



COUNTY OF KENDALL, ILLINOIS FINANCE COMMITTEE

KENDALL COUNTY OFFICE BUILDING
2nd Floor Board Room; 111 W. Fox Street; Yorkville

Thursday, October 13, 2022 at 5:00PM
MEETING AGENDA

1. **Call to Order**
2. **Roll Call to Establish a Quorum:** Matt Kellogg (Chair), Amy Cesich, Brian DeBolt, Scott Gengler (Vice Chair), Scott Gryder
3. **Approval of Agenda**
4. **Approval of September 8, 2022 and September 15, 2022 Meeting Minutes**
5. **Approval of Claims**
6. **New Business**
 - *Approval of low bidder for vehicle maintenance service contract.*
 - *ARPA Treasury Reporting Status*
 - *FY 22-24 ARPA Budget Discussion*
 - *FY 2023 Capital Budget Discussion*
 - *Fiscal Year 2023 Budget Discussion*
7. **Old Business**
8. **Department Head and Elected Official Reports**
9. **Public Comment**
10. **Questions from the Media**
11. **Chairman's Report**
12. **Review Board Action Items**
13. **Executive Session**
14. **Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630- 553-4171, a minimum of 24-hours prior to the meeting time

**COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE MEETING
BUDGET HEARINGS
Thursday, September 8, 2022 at 9:30AM**

CALL TO ORDER – The meeting was called to order at 9:37 a.m. by Finance Committee Chair Matt Kellogg.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Scott Gryder	Absent		
Matt Kellogg	Here		
Amy Cesich	Absent	Arrived at 10:10 a.m.	
Brian DeBolt	Here		
Scott Gengler	Here		

APPROVAL OF BUDGET & FINANCE AGENDA – Member DeBolt made a motion to approve the agenda, second by Member Gengler. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

Others Present: Latreese Caldwell, Deputy County Administrator; Scott Koeppel, County Administrator; Jennifer Karales, Finance and Budget Analyst

BUDGET PRESENTATIONS

- Director of Animal Control, Kelly Prestegaard presented the FY23 Animal Control budget requests.
- Director of Facilities, Dan Polvere presented the FY23 Facilities Management budget requests.
- County Administrator Scott Koeppel presented the Emergency Management Agency budget requests for Director of EMA, Roger Bonuchi.

Chair Matt Kellogg called for a recess from Finance Committee at 10:10 a.m.

Chair Matt Kellogg reconvened the Finance Committee at 11:30 a.m.

BUDGET PRESENTATIONS (Continued)

- Deputy ICT Director, Meagan Briganti presented the FY23 GIS budget requests. A handout was provided to the board members titled Promotion Justification Summary.
- Director of Info & Communication Technology (ICT), Matt Kinsey presented the FY23 ICT budget requests.
- County Board Administrator, Scott Koeppel presented the FY23 Administration, County Board, and Economic and Development (EDC) budget requests.

Chair Kellogg stated that if the committee had questions they could call and ask the Elected Officials and others. There are a couple of departments with large salary increases and he will need the committee's thoughts on those. Member Cesich addressed the committee concerning the \$1.137M CPI increase that can be added to the levy. CPI has not been taken for 5-6 years and now we are at that point where we have to give big increases to keep people up to par with inflation. There are repercussions to not taking CPI. It is about providing services and treating our people well and paying them what they deserve to be paid. Chair Kellogg stated we will be looking into the expense side, salary increases affect union contract negotiations, revenues and the CPI. County Administrator Koeppel mentioned a thought involving the CPI discussion and stated the laws have changed for the Veteran's Assistance Commission where the Superintendent sets the levy. The VAC increased their expenses this year, and will eventually increase their levy.

PUBLIC COMMENT – Mr. Todd Milliron presented his comments to the Board.

QUESTIONS FROM THE MEDIA – None

ACTION ITEMS FOR COUNTY BOARD - None

EXECUTIVE SESSION – None

ADJOURNMENT – Member Cesich made a motion to adjourn the meeting, second by Member Debolt. **With five members present voting aye, the meeting adjourned at 12:37 p.m.**

Respectfully Submitted,

Sandy Washkowiak
Administrative Assistant

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, September 15th 2022

Call to Order – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 6:08 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Absent		
Brian DeBolt	Present		
Scott Gengler	Present		
Scott Gryder	Absent		
Matt Kellogg	Present		

Others Present – County Administrator Scott Koepfel, Deputy Administrator Latreese Caldwell, Health Department Director RaeAnn Van Gundy

Approval of Agenda – Member DeBolt made a motion to approve the agenda, second by Member Gengler. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

Approval of August 25, 2022 Minutes – Member Gengler made a motion to approve the meeting minutes from August 25, 2022 second by Member DeBolt. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

Approval of Claims – Member DeBolt made a motion to forward the claims to County Board, second by Member Gengler. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

Items of New Business

- *Discussion of Health Department and ARPA* - Mr. Koepfel reported to the Committee that last year the County Board had budgeted \$400,000 ARPA money for Health Department expenses including extra Covid-related expenses. Since Covid has been mild this year the Health Department is asking to move some of their employee salaries into the \$400,000.

Director RaeAnn Van Gundy explained the request is for under \$94,000 and it would cover personnel not covered by grants. The funding would only be needed for the third pay period in September, all of October and all of November. These are positions in Mental Health; for front support services who deal with Covid related calls and host clinics; for the salary of a community action workers who is working with the Sheriff's Office and the State's Attorney's Office on the divert

team for Domestic Violence. The grant ends September 30. The committee discussed taking the \$94,000 out of the \$200,000 that was earmarked for the Health Department’s vaccination room FY22 budget since there was no big capital projects this year. Chair Kellogg would first like to see a fund balance comparison for 2019, 2020, 2021, and 2022 before doing this.

- *FY 22-24 ARPA Budget Discussion* – Member DeBolt asked if ARPA funds could cover help with mapping of the County. At this month’s KenCom Operations, meeting it was brought to his attention that the mapping may not be accurate for response calls. Scott Koeppel said he would talk to Meagan Briganti, Deputy ITC Director and Larry Nelson, Member at Large KenCom Board about this.

The \$130,000 ARPA application for the Forest Preserve District was reviewed. They are requesting funding to complete the project for the Ken Pickerill Estate House outdoor pavilion area. Motion made by Member DeBolt, second by Member Gengler to forward the application to Legal for review and to the County Board for approval. **With three members present voting aye, the motion carried.**

Scott Koeppel discussed the ARPA 2-1-1 agreement and explained this is a non-profit organization with a voluntary board. They are asking for changes to their contract agreement. Mr. Koeppel went over the requested changes with the committee. After a consensus in favor of the changes, this item will be presented at the September 20th County Board meeting or at the first meeting in October.

- *Fiscal Year 2023 Discussion* – Latreese Caldwell presented the Budget Approval Calendar to the committee.
- *Discussion and Approval of the Kendall County Fiscal Year 2023 Tentative Budget.* Latreese Caldwell explained that notice for the tentative budget has to be posted in the newspaper in a black box ad and put on file with the County Clerk. The sooner the tentative budget is complete they can work on changing various accounts and reducing the \$4.9M deficit.

The approved tentative budget will be further analyzed at the September 29th Budget and Finance Committee meeting.

Member Gengler made a motion to approve the tentative budget as presented as a rough draft second by Member DeBolt. **With three members present voting aye, the motion carried.**

Roll Call

Attendee	Status
Brian DeBolt	Yes

Scott Gengler	Yes
Matt Kellogg	Yes

Old Business – None

Department Head and Elected Official Reports – None

Public Comment - None

Questions from the Media - None

Chairman’s Report - None

Items for the County Board

- Approval of Claims
- Tentative Budget
- 2-1-1 Agreement

Executive Session - None

Adjournment – Member Debolt made a motion to adjourn the Budget and Finance Committee meeting, second by Member Gengler. **With three members present voting aye, the meeting was adjourned at 6:46 p.m. by a vote of 3 - 0.**

Respectfully submitted,

Sandy Washkowiak
Administrative Assistant

Claims Listing

10/12/2022 11:33:38 AM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Administration	541	FIRST NATIONAL BANK OF OMAHA	100522	Admin Credit Card	11000530 62000	Office Supplies	\$744.88
						Sub-Total	\$744.88
	3613	ODP BUSINESS SOLUTIONS, LLC	263746708001	Admin Supplies	11000530 62370	County Supplies	\$39.95
	3613	ODP BUSINESS SOLUTIONS, LLC	265768851001	Admin supplies	11000530 62370	County Supplies	\$19.99
	3613	ODP BUSINESS SOLUTIONS, LLC	265770574001	Admin Supplies Sept.	11000530 62370	County Supplies	\$132.78
	3613	ODP BUSINESS SOLUTIONS, LLC	265770575001	Admin Supplies	11000530 62370	County Supplies	\$6.49
						Sub-Total	\$199.21
	1665	SHAW MEDIA	10098704	Shaw Media Budget	11000530 65610	Advertisements	\$60.00
						Sub-Total	\$60.00
						Administration Total	\$1,004.09
Animal Control Warden	1047	JEFFERS, INC	22252057600.1	COOLER AND ICE PACK	130101 62000	Office Supplies	\$5.75
						Sub-Total	\$5.75
	340	COUNTRYSIDE VETERINARY CLINIC	251335.1	medications	130201 67030	Heartworm Testing	\$172.20
						Sub-Total	\$172.20
	340	COUNTRYSIDE VETERINARY CLINIC	251216	FRIDA ALMEIDA SPAY VOUCHER	130901 68920	Neuter/Spay Targeted Dogs/Cats	\$150.00
	340	COUNTRYSIDE VETERINARY CLINIC	251255	GEORGIE/OOWGI WORLEY RABICE VOUCHER	130901 68920	Neuter/Spay Targeted Dogs/Cats	\$240.00
					Sub-Total	\$390.00	

340	COUNTRYSIDE VETERINARY CLINIC	250596.2	Exam archie	130901	68950	Neuter / Spay Fees	\$25.00
340	COUNTRYSIDE VETERINARY CLINIC	250764	CONSTANCE AND LEO NEUTER AND EXAM	130901	68950	Neuter / Spay Fees	\$197.00
340	COUNTRYSIDE VETERINARY CLINIC	250766	HULK AND SOLOMON NEUTER AND EXAM	130901	68950	Neuter / Spay Fees	\$161.87
340	COUNTRYSIDE VETERINARY CLINIC	250910	HUNTER AND SMOKEY RABIES AND EXAM	130901	68950	Neuter / Spay Fees	\$60.00
340	COUNTRYSIDE VETERINARY CLINIC	251001	FYNN NEUTER AND RABIES	130901	68950	Neuter / Spay Fees	\$90.40
340	COUNTRYSIDE VETERINARY CLINIC	251047	SIMON NEUTER AND RABIES	130901	68950	Neuter / Spay Fees	\$73.76
340	COUNTRYSIDE VETERINARY CLINIC	251335	CLOVER/SCHMIDT SPAY/NEUTER/RABIES	130901	68950	Neuter / Spay Fees	\$248.29
340	COUNTRYSIDE VETERINARY CLINIC	251360	KYLO NEUTER AND RABIES	130901	68950	Neuter / Spay Fees	\$98.50
1047	JEFFERS, INC	22252057600	VACCINES	130901	68950	Neuter / Spay Fees	\$273.97
						Sub-Total	\$1,228.79
340	COUNTRYSIDE VETERINARY CLINIC	250596.3	archie euth.	130101	68970	Transportation Board and Care	\$12.00
340	COUNTRYSIDE VETERINARY CLINIC	251005	TIRAMISU EUTH.	130101	68970	Transportation Board and Care	\$12.00
						Sub-Total	\$24.00
						Animal Control Warden	Total
							\$1,820.74
Assessments							
2063	RUNCO OFFICE SUPPLY	881823-0	OFFICE SUPPLIES	11000222	62000	Office Supplies	\$126.20
						Sub-Total	\$126.20
1665	SHAW MEDIA	100994-00	2022 ASSESSMENT PUBLICATION	11000222	62090	Legal Publications	\$37,460.00
						Sub-Total	\$37,460.00
3285	LRDSYSTEMS & FORMS	39800	2022 ASMNT MAILING	11000222	62190	Printing	\$11,285.84
						Sub-Total	\$11,285.84

					Assessments	Total	\$48,872.04
Capital Expenditures	1038	JANO TECHNOLOGIES, INC	28820	Tracker Integration with Kendall County Probation	11002550 62580	Circuit Court Clerk	\$15,000.00
						Sub-Total	\$15,000.00
						Capital Expenditures	Total
Circuit Court Clerk	1705	STAPLES ADVANTAGE	8067760118	Office Supplies	11000314 62000	Office Supplies	\$35.36
						Sub-Total	\$35.36
						Circuit Court Clerk	Total
Circuit Court Judge	1528	PETTY CASH / COURT ADMIN.	092922	Webcam- for computers	11001516 62000	Office Supplies	\$61.82
						Sub-Total	\$61.82
	312	COMCAST	100722	Jury Assembly Cable	11001516 64810	Statutory Expense	\$37.92
	1216	LANGUAGE LINE SERVICES	9020506607	Phone interpreting	11001516 64810	Statutory Expense	\$50.35
	2137	NICOLE OKERBLAD	091922	Spanish interpreter	11001516 64810	Statutory Expense	\$2,100.00
	3039	KARA P DESIDERI	100422	Spanish interpreting	11001516 64810	Statutory Expense	\$1,650.00
	3075	ELLEN ROBERTS INTERPRETING	42	Polish Interpreter	11001516 64810	Statutory Expense	\$130.00
	3632	THE LAW OFFICES OF PIERETH & SHEEN	1562	Conflict Counsel- Darrin Triplett	11001516 64810	Statutory Expense	\$235.00
						Sub-Total	\$4,203.27
						Circuit Court Judge	Total
Combined Court Services	1886	WAREHOUSE DIRECT OFFICE PRODUCTS	5341731-0	Office Supplies	11001618 62000	Office Supplies	\$1,255.11
						Sub-Total	\$1,255.11
						Combined Court Services	Total
Coroner	1153	KENDALL CO HIGHWAY DEPT	32860	KCHD Fuel September 2022	11000417 62170	Vehicle Maintenance / Repairs	\$60.22

	3956	CLASSIC TOWING	22-34070	Tow for Blue Van 09/19/2022	11000417	62170	Vehicle Maintenance / Repairs	\$160.00
							Sub-Total	\$220.22
	541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples	173504	70110	Miscellaneous Cost	\$2,118.99
							Sub-Total	\$2,118.99
						Coroner	Total	\$2,339.21
Corrections								
	95	AURORA EMERGENCY PHYSICIANS	09/03/22	INMATE EMERG ROOM VISIT	11002010	64550	Medical Expenses	\$73.40
	177	BRENART EYE CLINIC LLC	09/07/22	KENDALL INMATE APPT	11002010	64550	Medical Expenses	\$86.00
	182	BRISTOL KENDALL FIRE DIST.	7/25, 9/25	EMERGENCY MEDICAL TRANSPORT	11002010	64550	Medical Expenses	\$348.17
	328	COPLEY MEMORIAL HOSPITAL	09/08/22	INMATE MEDICAL APPT	11002010	64550	Medical Expenses	\$58.41
	328	COPLEY MEMORIAL HOSPITAL	09/16/22	INMATE MEDICAL APPT.	11002010	64550	Medical Expenses	\$159.64
	1316	MCKESSON MEDICAL- SURGICAL	#19866022	ACCT# 55390494	11002010	64550	Medical Expenses	\$53.98
	1316	MCKESSON MEDICAL- SURGICAL	#19891487	ACCT# 55390494	11002010	64550	Medical Expenses	\$113.43
	1840	VALLEY IMAGING CONSULTANTS	09/08/22	INMATE MEDICAL APPT	11002010	64550	Medical Expenses	\$6.52
	1840	VALLEY IMAGING CONSULTANTS	09/16/22	INMATE MEDICAL APPT 9/16/22	11002010	64550	Medical Expenses	\$21.32
							Sub-Total	\$920.87
						Corrections	Total	\$920.87
County Board								
	151	BLACK DIAMOND PAVING, INC.	2203-1041-01	PAVING PROJECT	140425	62160	Equipment	\$29,090.00
	151	BLACK DIAMOND PAVING, INC.	2209-1250-01	PARKING LOT PROJECT	140425	62160	Equipment	\$8,314.00
							Sub-Total	\$37,404.00
	541	FIRST NATIONAL BANK OF OMAHA	100522	Admin Credit Card	11002532	66500	Miscellaneous Expense	\$29.36

592	FOX VALLEY TROPHY & PROMOTIONS	37075	Plaques	11002532	66500	Miscellaneous Expense	\$80.00
1172	KENDALL PRINTING	22-09162	Business Cards-B.Debolt	11002532	66500	Miscellaneous Expense	\$68.00
3380	AMAZON CAPITAL SERVICES	1VQF-TTJ9-6QX1	AZ2EX40SU9E4P - SQUAD EQUIPMENT	140425	66500	Miscellaneous Expense	\$468.17
						Sub-Total	\$645.53
2024	THE HORTON GROUP, INC.	92470	HBS MO AFE OCT 2022	136125	68010	Broker Fees	\$3,517.00
						Sub-Total	\$3,517.00
541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples	140125	69780	Capital Expenditures	\$29.99
541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples	140125	69780	Capital Expenditures	\$59.98
						Sub-Total	\$89.97
1483	O'NEILL GLASS & MIRROR INC	239793	SELF-REPRESENTED LITIGANT STATION	177025	79104	Prevention in Congregate Set	\$1,326.93
						Sub-Total	\$1,326.93
283	CLEANER LIVING SERVICES INC	C120	H/D CLEANING OCTOBER	177025	79107	Capital Investments or Bldg Ch	\$945.00
						Sub-Total	\$945.00
541	FIRST NATIONAL BANK OF OMAHA	86115720101222	BROADBAND AID	177025	79521	Broadband Infrastructure Other	\$24.00
3566	LIT COMMUNITIES LLC	1058	LIT COMMUNITIES	177025	79521	Broadband Infrastructure Other	\$6,350.00
						Sub-Total	\$6,374.00
3834	CORDOGAN CLARK & ASSOCIATES, INC.	25768	SPACE NEEDS STUDY - FOX CAMPUS	177125	79601	Provision Government Services	\$6,520.00

	3834	CORDOGAN CLARK & ASSOCIATES, INC.	25769	SPACE NEEDS STUDY - PS CAMPUS	177125	79601	Provision Government Services	\$6,600.00
							Sub-Total	\$13,120.00
					County Board		Total	\$63,422.43
County Clerk And Recorder	1665	SHAW MEDIA	09/2022	publication	11000606	62090	Legal Publications	\$76.26
							Sub-Total	\$76.26
	1572	PROSHRED	1050218	shredding	11000606	62150	Contractual Services	\$110.00
							Sub-Total	\$110.00
	435	DEVNET INC	0711-10082	maintenance and support	11000606	64110	Birth & Death Reg	\$787.50
							Sub-Total	\$787.50
						County Clerk And Recorder		Total
County Highway Engineer	541	FIRST NATIONAL BANK OF OMAHA	10052022	Amazon Prime, Master Link, Conc. Anchors	120207	62000	Office Supplies	\$14.99
	2063	RUNCO OFFICE SUPPLY	878469-1	Claim Form Binder	120207	62000	Office Supplies	\$8.31
							Sub-Total	\$23.30
	1181	FRANCIS C KLAAS, SUPT OF HWYS	093022FCK	September 2022 Mileage	120207	62050	Mileage	\$235.63
							Sub-Total	\$235.63
	83	ARNESON TIRE CENTER, INC.	120911	Svc. Call, Orchard & Tuscany, Left Rear Tire	120207	62160	Equipment	\$490.00
	317	COFFMAN TRUCK SALES INC	381132	Inspection #14	120207	62160	Equipment	\$59.50
	506	ELBURN NAPA, INC.	323791	Fittings, Brake Lines	120207	62160	Equipment	\$23.15
	506	ELBURN NAPA, INC.	323941	Oil Filter, Cabin Air Filter	120207	62160	Equipment	\$86.71
	541	FIRST NATIONAL BANK OF OMAHA	10052022	Amazon Prime, Master Link, Conc. Anchors	120207	62160	Equipment	\$83.51
	653	GJOVIK FORD MERCURY, INC	83415	Starter, #7	120207	62160	Equipment	\$468.76
	678	GRAINCO FS, INC.	71005612	110 Gal. Chevron Oil	120207	62160	Equipment	\$2,005.70

1323	MENARDS	54290	Brass Elbows, Brass	120207	62160	Equipment	\$56.51
1749	TERMINAL SUPPLY CO	76775-00	Shrink Tubing	120207	62160	Equipment	\$151.94
						Sub-Total	\$3,425.78
678	GRAINCO FS, INC.	4015556	Diesel	120207	62180	Gasoline / Fuel / Oil	\$2,530.93
678	GRAINCO FS, INC.	4015557	Gas	120207	62180	Gasoline / Fuel / Oil	\$2,514.96
1146	KENDALL CO HIGHWAY PETTY CASH	1022KCHPC	Gas, Hand Soap, Kleenex, Picture Hangers	120207	62180	Gasoline / Fuel / Oil	\$71.33
						Sub-Total	\$5,117.22
1617	RUBINO ENGINEERING, INC	7766	Mat'l Testing, Little Rock Township	181107	66500	Miscellaneous Expense	\$634.00
1617	RUBINO ENGINEERING, INC	7768	Mat'l Testing, Bristol Township	181107	66500	Miscellaneous Expense	\$1,340.00
						Sub-Total	\$1,974.00
341	CORRECT ELECTRIC, INC	22664	Troubleshoot SE Front Motion, South Bldg	120207	67200	Building and Grounds Maint.	\$292.00
1146	KENDALL CO HIGHWAY PETTY CASH	1022KCHPC	Gas, Hand Soap, Kleenex, Picture Hangers	120207	67200	Building and Grounds Maint.	\$20.96
3945	UNIFIRST FIRST AID CORP	H850092	Replenish First Aid Supplies	120207	67200	Building and Grounds Maint.	\$75.90
						Sub-Total	\$388.86
67	AMEREN ILLINOIS	6018 - 09/26/2022	Monthly Service	120207	67210	Street Light Maintenance	\$102.00
2047	COMED	0095/092822	Monthly Service	120207	67210	Street Light Maintenance	\$122.70
2047	COMED	2049/091522	Monthly Service	120207	67210	Street Light Maintenance	\$13.39
2047	COMED	4001/092622	Monthly Service	120207	67210	Street Light Maintenance	\$27.65
2047	COMED	4014/091522	Monthly Service	120207	67210	Street Light Maintenance	\$32.03

2047	COMED	4016/091422	Monthly Service	120207	67210	Street Light Maintenance	\$435.53
2047	COMED	4065/092222	Monthly Service	120207	67210	Street Light Maintenance	\$38.22
2047	COMED	5043/091522	Monthly Service	120207	67210	Street Light Maintenance	\$51.01
2047	COMED	6063/092822	Monthly Service	120207	67210	Street Light Maintenance	\$66.46
						Sub-Total	\$888.99
236	CENTRAL LIMESTONE CO INC	31163	CA6	120207	67220	Highway Maint. Materials	\$404.04
541	FIRST NATIONAL BANK OF OMAHA	10052022	Amazon Prime, Master Link, Conc. Anchors	120207	67220	Highway Maint. Materials	\$308.50
1934	WINDING CREEK NURSERY, INC	235068	Replace Trees removed in error on Plattville Rd.	120207	67220	Highway Maint. Materials	\$765.00
						Sub-Total	\$1,477.54
1921	WILLETT HOFMANN & ASSOCIATES	32043	County Bridge Inspections	120107	67350	Construction of Bridges	\$6,192.50
						Sub-Total	\$6,192.50
1617	RUBINO ENGINEERING, INC	7767	Mat'l Testing, Fox Road	135007	67400	Road Construction and Maint.	\$634.00
						Sub-Total	\$634.00
1912	WHEATLAND TITLE GUARANTY CO.	668312	Later Date Title Commitment	135007	67410	Land / Right of Way Acq	\$197.00
1912	WHEATLAND TITLE GUARANTY CO.	668325	Title Commitments	135007	67410	Land / Right of Way Acq	\$871.88
						Sub-Total	\$1,068.88
376	CULLEN & ASSOCIATES	5174	September 2022 Lobbyist Fees	135007	67460	Professional Fees	\$5,000.00
						Sub-Total	\$5,000.00
						County Highway Engineer Total	\$26,426.70

County Treasurer

	606	FSL / EYEMED PREMIUMS	165457287	OCTOBER 101122	180608	52110	Vision	\$3,206.19
							Sub-Total	\$3,206.19
	49	AMALGAMATED BANK OF CHICAGO	1856621003	BOND SERIES 2017	150108	68640	Fiscal Agent Fee	\$475.00
							Sub-Total	\$475.00
							County Treasurer Total	\$3,681.19
Elections								
	1665	SHAW MEDIA	09/2022	publication	11000607	62090	Legal Publications	\$527.00
							Sub-Total	\$527.00
	1686	SOUND INCORPORATED	72301	camera	11000607	62150	Contractual Services	\$5,702.50
	1686	SOUND INCORPORATED	72302	card reader	11000607	62150	Contractual Services	\$9,862.00
							Sub-Total	\$15,564.50
	508	ELECTION SYSTEMS & SOFTWARE INC	CD2041741	ballots	11000607	64210	Ballots	\$6,171.35
	508	ELECTION SYSTEMS & SOFTWARE INC	CD2042448	ballots	11000607	64210	Ballots	\$649.04
							Sub-Total	\$6,820.39
	1823	ULINE	154671674	supplies	11000607	64270	Elections Supplies	\$2,231.27
	2063	RUNCO OFFICE SUPPLY	883325-0	supplies	11000607	64270	Elections Supplies	\$677.65
							Sub-Total	\$2,908.92
							Elections Total	\$25,820.81
EMA Director								
	541	FIRST NATIONAL BANK OF OMAHA	SEPT. 2022	4859486551676625	175409	62160	Equipment	\$85.80
							Sub-Total	\$85.80
	541	FIRST NATIONAL BANK OF OMAHA	SEPT. 2022	4859486551676625	175409	70080	Telecommunications	\$73.25
							Sub-Total	\$73.25

				EMA Director		Total	\$159.05		
Emergency Management Agency	892	IL EMERGENCY SERVICES MANAGEMENT ASSOC. (IFSMA)	7115	BONUCHI, ROGER - MEMBERSHIP DUES	11000912	62060	Training	\$65.00	
	892	IL EMERGENCY SERVICES MANAGEMENT ASSOC. (IFSMA)	7242	PAGE, TRACY - MEMBERSHIP DUES	11000912	62060	Training	\$65.00	
	1134	KENDALL COUNTY ASSOCIATION OF CHIEFS OF POLICE	928	SEPTEMBER MEETING - BONUCHI	11000912	62060	Training	\$17.00	
	2818	MICHAEL R BONUCHI	COMT PER DIEM	COMT TRAINING PER	11000912	62060	Training	\$265.50	
								Sub-Total	\$412.50
	541	FIRST NATIONAL BANK OF OMAHA	SEPT. 2022	4859486551676625	11000912	62080	Travel	\$238.80	
								Sub-Total	\$238.80
	1943	WEX BANK	84063208.	0496-00-896092-4	11000912	62180	Gasoline / Fuel / Oil	\$314.12	
								Sub-Total	\$314.12
	1714	STEVEN'S SILK SCREENING & EMBROIDERY	20555	EMA UNIFORMS	11000912	62400	Uniforms / Clothing	\$1,500.00	
							Sub-Total	\$1,500.00	
				Emergency Management		Total	\$2,465.42		
Facilities Management	283	CLEANER LIVING SERVICES INC	K188	ANNUAL CONTRACTS	11001001	62140	Annual Contracts / Serv. Agmts	\$16,100.00	
	3636	COX LANDSCAPING, LLC	191933	ANNUAL CONTRACTS	11001001	62140	Annual Contracts / Serv. Agmts	\$5,827.43	
								Sub-Total	\$21,927.43
	84	ARTLIP AND SONS INC	0205818	SERVICES	11001001	62150	Contractual Services	\$296.00	

						Sub-Total	\$296.00
541	FIRST NATIONAL BANK OF OMAHA	00252645	EQUIPMENT	11001001	62160	Equipment	\$2,526.45
680	GRAINGER	9461950645	EQUIPMENT	11001001	62160	Equipment	\$413.67
680	GRAINGER	9469085550	EQUIPMENT	11001001	62160	Equipment	\$28.00
1464	NORTHERN SAFETY CO, INC	904967098	EQUIPMENT	11001001	62160	Equipment	\$65.28
1645	SECURITY BUILDERS SUPPLY CO.	7310540	EQUIPMENT	11001001	62160	Equipment	\$8.00
1645	SECURITY BUILDERS SUPPLY CO.	7310710	EQUIPMENT	11001001	62160	Equipment	\$68.00
1686	SOUND INCORPORATED	D1360753	EQUIPMENT	11001001	62160	Equipment	\$5,885.00
1686	SOUND INCORPORATED	D1361202	EQUIPMENT	11001001	62160	Equipment	\$1,399.00
1886	WAREHOUSE DIRECT OFFICE PRODUCTS	5338794-0	EQUIPMENT	11001001	62160	Equipment	\$1,085.80
3211	BUCKEYE POWER SALES CO, INC	PSV293321	EQUIPMENT	11001001	62160	Equipment	\$518.20
3211	BUCKEYE POWER SALES CO, INC	PSV294042	EQUIPMENT	11001001	62160	Equipment	\$365.00
3211	BUCKEYE POWER SALES CO, INC	PSV294043	EQUIPMENT	11001001	62160	Equipment	\$445.00
3211	BUCKEYE POWER SALES CO, INC	PSV294044	EQUIPMENT	11001001	62160	Equipment	\$715.00
3211	BUCKEYE POWER SALES CO, INC	PSV294045	EQUIPMENT	11001001	62160	Equipment	\$315.00
3211	BUCKEYE POWER SALES CO, INC	PSV294565	EQUIPMENT	11001001	62160	Equipment	\$515.00
						Sub-Total	\$14,352.40
1153	KENDALL CO HIGHWAY DEPT	10072022	FUEL	11001001	62180	Gasoline / Fuel / Oil	\$290.19
						Sub-Total	\$290.19
1483	O'NEILL GLASS & MIRROR INC	00239792	COUNTY SUPPLIES	11001001	62370	County Supplies	\$504.12
						Sub-Total	\$504.12

