

KenCom Finance Committee Meeting Minutes
Held September 15th, 2022
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano		X
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with six of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Baird made a motion to approve the agenda as submitted, seconded by Burgner. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – None

Staff Report: Bergeron gave a Personnel Report as follows – KenCom is currently down one position. Applicant speed interviews and typing tests were conducted the week of August 29th. Full interviews are scheduled tomorrow and next week. KenCom has one employee on FMLA. KenCom’s Lead Trainer stepped down from her position on August 24th. The vacancy will be posted this week. Training as follows: Supervisors provided one-on-one training for dispatch staff on MABS Special Teams. Information as follows: KenCom passed the LEADS Security Audit that was due on September 6th, 2022. Bergeron attended a press conference with the State Police and Grundy in regards to being the first 9-1-1 centers to go live with NG9-1-1 on August 23rd. Stein and Hurtig attended the Kendall County Mental Health Community Stakeholders meeting on August 23rd. Project Updates as follows: Fire agencies have received their portable radios. Camera poles for locations 3,4,5,9 and 10 have been installed. The Orchard and Jericho Rd camera has been installed and is now collecting data. The cameras in Plano and Newark needed to have their locations slightly adjusted and permits have been revised and sent to IDOT. IDOT stated they will have the permits back by October 6. Bergeron stated it was discussed at the Operations Board Meeting to recommend to close the Bristol Kendall Fire Station 1 Backup Center. Grundy County is KenCom’s full backup center. There is not a phone system there and County IT is looking at any potential security issue and the equipment at Bristol Kendall is still connected to the network but not being updated. Bergeron stated it would not be worth the money to keep it open and they do not foresee themselves ever using the center. During discussion, it was mentioned to do a full run out of Grundy County for backup to make sure everything is working properly and set a goal to have done within the next three months. No objections heard to make the recommendation to close the Bristol Kendall Fire Station One Backup Center. Text to 9-1-1 totals for the month of August 2022 were 7.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. DeBolt made a motion, seconded by Jensen to approve the consent agenda, which includes approval of the August 2022 Treasurer’s Reports for the Surcharge and

Operating Funds and the August 18th, 2022 Finance Committee Minutes. All six members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report

Strategic Planning Committee Report – No Report

Operations Board Chair Report – Bergeron gave a brief report.

Finance Committee Report:

Approval of Bills:

Operation Bills – DeBolt made a motion to approve the September 2022 Operation Bills, in the amount of, \$162,507.99, seconded by Burgner. Discussion. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – Burgner made a motion to approve the September 2022 Surcharge Bills, in the amount of, \$32,932.88, seconded by Witek. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report

211 Update – Nelson stated the County has agreed to fund the 211 for the first two years and most of it the following two years. There will be a meeting of that board within the next week. Nelson stated they signed a contract for the answering service.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Semi-Annual Closed Session Review – Witek made a motion for the Finance Committee Closed Session Minutes to remain closed, seconded by Jensen. All members present voting aye. Motion carried.

2023 Finance Committee Meeting Schedule – Witek made a motion to approve the 2023 Finance Committee Meeting Schedule, seconded by Burgner. Discussion. All members present voting aye. Motion carried.

Aurora Township Fire Portable Radios – Bergeron stated Aurora Township Fire contacted her in regards to them receiving twenty-two portable fire radios. After they received the twenty-two, they realized they needed an additional thirty-three radios to replace all portable radios. Bergeron had sent an email to every fire agency asking how many fire portable radios they needed and every other fire agency had sent them a number. Aurora Township sent a spreadsheet not a number and she reviewed it with the board. Bergeron stated it is her recommendation to purchase the additional radios they are requesting. Lengthy discussion ensued of the need of that amount of radios. Baird made a motion to table the discussion for the additional thirty-three radios requested by Aurora Township until it has been presented to the Operations Board for a discussion and approval, seconded by DeBolt. During discussion, there was a consensus that the Operations Board needs to review and approve the need for the additional radios or decline. If the Operations Board does not see a need for the additional radios, it does not come back to the Finance Committee. All members present voting aye. Motion carried.

FY 2023 Operations Budget – Bergeron reviewed the FY 2023 draft Operations Board Budget. Lengthy discussion ensued. Baird made a motion to approve and move the Fiscal Year 2023 draft Operations Budget to the Executive Board, seconded by DeBolt. Discussion. All members present voting aye. Motion carried.

FY 2023 Surcharge Budget – Bergeron reviewed the Fiscal Year 2023 draft Surcharge Budget. DeBolt made a motion to approve and move the Fiscal Year 2023 draft Surcharge Budget to the Executive Board, seconded by Burgner. Discussion. All members present voting aye. Motion carried.

Other New Business – None

Other Business – 988-CESSA – Bergeron stated they had a meeting on Tuesday and it was confirmed that no 911 center will be dispatching directly for a Mobile Crisis unit. A call that may need a Mobile Crisis Unit will be transferred to 988 and they will handle those calls. The Regional Committees have not been formed.

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday October 20th, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. DeBolt made a motion to adjourn the meeting, seconded by Jensen. All members present voting aye. Motion carried. Meeting adjourned at 11:03 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary