radios have been delivered to several fire agencies. All memorandums of understanding have been received. Josh Flanders sent out the Kenwood radio guide to all fire agencies. Bergeron thanked the Oswego Fire Department, specifically Josh Flanders, for taking the lead on this project and put in a lot of work with over 400 radios. Flock camera installations the week of August 8th, 2022 have been rescheduled due to supply chain delays until the week of August 22nd. After a lengthy discussion on the disorganization of Flock, Bergeron was given the guidance to send Flock an email of a hard date of installation of August 31st, and if not installed they are in violation of their contract. The NG9-1-1 project will route 9-1-1 calls to PSAP's via an ESInet using IP technology rather than analog phone lines. KenCom went live on the NG9-1-1 system on June 23rd. KenCom has signed off on the Final Acceptance of the project. ABeep has been working on resolving the issue with P5 that was discovered during shift testing. Text to 9-1-1 totals for the month of July 2022 were 8.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Burgner made a motion, seconded by Witek to approve the consent agenda, which includes approval of the July 2022 Treasurer’s Reports for the Surcharge and Operating Funds and the July 21st, 2022 Finance Committee Minutes. All seven members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:

Personnel Committee Report – Bergeron stated they met and discussed what ICRMT offers free of charge to their customers and went into closed session for bargaining and a past personnel issue. The meetings were moved going forward to 10:00 a.m. on the same day following the Finance Committee meeting.

Strategic Planning Committee Report – No Report

Operations Board Chair Report – Bergeron stated they met but nothing to note.

Finance Committee Report:

Approval of Bills:

Operation Bills – Witek made a motion to approve the August 2022 Operation Bills, in the amount of, \$162,793.15, seconded by Burgner. Discussion. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – Witek made a motion to approve the August 2022 Surcharge Bills, in the amount of, \$75,965.78, seconded by Burgner. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report

ExaGrid – Bergeron stated the invitation to bid has been out and the final is due at 8 a.m. next Thursday. There was a consensus by the board to approve and move forward to the Executive Board that if the bid comes in at or under what was discussed.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Collective Bargaining Attorney – Nelson stated they met with John Kelly, who does collective bargaining for many 9-1-1 Centers. Nelson stated Bergeron and Witek intend to do the negotiation meetings without an attorney present and contact if there are questions and for final review. Burgner made a motion to recommend to the Executive Board the approval of Letter of Engagement with John Kelly for Labor and Human Resources as needed, seconded by Jensen. A roll call was taken with all six members present voting aye. Motion carried.

Other New Business – None

Other Business – 988-CESSA – Bergeron stated they met a couple of weeks ago and had a guest speaker that explained the three different models. No other movement has been made.

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday September 15th, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Burgner made a motion to adjourn the meeting, seconded by Jensen. All members present voting aye. Motion carried. Meeting adjourned at 9:47 a.m.

Respectively submitted,

Bonnie Walters

Recording Secretary