					Facilities Management		Total	\$37,370.14
GIS COORDINATOR								
	2164	JOSHUA CARLSON	October 2022	2022 UC ESRI Conference	131712	62040	Conferences	\$186.00
							Sub-Total	\$186.00
	541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples	131712	65840	Cloud Services	\$1,227.07
	541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples	131712	65840	Cloud Services	\$1,299.50
							Sub-Total	\$2,526.57
					GIS COORDINATOR		Total	\$2,712.57
Health and Human Services Dir.								
	3466	DAVID LUBSHINA	LUBSHINA SEP MILEAGE	DAVID LUBSHINA 2ND SEPTEMBER MILEAGE	120513	62040	Conferences	\$30.00
	3466	DAVID LUBSHINA	LUBSHINA SEP MILEAGE	DAVID LUBSHINA 2ND SEPTEMBER MILEAGE	120513	62040	Conferences	\$335.63
							Sub-Total	\$365.63
	130	LAUREN BELVILLE	BELVILLE SEP MILEAGE	LAUREN BELVILLE SEPTEMBER MILEAGE	120513	62050	Mileage	\$41.88
	130	LAUREN BELVILLE	BELVILLE SEP MILEAGE	LAUREN BELVILLE SEPTEMBER MILEAGE	120513	62050	Mileage	\$100.00
	130	LAUREN BELVILLE	BELVILLE SEP MILEAGE	LAUREN BELVILLE SEPTEMBER MILEAGE	120513	62050	Mileage	\$2.50
	130	LAUREN BELVILLE	BELVILLE SEP MILEAGE	LAUREN BELVILLE SEPTEMBER MILEAGE	120513	62050	Mileage	\$7.50
	130	LAUREN BELVILLE	BELVILLE SEP MILEAGE	LAUREN BELVILLE SEPTEMBER MILEAGE	120513	62050	Mileage	\$5.62
	377	STEVE CURATTI	CURATTI SEPT MILEAGE	STEVE CURATTI SEPT MILEAGE	120513	62050	Mileage	\$26.50
	377	STEVE CURATTI	CURATTI SEPT MILEAGE	STEVE CURATTI SEPT MILEAGE	120513	62050	Mileage	\$26.50
	377	STEVE CURATTI	CURATTI SEPT MILEAGE	STEVE CURATTI SEPT MILEAGE	120513	62050	Mileage	\$26.50
	747	MICHELLE HAWLEY	HAWLEY SEPT MILES	MICHELLE HAWLEY SEPT MILEAGE	120513	62050	Mileage	\$6.25
	747	MICHELLE HAWLEY	HAWLEY SEPT MILES	MICHELLE HAWLEY SEPT MILEAGE	120513	62050	Mileage	\$10.62

747	MICHELLE HAWLEY	HAWLEY SEPT MILES	MICHELLE HAWLEY SEPT MILEAGE	120513	62050	Mileage	\$11.25
747	MICHELLE HAWLEY	HAWLEY SEPT MILES	MICHELLE HAWLEY SEPT MILEAGE	120513	62050	Mileage	\$12.50
747	MICHELLE HAWLEY	HAWLEY SEPT MILES	MICHELLE HAWLEY SEPT MILEAGE	120513	62050	Mileage	\$14.38
747	MICHELLE HAWLEY	HAWLEY SEPT MILES	MICHELLE HAWLEY SEPT MILEAGE	120513	62050	Mileage	\$15.00
1852	NANCY VILLA	VILLA SEPT MILEAGE	NANCY VILLA SEPT MILEAGE	120513	62050	Mileage	\$37.50
1943	WEX BANK	84083128	WEX - GAS ACCOUNT	120513	62050	Mileage	\$50.67
1943	WEX BANK	84083128	WEX - GAS ACCOUNT	120513	62050	Mileage	\$55.82
2157	ISHANI DOSHI	DOSHI SEPT MILEAGE	ISHANI DOSHI SEPTEMBER MILEAGE	120513	62050	Mileage	\$36.88
2837	ALEXIS MASON	MASON SEPT MILEAGE	ALEXIS MASON SEPTEMBER MILEAGE	120513	62050	Mileage	\$146.25
3129	MIGUEL HERNANDEZ	HERNANDEZ SEPT MILES	MIGUEL HERNANDEZ SEPT MILEAGE	120513	62050	Mileage	\$28.94
3619	ASHLYNN CARLSON	CARLSON SEPT MILEAGE	ASHLYNN CARLSON SEPT MILEAGE	120513	62050	Mileage	\$65.63
3619	ASHLYNN CARLSON	CARLSON SEPT MILEAGE	ASHLYNN CARLSON SEPT MILEAGE	120513	62050	Mileage	\$128.12
3849	LACEE SPAMPANATO	SPAMPANATO SEP MILES	LACEE SPAMPANATO SEPTEMBER MILEAGE	120513	62050	Mileage	\$37.75
3934	SARA KARANTONIS	KARANTONIS MILES 09	SARA KARANTONIS SEPT MILEAGE	120513	62050	Mileage	\$12.38
						Sub-Total	\$906.94
275	CITADEL INFORMATION MANAGEMENT	195073	SEPTEMBER MONTHLY SHREDDING PICKUP	120513	62150	Contractual Services	\$89.32
326	COMMUNITY ANSWERING SERVICE	220910705	ANSWERING SERVICE 8/20/22 THRU 9/19/22	120513	62150	Contractual Services	\$103.20
1258	LINDEN OAKS MEDICAL GROUP	SEPT 68	DR. MARTIN SEPT SALARY	120513	62150	Contractual Services	\$4,080.00
1288	QUADIENT LEASING USA INC	N9604057	POSTAGE MACHINE LEASE PAYMENT 7/31/22-	120513	62150	Contractual Services	\$371.55
1715	STERICYCLE	4011289632	SEPT MEDICAL WASTE PICKUP	120513	62150	Contractual Services	\$75.95
						Sub-Total	\$4,720.02

1423	NATIONAL REGISTRY OF FOOD SAFETY PROFESSIONALS	INV126142	NRFS - FOOD SAFETY EXAM	120513	67750	Supplies - General	\$545.00
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$41.47
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$18.50
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$19.04
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$22.80
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$37.98
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$39.98
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$100.38
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$41.47
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$14.88
3380	AMAZON CAPITAL SERVICES	1GFK-3DGT-3NRD	AMAZON - EH, CH, AND ADMIN SUPPLIES	120513	67750	Supplies - General	\$14.96
3380	AMAZON CAPITAL SERVICES	1GV9-PN4P-9JRJ	AMAZON - CA WX EQUIPMENT PURCHASE	120513	67750	Supplies - General	\$20.69
3380	AMAZON CAPITAL SERVICES	1GV9-PN4P-9JRJ	AMAZON - CA WX EQUIPMENT PURCHASE	120513	67750	Supplies - General	\$74.99
3380	AMAZON CAPITAL SERVICES	1GV9-PN4P-9JRJ	AMAZON - CA WX EQUIPMENT PURCHASE	120513	67750	Supplies - General	\$78.79
						Sub-Total	\$1,070.93
67	AMEREN ILLINOIS	208431	AMEREN SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$4,170.00
82	ARNESON OIL CO.	208432	ARNESON OIL SEPTEMBER LIHEAP	120513	67810	Direct Client Assistance	\$2,410.00
271	CITY OF AURORA	LIHWAP SEPT AURORA	AURORA LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$594.00
440	DIBBLE ENTERPRISE	208433	DIBBLE SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$975.00

582	FOX METRO WATER REC DIST	FOX METRO LIHWAP 09	FOX METRO LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$5,309.23
1122	KANE COUNTY - WORKFORCE DEVELOPMENT DIVISION	2022-00000115	KANE COUNTY WORKFORCE DEVELOPMENT RENT/SUPPORT	120513	67810	Direct Client Assistance	\$41.68
1452	NICOR	208430	NICOR SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$29,850.00
1452	NICOR	208430	NICOR SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$129.00
1452	NICOR	208430	NICOR SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$37,100.00
1821	UNITED CITY OF YORKVILLE	YORKVILLE LIHWAP 09	YORKVILLE LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$1,551.68
1853	VILLAGE OF NEWARK	NEWARK LIHWAP SEPT	NEWARK LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$714.00
1856	VILLAGE OF PLAINFIELD	PLAINFIELD LIHWAP 09	PLAINFIELD LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$619.00
1858	VILLAGE OF OSWEGO	OSWEGO LIHWAP SEPT	OSWEGO LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$4,643.79
1859	VILLAGE OF MINOOKA	MINOOKA LIHWAP SEPT	MINOOKA LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$2,800.00
1862	VILLAGE OF COAL CITY	COAL CITY LIHWAP 09	COAL CITY LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$3,350.43
2047	COMED	208429	COMED SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$14,689.00
2047	COMED	208429	COMED SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$18,310.00
2047	COMED	208429	COMED SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$6,296.00
2047	COMED	208429	COMED SEPTEMBER LIHEAP PAYMENT	120513	67810	Direct Client Assistance	\$29,770.00
2265	VILLAGE OF MONTGOMERY	MONTGOMERY LIHWAP 09	MONTGOMERY LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$5,203.57
2692	CITY OF PLANO	PLANO LIHWAP SEPT	PLANO LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$1,687.00
3402	UNIVERSAL UTILITIES	UNIV. UTIL LIHWAP 09	UNIVERSAL UTILITIES LIHWAP PAYMENT FOR	120513	67810	Direct Client Assistance	\$600.00
3427	VILLAGE OF DIAMOND	DIAMOND LIHWAP SEPT	DIAMOND LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$2,146.19

3428	VILLAGE OF BRACEVILLE	LIHWAP SEP BRACEVILL	BRACEVILLE LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$700.00
3560	VILLAGE OF MAZON	MAZON LIHWAP SEPT	MAZON LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$1,000.00
3561	CITY OF MORRIS	MORRIS LIHWAP SEPT	MORRIS LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$3,471.95
3562	CITY OF JOLIET	JOLIET LIHWAP SEPT	JOLIET LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$3,865.00
3848	VILLAGE OF CHANNAHON	CHANNAHON LIHWAP 09	CHANNAHON LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$300.00
3954	VILLAGE OF CARBON HILL	LIHWAP SEP CAR. HIL.	CARBON HILL LIHWAP PAYMENT FOR SEPT	120513	67810	Direct Client Assistance	\$1,500.00
						Sub-Total	\$183,796.52
680	GRAINGER	9457623362	WIRELESS INFRARED CAMERA - WX	120513	69780	Capital Expenditures	\$5,929.56
2755	VARI SALES CORPORATION	90466447	TWO STANDING DESKS	120513	69780	Capital Expenditures	\$850.00
2765	MITTERA GROUP	58052	FLU GRANT FOLDERS - WE CHOOSE HEALTH	120513	69780	Capital Expenditures	\$4,415.03
3380	AMAZON CAPITAL SERVICES	1GV9-PN4P-9JRJ	AMAZON - CA WX EQUIPMENT PURCHASE	120513	69780	Capital Expenditures	\$775.00
3380	AMAZON CAPITAL SERVICES	1GV9-PN4P-9JRJ	AMAZON - CA WX EQUIPMENT PURCHASE	120513	69780	Capital Expenditures	\$1,524.96
						Sub-Total	\$13,494.55
						Health and Human Services Total	\$204,354.59
Jury Commission							
1473	OFFICE DEPOT	225822288001	Jury envelopes	11001515	62000	Office Supplies	\$35.36
1473	OFFICE DEPOT	268559665001	Jury Office Supplies-	11001515	62000	Office Supplies	\$79.80
						Sub-Total	\$115.16
						Jury Commission Total	\$115.16
Merit Commission							
1532	PHYSICIANS IMMEDIATE CARE-CHICAGO	4286537	ACCOUNT 38313	11002011	64590	Merit Commission	\$492.00
1804	TROTSKY INVESTIGATION POLYGRAPH	22-08	PATROL DEPUTY POLY	11002011	64590	Merit Commission	\$165.00
						Sub-Total	\$657.00

				Merit Commission		Total	\$657.00		
Planning, Building and Zoning	1172	KENDALL PRINTING	22-10046	PAYMENT RECEIPTS		11001902 62000	Office Supplies	\$94.40	
							Sub-Total	\$94.40	
	1849	VERIZON	9916301371	ZONING CELL PHONE		11001902 62070	Cellular Phones	\$25.00	
	1849	VERIZON	9916301371-1	BUILDING DEPARTMENT CELL PHONES		11001902 62070	Cellular Phones	\$84.56	
							Sub-Total	\$109.56	
	541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples		11001902 62160	Equipment	\$6.99	
	541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples		11001902 62160	Equipment	\$15.18	
							Sub-Total	\$22.17	
	1153	KENDALL CO HIGHWAY DEPT	SEPTEMBER 2022	PBZ TRUCK FUEL		11001902 62170	Vehicle Maintenance / Repairs	\$253.35	
							Sub-Total	\$253.35	
	3883	MAYER PLUMBING LLC	SEPTEMBER 2022	SEPTEMBER 2022 PLUMBING INSPECTIONS		11001902 63610	Plumbing Inspections	\$980.00	
							Sub-Total	\$980.00	
							Planning, Building and	Total	\$1,459.48
	Presiding Judge	196	MELISSA MOORE	092822	\$100 Uber Giftcards		174515 62000	Office Supplies	\$100.00
		196	MELISSA MOORE	100322	\$200 Uber Giftcards		174515 62000	Office Supplies	\$200.00
196		MELISSA MOORE	100722	\$300 Uber Giftcards		174515 62000	Office Supplies	\$300.00	
2731		RECONNECT INC	3DCF4CC1-0021	September Reconnect		174515 62000	Office Supplies	\$393.00	
							Sub-Total	\$993.00	
196		MELISSA MOORE	ILAPSC2022	MM ILAPSC Conference		174515 62060	Training	\$295.00	
							Sub-Total	\$295.00	
196		MELISSA MOORE	7634343783	Sept 2022 Course For Court		135815 63030	Program Supplies	\$30.00	
2731		RECONNECT INC	3DCF4CC1-0021	September Reconnect		135815 63030	Program Supplies	\$240.00	

						Sub-Total	\$270.00
1643	SCRAM SYSTEMS OF ILLINOIS	77288	RR SCRAM Sept 2022	174515	64450	Drug Testing	\$240.00
						Sub-Total	\$240.00
1599	RELX INC. DBA LEXISNEXIS	3094097163	Online Legal Research Patron	132415	67050	Online Lgl Rsrch Patron Access	\$1,175.00
						Sub-Total	\$1,175.00
1599	RELX INC. DBA LEXISNEXIS	3094073179	Online Legal Research - Courthouse	132415	67060	Online Lgl Rsrch Courthouse	\$2,007.00
						Sub-Total	\$2,007.00
				Presiding Judge		Total	\$4,980.00
Probation Supervisor							
2070	ROBIN V. PELFREY	23.25	FVCC Contractual Salary	174616	62150	Contractual Services	\$2,331.00
2071	ROBIN V. PELFREY	23.26	FVCC Reimbursments	174616	62150	Contractual Services	\$407.37
						Sub-Total	\$2,738.37
1685	SOLUTION SPECIALTIES INC	19989-40762-10010	Tracker Case Management	132616	62310	Computer Software	\$3,970.00
						Sub-Total	\$3,970.00
2605	PHARMCHEM INC	INV421325	Drug Test Sweat Patch	132616	64450	Drug Testing	\$188.70
						Sub-Total	\$188.70
1135	KENDALL CO SHERIFFS OFFICE	22FC116-2	GPS	132616	65160	GPS Monitoring Program	\$457.62
						Sub-Total	\$457.62
				Probation Supervisor		Total	\$7,354.69
Regional Office Of Education							
713	GRUNDY COUNTY TREASURER	1021	SALARIES/BENEFITS	11001808	64300	Reimb. to Grundy - Benefits	\$887.17
						Sub-Total	\$887.17

Sheriff

713	GRUNDY COUNTY TREASURER	1021	SALARIES/BENEFITS	11001808	64310	Reimb. to Grundy - Supt. Sal.	\$5,395.25
						Sub-Total	\$5,395.25
713	GRUNDY COUNTY TREASURER	10042022 KENDALL	KENDALL PERCENTAGES 10042022	11001808	64320	Reimb. to Grundy - Misc.	\$4,261.86
						Sub-Total	\$4,261.86
				Regional Office Of		Total	\$10,544.28
267	CINTAS	5127385357	PAYER 12007774 -	11002009	62000	Office Supplies	\$147.11
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	11002009	62000	Office Supplies	\$179.00
						Sub-Total	\$326.11
549	FEDEX	#7-905-18779	ACCT# 3095-8363-9	11002009	62010	Postage	\$23.66
						Sub-Total	\$23.66
849	IL ASSOC OF CHIEFS OF POLICE	#11589	MEMBER RENEWAL (DEC 31 2023)	11002009	62040	Conferences	\$265.00
906	IL SHERIFF'S ASSOCIATION	INVOICE#5660	ISA SUMMER CONFERENCE	11002009	62040	Conferences	\$436.80
944	ITOA	03273	ITOA CONFERENCE X5	11002009	62040	Conferences	\$1,910.00
1134	KENDALL COUNTY ASSOCIATION OF CHIEFS OF POLICE	INVOICE# 930	RESPECT FOR LAW BANQUET	11002009	62040	Conferences	\$570.00
						Sub-Total	\$3,181.80
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	11002009	62060	Training	\$3.00
1802	TRI-RIVER POLICE TRAINING REGION, INC	5159	EVIDENCE ROOM MANAGEMENT CLASS	11002009	62060	Training	\$150.00
						Sub-Total	\$153.00
1849	VERIZON	9916526065	386853358-00001	11002009	62070	Cellular Phones	\$2,637.76

3650	FIRSTNET/AT&T MOBILITY	X10032022	287312781499	11002009	62070	Cellular Phones	\$2,209.41
						Sub-Total	\$4,847.17
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	11002009	62150	Contractual Services	\$119.40
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	11002009	62150	Contractual Services	\$457.50
1779	TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC	-202209-1	ACCOUNT ID 269326	11002009	62150	Contractual Services	\$189.30
						Sub-Total	\$766.20
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	11002009	62170	Vehicle Maintenance / Repairs	\$154.40
653	GJOVIK FORD MERCURY , INC	30SEP22	CUST# 10466	11002009	62170	Vehicle Maintenance / Repairs	\$5,806.05
1508	PARADISE CAR WASH	#224586	#224586	11002009	62170	Vehicle Maintenance / Repairs	\$45.00
						Sub-Total	\$6,005.45
1943	WEX BANK	84063208	0496-00-896092-4 FUEL	11002009	62180	Gasoline / Fuel / Oil	\$14,974.22
						Sub-Total	\$14,974.22
1564	PREMIER MAILING & PRINTING	184186	CUSTOMER NO. 306 - KUBINSKI CARD	11002009	62190	Printing	\$25.00
						Sub-Total	\$25.00
1475	RAY O'HERRON CO INC	STATE 093022	00-60560SH	11002009	62400	Uniforms / Clothing	\$4,778.59
1698	SPECIAL T UNLIMITED	41681	BASIC ACADEMY UNIFORM PACKAGE X5	11002009	62400	Uniforms / Clothing	\$1,075.00
						Sub-Total	\$5,853.59
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	11002009	64350	Police Supplies	\$145.00

3380	AMAZON CAPITAL SERVICES	1F71-X4KW-1PT7	AZ2EX40SU9E4P	11002009	64350	Police Supplies	\$749.99
3380	AMAZON CAPITAL SERVICES	1VXJ3M9YCPKM	AZ2EX40SU9E4P - LITHIUM BATTERIES	11002009	64350	Police Supplies	\$45.30
						Sub-Total	\$940.29
179	DANIEL BRIARS	2022 EQUIP REIMB.	2022 BOOT EQUIP REIMBURSEMENT	11002009	64380	Union Contract Expense	\$150.00
1236	ROBERT LECHOWICZ	2022 VEST	2022 VEST REIMBURSEMENT	11002009	64380	Union Contract Expense	\$650.00
1469	MICHAEL NOVAK	2022 EQUIP REIMB	2022 BOOT EQUIP REIMBURSEMENT	11002009	64380	Union Contract Expense	\$129.72
1662	GREGORY SHADLE	2022 EQUIP REIMB.	2022 BOOT EQUIP REIMBURSEMENT	11002009	64380	Union Contract Expense	\$150.00
1679	MICHAEL SMITH	2022 BOOT	2022 BOOT REIMBURSEMENT	11002009	64380	Union Contract Expense	\$150.00
2016	MIELKE JACQUELYN	2022 BOOTS	2022 BOOT REIMBURSEMENT	11002009	64380	Union Contract Expense	\$95.63
						Sub-Total	\$1,325.35
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	11002009	64390	Investigation	\$450.00
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	11002009	64390	Investigation	\$478.35
						Sub-Total	\$928.35
160	BOB BARKER CO INC	#1821247	#1821247	132120	64540	Comm Inmate Supplies	\$2,535.97
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	132120	64540	Comm Inmate Supplies	\$126.48
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	132120	64540	Comm Inmate Supplies	\$126.48
2131	SECURUS TECHNOLOGIES	#240020	CUST# 05344	132120	64540	Comm Inmate Supplies	\$750.00
						Sub-Total	\$3,538.93
1616	ROSATI'S	10/05/22	10/05/22	11002009	65660	Employee Recognition	\$257.06
						Sub-Total	\$257.06

267	CINTAS	#5127385366	CUST# 12012236	131420	66390	Court Security Expenses	\$154.71
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	131420	66390	Court Security Expenses	\$48.48
						Sub-Total	\$203.19
1632	SATELLITE TRACKING OF PEOPLE, LLC	STPIN00109564	CUST# 0061-0058504	136020	66500	GPS Miscellaneous	\$5,646.61
3380	AMAZON CAPITAL SERVICES	#1HR3-JPJH-71XW	ACCT# AZ2EX40SU9E4P	136020	66500	GPS Miscellaneous	\$27.98
3856	ATLANTIS GLOBAL LLC	11599	E-TICKET PAPER - KENDALL COUNTY SHERIFF	133520	66500	E-ticket Miscellaneous Expense	\$402.80
						Sub-Total	\$6,077.39
979	ILLINOIS PHLEBOTOMY SERVICES	#1648	#1648	133720	66540	DUI Law Enforcement Equipment	\$425.00
979	ILLINOIS PHLEBOTOMY SERVICES	#1649	#1649	133720	66540	DUI Law Enforcement Equipment	\$425.00
						Sub-Total	\$850.00
509	ELAN FINANCIAL SERVICES	OCTOBER 2022 STATE	CPN 000012442	133320	66550	Drug Abuse Prevention	\$87.24
						Sub-Total	\$87.24
						Sheriff Total	\$50,364.00
State's Attorney							
2063	RUNCO OFFICE SUPPLY	876954-1	Office Supplies-HDMI Cord	11002120	62000	Office Supplies	\$20.34
						Sub-Total	\$20.34
1896	ERIC WEIS	100622	Eric Weis Mileage	11002120	62040	Conferences	\$62.00
						Sub-Total	\$62.00
1849	VERIZON	9916370920	Aug 22-Sep 21	11002120	62070	Cellular Phones	\$265.95
						Sub-Total	\$265.95

	313	LISA COFFEY	714	Legal Services October	11002120	62150	Contractual Services	\$1,000.00
							Sub-Total	\$1,000.00
	1841	MARYANNE J. VALENZIO, CSR	092922	GJ 09/26/22	11002120	62390	Transcripts	\$776.00
	1841	MARYANNE J. VALENZIO, CSR	100722	Transcript 22 CF 185	11002120	62390	Transcripts	\$16.00
							Sub-Total	\$792.00
	2006	IOWA JUDICIAL BRANCH/CLERK OF COURT	100622	Criminal case copies for Robert Conduff 22 CM 91	11002120	65210	Trials Hearings	\$60.00
							Sub-Total	\$60.00
							State's Attorney Total	\$2,200.29
Technology Director								
	541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples	11002233	65850	Computer Maint. / Software	\$2.99
	3169	SOLARWINDS	578419	FTP license kiwi cat tools gateway	11002233	65850	Computer Maint. / Software	\$2,749.00
	3268	REACH MEDIA NETWORK	82381	Digital Signage software	11002233	65850	Computer Maint. / Software	\$700.00
							Sub-Total	\$3,451.99
	541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples	11002233	65860	Computer Maint. / Hardware	\$78.90
							Sub-Total	\$78.90
	541	FIRST NATIONAL BANK OF OMAHA	485948918643116 8-102	Misc AWS, Office Supplies, copier staples	11002233	65880	Copier Expense	\$188.00
	1304	MARCO TECHNOLOGIES, LLC	484026919	copiers 09/28-10/28/22	11002233	65880	Copier Expense	\$5,398.81
							Sub-Total	\$5,586.81
							Technology Director Total	\$9,117.70
Treasurer								

	552	JILL FERKO, COUNTY TREASURER	09272022	OFFICE SUPPLIES	11000825	62000	Office Supplies	\$252.48
	1172	KENDALL PRINTING	22-1004	Envelopes	11000825	62000	Office Supplies	\$261.80
							Sub-Total	\$514.28
	1572	PROSHRED	1050218	shredding	11000825	62150	Contractual Services	\$110.00
							Sub-Total	\$110.00
							Treasurer Total	\$624.28
Utilities - Facilities Mgmt.								
	2268	METRONET	0013512182	TELEPHONE, INTERNET	11001044	63540	Telephones	\$11,972.18
							Sub-Total	\$11,972.18
	2268	METRONET	0013512182	TELEPHONE, INTERNET	11001044	65890	Internet Expense	\$1,540.00
							Sub-Total	\$1,540.00
	3067	GRNE SOLARFIELD OI LLC	KC1041	ELECTRIC	11001044	69010	Electric - PSC	\$2,907.07
							Sub-Total	\$2,907.07
	3067	GRNE SOLARFIELD OI LLC	KC1041	ELECTRIC	11001044	69020	Electric - Courthouse	\$5,366.90
							Sub-Total	\$5,366.90
	3067	GRNE SOLARFIELD OI LLC	KC1041	ELECTRIC	11001044	69120	Electric - Health Department	\$670.86
							Sub-Total	\$670.86
							Utilities - Facilities Mgmt. Total	\$22,457.01
Veteran's Superintendent								
	541	FIRST NATIONAL BANK OF OMAHA	2022-159	CC-CLEVANGER-4859489136161964	121123	62000	Office Supplies	\$7.95
	541	FIRST NATIONAL BANK OF OMAHA	2022-159	CC-CLEVANGER-4859489136161964	121123	62000	Office Supplies	\$17.99
	541	FIRST NATIONAL BANK OF OMAHA	2022-159	CC-CLEVANGER-4859489136161964	121123	62000	Office Supplies	\$33.83
	541	FIRST NATIONAL BANK OF OMAHA	2022-159	CC-CLEVANGER-4859489136161964	121123	62000	Office Supplies	\$353.97

541	FIRST NATIONAL BANK OF OMAHA	2022-160	CC - LOCKMAN - 4859489185949475	121123	62000	Office Supplies	\$14.99
541	FIRST NATIONAL BANK OF OMAHA	2022-160	CC - LOCKMAN - 4859489185949475	121123	62000	Office Supplies	\$24.85
541	FIRST NATIONAL BANK OF OMAHA	2022-160	CC - LOCKMAN - 4859489185949475	121123	62000	Office Supplies	\$264.00
						Sub-Total	\$717.58
541	FIRST NATIONAL BANK OF OMAHA	2022-159	CC-CLEVINGER-4859489136161964	121123	62030	Dues	\$26.00
541	FIRST NATIONAL BANK OF OMAHA	2022-159	CC-CLEVINGER-4859489136161964	121123	62030	Dues	\$200.00
						Sub-Total	\$226.00
541	FIRST NATIONAL BANK OF OMAHA	2022-160	CC - LOCKMAN - 4859489185949475	121123	62070	Cellular Phones	\$99.71
						Sub-Total	\$99.71
1153	KENDALL CO HIGHWAY DEPT	2022-158	VACKC - FUEL	121123	62180	Gasoline / Fuel / Oil	\$327.08
						Sub-Total	\$327.08
541	FIRST NATIONAL BANK OF OMAHA	2022-160	CC - LOCKMAN - 4859489185949475	121123	69740	Vehicle IPASS	\$100.00
						Sub-Total	\$100.00
541	FIRST NATIONAL BANK OF OMAHA	2022-160	CC - LOCKMAN - 4859489185949475	121123	69750	Lodging and Meal Allowance	\$608.50
541	FIRST NATIONAL BANK OF OMAHA	2022-160	CC - LOCKMAN - 4859489185949475	121123	69750	Lodging and Meal Allowance	\$608.50
						Sub-Total	\$1,217.00
						Veteran's Superintendent Total	\$2,687.37
						Grand Total	\$555,460.43



KENDALL COUNTY OFFICE OF THE SHERIFF

Dwight A. Baird, Sheriff
1102 Cornell Lane Yorkville Illinois 60560
Phone: 630-553-7500 Fax: 630-553-1972
www.co.kendall.il.us/sheriff



INTRAOFFICE MEMORANDUM

TO: SHERIFF DWIGHT BAIRD
FROM: COMMANDER JASON LANGSTON
SUBJECT: RECOMMENDATION OF VEHICLE MAINTENANCE PROVIDER
DATE: 10/4/2022
CC: AS NEEDED

Sheriff Baird,


This correspondence is in reference to my recommendation to select Gjovik Ford as the vehicle maintenance contract provider upon the expiration of our existing contract. Gjovik Ford currently holds the vehicle maintenance contract that expires on November 30th, 2022.

An invitation to bid was posted on September 1st, 2022 with two respondents submitting proposals on September 21st, 2022, prior to the September 23rd, 2022 deadline. Gjovik Ford was the low bidder based on the submitted bid sheets. The responsive bid sheet comparison is summarized below.

ITB 2022-02 Response comparison			
Item	Current Contract	ITB Rate	
		River View Ford Inc.	Gjovik Ford
Base Labor rate per hour	\$ 58.75	\$ 130.00	\$ 85.25
Preventative Maintenance/ Oil Change/ Filter/ Lube/ Safety Inspection	\$ 19.89	\$ 69.95	\$ 40.00
Tire Rotation	\$ 15.89	Included	\$ 15.00
Wheel Alignment	\$ 29.89	\$ 81.95	\$ 69.00
Parts Discount	26% (cost plus 14%)	30%	28% (dealer cost plus 20%)
Total Base Bid:	\$ 65.67	\$151.90	\$124.00

The low bid difference in base bid price for general preventative maintenance is notably less per vehicle (\$27.90) and the base labor rate for all other service is significantly lower (\$44.75). Due to the increase of maintenance costs, nearly double, the low bidder, Gjoviks is our best option to mitigate expenditures. Based upon these rates it is my recommendation that the Kendall County Sheriff's Office continue to contract with Gjovik Ford for our fleet vehicle maintenance service contract. This contract will be for a period of two years, December 1st, 2022 through November 30th, 2024 with an option to renew again for a two-year term at that time.

Respectfully,


Commander Jason Langston #61

Kendall County, Illinois

KENDALL COUNTY SHERIFF'S OFFICE (KCSO)

VEHICLE MAINTENANCE SERVICE CONTRACT

Invitation to Bid (ITB) Number: 2022-02



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SECTION 1: INTRODUCTION

A. DEFINITIONS:

“Addenda” or “Addendum” means written or graphic instruments issued by Kendall County, Illinois (“County”), which by additions, deletions, clarifications or corrections, modify or interpret the Bidding Documents. All Addenda shall be incorporated herein by reference as part of the ITB.

“Bid” means a complete and properly executed proposal to complete the Project for the sums stipulated therein, submitted in accordance with the Bidding Documents.

“Bidder” means a person or entity who submits a Bid and who meets the requirements set forth in the Bidding Documents.

“Bidding Documents” means this ITB, all Addenda, the project manual and the drawings of the Project, which shall hereinafter be referred to collectively as “Bidding Documents”.

“County” means Kendall County, Illinois and its elected officials, departments, employees, and agents.

“Kendall County Sheriff’s Office” means the elected office of the Sheriff of Kendall County, and its departments, officials, employees, and agents.

“ITB” means this Invitation to Bid and any documents specifically incorporated by reference or attached hereto.

“Project” means the Scope of Work described in the Bidding Documents.

“Project site” means the location where the Project will be performed, which is the following location: **1102 Cornell Lane Yorkville, Illinois 60560** and the **designated bidder address of operation**. In the event of a request for roadside assistance, those locations within Kendall County as requested.

“Procurement Ordinance” refers to the Kendall County Procurement Ordinance, as amended from time to time.

B. SCOPE OF WORK:

The County, by and through the Kendall County Sheriff’s Office, seeks a qualified business to provide the following scope of services in accordance with the requirements set forth in this ITB and the Bidding Documents:

The Kendall County Sheriff’s Office seeks the services of a qualified Vehicle Maintenance and Repair Services provider to provide vehicle maintenance services for the Kendall County Sheriff’s Office’s complete fleet of vehicles which includes, but is not limited to, Police Squad Cars and SUVs, Administrative/Passenger vehicles, and light trucks. The vehicles are assigned to specific areas based on needs, efficiency, and other considerations as determined. The profile of vehicles by year, make, model, and mileage may change as needs and work requirements change. The vehicle maintenance services to be provided must meet the needs of the Kendall County Sheriff’s Office in the most cost-effective and efficient manner possible. Qualified firms wishing to respond to INVITATION TO BID – Vehicle

Maintenance and Repair Services must provide all equipment, services, and materials described in this document. See Section 5 for Project Specifications, which are incorporated herein by reference.

Bidder shall work collaboratively with Kendall County Sheriff's Office staff to meet the following key components of the vehicle maintenance program:

1. Comprehensive, preventive maintenance schedule
2. Full utilization of standard warranty coverage
3. Customer service responsiveness to maximize cost efficiencies, minimize unscheduled repairs and downtime.
4. Courteous, quality service while providing staff with mechanically sound, safe, and reliable vehicles.
5. Reliable porter services to include Kendall County Sheriff's Office vehicle pick up and drop off.

Minority business firms are encouraged to submit Bids on the Project, and Bidders are encouraged to utilize minority businesses as sub-contractors, suppliers, and for services related to the Project. Businesses located in Kendall County, Illinois are also encouraged to submit Bids for the Project.

Also, the Bidding Documents incorporate by reference herein all requirements of the Kendall County Procurement Ordinance, as amended. In the event of any conflict between the Bidding Documents and the Kendall County Procurement Ordinance, the terms of the Kendall County Procurement Ordinance, as amended, shall control.

C. BASIS OF BIDS:

Bids will be a single contract with a stipulated rate.

The specifications described herein are what the Kendall County Sheriff's Office determined are necessary to meet the performance requirements of the Kendall County Sheriff's Office. Bidders desiring to bid on items which deviate from these specifications, but which they believe to be equivalent, are requested to submit alternate bids. However, alternate bids must be clearly marked as such and deviations from the specifications must be plainly noted. The bid must be accompanied by complete technical specifications of the alternate item(s) offered. Equivalency shall be at the Kendall County Sheriff's Office's sole discretion, and it shall be the Kendall County Sheriff's Office's sole decision whether to accept an alternate or not.

Unit prices shall be shown for each item as applicable and for which Bidder is offering a bid. The unit price shall include all packing, crating, freight/shipping charges, and cost of unloading supplies at destination unless otherwise expressly stated in the Bid proposal. Unit prices shall not include any local, state or federal taxes. In case of a mistake in the extension of price, the unit price shall govern. All prices must be typewritten or written in ink adjacent thereto and initialed in ink by the party signing the Bid.

D. IMPORTANT DATES:

The following table identifies several important dates and deadlines related to the Bidding Documents:

DATE	EVENT
September 1, 2022	Bidding Documents available at Public Safety Center 1102 Cornell Lane Yorkville, IL 60560 or www.kendallcountyl.gov
September 12, 2022	Questions due to Commander Jason Langston at jlangston@kendallcountyl.gov or Fleet Manager Andy Peters at apeters@kendallcountyl.gov no later than 12:00 p.m. (CST)
September 15, 2022	Questions answered via addendum and posted on the County's website no later than 4:00 p.m. (CST) or via e-mail and at optional meeting.
September 15, 2022	Optional Pre-Bid Meeting at 1:00 p.m. (CST) at 1102 Cornell Lane, Yorkville, Illinois 60560.
September 22, 2022	Sealed Bids due no later than 4:00 p.m. (CST).
September 23, 2022	Bid opening conducted at 10:30 a.m. (CST) at 1102 Cornell Lane, Yorkville, Illinois 60560.

E. EXAMINATION AND PROCUREMENT OF DOCUMENTS:

Bidding Documents available at the Kendall County Sheriff's Office Public Safety Center, 1102 Cornell Lane Yorkville, IL 60560 or www.kendallcountyl.gov on or after September 1, 2022 @ 9:00 a.m. (CST).

F. PRE-BID MEETING:

A pre-Bid meeting will be held at the Project site: Public Safety Center 1102 Cornell Lane Yorkville, IL 60560. Prospective Bidders should meet at Main Lobby. The pre-Bid meeting will begin promptly at 1:00 p.m. (CST) on September 15, 2022. All Prospective Bidders are requested to attend.

G. ADDENDUM:

Any and all changes to the Bidding Documents are valid only if they are included by written addendum to all Bidders. Addenda are written instruments issued by the Kendall County Sheriff's Office prior to the date for receipt of Bids, which modify or interpret the Bidding Documents by addition, deletions, clarifications, and/or corrections. All addenda so issued shall become part of the Bidding Documents. Only Commander Jason Langston or Fleet Manager Andy Peters has the authority to issue an addendum for these Bidding Documents.

No interpretation of the meaning of the plans, specifications, or other Bidding Documents will be made orally. All Addenda will be posted on the County's website at: www.kendallcountyl.gov .

Each Bidder shall confirm prior to submitting a Bid that all Addenda issued by the Kendall County Sheriff's Office have been received and, by submission of a Bid, such act shall be taken to mean that such Bidder has received all Addenda; is familiar with the terms thereof; and understands and agrees to comply fully with the contents of the Bidding Documents and Addenda. Failure of the Bidder to receive and review any addendum or interpretation issued by the Kendall County Sheriff's Office shall not relieve the Bidder from the obligation under their Bid as submitted. Failure of a Bidder to request an interpretation

constitutes a waiver to a later claim that ambiguities or misunderstandings caused a Bidder to submit a Bid improperly.

H. QUESTIONS

Should a Bidder require any additional information about this ITB or any other Bidding Documents, such questions should be directed in writing to the Kendall County Sheriff's Office. All questions should be sent to:

Kendall County Sheriff's Office
Attention: Jason Langston, Commander
E-mail address: jlangston@kendallcountyil.gov

Or

Kendall County Sheriff's Office
Attention: Andy Peters, Fleet Manager
E-mail address: apeters@kendallcountyil.gov

Questions must be received by the Kendall County Sheriff's Office at the above-referenced email address no later than 12:00a.m. (CST) on September 12, 2022.

Questions timely received by the Kendall County Sheriff's Office will be answered at the discretion of the Kendall County Sheriff's Office. Any answers provided by the Kendall County Sheriff's Office will be given by means of an addendum published on the Kendall County website at www.kendallcountyil.gov and sent to all Bidders.

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SECTION 2: SUBMITTAL OF BIDS

A. SUBMITTAL OF SEALED BID

All Bidders must submit one (1) original and one (1) copy of their Bid in a sealed package plainly marked in the lower left-hand corner "Bid for KCSO Vehicle Maintenance Service Contract ITB". If a Bid is submitted by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "SEALED BID ENCLOSED" on the face thereof. Failure to submit a Bid in a properly marked, sealed package may eliminate the Bid from consideration.

The sealed Bid must be addressed and delivered to:

Kendall County Sheriff's Office
Attention: Commander Jason Langston
Address: 1102 Cornell Ln
Yorkville, IL 60560

Sealed Bids must be received by Kendall County no later than 4:00 p.m. on September 22, 2022 (hereinafter referred to as the "Due Date"). Bidders shall assume full responsibility for timely delivery at the location designated for receipt of Bid. Bids received after the Due Date will not be considered and shall be marked "Late" and returned to the Bidder unopened.

B. MODIFICATION OR WITHDRAWAL OF BIDS:

Prior to the date and time designated for receipt of Bids, a Bidder may submit a new Bid to replace a Bid previously submitted, or withdraw its Bid entirely, by sending written notice to the person designated to receive Bids on behalf of the Kendall County Sheriff's Office. Such notice must be received by the Kendall County Sheriff's Office on or before the date and time set for receipt of Bids. The person receiving Bids shall verify that the replaced/withdrawn Bid is removed from the other submitted Bids and not considered. Notice of submission of a replacement Bid or withdrawal of a Bid shall be worded so as not to reveal the amount of the original Bid.

C. OPENING OF SEALED BIDS:

The sealed Bids timely received by the Kendall County Sheriff's Office shall be opened and publicly read on **September 23, 2022 at 10:30a.m. at the Public Safety Center, 1102 Cornell Ln, Yorkville, Illinois 60560**. Each sealed Bid received by the County shall be analyzed to ensure that all stipulations have been satisfied by the Bidder. The results shall be recorded and forwarded with all Bidding Documents to the appropriate County official. Bidder attendance is NOT required at the opening of sealed Bids.

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SECTION 3: INSTRUCTIONS TO BIDDERS

A. WHAT INFORMATION MUST BE INCLUDED IN THE BIDS:

All Bids must comply with the following requirements:

1. The Bidder must complete and include all of the following documents with their Bid:
 - Completed Bid Forms (the Bid Forms are attached to the ITB as Exhibit 1)
 - All other requirements included in the Bidding Documents
2. All sealed Bids must be comprehensive and complete for the services requested in the Bidding Documents. All Bids shall provide a straightforward, concise delineation of the Bidder's capabilities to satisfy the requirements of the Bidding Documents and the services requested therein. Emphasis should be on completeness and clarity of content.
3. Any proposed reduction in price or any proposed donation of materials, supplies and/or labor by the Bidder shall be specified in the completed Bid Forms. Any reduction or donation provided by a Bidder to the Kendall County Sheriff's Office shall not relieve Bidder of their obligations to comply with existing local, state or federal laws, including but not limited to the Illinois Prevailing Wage Act (820 ILCS 130/.01 *et seq.*). The Kendall County Sheriff's Office shall only consider any reduction or donation in determining the lowest responsible Bidder to the extent that the reduction or donation effects the stipulated sum Bid by a Bidder.
4. The "Terms and Conditions" set forth in the Bidding Documents will apply to the contract between the Kendall County Sheriff's Office and the successful Bidder. By submitting a Bid, a Bidder agrees to the Terms and Conditions. Any Bid that conflicts with the Terms and Conditions may be deemed an unresponsive Bid.
5. All sealed Bids shall be submitted on forms included in these Bidding Documents unless otherwise specified.
6. All information requested on Bid forms shall be typewritten or written in ink. Where both written words and numerical figures are required, the written words shall apply in the event of a conflict.
7. The County will not be responsible for any expenses incurred by the Bidder in preparing and submitting Bids.
8. The Bidder must sign their Bid in their business or corporation's name and must bear the original longhand signature of a principal legally authorized to sign contracts on behalf of the Bidder. The name of each person signing should be typed or printed below the signature.
9. The individual signing the document for the Bidder shall initial all erasures and/or corrections in their sealed Bid.
10. All variations to the stated specifications must be described in detail (free from ambiguity).

11. All Bidders must confirm they are appropriately licensed and authorized to conduct business within the State of Illinois. Bidders shall be prepared to furnish evidence of the foregoing upon request.
12. The Bidder acknowledges that all materials submitted with the Bid become the property of the Kendall County Sheriff's Office and, as such, may be available to the public pursuant to applicable law.
13. The Bidder is expected to comply with the true intent of this ITB and the Bidding Documents taken as a whole and shall not avail itself of any errors or omission to the detriment of the services or to the Kendall County Sheriff's Office. Should the Bidder suspect any error, omission, or discrepancy in the specifications or instructions, the Bidder shall immediately notify the Kendall County Sheriff's Office in writing, and the County will issue written corrections or clarifications. The Bidder is responsible for the contents of its Bid and for satisfying the requirements set forth in the ITB and Bidding Documents. Bidder will not be allowed to benefit from errors in the document that could have been reasonably discovered by the Bidder in the process of putting the Bid together.

B. MODIFICATION OR INTERPRETATION OF BIDDING DOCUMENTS:

The Bidder acknowledges that some of the existing conditions shown in the Bidding Documents are presented for information as an approximation and are not a substitute for the Bidder's required field verification of existing conditions relating to the Project. Failure to make the necessary field examinations will not relieve the Bidder from any of the requirements of the Bidding Documents or any contract entered into by the Kendall County Sheriff's Office and the successful Bidder.

The Bidder shall carefully study the Bidding Documents, shall examine the site and local conditions, and shall notify the Kendall County Sheriff's Office of errors, inconsistencies, or ambiguities discovered and request clarification or interpretation pursuant to the procedures set forth in these Bidding Documents.

C. BID SURETY:

The Bidder is not required to pay a Bid surety with the ITB.

D. AWARD OF BID:

It is the intent of the Kendall County Sheriff's Office to award the Bid to the lowest responsible bidder who has met all specifications, terms, and conditions of this ITB and all other Bidding Documents. The Kendall County Sheriff's Office reserves the right to issue its award on a per item basis or total low bid overall. The quality of the articles and services to be supplied, their conformity with specifications, their suitability to the requirements of the Kendall County Sheriff's Office, and delivery and discount terms will be taken into consideration in making the award(s). In determining the lowest responsible Bidder, the Kendall County Sheriff's Office shall take into consideration the qualities of the services/articles supplied; their conformity with the specifications; their suitability to the requirements of the Kendall County Sheriff's Office, availability of support services; uniqueness of the service, materials, equipment, or supplies as it applies to networked, integrated computer systems; compatibility to existing equipment; and the delivery terms. The Kendall County Sheriff also reserves the right to consider bid prices, the references and successful service history, corporate experience and capability, qualifications, proposed approach to the project, value added services and other related factors in the award decision that demonstrate the important factors of financial responsibility and ability to perform. Intangible factors, such as the Bidder's reputation and past performance in executing the Kendall County Sheriff's Office contract, will also be

weighed in executing Kendall County Sheriff's Office contracts. The criteria are not necessarily listed in any particular order. The Kendall County Sheriff's Office may request additional information from all bidders and further evaluate the selection criteria.

Submission of a bid confers no rights on the bidder to selection or to a subsequent contract. This ITB process is for the Kendall County Sheriff's Office's benefit only, and it is intended to provide the Kendall County Sheriff's Office with competitive information to assist in selection of services. All decisions on compliance, evaluation, and responsiveness shall be made solely at the Kendall County Sheriff's Office's discretion. By submitting a Bid, Bidder acknowledges the Kendall County Sheriff's Office's decision is final, binding, and conclusive upon the Bidder for all purposes.

All bids submitted shall be considered firm offers and will be binding for ninety (90) calendar days following the due date for submittal of sealed bids, unless, upon the Kendall County Sheriff's Office's request, the Bidder agrees in writing to an extension.

The failure of a Bidder to promptly supply information requested in the Bidding Documents may result in the Bidder being eliminated from consideration.

The Kendall County Sheriff's Office reserves the right to reject any or all bids, to waive any or all irregularities, to waive or deviate from the procedures or timetable identified in the Bidding Documents, or to supplement, amend, or otherwise modify the Bidding Documents, without notice. The Kendall County Sheriff's Office may seek additional information or clarification from a bidder at any time and failure to respond promptly may be cause for rejection of the bid.

The Kendall County Sheriff's Office reserves the right to disqualify bids, before or after opening, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the Bidder. The Bidder's failure to agree to the Terms and Conditions included in the Bidding Documents or to otherwise meet the requirements of the Bidding Documents may result in the disqualification of the Bidder's bid from further consideration as an unresponsive bid.

E. EXECUTION OF CONTRACT:

The accepted Bid shall be contracted by the Kendall County Sheriff's Office for the total stipulated sum set forth in the accepted Bid. The Kendall County Sheriff's Office will not be responsible for any additional charges above the accepted Bid unless additional services are negotiated and accepted by the Kendall County Sheriff's Office by written addendum to the original contract.

The contents of the Bid submitted by the successful Bidder and the Bidding Documents (including, but not limited to the Terms and Conditions set forth below in this ITB) will become a part of the contract awarded as a result of the Bid process.

Notwithstanding any delay in the preparation and execution of the contract, each Bidder shall be prepared, upon written notice of Bid acceptance, to commence work within ten (10) calendar days following receipt of official written order of the Kendall County Sheriff's Office to proceed, or on date stipulated in such order.

SECTION 4: TERMS AND CONDITIONS

The Bidder's failure to agree to the following terms and conditions may result in the disqualification of the Bidder's proposal from further consideration as an unresponsive Bid.

By submitting a Bid, Bidders represent that:

1. Bidder has read and understands the Bidding Documents;
2. The Bid complies with the Bidding Documents;
3. Bidder has visited the Project site; is familiar with local conditions under which the Project is to be performed; and has correlated the Bidder's observations with the requirements of the Bidding Documents and the Bidder's Bid; and
4. The Bid is based upon the materials, equipment, and systems required by the Bidding Documents, as may be amended by written addendum, without exception.

By submitting a Bid, Bidders agree to accept and comply with the following Terms and Conditions that shall be incorporated by reference herein to the contract between Kendall County and the successful Bidder:

1. These Terms and Conditions, along with the ITB, the Bidding Documents, and the Bidder's Bid, represent the entire understanding between the parties hereto (collectively, the "Agreement"), and any modification or amendment hereof must be made in writing, signed and executed by both parties hereto. Furthermore, this Agreement supersedes any prior written or oral agreements between the parties, and there are no other promises or conditions in any other agreement whether oral or written. In the event of a conflict, the documents shall control in the following order of descending precedence: the Agreement, the Terms and Conditions set forth in the ITB, the remaining portions of the Bidding Documents, and the Bidder's Bid.
2. This Agreement shall be effective as of the date of final signature below and shall continue in force and effect until the Project has been fully completed to the satisfaction of the Kendall County Sheriff's Office but no later than November 30, 2024 or as terminated by either party pursuant to the terms in the Agreement, whichever occurs first.
3. Pursuant to, and as set forth in this Agreement, Bidder will provide the County the following services:

See Section 5 for Project Specifications, which are incorporated herein by reference.
(Hereinafter referred to collectively as "the Scope of Work" or "the Project").
4. As consideration for the services to be performed by Bidder pursuant to the terms and conditions set forth in this Agreement, the Kendall County Sheriff's Office agrees to pay Bidder as described in "Exhibit 1".

The Kendall County Sheriff's Office shall not be responsible for any costs in excess of the payment schedule set forth in the Scope of Work unless the County agrees to said increase in writing before such expense is incurred. All payments shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 *et seq.*).

5. The Kendall County Sheriff's Office reserves the right to make changes in the Scope of Work (increases and decreases of any kind) and alterations in material and product selections. Bidder, its contractors, and subcontractors and their respective employees and agents shall make no changes in the Scope of Work without issuance of a written change order that is first executed by both the Kendall County Sheriff's Office and the Bidder. The Kendall County Sheriff's Office will not pay for verbal change orders. Bidder must obtain written change orders or, at minimum, email authorization of additional fixed-price change order work from the Kendall County Sheriff's Office *before* proceeding with any additional work or any variations in specified materials. Furthermore, Bidder understands and agrees that any public works change orders that total fifty percent (50%) or more of original contract price must be rebid in same manner as the original contract. *See* 50 ILCS 525/5. Bidder also understands and agrees that any change orders of more than \$10,000 or 30 days (more or less) in completion time, must be pre-approved in writing by the Kendall County Sheriff's Office. *See* 720 ILCS 5/33E-9.
6. Bidder is an Independent Contractor and is not an employee of, partner of, agent of, or in a joint venture with the Kendall County Sheriff's Office. Bidder understands and agrees that Bidder is solely responsible for paying all wages, benefits and any other compensation due and owing to Bidder's officers, employees, and agents for the performance of services set forth in the Agreement. Bidder further understands and agrees that Bidder is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for Bidder's officers, employees and/or agents who perform services as set forth in the Agreement. Bidder also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of Bidder, Bidder's officers, employees and agents and agrees the Kendall County Sheriff's Office is not responsible for providing any insurance coverage for the benefit of Bidder, Bidder's officers, employees and agents. Bidder hereby indemnifies and agrees to waive any right to recover alleged damages, penalties, interest, fees (including attorneys' fees), and/or costs from the Kendall County Sheriff's Office, its board members, officials, employees, insurers, and agents for any alleged injuries that Bidder, its officers, employees and/or agents may sustain while performing services under the Agreement. Bidder shall exercise general and overall control of its officers and employees.
7. For public safety reasons and to the extent permitted by law, Bidder agrees that no one shall be assigned to perform work at the Kendall County Sheriff's Office's facilities on behalf of Bidder, Bidder's consultants, subcontractors and their respective officers, employees, agents and assigns unless Bidder has completed a criminal background investigation for each individual to be performing work at the site. To the extent permitted by law, in the event that the individual's criminal background investigation reveals that the individual has a conviction record that has not been sealed, expunged or impounded under Section 5.2 of the Criminal Identification Act, Bidder agrees that the individual shall not be assigned to perform work on or at the Kendall County Sheriff's Office's properties and/or facilities absent prior written consent from the County. The Kendall County Sheriff's Office, at any time, for any reason and in the County's sole discretion, may require Bidder, Bidder's contractors, and Bidder's subcontractors to remove any individual from performing any further work under this Agreement. Should the Kendall County Sheriff's Office have a complaint regarding the performance of the services or the behavior of Bidder's officers, employees, contractors, subcontractors, and/or agents performing services under this Agreement, or should the Kendall County Sheriff's Office request a change in the manner in which services are being performed pursuant to this Agreement, the Kendall County Sheriff's Office shall transmit the same to the Bidder's on-site foreman and/or to any other member of Bidder's management, who shall take immediate action and shall promptly resolve the problem to the Kendall County Sheriff's Office's satisfaction. Bidder's failure to take immediate action and/or to resolve the problem to the Kendall County Sheriff's Office's satisfaction shall be considered a material breach of the Agreement.

8. Bidder shall indemnify, hold harmless and defend with counsel of the Kendall County Sheriff's Office's own choosing, the Kendall County Sheriff's Office, its past, present and future elected officials, department heads, employees, insurers, and agents (hereinafter collectively referred to as "Releasees") from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature as well as for any breach of any covenant in the Agreement or ancillary documents and any breach by Bidder of any representations or warranties made within the contract documents (collectively, the "Claims"), to the extent such Claims result from any act or omission, neglect, willful acts, errors, or misconduct of Bidder in its performance under this Agreement or the contract documents. Pursuant to 55 ILCS 5/3-9005, no attorney may be assigned to represent the Releasees pursuant to this Section of the Agreement unless the attorney has been approved in writing by the Kendall County State's Attorney. Releasees' participation in its defense shall not remove Bidder's duty to indemnify, defend, and hold Releasees harmless, as set forth above. Releasees do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of this indemnification provision. Indemnification shall survive the termination of this Agreement.
9. Bidder will obtain and continue in force, during the term of this Agreement, all insurance as set forth below:
- a. All coverage shall be placed with insurers authorized to conduct business in Illinois with a current A.M. Best's rating of no less than A:VII. Each insurance policy shall not be cancelled or changed without thirty (30) calendar days' prior written notice, given by the insurance carrier to the Kendall County Sheriff's Office at the address set forth herein.
 - b. Minimum Scope and Limit of Insurance. All coverage shall be at least as broad as the following:
 - i. Commercial General Liability ("CGL"): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be \$2,000,000.
 - ii. Umbrella/Excess Liability: Limits of liability equal to or greater than \$5,000,000 per occurrence and \$5,000,000 in aggregate.
 - iii. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Bidder has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.
 - iv. Workers' Compensation Insurance: Insurance as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. (Not required if company provides written verification it has no employees.)

- v. Professional Liability (Errors and Omissions) Insurance: Professional insurance appropriate to Bidder's profession, with limit no less than \$2,000,000 per occurrence or claim and \$2,000,000 aggregate.
- c. If Bidder maintains broader coverage and/or higher limits than the minimums shown above, the County shall be entitled to the broader coverage and/or the higher limits maintained by the Bidder. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County. The County and its, past, present, and future its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Bidder including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Bidder's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).
- d. For any claims related to this Agreement, the Bidder's insurance coverage shall be primary insurance primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the Releasees. Any insurance maintained by the Releasees shall be in excess of the Bidder's insurance and shall not contribute with it.
- e. Bidder hereby grants to the Releasees a waiver of any right to subrogation which any insurer of said Bidder may acquire against Releasees by virtue of the payment of any loss under such insurance. Bidder agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Releasees have received a waiver of subrogation endorsement from the insurer.
- f. Self-insured retentions must be declared to and approved by the County. The County may require the Bidder to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the County.
- g. If any of the required policies provide coverage on a claims-made basis, (1) the Retroactive Date must be shown and must be before the date of the Agreement or the beginning of the contracted work; (2) insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work; and (3) if coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Agreement's effective date, the Bidder must purchase "extended reporting" coverage for a minimum of five (5) years after completion of the contracted work.
- h. Bidder shall furnish the County with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the County before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Bidder's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

- i. Subcontractors: Bidder shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Bidder shall ensure that the County is an additional insured on insurance required from subcontractors.
 - j. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
10. Bidder agrees to assume the entire liability for all personal injury claims suffered by its own employees, asserted by persons allegedly injured on the Project and/or while performing the Scope of Work. Bidder also waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend the Releasees from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Releasees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Releasees' own negligence. Releasees are designated and recognized as explicit third-party beneficiaries of this *Kotecki* waiver within the general contract and all subcontracts entered into in furtherance of the general contract.
11. Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events may include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.
12. Upon the occurrence of any material default or breach of Agreement by either party, the injured party (i.e., the non-breaching and/or non-defaulting party) may, at its option, upon notice to the other in writing, declare this Agreement to be in default, and at any time thereafter, so long as the other party shall have not remedied or caused to be remedied all outstanding defaults and/or breaches within a reasonable period of time as determined by the Kendall County Sheriff's Office, the injured party may elect, in accordance with law and any other agreement between the parties to: (a) Proceed by appropriate court action at law or in equity to enforce performance by the defaulting party of its obligations under this Agreement and/or to recover damages for breach thereof; and/or (b) By notice in writing to the defaulting party, cancel or terminate this Agreement. For purposes of this Paragraph, "reasonable period of time" will be dependent on the type of service being provided but, in any event, the reasonable period of time may be no less than one hour but no more than thirty (30) calendar days.
13. Notwithstanding any other provision of this Agreement, this Agreement may be terminated by the Kendall County Sheriff's Office upon written notice delivered to Bidder at least thirty (30) days prior to the effective date of termination. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement under this paragraph.
14. Bidder agrees to comply with all applicable federal, state or local laws and regulatory requirements and to secure such licenses as may be required for its employees and to conduct business in the state, municipality, county, or location where the work is to be performed. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.

15. When applicable, Bidder shall furnish Material Safety Data Sheets for their products, in compliance with the Illinois Toxic Substance Disclosure to Employee Act, Safety Inspection and Education Act & "Right to Know" law, 820 ILCS 255/1 *et seq.*, 820 ILCS 220/0.01 *et seq.* and 820 ILCS 225/0.1 *et seq.*
16. Bidder, its officers, employees, contractors, subcontractors, and agents agree not to commit unlawful discrimination and unlawful harassment and further agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 *et seq.*, as amended, and all applicable rules and regulations. Also, Bidder and Bidder's subcontractors shall maintain a written sexual harassment policy that complies with the requirements of 775 ILCS 5/2-105 and shall comply with all other fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations.
17. All services to be undertaken by Bidder shall be carried out by competent and properly trained personnel of Bidder to the highest standards and to the satisfaction of the Kendall County Sheriff's Office. All services, materials and components shall conform to relevant manufacturers' and equipment suppliers' specifications, and all materials and spare parts shall be obtained from the original equipment manufacturers or from suppliers approved by them. No warranties implied or explicit may be waived or denied.
18. Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other.
19. This Agreement shall be construed in accordance with the laws and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County Illinois, Twenty-Third Judicial Circuit, State of Illinois.
20. In the event the Kendall County Sheriff's Office is in default under the Agreement because funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all or part of the Kendall County Sheriff's Office's obligations under this Agreement during said fiscal period, the Kendall County Sheriff's Office agrees to provide prompt written notice of said occurrence to Bidder. In the event of a default due to non-appropriation of funds, the Kendall County Sheriff's Office has the right to terminate the Agreement upon providing thirty (30) days written notice to Bidder. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement.
21. Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received, in the case of notice to the County, to the County's Representative, Commander Jason Langston, 1102 Cornell Ln. Yorkville IL 60560, with copy sent to: Kendall County State's Attorney, 807 W. John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of Bidder, to:

Brian Redmond or Todd O'Reilly.
12950 E Route 34, Plano, IL 60545 (630) 925-3575

22. Bidder certifies that Bidder, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (Bid rigging or Bid rotating) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act). Bidder further certifies by signing the Agreement, the Bidder, its parent companies, subsidiaries, and affiliates have not been convicted of, or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; and has not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity. Also, by signing this Agreement, Bidder affirms that Bidder has not made any admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent, or employee of the Bidder's company been so convicted nor made such an admission.
23. Both parties affirm no Kendall County officer or elected official has a direct or indirect pecuniary interest in Bidder or this Agreement, or, if any Kendall County officer or elected official does have a direct or indirect pecuniary interest in Bidder or this Agreement, that interest, and the procedure followed to effectuate this Agreement has and will comply with 50 ILCS 105/3.
24. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. If Kendall County is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this Agreement, and by reason thereof, the County is required to use the services of an attorney, then Kendall County shall be entitled to reasonable attorneys' fees, court costs, and expenses incurred by the County pertaining thereto and in enforcement of any remedy, including costs and fees relating to any appeal.
25. Bidder Information Reporting Requirements. Pursuant to 35 ILCS 200/18-50.2, the County must collect and electronically publish certain data from all bidders and subcontractors doing business with the Kendall County Sheriff's Office. To comply with this statutory obligation, the Bidder agrees to provide the Kendall County Sheriff's Office with written answers to the following questions within ten (10) business days after the parties' execution of this Agreement:
1. Is the Bidder and/or any of the Bidder's subcontractors a minority-owned, women-owned, or veteran-owned business, as defined in the Business Enterprise for Minorities, Women, and Persons, with Disabilities Act? If so, please describe.
 2. If the answer to Question (1) is "yes", does the Bidder and/or any of the Bidder's subcontractors hold any certifications for those categories or are they self-certifying? If the entity holds any certifications, please describe with sufficient detail each certification received.
 3. If the Bidder and/or the Bidder's subcontractors self-certify, do they qualify as a small business under the federal Small Business Administration standards?
26. Bidder and its consultants, employees, contractors, subcontractors, and agents agree to comply with all provisions of the Substance Abuse Prevention on Public Works Act, 820 ILCS 265/1 *et seq.* and the Illinois Drug Free Workplace Act, 30 ILCS 580/1 *et seq.*
27. The Kendall County Sheriff's Office and/or Bidder's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

28. Bidder warrants to the Kendall County Sheriff's Office that all services provided shall be performed in a good workman like manner, in accordance with the terms of the contract documents, and all applicable law, codes, regulations, and other requirements, including safety standards.
29. It is understood and agreed to by the parties that all contracts entered into by a government body, such as the Kendall County Sheriff's Office, are open to public review and may be discussed in open session pursuant to the Illinois Open Meetings Act (5 ILCS 120/1 *et seq.*) and/or may be released pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), any other applicable state or federal law, and/or pursuant to subpoena and/or court order.
30. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.
31. The Kendall County Sheriff's Office and the Bidder each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement. Furthermore, Bidder hereby affirms that Bidder is legally authorized to transact business in the State of Illinois.

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SECTION 5: PROJECT SPECIFICATIONS

PROJECT SCOPE:

The Kendall County Sheriff's Office has issued this ITB for the sole purpose of obtaining responsive proposals from qualified individuals or firms to establish a contract, through competitive negotiation, for the procurement of services and/or supplies as set forth herein.

Only bidders who have demonstrated the ability to provide the requested products and services, at competitive rates, with timely delivery of services, and abiding by policies/procedures of government customers of comparable size will be considered for award of contract.

All requests, responses, inquiries and ultimate final negotiations will be conducted by the Kendall County Sheriff, all subject to final agreement by the Bidder, Kendall County and the Kendall County Sheriff.

The Kendall County Sheriff's Office seeks the services of a qualified Vehicle Maintenance and Repair Services provider to provide vehicle maintenance services for the Kendall County Sheriff's Office's complete fleet of vehicles which includes, but is not limited to, Police Squad Cars and SUVs, Administrative/Passenger vehicles, and light trucks. The vehicles are assigned to specific areas based on needs, efficiency, and other considerations as determined. The profile of vehicles by year, make, model, and mileage may change as needs and work requirements change. The vehicle maintenance services to be provided must meet the needs of the Kendall County Sheriff's Office in the most cost-effective and efficient manner possible. Qualified firms wishing to respond to ITB - Vehicle Maintenance and Repair Services must provide all equipment, services, and materials described in this document.

Bidder shall work collaboratively with Kendall County Sheriff's Office staff to meet the following key components of the vehicle maintenance program:

1. Comprehensive, preventive maintenance schedule
2. Full utilization of standard warranty coverage
3. Customer service responsiveness to maximize cost efficiencies, minimize unscheduled repairs and downtime.
4. Courteous, quality service while providing staff with mechanically sound, safe, and reliable vehicles.

CONTRACT TERM: Service Period:

The initial contract/agreement period will be for two (2) years; December 1, 2022 through November 30, 2024 with an option to mutually agree to extend services for up to an additional two (2) years. Any changes to service levels will be mutually agreed upon in writing by all parties before any extension is authorized.

As part of the agreement, the Kendall County Sheriff's Office will reserve the right to select or reject which employees and agents of Bidder will perform the vehicle maintenance services.

SCOPE OF WORK FOR PREVENTIVE MAINTENANCE:

Bidders shall perform routine repair services that include, but are not limited to, work on brakes, suspension, heat/air conditioning systems, electrical systems, minor engine repair, and other repairs normal and customary for routine repair of a commercial fleet of vehicles.

Only fixed service locations within the boundaries of the County of Kendall will be considered for contract award.

Bidders **must** be able to provide a timely vehicle pick up/drop off or porter service of Kendall County Sheriff's Office vehicles to/from the Public Safety Center to be considered for contract award. Bidder's employees, contractors, sub-contractors or designees must possess and maintain a valid driver's license to operate Kendall County Sheriff's Office vehicles.

The required turnaround time for preventative maintenance ("PM") service plus routine repair services done as a result of the PM inspection shall not exceed one (1) business day without the prior authorization of the Kendall County Sheriff's Office. The Kendall County Sheriff's Office also shall receive priority service over Bidder's other customers waiting for routine/PM service.

A. PREVENTIVE MAINTENANCE SERVICE CHECKLIST:

A preventative maintenance checklist shall be completed by the technician and attached to the invoice submitted to the Kendall County Sheriff's Office for every vehicle serviced. The technician should include observations and explanations for any further needed repairs. The checklist shall address all of the following items:

1. Preventative Maintenance Checklist:

All preventative maintenance checks/inspections shall be conducted in accordance with original equipment manufacturer (OEM) specifications and recommendations. The below lists are not all inclusive and shall only be utilized as a guideline for vehicle inspections and items to be inspected or maintained.

1. Inspect the exterior of the vehicle for damage, check the windows/mirror for cracks or dings, and check that the license plates are secured on the front and rear.
2. Check operation of all factory installed directional signals and lights. This will include interior and exterior lights, however exclude all aftermarket police/emergency vehicle lights.
3. Visually check operation of all instruments and gauges.
4. Check operation of heat/defroster and air conditioner. Visually check all OEM interior knobs and handles (doors, locks, dash panel).
5. Check operation safety of equipment: horn and seat belts.
6. Check operation of the parking brake.
7. Check operation and lube the hood latch and door locks.
8. Check operation of the transmission and check the fluid level. Fill with the specified transmission fluid if needed, as suggested by the manufacturer.
9. Inspect the wiper blades and wiper arms. Fill the window wash reservoir, as needed.
10. Check the steering operation. Check the power steering fluid level and fill as needed.

11. Visually check for coolant leaks in the radiator or hoses. Tighten hose clamps as needed. Check the coolant level in the reservoir and fill as needed.
12. Check the battery water, remove and clean the battery cables and terminals if necessary.
13. Check condition of the engine mounts.
14. Check condition and tension of all belts and hoses.
15. Inspect and clean or replace the PVC valve, if needed.
16. Check fuel lines, hoses, and fittings for leaks and tighten as required.
17. Check operation of brakes and/or air brake system, and fluid levels, fill as needed. Visually inspect and clean the calipers, wheel cylinders, rotors, drums, and brake lining. Record the approximate front and rear remaining lining wear in mileage terms (5K + or 10K +). Brakes should be replaced if less than an estimated 5,000 miles remains in brake-lining life.
18. Drain and replace engine oil and filter every 6,000 miles
19. Inspect tire wear, tread depth and air pressure, fill if needed.
20. Inspect condition of wheels, lug nuts, and studs.
21. Check differential fluid level and fill as needed with manufacturer recommended fluid.
22. Inspect condition of drive line and U-joints. Lube as required.
23. Checks exhaust system for leaks.
24. Lubricate (when required) and give suspension system “look and shake” inspection. Visually inspect the shocks for leaks.
25. Visually check condition of the frame and cross members.
26. Attach sticker that shows mileage of next service due (or as specified by owner’s manual if under warranty). The sticker should be placed on windshield.
27. Check transfer case fluid level and fill as needed with manufacturer recommended fluid.
28. The technician must complete the comments section to explain any needed repairs or observations for all above items.

2. 50,000 mile service Checklist:

1. Preventative Maintenance (“PM”) checklist items 1-9.
2. Perform a pressure check of the coolant system for leaks.
3. Change the air and fuel filters.
4. Perform a complete system check to include the ignition/timing, the charging voltage, charging amperage and the cranking amperage. The results must be recorded on the PM checklist.
5. Drain the transmission fluid, replace the filter, adjust the transmission bands and replace the pan gasket. Fill transmission with manufacturer required type and specified amount of transmission fluid. Road test should be performed to ensure the fluid is circulated and that the bands are adjusted properly to have a smoothly operating vehicle.
6. Replace all spark plugs and wires, distributor cap and rotor, and PVC valve with new OEM or better quality parts. Perform overhead service.
7. Drain coolant system and perform back flush to system. Replace coolant.
8. Remove thermostat and gasket and replace with new OEM or better quality part.
9. Pressure test coolant system, check for leaks and tighten all hose clamps and fittings.
10. A road test shall be performed for each preventive service performed for diagnosing problems, checking the effectiveness of repairs and for testing the overall operation of the vehicle.
11. The technician must complete the comments section to explain any needed repairs or observations for all above items.

3. 100,000 mile service Checklist:

1. PM checklist items 1-9 and 50,000 mile service checklist items.
2. When applicable, replace all spark plugs and wires, distributor cap and rotor, and PVC valve with new OEM or better quality parts. Perform overhead service.
3. Drain coolant system and perform back flush to system. Replace coolant.
4. Remove thermostat and gasket and replace with new OEM or better quality part.
5. Pressure test coolant system, check for leaks and tighten all hose clamps and fittings.
6. The technician must complete the comments section to explain any needed repairs or observations for all above items.

4. **Unscheduled Repair Service:** As a result of preventative maintenance service, the technician may make recommendations for further repair service. Technician shall support their recommendations for such repair work by using diagnostic statistics, accepted performance standards, vehicle history records, mileage, and other customary means. The technician shall obtain prior authorization from the Sheriff's designee before completing any further repair work that is identified as a result of preventative maintenance Service.

B. LABOR, MATERIALS, SUPPLIES AND TOOLS:

The Bidder shall furnish at no additional cost other than set forth in the Bid Form all of the following: labor, materials, supplies and tools necessary to provide the fleet vehicle maintenance as outlined in the Scope of Work.

Major repairs and where not prohibited shall include a 12 Month unlimited mileage warranty on parts and labor

C. TIRES:

Bidder shall provide free storage for up to thirty (30) tires (purchased by Kendall County Sheriff's Office through State contract).

D. CERTIFIED TECHNICIANS:

All mechanical work will be performed by Certified GM/Ford mechanics.

E. RECYCLE POLICY: Kendall County encourages all bidders to recycle and consider their impact upon the environment.

F. TAX EXEMPT STATUS: Kendall County is exempt from federal excise and transportation taxes. Kendall County is also exempt from payment of Illinois Sales Tax. TAX EXEMPTION IDENTIFICATION NUMBER: E9995-9003-07. The Kendall County Sheriff's Office agrees to notify Bidder promptly in the event of a change in its tax-exempt status.

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Exhibit 1

BID FORM

KENDALL COUNTY SHERIFF'S OFFICE VEHICLE MAINTENANCE SERVICE REQUEST FOR PROPOSAL

BID OPENING: September 23, 2022 at 10:30 A.M. C.S.T.

BID SUBMITTED BY: Gjovik Ford Contact: Brian Redmond
 Address: 12950 E US Rte 34 Title: Service Manager
Plano, IL 60545 Phone: 630-925-7602
 Phone: 630-552-8058 Email: bredmond@gjovikford.com
 Fax: 630-925-7575

BID PRICE

Labor Rates (standard) \$ 85.25 per hr
 PM/OIL CHANGE/FILTER/ LUBE/SAFETY INSPECTION \$ 40.00 factory parts and oil
 (includes semi synthetic up to 5 qts)
 TIRE ROTATION \$ 15.00
 WHEEL ALIGNMENT \$ 69.00 – 2 wheel alignment
 Parts Discount (% below list price) % 28 - cost plus 20%
TOTAL – BASE BID (cost per vehicle)* \$ 124.00 (assumes single visit
 *price will vary for mobile service van when requested for the above maintenance items)

The undersigned hereby agrees to provide the vehicle maintenance services as set forth in the Bidding Documents

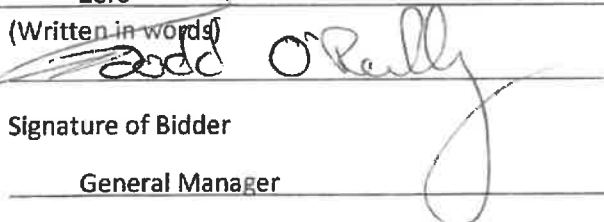
for the total bid price of:

TOTAL BID – BASE BID
One hundred twenty-four Dollars

(Written in words)

and Zero cents.

(Written in words)



Signature of Bidder

General Manager


Title

9/21/22

Date

IN WITNESS WHEREOF, the parties hereto caused this agreement to be executed this _____ day of _____, 2022.

Bidder:
Gjovik Ford Inc.

By: 
(Printed name): Scott Gryder
(Title): Gen Mgr

County of Kendall

Scott Gryder
Chairman, Kendall County Board

Kendall County Sheriff

Dwight Baird



[Introduction/Bulk Templates](#)

[Recipient Profile](#)

[Project Overview](#)

[Subrecipients/Beneficiaries/Contractors](#)

[Subawards/Direct Payments](#)

[Expenditures](#)

[Recipient Specific](#)

[Certification](#)

Certification

Review

Total Obligations:
\$15,755,285.05

Total Expenditures:
\$5,128,004.31

Total Number of Projects: 73
Total Number of Subawards: 4
Total Number of Expenditures: 209

Project Overview Status

	Project Status	Obligation Status	Expenditure Status
Complete	73	73	73
Incomplete	0	0	0

Statement

I certify that the information provided is accurate and complete after reasonable inquiry of people, systems, and other information available to the SLFRF recipient. The undersigned acknowledges that any materially false, fictitious, fraudulent statement, or representation (or concealment or omission of a material fact) in this submission may be the subject of criminal prosecution under the False Statements Accountability Act of 1996, as amended, 18 USC 1001, and also may subject me and the SLFRF Recipient to civil penalties, damages, and administrative remedies for false claims or otherwise (including under 31 USC 3729 et seq.) The undersigned is an authorized representative of the SLFRF Recipient with authority to make the above certifications and representations on behalf of the SLFRF Recipient.

By signing this report, the Authorized Representative for Reporting acknowledges in accordance with 31 CFR 35.4(c) that recipients shall provide to the Secretary periodic reports providing detailed accounting of the uses of funds, as applicable, all modifications to a State's or Territory's tax revenue sources, and such other information as the Secretary may require for the administration of this program. In addition to regular reporting requirements, the Secretary may request other additional information as may be necessary or appropriate, including as may be necessary to prevent evasions of the requirements of this program. False statements or claims made to the Secretary may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in Federal awards or contracts, and/or any other remedy available by law.

Name of Submitted User

The information for the currently signed in user will populate as the Authorizer of this submittal. Only those in Role of Authorized Representative for Reporting or Authorized Representative on the Submission record will have access to Certify and Submit.

Name:
Jennifer karales

Telephone:
(630) 553-4171 (tel:6305534171)

Title:
Budget and Finance Coordinator

Email:
jekarales@co.kendall.il.us
(mailto:jekarales@co.kendall.il.us)

Date Submitted
10/12/2022 10:49 AM

> Help

> Legend

Record Details

Status
Submitted

Report Name
SLT-3551-P&E Report-Q3 2022

Report Type
Project and Expenditure Report

Report Period
Quarter 3 2022 (July-September)

Reporting Period Start Date
7/1/2022

Reporting Period End Date
9/30/2022

Submission Deadline
10/31/2022 11:59 PM

Allocated Amount
\$25,054,795.00

Unsubmit

Change Log
October 13, 2022

FY23 Budget

CURRENT GENERAL FUND SURPLUS/(DEFICIT) \$ (2,004,256)

September 7, 2022

Beginning Deficit (4,964,753)

September 29, 2022

1 Circuit Clerk Revenue Transfers	278,500	
2 708 Levy Reduction	196,000	
3 General Fund Capital Reduction	2,017,596	
4 KenCom additional Sheriff Portion	(9,708)	
5 KenCom Cost Moved to PSST	2,065,794	
6 Reduced PSST Transfer	(1,822,523)	
7 SAO reduction double salary -M. Gonzalez	25,000	
8 SAO Reduction double salary -F. Gorup	10,039	
	2,760,698	(2,204,055)

October 13, 2022

9 Increase Health Insurance transfer to Health Fund based on 19.5%	(70,000)	
10 Reduce Salary Expense 3%; Assessment	150	
11 Reduce Salary Expense 3%; County Clerk	8,605	
12 Reduce Salary Expense 3%; Presiding Judge	8,750	
13 Reduce Salary Expense 3%; Presiding Judge Administration	3,103	
14 Reduce Salary Expense 3%; Public Defender	23,000	
15 Reduce Salary Expense 3%; States Attorney Clerical	59,276	
16 Reduce Salary Expense 3%; States Attorney Asst. States Atty.	34,393	
17 Reduce Salary Expense 3%; Coroner	1,290	
18 Reduce Salary Expense 3%; Coroner Admin Asst.	2,962	
19 Reduce Salary Expense 3%; Circuit Clerk	24,270	
20 Reduced Salary Expense: PT Deputies	18,720	
21 Reduce Expense: Sheriff Salaries- PT Deputy	12,000	
22 Reduce Expense: Sheriff Salaries- Patrol Deputies	45,700	
23 Reduce Expense: Sheriff Gasoline/Oil/Fuel	27,581	
	199,800	(2,004,255)

FY23 Levy Calculation & Requests
October 13, 2022

	FY22	FY23	Difference	% Change
New Construction	\$ 62,168,890	\$ 77,711,113	\$ 15,542,223	25.0%
Rate Setting EAV	\$ 3,751,008,645	\$ 3,743,363,461	\$ (7,645,184)	-0.2%
Available Levy Extension	\$ 23,036,358	\$ 24,389,453	\$ 1,353,094	5.9%
CPI Increase	(\$312,785)	(\$1,137,292)	(\$824,507)	263.6%
Net Levy Extension w/o CPI Increase	\$ 22,723,573	\$ 23,252,161	\$ 528,587	2.3%

	FY22 Levy	FY23 Levy Requests	FY23 Available Levy v. FY22 Levy \$ Incr./ (Decr.)	% Incr./ -Decr.
Levy Funds				
General Fund	\$12,513,825	\$12,341,274	(172,551)	-1.4%
Health & Human Services Fund	1,454,000	1,511,000	57,000	3.9%
708 Mental Health Fund	947,000	947,000	-	0.0%
Social Services for Seniors Fund	400,000	363,000	(37,000)	-9.3%
Extension Education Fund	187,487	192,163	4,676	2.5%
County Highway Fund	1,500,000	1,500,000	-	0.0%
County Bridge Fund	500,000	500,000	-	0.0%
IMRF	2,150,000	2,723,723	573,723	26.7%
Social Security	1,400,000	1,487,740	87,740	6.3%
Liability Insurance Fund	1,305,300	1,305,300	-	0.0%
Tuberculosis Fund	15,000	30,000	15,000	100.0%
Veterans Assistance Cms.	350,961	350,961	-	0.0%
Total Requests: Capped	\$22,723,573	\$23,252,161	\$528,587	2.3%

Kendall County
PTELL Calculation
PTELL - Property Tax Extension Limitation Law
10/13/2022

	FY23 PTELL Calculation	New Dollars
	CPI	
	5.0%	
New Construction Rate Setting EAV	\$ 77,711,113	New Construction amount \$ 77,711,113
	\$ 3,743,363,461	x Limiting rate 0.006515
		= New Construction portion \$506,318
Previous Year Actual Extension	22,745,843	
Subtract Previous Year PBC Levy	-	
= Previous Year Net Extension	22,745,843	Previous Year Net Extension \$ 22,745,843
		x CPI 5.0%
Previous Year Net Extension	22,745,843	= Previous Year Net Extension portion \$1,137,292
x CPI Factor (1+CPI)	1.0500	
= Numerator	23,883,135	
Estimated New Year EAV	3,743,363,461	
Less Estimated New Construction	(77,711,113)	
= Est. Net New Year EAV (Denominator)	3,665,652,348	
<u>Previous Year Extension x CPI (Numerator)</u>	23,883,135	
<u>New EAV - New Construction (Denominator)</u>	3,665,652,348	
= Limiting Rate	0.006515	
Estimated New Year Rate Setting EAV	3,743,363,461	
x Limiting Rate	0.006515	
New Year Net Extension	24,389,453	
Less Previous Year Net Extension	(22,745,843)	
Capped Levy: Estimated New dollars	1,643,610	Est. Total New Dollars \$1,643,610
Net Extension	24,389,453	
+ Next Year PBC Levy		
Total Extension	24,389,453	
Previous Year Rate Setting EAV	3,781,079,971	
Current Year Rate Setting EAV (Est.)	3,743,363,461	
EAV Increase/(Decrease)	(37,716,510)	
	-1.00%	

GENERAL FUND REVENUE SUMMARY

ACCOUNT & DESCRIPTION	BUDGET 2022	BUDGET 2023	% CHANGE IN BUDGET	\$ CHANGE IN BUDGET
General Fund Total Revenues	17,509,748	26,646,657	52.2%	9,136,908
TAXES				
11000530 41010 Current Property Tax	\$12,513,825	\$12,341,274	-1.4%	(172,551)
11000530 41020 Personal Property Repl. Tax	465,000	715,000	53.8%	250,000
11000530 41030 State Income Tax	2,574,336	3,000,000	16.5%	425,664
11000530 41040 Local Use Tax	950,000	760,000	-20.0%	(190,000)
11000530 41050 State Sales Tax	583,000	650,000	11.5%	67,000
11000530 41060 Franchise Tax	307,575	338,000	9.9%	30,425
11000530 41070 Local Share Cannabis Tax	25,000	25,000	0.0%	0
11000530 41140 1/4 Cent Sales Tax	3,228,750	3,228,750	0.0%	0
11000606 41160 Co. Real Estate Transfer Tax	450,000	450,000	0.0%	0
Total Taxes	21,097,486	21,508,024	1.9%	410,538
LICENSES, PERMITS, & FEES FROM SERVICES				
11000222 41390 Assessment Miscellaneous	3,000	3,000	0.0%	0
11000314 41290 Circuit Clerk Fees	1,250,000	1,000,000	-20.0%	(250,000)
11000314 41300 Cir. Clk. System Fee	6,500	5,000	-23.1%	(1,500)
11000314 42130 Cir. Clk. GPS Service Fee	5,500	2,000	-63.6%	(3,500)
11000314 42140 Cir. Clk. Periodic Impris. Fee	15,000	12,000	-20.0%	(3,000)
11000314 42250 Circuit Clerk Revenue	157,250	60,000	-61.8%	(97,250)
11000529 42200 County Building Postage Reimb.	50,000	140,000	180.0%	90,000
11000530 42220 Compost Fees	20,000	20,000	0.0%	0
11000606 41210 County Clerk Fees	350,000	350,000	0.0%	0
11000606 41220 Recorder's Miscellaneous	40,000	40,000	0.0%	0
11000825 41150 Property Tax Late Pymnt. Penalty	325,000	325,000	0.0%	0
11000825 41400 Treasurer Fees	21,000	21,000	0.0%	0
11000825 41700 Miscellaneous Revenue	30,000	30,000	0.0%	0
11001618 41340 Probation Board & Care	2,000	2,000	0.0%	0
11001719 41360 Public Defender Fees	4,050	4,050	0.0%	0
11001902 41180 Building Fees	75,000	80,000	6.7%	5,000
11001902 41190 Recording Fees	1,200	1,200	0.0%	0
11001902 41200 Zoning Fees	10,000	10,000	0.0%	0
11001902 41450 2012 NRA Fee	10	10	0.0%	0
11002009 41240 Sheriff Fees	115,000	113,663	-1.2%	(1,337)
11002009 41250 Sheriff Miscellaneous	3,500	6,479	85.1%	2,979
11002009 41260 HIDTA Reimbursement	37,745	39,319	4.2%	1,574
11002009 42070 Security Detail Income	34,000	13,146	-61.3%	(20,854)
11002011 41270 Merit Commission Revenue	2,000	2,000	0.0%	0
11002010 42050 Prisoner Transport	900	701	-22.1%	(199)
11002010 42060 Sheriff Bond Fee	14,400	0	-100.0%	(14,400)
11002010 42080 Corrections Board & Care	255,500	0	-100.0%	(255,500)
11002010 42090 Federal Inmate Revenue	1,898,000	584,000	-69.2%	(1,314,000)
11002010 42100 Federal Inmate Mileage Reimbursement	6,578	3,575	-45.7%	(3,003)
11002010 42110 Federal Inmate Transport Fees	63,232	31,616	-50.0%	(31,616)
11002120 41370 Fines & Forfeits	275,000	250,000	-9.1%	(25,000)
11002120 41380 State's Attorney Miscellaneous Revenue	1,000	1	-99.9%	(999)
11002120 42150 State's Attorney Trial Fee	500	350	-30.0%	(150)
11002120 42160 State's Attorney Comptroller Collection Fines/Fees	1,700	2,000	17.6%	300
11002233 41410 Technology Revenue	1,000		-100.0%	(1,000)
11002233 41420 Technology Municipality	2,500		-100.0%	(2,500)
11002532 41460 UCCI Reimbursement	3,000	3,000	0.0%	0
11002532 42210 Liquor License	21,500	21,500	0.0%	0
Total Licenses, Permits & Fees from Services	5,102,565	3,176,610	-37.7%	(1,925,955)

GENERAL FUND REVENUE SUMMARY

ACCOUNT & DESCRIPTION	BUDGET 2022	BUDGET 2023	% CHANGE IN BUDGET	\$ CHANGE IN BUDGET
INTEREST				
11000825 41350 Interest Income	40,000	75,000	87.5%	35,000
Total Interest	40,000	75,000	87.5%	35,000
INTERGOVERNMENTAL				
11000530 41080 State's Attorney Salary	161,962	166,923	3.1%	4,961
11000530 41090 Probation Officer Salary	795,298	804,500	1.2%	9,202
11000530 41100 Supervisor of Assmnt. Salary	46,125	46,125	0.0%	0
11000530 41110 Public Defender Salary	145,766	113,241	-22.3%	(32,525)
11000530 41500 State Comp-Pretrial Officer	157,838	157,838	0.0%	0
11000530 41130 Sheriff Salary	43,940	87,991		44,051
11002233 41430 KenCom Operations Reimbursement	95,481	98,345	3.0%	2,864
11000606 41120 State Com Election Judge	25,000	10,000	-60.0%	(15,000)
11000912 41280 EMA Reimbursement from IEMA	60,000	50,000	-16.7%	(10,000)
11001618 41440 Probation Officer Salary (Municipal)	23,000	20,000	-13.0%	(3,000)
Total Intergovernmental	1,554,410	1,554,963	0.0%	553
TOTAL REVENUE	27,794,461	26,314,597	-5.3%	(1,479,865)
TRANSFERS IN				
11003038 40200 Transfer from PS Sales Tax Fund	1,822,523	0	-100.0%	(1,822,523)
11003038 40030 Transfer from Animal Control Fund	40,000	10,000	-75.0%	(30,000)
11003038 40050 Transfer from GIS Mapping	13,560	13,560	0.0%	0
11003038 40220 Transfer from Court Security Fund	27,000	30,000	11.1%	3,000
11003038 40420 Transfer from Document Storage Fund	75,000	75,000	0.0%	0
11003038 40430 Transfer From CirClk Child Support Fund #1303	75,500	75,500	0.0%	0
11003038 40440 Transfer From CirClk Document Storage Fund #1304	55,000	55,000	0.0%	0
11003038 40450 Transfer from CirClk Court Operation #1306	45,000	45,000	0.0%	0
11003038 40230 Transfer from CirClk Automation Fund #1313	28,000	28,000	0.0%	0
Total Transfers	2,181,583	332,060	-84.8%	(1,849,523)
General Fund Total Revenue & Transfers In	29,976,044	26,646,657	-11.1%	(3,329,388)
GF Expenditures & Transfers Out	(36,914,668)	(28,650,913)		
GF Revenues & Transfers In	29,976,044	26,646,657	26,450,657	196,000
Surplus (Deficit)	(6,938,624)	(2,004,256)		

GENERAL FUND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET 2022	BUDGET 2023	% CHANGE IN BUDGET	\$ CHANGE IN BUDGET
EXPENSES				
Administrative Services	433,058	445,915	3.0%	12,857
Auditing & Accounting	242,965	245,080	0.9%	2,115
Board of Review	80,785	82,968	2.7%	2,183
Capital Expenditures	0	0	100.0%	0
CASA Expenditures	12,000	12,000	0.0%	0
Circuit Court Clerk	1,025,856	1,183,534	15.4%	157,678
Circuit Court Judge	343,617	348,879	1.5%	5,262
Combined Court Services (Probation)	1,324,982	1,422,520	7.4%	97,538
Contingency	402,938	529,735	31.5%	126,797
Coroner	207,008	215,518	4.1%	8,510
Corrections	5,328,179	4,960,776	-6.9%	(367,403)
County Assessments	330,325	353,472	7.0%	23,147
County Board	202,518	205,182	1.3%	2,664
County Clerk & Recorder & Bonds	190,165	182,267	-4.2%	(7,898)
Election Costs	1,024,045	795,824	-22.3%	(228,221)
Emergency Management Agency	90,985	97,185	6.8%	6,200
Facilities Management	1,224,708	1,230,099	0.4%	5,391
Farmland Review Board	353	353	0.0%	0
Jury Commission	64,700	65,900	1.9%	1,200
KenCom Intergovernmental Agreement	2,042,701	0	-100.0%	(2,042,701)
Merit Commission	24,181	46,486	92.2%	22,305
Planning, Building & Zoning	224,203	231,008	3.0%	6,805
Postage County Building	55,500	149,980	170.2%	94,480
Public Defender	576,549	613,827	6.5%	37,278
Regional Office of Education	89,789	94,249	5.0%	4,460
Sheriff	6,768,328	6,991,115	3.3%	222,787
Soil & Water Conservation District Grant	50,000	55,000	10.0%	5,000
State's Attorney	1,712,943	1,766,764	3.1%	53,821
Technology Services	728,567	836,873	14.9%	108,306
Treasurer	511,437	520,140	1.7%	8,703
Utilities	790,759	665,764	-15.8%	(124,995)
TOTAL EXPENDITURES	26,104,144	24,348,413	-6.7%	(1,755,731)

GENERAL FUND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET 2022	BUDGET 2023	% CHANGE IN BUDGET	\$ CHANGE IN BUDGET
TRANSFERS OUT:				
Debt Service				
Trsn to Adm Bldg Debt Serv	116,000	92,000	-20.7%	(24,000)
Courthouse Expansion Debt Svs Transfer	0	0		0
PS Capital	500,000			
Subtotal - Debt Service	616,000	92,000	-85.1%	(524,000)
Capital/Reserves				
Trns to Building Fund	1,035,000	35,000	-96.6%	(1,000,000)
Trsn to Cap Improve Fund	1,150,000	150,000	-87.0%	(1,000,000)
Subtotal - Capital/Reserve Funds	2,185,000	185,000	-91.5%	(2,000,000)
Other Transfers Out				
Mental Health Court	300,000	-		(300,000)
Trns to County Election Fnd	600,000	100,000	-83.3%	(500,000)
Trns to Kendall Area Transit	25,500	25,500	0.0%	0
Economic Development Fund	-	-		0
Trns to 27th Payroll Fund	580,000	80,000	-86.2%	(500,000)
Trns to Health Care Fund	6,504,024	3,820,000	-41.3%	(2,684,024)
Subtotal - Other Transfers Out	8,009,524	4,025,500	-49.7%	(3,984,024)
TOTAL TRANSFERS OUT	10,810,524	4,302,500	-60.2%	(6,508,024)
TOTAL				
EXPENDITURES AND TRANSFERS OUT	36,914,668	28,650,913	-22.4%	(8,263,755)

ARPA Salaries

Administration

1 Finance and Budget Analyst	84,460	
2 Assistant- PT Administrative	26,000	
		110,460

Coroner

1 Full-Time Coroner	46,505	
		46,505

Circuit Clerk

1 Chief Deputy Clerk	76,199	
2 Deputy Clerk	28,749	
		104,948

Health Department

1 Grant Manager	51,500	
		51,500

Public Defender

1 Public Defender	61,800	
		61,800

States Attorney

1 Assistant State's Attorney	115,432	
2 Paralegal	44,480	
		159,912

Technology

1 Network Security Specialist	90,640	
		90,640

FY23 ARPA Salaries

\$ 625,765

IMRF Rate -Regular	5.88%
FICA Rate	7.65%
	<u>13.53%</u>

Average FY23 HealthCare Cost \$ 84,666

New Salaries - FY23

Circuit Clerk

1 Clerk (Temp to Permanent)	28,000	
2 Clerk (Safety Act)	28,000	
3 Part Time	20,000	
4 Assistant Supervisor	42,500	
		118,500

Combined Court Services

1 <i>Mental Health Court</i>	44,753	AOIC Eligible for reimbursement
2 FT- Drug Test Tech/Support	32,973	
		77,726

Public Defender

1 <i>Full-Time Administrative Assistant</i>	21,000	Would like to make Emily Full-Time
		21,000

Sheriff

1 <i>Forensic Digital Analyst</i>	80,000	
		80,000

Total New General Fund Salaries \$ 297,226

Highway

1 Engineering Technician	60,000	
		<u>\$ 60,000</u>

VAC

1 County Veterans Service Officer	50,000	
		<u>\$ 50,000</u>

IMRF Rate -Regular	5.88%
FICA Rate	7.65%
	<u>13.53%</u>

Average FY23 HealthCare Cost \$ 40,215